



**TOWN OF SURFSIDE
PLANNING AND ZONING BOARD
AGENDA
DECEMBER 19, 2013
7:00 PM**

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF MINUTES: **OCTOBER 23, 2013 & NOVEMBER 21, 2013**
4. PLANNING AND ZONING APPLICATIONS:
 - A. Request of the Owner of Property located at 9432 Carlyle Avenue
The applicant is requesting an addition to the property.
 - B. Request of the Owner of Property located at 8874 Carlyle Avenue
The applicant is requesting to install a carport and fence.
 - C. Request of the Owner of Property located at 9560 Harding Avenue
The applicant is requesting to install a sign underneath the canopy.
 - D. Request of the Owner of Property located at 9427 Harding Avenue
The applicant is requesting to install a permanent sign.
 - E. Request of the Owner of Property located at 9489 Harding Avenue
The applicant is requesting to install a permanent sign.
 - F. Request of the Owner of Property located at 9513 Harding Avenue
The applicant is requesting to install a permanent sign.
5. Discussion items:
 - A. Frontage of buildings in the H120
 - B. Dock Projections
 - C. Dumpster Enclosures
 - D. Downtown Color Palette
 - E. Electric Car Charging Stations

6. PERMITS ISSUED AND REVENUE REPORT FOR OCTOBER 2013.

[The month of November will be delivered separately]

7. ADJOURNMENT.

THIS MEETING IS OPEN TO THE PUBLIC. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, ALL PERSONS ARE DISABLED; WHO NEED SPECIAL ACCOMMODATIONS TO PARTICIPATE IN THIS MEETING BECAUSE OF THAT DISABILITY SHOULD CONTACT THE OFFICE OF THE TOWN CLERK AT 305-893-6511 EXT. 226 NO LATER THAN FOUR DAYS PRIOR TO SUCH PROCEEDING. HEARING IMPAIRED PERSONS MAY CONTACT THE TDD LINE AT 305-893-7936. IN ACCORDANCE WITH THE PROVISIONS OF SECTION 286.0105, FLORIDA STATUTES, ANYONE WISHING TO APPEAL ANY DECISION MADE BY THE TOWN OF SURFSIDE COMMISSION, WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING, WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH RECORD SHALL INCLUDE THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. AGENDA ITEMS MAY BE VIEWED AT THE OFFICE OF THE TOWN CLERK, TOWN OF SURFSIDE TOWN HALL, 9293 HARDING AVENUE. ANYONE WISHING TO OBTAIN A COPY OF ANY AGENDA ITEM SHOULD CONTACT THE TOWN CLERK AT 305-861-4863. TWO OR MORE MEMBERS OF TOWN COMMISSION OR OTHER TOWN BOARDS MAY ATTEND AND PARTICIPATE AT THIS MEETING. THESE MEETINGS MAY BE CONDUCTED BY MEANS OF OR IN CONJUNCTION WITH COMMUNICATIONS MEDIA TECHNOLOGY, SPECIFICALLY, A TELEPHONE CONFERENCE CALL. THE LOCATION 9293 HARDING AVENUE, SURFSIDE, FL 33154, WHICH IS OPEN TO THE PUBLIC, SHALL SERVE AS AN ACCESS POINT FOR SUCH COMMUNICATION.



**TOWN OF SURFSIDE
PLANNING AND ZONING BOARD
MEETING
OCTOBER 23, 2013
7:00 PM**

1. CALL TO ORDER

Chair Lindsay Lecour called the meeting to order at 7:01 pm.

2. ROLL CALL

Recording Clerk Jenorgen Guillen called the roll with the following members present: Board Member Jennifer Dray, Board Member Carli Koshal, Vice Chair Peter Glynn, Board Member Armando Castellanos and Chair Lindsay Lecour.

3. APPROVAL OF MINUTES: OCTOBER 2, 2013 (ATTACHED)

Board Member Jennifer Dray made a motion to approve. The motion received a second from Board Member Armando Castellanos and all voted in favor.

4. PLANNING AND ZONING APPLICATIONS:

A. Request of the Owner of Property located at 9365 Abbott Avenue

The applicant is requesting to build a second story closet addition.

Building Official, Ross Prieto presented the item.

The architect and applicant Michael Karukin gave more details on the project.

Board Member Armando Castellanos made a motion to approve and the motion received a second from Board Member Dray and all voted in favor.

B. Request of the Owner of Property located at 9525 Harding Avenue

The applicant is requesting to renovate a storefront.

Building Official, Ross Prieto presented the item and recommends approval with the recommendations that storefront, sign and awning permit applications be submitted for Planning and Zoning Board review and approval. The architect presented some photos of the proposed project and the Board was pleased with the design.

Board Member Jennifer Dray made a motion to approve with staff recommendations. The motion received a second from Vice Chair Peter Glynn and all voted in favor.

5. ORDINANCES:

Capital Improvement Element

(Board Member Jennifer Dray made a motion to delay the item and the motion received a second from Vice Chair Peter Glynn and all voted in favor.)

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, ADOPTING THE 2013 ANNUAL UPDATE TO THE CAPITAL IMPROVEMENTS ELEMENT WITHIN THE TOWN'S COMPREHENSIVE PLAN IN ACCORDANCE WITH SECTION 163.3177, FLORIDA STATUTES; PROVIDING FOR SEVERABILITY AND CONFLICT; PROVIDING FOR INCLUSION IN THE COMPREHENSIVE PLAN; AND PROVIDING FOR AN EFFECTIVE DATE.

