



TOWN OF SURFSIDE

MUNICIPAL BUILDING
9293 HARDING AVENUE
SURFSIDE, FLORIDA 33154-3009

Telephone: 305 861-4863
Facsimile: 305 861-1302

www.townofsurfsidefl.gov

Dear Business Owner,

In order to expedite the process of your “new” Local Business Tax Receipt. Please submit the following documentation where applicable.

- Local Business Tax Receipt Application
- Non-Refundable Local Business Tax Receipt Application fee of \$25.00
- Corporation/ Limited Liability Company/ Partnership Documents
Corporations 1-850-845-6052
Limited Liability Company (LLC) 1-850-245-6051
Partnerships 1-850-245-6051
Fictitious Names 1-850-245-6058
www.sunbiz.org
- State of Florida Professional Business Licenses
www.myflorida.com/dbpr
- Miami-Dade County Local Business Tax Receipt
305-270-4949
- Miami-Dade Fire Rescue Dept. Annual Operating Permit
786-331-4800
- Grease Discharge Annual Operating Permit (Restaurants)
DERM Permitting Section 305-372-6600
www.miamidade.gov/derm
- State of Florida
Dept. of Business and Professional Regulations
Division of Alcoholic Beverages & Tobacco 1-850-488-8288
www.myfloridalicense.com
- State of Florida
Dept. of Business & Professional Regulation
Division of Hotels & Restaurants License 1-850-487-1395
www.myfloridalicense.com
- Annual Food Permit 1-850-245-5520

For further information on how to obtain a Miami-Dade County Local Business Tax Receipt:

140 W Flagler St. (1st Floor), Miami, FL 33131 (305) 315-5068; www.miamidade.gov