



**TOWN OF SURFSIDE  
PLANNING AND ZONING BOARD  
MINUTES  
MARCH 27, 2014  
7:00 PM**

**1. CALL TO ORDER**

Board Member Jennifer Dray made a motion that Board Member Carli Koshal be Acting Chair for this evenings meeting. The motion received a second from Board Member Armando Castellanos.

Acting Chair Koshal called the meeting to order at 7:04 P.M

**2. ROLL CALL**

Recording Clerk Frantza Duval called the roll with the following members present: Board Member Jennifer Dray, Acting Chair Carli Koshal, and Board Member Armando Castellanos. Vice Chair Peter Glynn and Chair Lindsay Lecour were absent.

**3. APPROVAL OF MINUTES: FEBRUARY 27, 2014**

Board Member Castellanos made a motion that the minutes be amended to reflect that Board Member Dray was in the room when the meeting adjourned at 10:11 p.m. and did not leave the meeting at 10:06 p.m. The motion received a second from Acting Chair Koshal and all voted in favor.

**4. PLANNING AND ZONING APPLICATIONS:**

**A. Request of the Owner of Property located at 901 89th Street**

The applicant is requesting to build a wood fence at the front corner lot.

Town Planner Sarah Sinatra presented the item. The applicant Karen Levy spoke on the item.

Board Member Castellanos made a motion to approve with the condition that the fence be reduced to five feet. The motion received a second from Board Member Dray and all voted in favor.

**B. Request of the Owner of Property located at 9115 Byron Avenue**

The applicant is requesting to install a carport canopy.

Town Planner Sarah Sinatra presented the item.

Board Member Dray made a motion to approve with staff recommendation that the area underneath the canopy be paved. The motion received a second from Board Member Castellanos and all voted in favor.

**C. Request of the Owner of Property located at 9232 Dickens Avenue**

The applicant is requesting to build a study room addition.

Town Planner Sarah Sinatra presented the item. The architect spoke on the item.

Board Member Castellanos made a motion to approve the room addition only. The motion received a second from Board Member Dray and all voted in favor.

**D. Request of the owner of Property located at 8827 Emerson Avenue**

The applicant is requesting to build a new single-family home.

Town Planner Sarah Sinatra presented the item. On behalf of the applicant, Donna Milo spoke on the item.

Board Member Armando Castellanos made a motion to approve with staff recommendations. The motion received a second from Board Member Dray and all voted in favor.

**E. Request of the Owner of Property located at 9507 Harding Avenue**

The applicant is requesting to renovate an existing storefront and add a new sign.

Town Planner Sarah Sinatra presented the item. Nina Ramirez representing the applicant spoke on the item. The Board asked questions about the color.

Board Member Dray made a motion to approve. The motion received a second from Board Member Castellanos and all voted in favor.

**F. Request of the Owner of Property located at 9494 Harding Avenue**

The applicant is requesting to install a new sign.

Town Planner Sarah Sinatra presented the item. Representing the applicant, Cesar Sanchez of Forever Signs spoke on the item which has been installed without town approval.

Board Member Castellanos made a motion to defer the item to allow the Town to work with the owner to improve the facade of the storefront. The motion received a second from Board Member Dray and all voted in favor.

**5. DISCUSSION ITEMS:**

**A. Massing** – Board Member Castellanos made a motion to defer the item. The motion received a second from Board Member Dray and all voted in favor.

**B. Solar Panels** – Town Planner Sinatra gave an overview of the item. After some discussion Board Member Dray made a motion to approve solar panels. The motion received a second from Board Member Castellanos and all voted in favor.

**C. Tree Canopy** – Board Member Castellanos made a motion to defer the item. The motion received a second from Board Member Dray and all voted in favor.

**D. Single Family Paint Color Palette** – Board Member Dray made a motion to defer the item. The motion received a second from Board Member Castellanos and all voted in favor.

**E. Dumpster Enclosures** – Town Planner Sinatra gave an overview of the item. After some discussion Town Planner Sinatra will bring the item back to Planning and Zoning to include height limitation of enclosure and landscaping/gates.

**F. Future Agenda Items**

Town Planner Sinatra gave an update on future agenda items.

**6. PERMITS ISSUED AND REVENUE REPORT FOR FEBRUARY 2014.**

Building Official, Ross Prieto gave an update report.

**7. ADJOURNMENT.**

There being no further business to come before the Planning and Zoning Board, the meeting adjourned at 7:48 p.m.

Accepted this 28 day of April, 2014

Attest:

  
Chair Lindsay Lecour

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Sandra Novoa  
Town Clerk