Recording Clerk Jenorgen Guillen read the title of the ordinance.

Town Planner Sarah Sinatra presented the item.

Vice Chair Peter Glynn made a motion to recommend back to the City Commission. The motion received a second from Board Member Armando Castellanos and all voted in favor.

Construction Fencing-

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA AMENDING CHAPTER 90 "ZONING" AND SPECIFICALLY AMENDING SECTION 90-56.1.B "CONSTRUCTION FENCING" OF THE TOWN OF SURFSIDE CODE OF ORDINANCES TO PERMIT CONSTRUCTION FENCING MATERIALS; PROVIDING FOR INCLUSION IN THE CODE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE.

Building Official, Ross Prieto presented the ordinance.

Vice Chair Peter Glynn made a motion to recommend and proceed to the Commission. The motion received a second from Board Member Jennifer Dray and all voted in favor.

Chair Lindsay Lecour said that Town Planner Sarah Sinatra has been delayed because of the inclement weather and traffic conditions but is expected shortly.

Vice Chair Peter Glynn made a motion to skip forward to 6B Bal Harbour as Town Planner Sinatra is running late.

6. DISCUSSION ITEMS: (Ms. Sinatra arrived at 7:20 p.m.)

A. Massing

Town Planner Sarah Sinatra spoke about wall frontage and side setbacks. She presented two options for developers which would still give ocean visibility from the street. Public Speaker Silvia Coltrane suggested there be a compromise so as not to have too many restrictions on a developer. She also suggested that there be an alternative to options A and B perhaps combining them. Public Speaker Fernando Marin spoke and gave some other ideas for design of buildings. After some discussion the Board gave variations to both option 2A and 2B with some modifications such as a high level breezeway. Town Planner Sinatra will try to get some graphics and bring back some scenarios. She will also prepare an ordinance regarding setbacks as a separate item.

B. Bal Harbour Shops Expansion (Vice-Chair Glynn's request)

Vice Chair Peter Glynn expressed his deep concern about the construction of large buildings and stores being projected for the neighboring city of Bal Harbor and its effect on the Town of Surfside. His major concern regards the amount of traffic this will create on the small streets of Surfside and is requesting that the Board recommend to the Commission to speak with the Department of Transportation (DOT) and ask if the town of Surfside can have any input on the project. Board Member Castellanos had concerns about parking during and after the construction.

Town Manager Michael P. Crotty spoke and said there was a traffic pattern study done about a year ago and the impact it would have on Surfside, He suggested that staff meet with Bal Harbor and DOT and come back to the Board with its report at the next meeting.

7. PERMITS ISSUED AND REVENUE REPORT FOR SEPTEMBER 2013.

Building Official, Ross Prieto gave update.

8. FUTURE AGENDA ITEMS

- a. H-40 District for discussion**
- b. Pallet of colors for buildings in downtown retail area**
- c. Green walls for alleys and more greenery**
- d. Canopies**

Next meeting November 21, 2013.

9. ADJOURNMENT.

There being no further business to come before the Planning and Zoning Board, the meeting adjourned at 8:20 p.m.

Accepted this ____ day of _____, 2013

Attest:

Chair Lindsay Lecour

Sandra Novoa
Town Clerk



**TOWN OF SURFSIDE
PLANNING AND ZONING BOARD
MINUTES
NOVEMBER 21, 2013
7:00 PM**

*****Due to weather storm and power outage meeting video is not available and minutes are completed from minimal notes*****

1. CALL TO ORDER

Chair Lecour called the meeting to order at 7:06 p.m.

2. ROLL CALL

Recording Clerk Jenorgen Guillen called the roll with the following members present: Board Member Jennifer Dray, Board Member Carli Koshal, Vice Chair Peter Glynn and Chair Lindsay Lecour. Board Member Armando Castellanos was absent. Mayor Daniel Dietch attended as the Board liaison.

3. APPROVAL OF MINUTES: **OCTOBER 23, 2013 [To be delivered separately]**
Item differed.

4. QUASI-JUDICIAL HEARING:

Please be advised that the following items on the Agenda are Quasi-Judicial in nature. If you wish to object or comment upon an item, please complete a Public Speaker's Card indicating the Agenda item number on which you would like to comment. You must be sworn in before addressing the Board and you may be subject to cross-examination. If you refuse to submit to cross-examination, the Board will not consider your comments in its final deliberation. Please also disclose any Ex-Parte communications you may have had with any Board member. Board members must also do the same.

A. Carmona Veterinary Office Conditional Use Application

A RESOLUTION OF THE PLANNING AND ZONING BOARD OF THE TOWN OF SURFSIDE, FLORIDA, RECOMMENDING FOR APPROVAL A CONDITIONAL USE APPLICATION, PURSUANT TO SECTION 90-41 ET SEQ. OF THE ZONING CODE TO PERMIT A VETERINARY OFFICE TO BE OPERATED ON THE PROPERTY LOCATED AT 9530 HARDING AVENUE SUBMITTED BY CARMONA VETERINARY CORPORATION, SUBJECT TO CERTAIN CONDITIONS, AND AS LEGALLY DESCRIBED IN EXHIBIT "A"; PROVIDING FOR AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE.

Town Planner Sarah Sinatra presented the item to the Planning and Zoning Board. Applicant David Carmona spoke on the item.

Town Planner Sarah Sinatra presented the item and staff is recommending approval

A motion to approve was made by Board Member Dray and received a second by Board Member Glynn. All voted in favor.

