



**Town of Surfside
Town Commission Meeting
AGENDA**

March 13, 2012

7 p.m.

Town Hall Commission Chambers - 9293 Harding Ave, 2nd Floor
Surfside, FL 33154

1. Opening

- A. Call to Order**
- B. Roll Call of Members**
- C. Pledge of Allegiance**
- D. Mayor and Commission Remarks – Mayor Daniel Dietch**
- E. Agenda and Order of Business** Additions, deletions and linkages
- F. Community Notes – Mayor Daniel Dietch**
- G. Presentation to Vice Mayor Joe Graubart - Mayor Daniel Dietch**
- H. Presentation of Town Commission One Dollar Per Year Salary – Roger M. Carlton, Town Manager**

2. Quasi-Judicial Hearings (None)

3. Consent Agenda (*Set for approximately 7:30 p.m.*)

All items on the consent agenda are considered routine or status reports by the Town Commission and will be approved by one motion. Any Commission member may request, during item 1E Agenda and Order of Business, that an item be removed from the Consent Agenda and discussed separately.

Recommended Motion: To approve all consent agenda items as presented below.

** Denotes agenda items as “must haves” which means there will be significant impacts if the item is not addressed tonight. If these items have not been heard by 10 p.m., the order of the agenda will be changed to allow them to be heard.*

- *A. **Minutes** - February 14, 2012 Regular Commission Meeting **Page 1-8**
- B. Budget to Actual Summary as of December 31, 2011** – Roger M. Carlton, Town Manager **Page 9-10**
- *C. **Town Manager’s Report (Points of Light)** – Roger M. Carlton, Town Manager **Page 11-28**
- *D. **Town Attorney’s Report** – Lynn M. Dannheisser, Town Attorney **Page 29-32**
- *E. **Projects Progress Report** – Calvin, Giordano and Associates, Inc. **Page 33-35**

4. Ordinances

(Set for approximately N/A p.m.) (Note: Good and Welfare must begin at 8:15)

A. Second Readings (Ordinances and Public Hearing)

(Set for approximately 7:45 p.m.) (Note: Good and Welfare must begin at 8:15)

*B. First Readings Ordinances

1. **Emergency Ordinance Calling a Special Election for Open Office on Town Commission and Other Alternatives** – Lynn M. Dannheisser, Town Attorney **Page 36-43**

AN EMERGENCY ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, CALLING A SPECIAL ELECTION FOR ONE REMAINING OPEN OFFICE ON TOWN COMMISSION; PROVIDING FOR QUALIFYING PERIOD AND PROCEDURE; PROVIDING FOR CONTINGENCY PROVISION; PROVIDING FOR IMPLEMENTATION; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

[This emergency ordinance calls for a special election to fill the unoccupied commission seat for which no candidate filed and qualified during the prescribed qualification period. Emergency ordinances require only one reading]

5. Resolutions and Proclamations

(Set for approximately 8:30 p.m.) (Note: Depends upon length of Good and Welfare)

- *A. Proposed amendment to red light camera program contract with the Town and American Traffic Solutions, Inc. – David Allen, Chief of Police Page 44-47**

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AUTHORIZING THE TOWN TO ENTER INTO AN AMENDMENT TO THE CONTRACT BETWEEN AMERICAN TRAFFIC SOLUTIONS, INC., AND THE TOWN OF SURFSIDE ATTACHED AS EXHIBIT “A” AUTHORIZING THE TOWN MANAGER AND TOWN ATTORNEY TO DO ALL THINGS NECESSARY TO IMPLEMENT THE TERMS OF THE CONTRACT; AND PROVIDING FOR AN EFFECTIVE DATE.

- *B. Expenditure of State Forfeiture Funds – David Allen, Chief of Police Page 48-51**

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, PROVIDING FOR THE FISCAL YEAR 2011/2012 POLICE CONFISCATION FUND EXPENDITURE IN THE AMOUNT OF ONE THOUSAND DOLLARS (\$1,000) TO PROMOTE AN ALCOHOL-FREE, DRUG-FREE, AND TOBACCO-FREE LIFESTYLE WITH THE AMERICAN CANCER SOCIETY ANNUAL RELAY FOR LIFE EVENT ON MAY 5 AND 6, 2012

- *C. Automated Prisoner Processing Grant – David Allen, Chief of Police Page 52-55**

RESOLUTION OF THE TOWN COMMISSION FOR THE TOWN OF SURFSIDE, FLORIDA AUTHORIZING THE TOWN MANAGER OF THE TOWN OF SURFSIDE TO APPLY FOR THE AMERICAN RECOVERY AND REINVESTMENT ACT GRANT AVAILABLE THROUGH MIAMI-DADE COUNTY TO APPLY FOR, RECEIVE, EXPEND AND AMEND BYRNE/JAG FORMULA FUNDS AND EXECUTE AGREEMENTS WITH THE PURPOSE OF DEVELOPING AND IMPLEMENTING AN INTERFACE BETWEEN THE POLICE DEPARTMENT’S RECORD MANAGEMENT SYSTEM AND MIAMI-DADE COUNTY’S; AND PROVIDING FOR AN EFFECTIVE DATE.

