



**TOWN OF SURFSIDE
BUILDING & ZONING DEPARTMENT
9293 HARDING AVENUE
SURFSIDE, FLORIDA 33154
305-861-4863**

www.townofsurfsidefl.gov

Contractors' Requirements

Please Note:

All names appearing on the required Licenses & Certificates **MUST MATCH** the company name or individual contractor's name registering with the Town of Surfside.

The following information must be submitted to the Building and Zoning Department in order to register contractors with the Town of Surfside:

1. Copy of State License (State Certified and Registered Contractors only)
2. Miami-Dade County Local Business Tax Receipt (L.B.T.R)
3. Certificate of Competency (if applicable)
4. Current Certificate of Workers' Compensation Insurance or Certificate of Exemption
5. Current Certificate of Liability Insurance which indicates the Town of Surfside as the certificate holder. The certificate of insurance must include the category of work being insured (Not less than \$100,000/\$300,000 must be provided)
6. Stamped, self-addressed envelope