5. PLANNING AND ZONING APPLICATIONS:

A. Request of the Owner of Property located at 9380 Carlyle Avenue

The applicant is requesting a garage conversion.

Town Planner Sarah Sinatra presented the item and staff is recommending approval

A motion to approve was made by Board Member Dray and received a second by Board Member Glynn. All voted in favor.

B. Request of the Owner of Property located at 9482 Harding Avenue

The applicant is requesting to install a permanent sign.

Town Planner Sarah Sinatra presented the item and staff is recommending approval

A motion to approve was made by Board Member Glynn and received a second by Board Member Dray. All voted in favor.

C. Request of the Owner of Property located at 9455 Harding Avenue

The applicant is requesting to install a permanent sign.

Town Planner Sarah Sinatra presented the item and staff is recommending approval

A motion to approve was made by Board Member Dray and received a second by Board Member Glynn. All voted in favor.

D. Request of the Owner of Property located at 9308 Harding Avenue

The applicant is requesting to build a new single-family home.

Item differed

E. Request of the Owner of Property located at 708 88th Street

The applicant is requesting to build a new single-family home.

Town Planner Sarah Sinatra presented the item and staff is recommending approval

A motion to approve was made by Board Member Glynn and received a second by Board Member Dray. All voted in favor.

6. Discussion items:

A. Garage door ordinance text draft

Unable to transcribe due to video not available.

B. Driveway materials ordinance text draft

Unable to transcribe due to video not available.

C. Paint colors

Unable to transcribe due to video not available.

D. Turtle lighting

Unable to transcribe due to video not available.

7. Future Agenda items:

A. Frontage ordinance

B. Attached list of ordinances and schedule

C. Setback ordinance

8. PERMITS ISSUED AND REVENUE REPORT FOR OCTOBER 2013.

[To be delivered separately]

Unable to transcribe due to video not available

9. ADJOURNMENT.

There being no further business to come before the Board, the meeting adjourned at 8:48 p.m.

Accepted this _____ day of _____, 2013

Chairman

Attest:

Jenorgen Guillen
Recording Clerk



MEMORANDUM

To: Planning and Zoning Board
 Thru: Michael Crotty, Town Manager
 From: Sarah Sinatra Gould, AICP, Town Planner
 CC: Linda Miller, Town Attorney
 Date: December 19, 2013
 Re: 9432 Carlyle Avenue – Room Addition

The property located at 9365 Abbott Avenue is within the H30B zoning district. The applicant is requesting to add a closet on the interior of the second floor of their single family home, which will extend into the second story porch.

Staff has reviewed the current application for consideration by the Planning and Zoning Board. In this report Staff presents the following:

- Applicable Zoning Code regulations, along with the results of the review
- Applicable Design Guidelines standards, along with the results of the review
- Staff Recommendation





STANDARDS / RESULTS

Town of Surfside Zoning Code, Applicable Requirements

Sec. 90.43 Maximum building heights

Height	Required Maximum	Proposed
H30B	30 feet	No changes proposed to height.

Sec. 90.45 Setback

H30A UPPER STORY IS less than 50% of the FIRST FLOOR AREA	Required	Proposed
FIRST STORY		
Primary Frontage	Minimum 20 feet	20 feet
Interior side	Minimum 5 feet	6 feet 11 inches
Rear	Minimum 20 feet	24 feet 1 inch
UPPER STORY		
Primary frontage	Minimum 20 feet	N/A
Interior side	Minimum 5 feet	N/A
Rear	Minimum 20 feet	N/A

Sec. 90.49 Lot standards

Lot Standards H30B	Required	Proposed
Minimum Lot width	50 Feet	50 Feet
Minimum lot area	5,000 feet	5,625 square feet
Minimum lot coverage	40%	37.2%
Pervious area	35% (minimum)	Not provided

Sec. 90.50.1 Architecture and roof decks

	Required	Proposed
Wall openings	10% for all elevations	All elevations have 10% wall openings.
Roof Material	(a) Clay tile; (b) White concrete tile; (c) Solid color cement tile which color is impregnated with the same color intensity throughout, provided said color if granted approval by the Design Review Board; (d) Architecturally embellished metal if granted approval by the Design Review Board; or (e) Other Florida Building Code	New roof to match existing color and type.

	approved roof material(s) if granted approval by the Design Review Board.	
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Town of Surfside Adopted Residential Design Guidelines

Transparency and Void Requirements

Required	Proposed
All elevations should provide for a minimum of 10% wall openings.	Minimum 10% wall openings provided.
New windows should be placed to avoid direct views into existing neighboring windows.	New windows are placed to avoid direct views into existing neighboring windows.

Wall Materials and Finishes

Required	Proposed
The same material should be used on all building elevations unless multiple materials are a legitimate expression of the particular style.	Painted stucco to match existing.

Roof Materials, Types, and Slopes

Required	Proposed
Roof types and slopes should be generally the same over all parts of a single building.	Roof types and slopes are generally the same over all parts of the building.
Restricted materials for roofs are pre-determined in the Town's Building Code, which restricts roofing materials to: 1. Clay tile; 2. White concrete tile; 3. Solid color cement tile which color is impregnated with the same color intensity throughout, provided said color is first approved by the Planning and Zoning board; and 4. Metal.	New roof to match existing color and type. Existing roof is tile.

