



**Town of Surfside  
Town Commission Workshop**

**April 6, 2010  
7 p.m.**

**Town Hall Commission Chambers - 9293 Harding Ave, 2<sup>nd</sup> Fl  
Surfside, FL 33154**

**MINUTES**

**1. Opening**

**A. Call to Order**

The meeting was called to order at 7:05 p.m.

**B. Roll Call of Members**

Town Clerk, Debra Eastman called the roll and the following were present: Mayor Daniel Dietch, Vice Mayor Joe Graubart, Commissioner Edward Kopelman and Commissioner Michael Karukin. Commissioner Marta Olchyk was absent.

**C. Pledge of Allegiance**

Chief David Allen led the pledge.

**D. Public Comments**

Mayor Dietch opened the floor for public comments and there were none.

**2. Commission Orientation Process Summary – Town Manager, Gary Word**

Town Manager, Gary Word explained Commission Meetings, Commission Agendas, Public Hearings, Citizens comments, Conduct of Business at Commission Meetings, how correspondence is handled, Appointments to advisory boards and committees and how town staff conducts follow up after Commission meetings.

**3. Expectations – Town Manager, Gary Word**

Town Manager, Gary Word explained expectations of the Commission from the Town Manager and expectations of the Town Manager from the Town Commission.

**4. Overview of Town's Fund Balances – Town Manager, Gary Word**

Town Manager, Gary Word gave an overview of the Town's Governmental Funds and Enterprise Funds.

**5. Department Presentations**

Presentations were given by the following individuals on the services, functions, activities, accomplishments and goals.

**A. Finance Support Services – Martin Sherwood**

**B. Public Works – Fernando Rodriguez**

**C. Town Clerk – Debra Eastman**

- D. Building Department – Paul Gioia**
- E. Tourist Bureau – Duncan Tavares**
- F. Parks and Recreation – Tim Milian**
- G. Police – Chief David Allen**
- H. Front Office – Cathy Colonna**
- I. Legal – Lynn Dannheisser, Town Attorney**

**6. Summary**

Town Manager, Gary Word thanked everyone for their participation.

**7. Adjournment**

The meeting adjourned at 11:30 p.m.

Accepted this 26 day of MAY, 2010.



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Daniel Dietch, Mayor

Attest:



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Debra E. Eastman, MMC

Town Clerk