



**Town of Surfside  
Town Commission Goals and Objectives Workshop  
May 17, 2010 - 7 p.m.  
Town Hall Commission Chambers - 9293 Harding Ave, 2<sup>nd</sup> Fl  
Surfside, FL 33154**

**AGENDA**

- 1. Opening**
  - A. Call to Order**
  - B. Roll Call of Members**
  - C. Pledge of Allegiance**
- 2. Budget Process Overview**
  - a. Budget Calendar – see Exhibit A**
- 3. Budget Philosophy**
- 4. Assumptions for FY 2011**
- 5. Funds Recap**
  - a. Governmental Funds including Special Revenue**
  - b. Enterprise Funds**
- 6. Summary of Projects**
  - a. Requested Program Modifications - Exhibit B forthcoming**
  - b. Exhibit C: Requested Capital Improvement Projects – Exhibit C forthcoming**
- 7. Commission Direction**
  - a. Ad valorem Direction**
  - b. Program Modifications Direction**
  - c. Capital Improvement Projects Direction**
  - d. Other Mayor and Town Commission Items**
- 8. Adjournment**

Respectfully submitted,

Gary L. Word,  
Town Manager

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THIS MEETING IS OPEN TO THE PUBLIC. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, ALL PERSONS ARE DISABLED; WHO NEED SPECIAL ACCOMMODATIONS TO PARTICIPATE IN THIS MEETING BECAUSE OF THAT DISABILITY SHOULD CONTACT THE OFFICE OF THE TOWN CLERK AT 305-893-6511 EXT. 226 NO LATER THAN FOUR DAYS PRIOR TO SUCH PROCEEDING. HEARING IMPAIRED PERSONS MAY CONTACT THE TDD LINE AT 305-893-7936.

IN ACCORDANCE WITH THE PROVISIONS OF SECTION 286.0105, FLORIDA STATUTES, ANYONE WISHING TO APPEAL ANY DECISION MADE BY THE TOWN OF SURFSIDE COMMISSION, WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING, WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH RECORD SHALL INCLUDE THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

AGENDA ITEMS MAY BE VIEWED AT THE OFFICE OF THE TOWN CLERK, TOWN OF SURFSIDE TOWN HALL, 9293 HARDING AVENUE. ANYONE WISHING TO OBTAIN A COPY OF ANY AGENDA ITEM SHOULD CONTACT THE TOWN CLERK AT 305-861-4863. A COMPLETE AGENDA PACKET IS ALSO AVAILABLE ON THE TOWN WEBSITE AT [www.townofsurfsidefl.gov](http://www.townofsurfsidefl.gov)

TWO OR MORE MEMBERS OF OTHER TOWN BOARDS MAY ATTEND THIS MEETING.

THESE MEETINGS MAY BE CONDUCTED BY MEANS OF OR IN CONJUNCTION WITH COMMUNICATIONS MEDIA TECHNOLOGY, SPECIFICALLY, A TELEPHONE CONFERENCE CALL. THE LOCATION 9293 HARDING AVENUE, SURFSIDE, FL 33154, WHICH IS OPEN TO THE PUBLIC, SHALL SERVE AS AN ACCESS POINT FOR SUCH COMMUNICATION.

## Exhibit A: Budget Schedule for FY 2010 - 2011

Tuesday, February 23, 2010	Budget Kick-Off with Department Heads
Monday, March 01, 2010	Department Description, Accomplishments, and Objectives Due from Department Heads
Friday, March 12, 2010	Fringe Benefits/Salary Information Drafted
Monday, March 08, 2010	Departmental Capital Improvement and Program Modification Requests Due
Tuesday, March 23, 2010	Departmental operating and capital outlay requests, revenue projections and justification due
Wednesday, March 24, 2010	Departmental Meetings (8 - 9:30 am; 9:45 - 11:15AM; 11:30 AM - 1PM)
Thursday, March 25, 2010	Departmental Meetings (8 - 9:30 am; 9:45 - 11:15AM; 11:30 AM - 1PM)
Friday, March 26, 2010	Departmental Meetings (8 - 9:30 am; 9:45 - 11:15AM; 11:30 AM - 1PM)
Monday, April 19, 2010	Meet with Town Manager (preliminary condition assessment/recommendations/modifications)
Monday, May 17, 2010	Proposed Mayor and Town Commission Goals and Objectives Workshop 7pm
Friday, May 21, 2010	Meeting with Town Manager (identify modifications post Commission Direction). 9AM
Tuesday, June 01, 2010	Preliminary Tax roll information available from appraiser
Friday, June 04, 2010	Draft Proposed FY 2011 Budget Book to Town Manager
Thursday, June 24, 2010	Final Proposed Budget Finished and Printing begins
Thursday, July 01, 2010	Proposed Budget Available to Commission
Thursday, July 01, 2010	Anticipated Certified Taxable Value Date from Miami-Dade. Preliminary Millage Rate Adoption at Regular Commission Meeting
Tuesday, July 13, 2010	Meeting
Tuesday, July 20, 2010	July/August Notice for First Public Hearing through TRIM notice First Budget Workshop - Mayor and Town Commission
Tuesday, July 27, 2010	Second Budget Workshop - Mayor and Town Commission
<b>To Be Determined</b>	First Budget Hearing for Miami-Dade School Board
<b>To Be Determined</b>	Anticipated First Miami-Dade County Hearing
<b>Tuesday, September 14, 2010</b>	<b>Tentative</b> date for first public hearing on the budget (5:01 PM)
<b>To Be Determined</b>	Second Budget Hearing for Miami-Dade School Board
<b>To Be Determined</b>	First Date which notices can run for second public hearing; Anticipated 2nd Miami-Dade County Hearing
<b>To Be Determined</b>	Last Date for advertisements to run for second hearing
<b>Wednesday, September 22, 2010</b>	<b>Tentative</b> date for second public hearing on millage and the budget (5:01 PM)