Recommendation

Staff recommends approval with the following condition of approval:

1. Overall site pervious area shall be a minimum of 35%.



MEMORANDUM

To: Planning and Zoning Board
Thru: Michael Crotty, Town Manager
From: Sarah Sinatra Gould, AICP, Town Planner
CC: Linda Miller, Town Attorney
Date: December 19, 2013
Re: 8874 Carlyle Avenue –Carport and Fence

The property is located at 8874 Carlyle Avenue, within the H30B zoning. The homeowner is requesting after the fact approval on a four foot high white vinyl fence and a carport. Below please find images of the installed carport and fence. The homeowner has indicated that the fence is temporary and will be removed after the hedges grow back and can effectively enclose the rear yard.





Staff has reviewed the current application for consideration by the Planning and Zoning Board. In this report Staff presents the following:

- Applicable Zoning Code regulations, along with the results of the review
- Applicable Design Guidelines standards, along with the results of the review
- Staff Recommendation

STANDARDS / RESULTS

Town of Surfside Zoning Code, Applicable Requirements

Sec. 90.56 Fences, walls and hedges

	Required	Proposed
Wall with gate	Wall in the front are only permitted with the Planning and Zoning Board's approval.	Fence is proposed on a portion of the property to enclose the rear yard.

Sec. 90-56.4 Front yard and corner yard fences and ornamental walls—Table.

Frontage	Maximum Height (Feet)	Maximum Opacity (Percent)
Less than or equal to 50 ft in width	4 ft	All wall and fence surfaces above two (2) feet measured from grade shall maintain a maximum opacity of fifty (50) percent
Wider than 50 ft and less than 100 ft	4 ft + ½ ft per 10 feet of lot width exceeding 50 feet, maximum 6 ft	
Secondary frontage (Corner only)	Shall adhere to the height and opacity limitations for corresponding lot frontage	

Sec. 90-58. - Carport canopies.

Requirement	Proposed
(1) Such canopy shall not exceed 20 feet in length, nor 20 feet in width.	A 24 foot long, 11 foot wide canopy is provided.
(2) The height of such canopy shall not exceed ten feet.	A ten foot high canopy is provided.
(3) The height of the side openings shall be at least six feet, three inches.	The height is over six feet, three inches

<p>(4) Such canopy shall be subject to the following minimum setbacks:</p> <ul style="list-style-type: none"> a. <i>Rear</i>: Five feet. b. <i>Interior side</i>: Five feet. c. <i>Primary (front) and secondary (corner)</i>: Two feet. d. <i>Rear of street curb</i>: Seven feet. 	<p>The canopy is setback two feet from the property line and seven feet from the back of curb.</p>
<p>(5) A canopy shall at all times remain open on all four sides, if free standing, and open on three sides if attached to the main building.</p>	<p>Canopy is open on all sides.</p>
<p>(6) The area under a canopy must be entirely paved by an approved paving material.</p>	<p>There are existing pavers in the parking area where canopy will be installed.</p>
<p>(2) The framework height shall be a maximum of ten feet and a minimum of seven feet above grade. No uprights shall be installed closer than two feet from the front lot line.</p>	<p>Framework height is 10 feet high. The canopy is approximately two feet from the front lot line.</p>

RECOMMENDATION

Staff recommends approval with the following condition:

1. Reduce the length of the canopy to no more than 20 feet.



MEMORANDUM

To: Planning and Zoning Board
 Thru: Michael Crotty, Town Manager
 From: Sarah Sinatra Gould, AICP, Town Planner
 CC: Linda Miller, Town Attorney
 Date: December 19, 2013
 Re: 9560Harding Avenue

The property is located at 9560 Harding Avenue, within the SD-B40 zoning district. The applicant is requesting to install a new V-box sign at Starbucks. The proposed sign is a hanging sign to be located underneath the canopy.

Staff has reviewed the current application for consideration by the Planning and Zoning Board. In this report, Staff presents the following:

- Applicable Zoning Code regulations, along with the results of the review
- Staff Recommendation

STANDARDS / RESULTS

Town of Surfside Zoning Code, Applicable Requirements

Sec. 90-71.1

Signs	Permitted	Proposed
Area	25 square feet	1.65 square feet
Approved word content	Signs may include the following: 1) Trade name of establishment 2) Nature of business, services rendered or products sold on premises.	"Starbucks Coffee" (Name of establishment)
Prohibited Word Content	Signs may not include the following: 1) Any reference to price, except as provided in regards to "window sign."	"Starbucks Coffee" (No reference to price.)



<p>Location</p>	<p>With the exception of theater marquees and V-box signs, no sign shall be erected so that any portion thereof shall project over a dedicated street or sidewalk or so that any portion thereof shall project more than five feet from any main building wall.</p> <p>V-box signs. Any ground floor business in the SD-B40 district may attach a single sign, commonly known as a V-box sign, of triangular section, containing a completely concealed fluorescent tube, to a permanent canopy over the sidewalk. Such sign shall be mounted perpendicular to the face of the building to which the canopy is attached, with an end (smallest side of the sign) facing the building. Such sign shall not exceed four and half feet in length and 12 inches in depth, and shall allow at least an eight foot clearance above the pavement. The sign shall carry only the business name.</p>	<p>Sign is a V-box sign under the canopy on the right side 18 inches from the front edge.</p> <p>Sign does not exceed four and half feet in length and 12 inches in depth.</p>
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RECOMMENDATION

Staff recommends approval with the condition that sign will allow at least an eight-foot clearance.



MEMORANDUM

To: Planning and Zoning Board
 Thru: Michael Crotty, Town Manager
 From: Sarah Sinatra Gould, AICP, Town Planner
 CC: Linda Miller, Town Attorney
 Date: December 19, 2013
 Re: 9427Harding Avenue

The property is located at 9427 Harding Avenue, within the SD-B40 zoning district. The applicant is requesting to install a new sign at Food Among the Flowers. The proposed sign is an illuminated channel letter wall sign on a raceway that is bronze and white in color.