- *D. Town Hall Building Improvement – Elevator Upgrade – Bill Evans,
Public Works Director Page 56-60**

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AWARDED BID TO THYSSEEN KRUPP IN AN AMOUNT NOT TO EXCEED \$50,000; RE-APPROPRIATING FUND BALANCE (RESERVES) FROM THE CAPITAL PROJECTS FUND; AMENDING THE TOWN'S BUDGET FOR FISCAL YEAR 50,000; AUTHORIZING THE TOWN MANAGER AND THE TOWN CLERK TO EXECUTE THE REQUIRED CONTRACT; AND PROVIDING FOR AN EFFECTIVE DATE.

- *E. Town Hall Building Improvement – Reroofing – Bill Evans, Public Works Director
Page 61-65**

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AWARDED BID TO GULFSTREAM ROOFING IN AN AMOUNT NOT TO EXCEED \$40,000; RE-APPROPRIATING FUND BALANCE (RESERVES) FROM THE CAPITAL PROJECTS FUND; AMENDING THE TOWN'S BUDGET FOR FISCAL YEAR \$40,000; AUTHORIZING THE TOWN MANAGER AND THE TOWN CLERK TO EXECUTE THE REQUIRED CONTRACT; AND PROVIDING FOR AN EFFECTIVE DATE.

6. Good and Welfare (Set for approximately 8:15 p.m.)

Public comments for subjects or items not on the agenda. Public comment on agenda items will be allowed when agenda item is discussed by the Commission.

7. Town Manager and Town Attorney Reports

Town Manager and Town Attorney Reports have been moved to the Consent Agenda – Item 3.

All items on the Consent Agenda are considered routine or status reports by the Town Commission and will be approved by one motion. Any Commission member may request, during item 1E Agenda and Order of Business, that an item be removed from the consent agenda and discussed separately.

8. Unfinished Business and New Business

9. Mayor, Commission and Staff Communications

- *A. 2004 Building Better Communities Bond Program** – Roger M. Carlton, Town Manager **Page 66-85**
- *B. Retroactive Approval of transfer of Community Center Concession Agreement to ShakaJons, Inc.** – Tim Milian, Parks and Recreations Department **Page 86-90**
- *C. Turtle Project - Art in Public Places: Use of a portion of the Tourist Bureau Reserve Fund as a loan for a year long promotional, destination, sculpture project** – Duncan Tavares, TEDACS Director **Page 91-111**
- *D. Town of Surfside Website Update** – Duncan Tavares, TEDACS Director **Page 112-117**
- *E. DEP Coastal Partnership Initiative Grant Application: Retroactive Approval** – Roger M. Carlton, Town Manager **Page 118-119**
- *F. Waiver of right of first refusal for 9501 (Verbal)** – Roger M. Carlton, Town Manager **(Linked to POL # 10)**

10. Adjournment

Respectfully submitted,

Roger M. Carlton
Town Manager

THIS MEETING IS OPEN TO THE PUBLIC. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, ALL PERSONS ARE DISABLED; WHO NEED SPECIAL ACCOMMODATIONS TO PARTICIPATE IN THIS MEETING BECAUSE OF THAT DISABILITY SHOULD CONTACT THE OFFICE OF THE TOWN CLERK AT 305-893-6511 EXT. 226 NO LATER THAN FOUR DAYS PRIOR TO SUCH PROCEEDING. HEARING IMPAIRED PERSONS MAY CONTACT THE TDD LINE AT 305-893-7936.

IN ACCORDANCE WITH THE PROVISIONS OF SECTION 286.0105, FLORIDA STATUTES, ANYONE WISHING TO APPEAL ANY DECISION MADE BY THE TOWN OF SURFSIDE COMMISSION, WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING, WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH RECORD SHALL INCLUDE THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

AGENDA ITEMS MAY BE VIEWED AT THE OFFICE OF THE TOWN CLERK, TOWN OF SURFSIDE TOWN HALL, 9293 HARDING AVENUE. ANYONE WISHING TO OBTAIN A COPY OF ANY AGENDA ITEM SHOULD CONTACT THE TOWN CLERK AT 305-861-4863. A COMPLETE AGENDA PACKET IS ALSO AVAILABLE ON THE TOWN WEBSITE AT www.townofsurfsidefl.gov

TWO OR MORE MEMBERS OF OTHER TOWN BOARDS MAY ATTEND THIS MEETING.

THESE MEETINGS MAY BE CONDUCTED BY MEANS OF OR IN CONJUNCTION WITH COMMUNICATIONS MEDIA TECHNOLOGY, SPECIFICALLY, A TELEPHONE CONFERENCE CALL. THE LOCATION 9293 HARDING AVENUE, SURFSIDE, FL 33154, WHICH IS OPEN TO THE PUBLIC, SHALL SERVE AS AN ACCESS POINT FOR SUCH COMMUNICATION.