



TOWN MANAGER'S REPORT JULY 2015

COMMUNITY PROGRAMS / INITIATIVES / ENHANCEMENTS

1. Bus Service – Bus Service Improvements and Operational Efficiencies

Phase I completed – the new Surf-Bal-Bay routing pamphlet will be distributed throughout the three municipalities.

2. See Click Fix

Report attached.

RESORT TAX BOARD

3. Resort Tax Board Ordinance

The Tourist Board approved one amendment to the Resort Tax Board Ordinance at the June 1, 2015 meeting. This item will be brought before the Town Commission at the August 11, 2015 meeting.

PLANNING, ZONING AND DEVELOPMENT

4. Historic Preservation

Miami-Dade County's Office of Historic Preservation has issued a moratorium on permits for the following addresses: 9016 Collins, 9024 Collins, 9025 Harding, 9033 Harding, 9040 Collins, 9048 Collins, 9056 Collins, and 9064 Collins. A designation hearing was held for these properties on March 18, 2015, however a property owner requested a three month deferral until June 2015. The Board granted this request. The Historic Preservation staff contacted the Town to indicate they will be requesting an additional three month deferral from the Board in order to further work with the property owners and the Town on the proposed district. This request was granted by the Historic Preservation Board on June 17, 2015. The designation hearing of this district has been deferred to the September meeting of the Historic Preservation Board.

5. Ten Year Water Supply Plan

The Town is required to update its Ten Year Water Supply Plan including identifying any alternate water supply sources and analyzing/updating data from our current supplier. Funds for this project

have been included in the FY 14/15 Budget. Work Authorization No. 89 – Ten Year Water Supply Plan has been executed with CGA in the amount of \$7,466.92. This was unanimously recommended for approval to the Town Commission by the Planning and Zoning Board at their March 26, 2015 meeting was scheduled for the April 14, 2015 Town Commission. Due to the length of the agenda, the Town Commission deferred this item until May 12, 2015. It was approved on first reading and transmitted to the State of Florida for review and comment. The State provided comments and staff is addressing the comments. It is tentatively scheduled for second reading at the August Town Commission meeting.

6. Development Applications

- a) 8851 Harding Avenue – A site plan application for a 23 unit development has been submitted to the Town. Staff held a Development Review Meeting with the applicant in January, however there have been numerous comments and a resubmittal has not been provided to date.
- b) 8800 Collins Avenue – A site plan application for a 25 unit development has been submitted to the Town. Staff held a Development Review Meeting with the applicant in March and June and a Development Impact Committee meeting has been scheduled for July 22, 2015 at 1:30 pm in the Town Commission Chambers. The meeting will be televised.
- c) 9415-9421 Harding Avenue – A site plan application for a 145 square foot addition at the rear of the building abutting the alley has been submitted. Staff reviewed the application with the applicant and a Development Impact Committee meeting was held June 23, 2015 at 10:00 am in the Commission Chambers. The application is now scheduled for the July 30, 2015 Planning and Zoning Board meeting.

TOWN DEPARTMENTS

Code Compliance

7. Code Compliance Cases Settled

Code compliance cases settled via settlement agreements after compliance was attained:

Since March of 2012 approximately \$165,020 has been collected for Code Compliance violation related civil penalties, after mitigation or negotiated settlement.

The following is a summary by Fiscal Year:

FY 11/12: 8 cases settled for a total of \$16,875
FY 12/13: 9 cases settled for a total of \$15,750
FY 13/14: 6 cases settled for a total of \$67,293
FY 14/15: To date, 20 cases settled for a total of \$65,102

Finance Department

8. Enterprise Resource Planning – (ERP)

The Tyler Technologies and Springbrook submittals have been evaluated by the Evaluation Committee. Presentations from each on the vendors has been scheduled for July 15, 2015 and July 16, 2015 from 10 AM to 2 PM. The goal of the presentation is for each of the Evaluation Committee members to evaluate functionality, ease of use, service and support, overall product offering and any other added value.

Police Department

9. Traffic Issues

The Town Commission held a Special Commission Meeting on April 27, 2015 to discuss short term and long term solutions to the traffic concerns in Town. Traffic experts from Miami-Dade County, the Florida Department of Transportation, and Calvin, Giordano and Associates presented information and answered questions for the Town Commission and the residents. The Town Commission directed the Town Manager to develop a plan of action for short term solutions that can be implemented immediately to relieve the traffic congestion issues. The short term solutions were implemented and discussed at the May 12 Town Commission meeting. The Town Commission also at the May 12 meeting directed staff to develop more permanent traffic solutions for the June 9 meeting for discussion. They were discussed at the June 9, 2015 Town Commission meeting. The Town Commission also directed staff at the June 9, 2015 to develop more permanent traffic solutions for the 9500 block of Byron Avenue for the July 14 Commission meeting. That information was prepared and submitted for approval.