Staff has reviewed the current application for consideration by the Planning and Zoning Board. In this report, Staff presents the following:

- Applicable Zoning Code regulations, along with the results of the review
- Staff Recommendation

STANDARDS / RESULTS

Town of Surfside Zoning Code, Applicable Requirements

Sec. 90-71.1

Signs	Permitted	Proposed
Area	25 square feet	32.08 square feet
Approved word content	Signs may include the following: 1) Trade name of establishment 2) Nature of business, services rendered or products sold on premises.	"Food Among the Flowers" (Name of establishment)
Prohibited Word Content	Signs may not include the following: 1) Any reference to price, except as provided in regards to "window sign."	"Food Among the Flowers" (No reference to price.)



<p>Location</p>	<p>With the exception of theater marquees and V-box signs, no sign shall be erected so that any portion thereof shall project over a dedicated street or sidewalk or so that any portion thereof shall project more than five feet from any main building wall.</p>	<p>Sign does not project over the sidewalk or street.</p>
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RECOMMENDATION

Staff recommends approval with the following conditions:

- 1) The sign area shall be reduced to 25 square feet.
- 2) No raceway, sign letters directly installed in wall face with small offset to allow for water runoff.



MEMORANDUM

To: Planning and Zoning Board
 Thru: Michael Crotty, Town Manager
 From: Sarah Sinatra Gould, AICP, Town Planner
 CC: Linda Miller, Town Attorney
 Date: December 19, 2013
 Re: 9489 Harding Avenue

The property is located at 9489 Harding Avenue, within the SD-B40 zoning district. The applicant is requesting to replace an existing cabinet sign at Ole Spanish Restaurant. The proposed sign is metal with illuminated white plexiglass. The request is to change out the existing plexiglass sign for a new sign face, while maintaining the existing cabinet.

Staff has reviewed the current application for consideration by the Planning and Zoning Board. In this report, Staff presents the following:

- Applicable Zoning Code regulations, along with the results of the review
- Staff Recommendation

STANDARDS / RESULTS

Town of Surfside Zoning Code, Applicable Requirements

Sec. 90-71.1

Signs	Permitted	Proposed
Area	25 square feet	18 square feet
Approved word content	Signs may include the following: 1) Trade name of establishment 2) Nature of business, services rendered or products sold on premises.	"Ole Spanish Restaurant" (Name of establishment)
Prohibited Word Content	Signs may not include the following: 1) Any reference to price, except as provided in regards to "window sign."	"Ole Spanish Restaurant" (No reference to price.)



<p>Location</p>	<p>With the exception of theater marquees and V-box signs, no sign shall be erected so that any portion thereof shall project over a dedicated street or sidewalk or so that any portion thereof shall project more than five feet from any main building wall.</p>	<p>Sign does not project over the sidewalk or street.</p>

RECOMMENDATION

Staff recommends approval with the condition that sign switches conduits and panel boxes shall be concealed from view.



MEMORANDUM

To: Planning and Zoning Board
 Thru: Michael Crotty, Town Manager
 From: Sarah Sinatra Gould, AICP, Town Planner
 CC: Linda Miller, Town Attorney
 Date: December 19, 2013
 Re: 9513 Harding Avenue

The property is located at 9513 Harding Avenue, within the SD-B40 zoning district. The applicant is requesting to install new window signs, a canopy sign, and a wall sign. The proposed sign is metal with a white plexiglass that illuminates.

Staff has reviewed the current application for consideration by the Planning and Zoning Board. In this report, Staff presents the following:

- Applicable Zoning Code regulations, along with the results of the review
- Staff Recommendation

STANDARDS / RESULTS

Town of Surfside Zoning Code, Applicable Requirements

Sec. 90-71.1

Signs	Permitted	Proposed
Area	25 square feet	Wall Sign area: 7.3 square feet
Approved word content	Signs may include the following: 1) Trade name of establishment 2) Nature of business, services rendered or products sold on premises.	Wall Sign: "Miami Forever Realty" (Name of establishment) "Miami Forever Realty American-French Agency" Not Permitted



		<p>"Ruth" Not Permitted</p> <p>"Martine Bensoussan-Gumez" Not Permitted</p> <p>"305-868-2025" Not Permitted</p>
Prohibited Word Content	<p>Signs may not include the following:</p> <p>1) Any reference to price, except as provided in regards to "window sign."</p>	<p>Wall sign: "Miami Forever Realty" (No reference to price.)</p>
Location	<p>With the exception of theater marquees and V-box signs, no sign shall be erected so that any portion thereof shall project over a dedicated street or sidewalk or so that any portion thereof shall project more than five feet from any main building wall.</p>	<p>Sign does not project over the sidewalk or street.</p>
Window Signs	<p>Signs of a permanent nature may be applied to the inside or outside surface of a glass window or door or displayed within 12 inches of a glass window or door, provided that they are done in a professional manner, that the lettering does not exceed eight inches in height and that they give only the name of the establishment and the nature of the business, except sit-down restaurants may display a menu in their window or adjacent to their front door which does not exceed 1½ square feet in size. Lettering not more than two inches in height may be applied to either side of one window or glass</p>	<p>Phone number provided on window but not permitted.</p>



	<p>door per business stating hours of operation. No other type of sign stating hours of operation or "open," "open for business," "closed," or similar signs may be displayed except as provided. Such signs shall not exceed 20 percent of the area of the glass window or door in which they are displayed. In addition, each business establishment may display, at a single location on a glass window or door, not over four ancillary decals, signs or logos, indicating national charge cards which are accepted therein, provided the total area of all such decals, signs or logos so displayed does not exceed 144 square inches. The area of such decals, signs or logos shall not be included in the 20 percent limitation above. Not more than one primary sign may be displayed in any one window or door. All such signs shall require a permit approved by the Town Manager or designee.</p>	
<p>Lettering on awnings</p>	<p>Lettering on awnings. Lettering shall be prohibited on awnings, canopies or valances projecting over a dedicated street or sidewalk; except that the side, perpendicular to the street, may bear the trade name of the establishment in letters not higher than five inches. Where an existing awning, canopy or valance is being replaced or recovered or substantially repaired, a permit is required from the town, and the awning, canopy or valance must conform to this Section.</p>	



RECOMMENDATION

Staff recommends approval of the “Miami Forever Realty” wall sign only. All other signage is not permitted.



Town of Surfside Planning and Zoning Communication

Agenda Date: December 19, 2013

Subject: Dock Projections

From: Sarah Sinatra Gould, AICP, Town Planner

Background: The Town's zoning code limits dock to 35 feet in length. Miami-Dade's Regulatory and Economic Resources (RER, formerly DERM), has required longer docks than what is limited by the Town's zoning code, to protect the sea grasses located adjacent to the seawalls.

Analysis: Staff reviewed other municipalities in Miami-Dade and is highlighting Key Biscayne and Miami Beach. Key Biscayne has a limitation on the number of feet the dock can project from the property line plus the code has a requirement for a 60 degree triangle that is intended to preserve views from neighboring properties.

Miami Beach's ordinance indicates that the length of a dock shall be determined by RER, but if a dock projects more than 40 feet into the waterway it requires a conditional use application to be reviewed by the Planning Board.

City	Section	Text
Key Biscayne	Sec. 30-100. Single Family and Two-Family districts. (f) (4) (b)	<p><i>Dock Projection & Parallel length:</i></p> <p>A dock shall be permitted to project a maximum of 40 ft. from the property line. Notwithstanding the foregoing, a dock, including mooring piles, shall be permitted to project a maximum of 100 ft. from the property line for properties located at 1,3,5,7,9, & 11 Harbor Point if the adjacent property owner(s) consent in writing. If there is a concave or convex property line, projection of one side of the dock may exceed the maximum permitted length of the dock by no more than six ft. The maximum length of a dock parallel to a bulkhead shall be 55 ft.</p> <p><i>Triangle:</i></p> <p>A 60 degree triangle shall be required, except for those properties located at 1, 3,5,7,9, & 11 Harbor Point. Baseline of the triangle is required to be greater than or equal to 100 ft. The dock or boat lift shall be located within the triangle. Mooring piles, boat lift arms, and watercraft are permitted outside of the triangle.</p>

Miami Beach	Sec. 142-1132. Allowable encroachments within required yards.	(I) Marine structures. In all districts, seaward side yard setbacks for boat slips, decks, wharves, dolphin poles, mooring piles, davits, or structures of any kind shall not be less than seven and one-half feet. This requirement pertains to the enlargement of existing structures as well as to the construction of new structures. It is further provided that any boat, ship, or vessel of any kind shall not be docked or moored so that its projection extends into the required seaward side yard setback. Land side decks may extend to the deck associated with the marine structure. Lighting associated with, but not limited to, the deck, or marine structure shall be installed in such a manner to minimize glare and reflection on adjacent properties and not to impede navigation. The maximum projection of a marine structure shall be determined by the county department of environmental resource management. If a dock or any kind of marine structure/equipment whether it is or is not attached to a dock projects more than 40 feet into the waterway or it extends beyond the maximum projection permitted under section 66-113, it shall be a conditional use and reviewed by the planning board pursuant to chapter 118, article IV.
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Staff Recommendation: Staff recommends the Planning and Zoning Board direct staff to get input from RER on the appropriate length of docks and prepare an ordinance for an upcoming Town Commission meeting limiting docks to RER's recommendation. The ordinance should also include conditional use review if a dock exceeds the length included in the ordinance. It should be noted that as sea grasses grow, the length required for a dock by RER is also extended.

Budget Impact: N/A

Growth Impact: N/A

Staff Impact: N/A



Sarah Sinatra Gould, AICP, Town Planner



Michael Crotty, Town Manager



Town of Surfside Planning and Zoning Communication

Agenda Date: December 19, 2013

Subject: Dumpster Requirements

From: Sarah Sinatra Gould, AICP, Town Planner

Background: At the September 30, 2013 Town Commission and Planning and Zoning Board Joint meeting, there was a discussion regarding modification to the code relating to dumpster requirements.

Analysis: Staff researched neighboring municipalities and found that most local ordinances have code provision for dumpster enclosures, which includes masonry walls and opaque gates.