10. Police Department Events

- **Police Teen Summer Camp:** the Police Department's annual Teen Summer Camp is scheduled from June 11 to July 30 on Tuesday and Thursdays. The teens visited the Coast Guard Air Base, Homestead US Customs and Border Protection Air Base, and Miami-Dade Fire Air Rescue. The teens also attended presentations by the Miami-Dade Schools Police K-9 squad, North Miami Police Crime Scene Technician, and dog safety trainer in June.
- **Crime Watch:** the Police Department along with the Miami-Dade Citizens Crime Watch implemented a crime watch program on June 15, 2015 for the 9000 block of Abbott Avenue. Fourteen residents attended the first meeting. The second meeting was held on July 1, 2015 and residents received their crime watch stickers for their homes. Crime watch signs were also installed in the 9500 block of Abbott Avenue.
- **The Surfside Police Department** submitted a Grant/Program Application to participate in the 2015-2016 FDOT High Visibility Enforcement for Pedestrian and Bicycle Safety Program for the period of July 2015 through May 2016. The grant if awarded will reimburse overtime for officers assigned to the business district to educate the public of pedestrian and bicycle safety and enforce violations.

- All police officers were qualified with their firearms and attended building search/ active shooter simunition training during the month of June 2015.

Projects Progress Updates

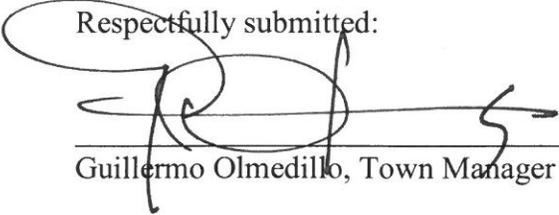
11. Information Technology & TV Broadcasts

IT is researching pricing to add music to the SCALA broadcast system on Channel 77. IT is in the process of upgrading all users from Microsoft Office 2010 to Microsoft Office 2013. IT is setting up presentations for HyperScreen boards for the Town Manager. The software used for backups, Symantec Backup Exec, has been updated to the latest version to address some ongoing issues with backup errors even when successful jobs have run. IT is researching templates for Police ID Cards.

12. Town-Owned Seawall Repair

Notice to Proceed was issued to the Contractor (PAC Comm) on April 6, 2015 with 150 days to Substantial Completion, and 180 days to Final Completion for a Final Completion date of October 3, 2015. The Contractor commenced with construction of Site #1 (Surfside Park on Bay Drive; south of 96th Street), of Site #2 (the street end at 95th Street), of Site #3 (Froude Ave), of Site #4 (Biscaya Dr) and Site #5 (Carlyle Ave). King and batter piles are complete at Sites 1-4 and have commenced at Site 5. Contractor is currently in the process constructing the concrete sea wall cap at Site #1. At Site #2, the Contractor has installed the vertical / king piles. The concrete cap work has commenced at Site 1 (to be completed early July 2015) and Site 3 (Cap completed). The Contractor coordinated, prepared and received approval to modify the County permit to allow construction of Site #4 (the street end at Froude Avenue) and Site #5 (the street end at Carlyle Avenue) from the water side (via barge) as opposed to working from the land side. Work is now proceeding unhindered. After major construction activities are completed and the Contractor obtains substantial completion a punch list of restoration items will be given to the Contractor for repair or correction.

Respectfully submitted:



Guillermo Olmedillo, Town Manager

Town of Surfside, FL

Between Feb 01, 2014 and Jul 01, 2015

Issues by Source

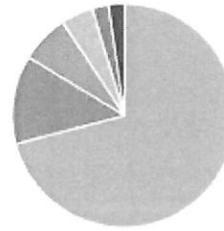
154 issues were opened

58 issues were acknowledged

133 issues were closed

The average time to acknowledge was 6.4 days.

The average time to close was 20.7 days.



SERVICE REQUEST TYPE	OPENED	ACKNOWLEDGED	CLOSED	DAYS TO ACK.	DAYS TO CLOSE
Other (PW)	41	12	40	13.8	33.1
Police (Safety Concern)	37	16	37	9.0	13.1
Street lights (PW)	14	10	1	1.5	46.5
Code Compliance (Violation)	9	5	6	0.2	5.1
Beach Issue (PW)	9	0	9	0.0	38.6
96 Street Park (P & R)	7	3	7	0.0	4.5
Surfside Dog Park (P & R)	6	5	6	0.0	1.4
Code Compliance (Safety Concern)	8	2	4	2.1	40.8
Utilities (Water/Sewer) (PW)	5	0	5	0.0	0.6
Drainage/Flooding (PW)	3	2	3	2.0	68.3
Community Center (P & R)	3	1	3	0.0	0.1
Graffiti (PW)	3	1	3	39.7	25.2
Dog Stations (P & R)	3	0	3	0.0	0.1
Hawthorne Tot-Lot (P & R)	3	0	3	0.0	6.6
Pothole (PW)	2	1	2	0.0	0.0
Solid Waste (Residential) (PW)	1	0	1	0.0	4.6
Graffiti (in park) (P & R)	0	0	0	0.0	0.0
Solid Waste (Commercial) (PW)	0	0	0	0.0	0.0
Veterans Park (P & R)	0	0	0	0.0	0.0