City	Section	Text
Sunny Isles Beach	231-30. - Specifications, materials and location of enclosure.	<p>C. Approved enclosure. All enclosures shall consist of masonry, concrete or wood walls. Enclosures shall have a gate for collection equipment access, and may also have a gate for pedestrian access. All walls and gates shall be totally opaque and shall be green or such other color that complies with Chapter 150, Exterior Walls and Awnings, of the Code of the City of Sunny Isles Beach. Enclosures shall be constructed of one of the following materials:</p> <p><i>[Amended 7-12-2001 by Ord. No. 2001-129]</i></p> <p>(1) Masonry walls. All exterior faces of the wall shall be finished and of professional quality such as stucco, prefinished blocks, stacked block and struck joints, shadow blocks, painted or similarly installed in a workmanlike manner and meeting with the approval of the City Manager and his/her designee, as appropriate.</p> <p>(2) Concrete walls. Precast concrete walls of quality deemed acceptable to the City Manager and his/her designee, as appropriate.</p> <p>(3) Wood fencing. Substantial wood fences of durable species, incorporating architectural design features to enhance appearance, of quality and design acceptable to the City Manager and his/her designee, as appropriate. In making this determination, consideration shall be given to:</p> <p>(a) The thickness of the wood, which must be a minimum of 1½ inches;</p>

			<p>(b) Whether the wood is pressure treated or has a finish that protects the wood from the elements; and</p> <p>(c) Minimum six inches by six inches corner post and four inches by four inches intermediate posts of pressure treated materials.</p>
Coral Gables	Section Commercial containers.	5-1702. trash	<p>New commercial construction or renovation of an existing commercial structure where the cumulative cost of such renovation is in excess of twenty-five (25%) percent of the assessed value of the existing commercial structure shall make provisions for a trash container room or enclosure in accordance with the following provisions:</p> <p>A. All new commercial construction projects and all renovation projects having a setback of less than ten (10) feet on the side of the property best suited for the servicing of trash containers shall include a trash container room for the purpose of housing dumpsters or other trash receptacles.</p> <ol style="list-style-type: none"> 1. The trash container room may only be located on the rear or side of the proposed development and shall be easily accessible for servicing. 2. The trash container room shall be fully enclosed and include lockable doors. <p>B. Renovation projects having a setback of ten (10) feet or more on the side of the property best suited for the servicing of trash containers shall include a trash container room pursuant to subsection A(1) and A(2) above, or a trash container enclosure in accordance with the following:</p> <ol style="list-style-type: none"> 1. The trash container enclosure may only be located in the rear yard, rear setback area, side yard or side setback area. 2. The trash container enclosure shall be placed at least five (5) feet from any property line, but not within the triangle of visibility required in Section 5-1406. 3. The trash container enclosure shall be located such that garbage or trash trucks will not block the intersections of streets or alleys while servicing trash containers. 4. The trash container enclosure shall consist of: <ol style="list-style-type: none"> a. A concrete pad or impervious pavers as a base; b. Five (5) foot high enclosure walls; and c. An access gate. 5. An impervious surface shall be provided between the trash container enclosure and the street or alley from which the containers will be serviced. 6. Whenever possible, a hedge, or similar landscaping material, shall abut the enclosure walls. <p>C. Upon written request of a property owner, the requirements specified in (A) and (B) above may be waived by order of the City Manager or his designee provided the following conditions are met:</p> <ol style="list-style-type: none"> 1. The trash generated within the subject commercial building can be disposed of in a shared consolidated waste container/compactor located off-site. 2. The trash disposal location is acceptable to the City's commercial waste disposal contractor. 3. A legal instrument, as prescribed by the City Attorney, is executed by the subject property owners acknowledging that the City Manager shall be empowered to direct full compliance with the above trash enclosure/room

		requirements if the use of the consolidated waste container is no longer available.
Bay Harbor	Article II. Storage; Containers	<p>Sec. 16-32. Storage areas at shopping centers.</p> <p>All shopping centers in the Village shall provide a sufficient number of rooms for the separate storage of Trash and Garbage, as near in conformity with section 16-31 as practicable. Such rooms shall be at such locations in the center as shall be designated by the Village Manager and of sufficient number to secure the proper storage of Trash and Garbage.</p>

Staff Recommendation: Staff recommends the Planning and Zoning Board direct staff to prepare an ordinance for an upcoming Town Commission meeting which requires a wall enclosure, opaque gates and requirements to paint the enclosure the same color as the building.

Budget Impact: N/A

Growth Impact: N/A

Staff Impact: N/A



Sarah Sinatra Gould, AICP, Town Planner



Michael Crotty, Town Manager



Town of Surfside Planning and Zoning Communication

Agenda Date: December 19, 2013

Subject: Commercial Color Palette

From: Sarah Sinatra Gould, AICP, Town Planner

Background: At the October 23, 2013 Planning and Zoning Board meeting, there was a discussion regarding a potential modification to the code requiring to downtown color palette.

Analysis: Staff found that Miami Beach, Coral Gables, Miami Springs and Miami all had color palettes. In the City of Miami, the color palette is neighborhood specific, which would be a similar condition to implementing a color palette limited to the Business District.

City	Section	Text
Miami Beach	Sec. 142-1193. Color selection procedures and review criteria.	<p>(a) The city exterior color review chart (color chart).</p> <p>(1) The color chart, as amended and dated July 17, 1996, shall be available in the planning, design and historic preservation division and is hereby approved and, by this reference, incorporated into these land development regulations. An applicant for a building permit for paint or the application of a building surface material shall select a color of equal or lesser intensity than a color intensity from the color chart and must provide a paint chip or dry sample sufficient to indicate that the specified paint or color of building surface material to be used matches a color shown on the city exterior color review chart or is a color which is lighter in intensity than any other color on the color chart.</p> <p>(2) The city exterior color review chart shall consist of the following components:</p> <p>a. City-wide color intensities. These intensities shall be applicable to all structures, except for contributing structures, buildings, improvements in locally designated historic districts and historic sites.</p> <p>b. Historic district color intensities. These intensities shall be applicable to contributing structures, buildings and improvements in locally designated historic districts and to historic sites.</p> <p>c. Mediterranean revival architecture colors. These colors are applicable only to Mediterranean revival architecture buildings and structures and are limited to natural earth tones as represented by examples on the color chart.</p>

	<p>For purposes of this subsection (a)(2)c, Mediterranean revival architecture shall be defined as those structures built between 1915 through 1940. This style is generally characterized by, but not limited to, stucco walls, low pitch terra cotta or historic Cuban tile roofs, arches, scrolled or tile capped parapet walls and articulated door surrounds, or Spanish baroque decorative motifs and classical elements.</p> <p>(3) Colors commonly described with terms such as neon, fluorescent, day-glo, iridescent and similar terms shall not be permitted to be applied to the exterior surface of any structure unless such color has been approved by the design review board or joint design review board/historic preservation board, as applicable.</p> <p>(4) Colors for roof tiles and pitched roof finishes shall be limited to terra cotta, white or natural earth tones, unless an alternative color has been approved by the design review board or joint design review board/historic preservation board, as applicable.</p> <p>(b) Permit required.</p> <p>(1) A building or structure shall not be painted or have applied a natural or manufactured material as an exterior facade without first receiving a building permit or paint permit pursuant to the requirements of the South Florida Building Code. No building or structure shall be painted or have a material applied to the exterior facade, except in a paint color or material approved pursuant to the provisions of this subsection 142-1193(b). No roof tile or roof finish shall be installed or applied on a pitched roof except in a color or finish which complies with the regulations of subsection 142-1193(a)(4).</p> <p>(2) Permits for repainting of existing structures or painting of new structures, or applying a natural or manufactured material to an exterior facade, shall not be issued until either: (i) the applicant selects a color from the color chart and submits a sample of the color for review and approval by the planning, design and historic preservation division by completion of a paint approval application, or (ii) has a specific color, not represented in the color chart, approved by the design review board or joint design review board/historic preservation board. Upon approval of the color sample, the paint chip or dry sample shall be attached to the building paint or material permit and on the paint or material approval application. The color sample shall be attached to the paint or material approval application and retained by the planning, design and historic preservation division for future reference.</p> <p>(3) Permits for pitched roofs shall not be issued until the applicant submits a sample of the color or finish for review and approval by the planning, design and historic preservation division. The approved color or finish sample shall be attached to the permit and a color sample shall be retained by planning, design and historic preservation division for future reference.</p> <p>(4) If the building or structure to be painted, or surfaced with a natural or manufactured material, requires a permit or approval in addition to a paint or material approval from a board or the planning, design and historic preservation division, the applicant may submit an application for a building permit or board approval simultaneously with an application for paint or material color approval. However, a certificate of occupancy, certificate of completion, or certificate of use, whichever is requested earlier, shall not be issued until the planning, design and historic preservation division or design review or joint design review board/historic preservation board, as applicable, approves the color selection.</p> <p>(5) The planning, design and historic preservation division shall have the authority to approve or deny the color selection based upon the criteria as set forth in subsection 142-1193(c). The criteria listed in subsection 142-1193(c) may be utilized for projects being reviewed by the design review or joint design</p>
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		<p>review/historic preservation board, as applicable.</p> <p>(c) Review criteria.</p> <p>(1) At least 70 percent of the exterior of each wall of a building or structure shall be in a color of equal or less intensity than one of the colors on the city exterior color review chart.</p> <p>(2) Color intensities greater than those represented on the city exterior color review chart may be utilized only for purposes of emphasizing trim and accenting architectural features of a structure and shall not exceed 30 percent of each wall area.</p> <p>(3) Color intensities listed in neighborhood plans or, to the extent applicable, listed in exterior design guidelines adopted by the city commission may be used, in the neighborhoods or areas defined in such plans or guidelines, in lieu of those specified in the city exterior color review chart.</p> <p>(4) Colors selected shall be appropriate to the architectural style, ornamentation, massing and scale of the structure.</p> <p>(5) For purposes of color review, the percentage of a building's or structure's wall shall be exclusive of glass areas.</p> <p><i>(Ord. No. 89-2665, § 11-3, eff. 10-1-89; Ord. No. 90-2722, eff. 11-21-90; Ord. No. 96-3049, § 1(11-3), 7-17-96)</i></p>
Coral Gables	<p>Section 5-602 Design Review Standards</p> <p>Section 5-606. Exterior walls - material and color.</p>	<p>The Board of Architect determine if an application satisfies color standards. If the Board finds that an application is not consistent with the standards (color, design, lighting. Signage, building scale and mass, building materials, etc.) the Board of Architects may require changes of an application and its specifications to promote and maintain the purpose of these standards.</p> <p>All exterior walls of all buildings shall be constructed of concrete, glass block, poured concrete, stone, hollow tile, coral rock or clay brick provided, however, that in the Commercial and Industrial Districts porcelain enamel panels, metal panels, pebble-faced block, pebble-faced panels, pre-cast panels and architectural concrete may also be used for exterior walls of buildings designed and used for commercial purposes with the express condition that such materials are approved by the Board of Architects, the Building Official and Structural Engineer. All exterior masonry surfaces shall be stuccoed and painted except those of coral rock, stone, glass, clay brick, slump brick, pebble-faced block, pebble-faced panels, pre-cast panels, and architectural concrete. Sunscreens on commercial buildings may be constructed of masonry, metal, glass or plastic where such materials are located in a metal or masonry frame providing that such sunscreens shall be subject to approval by the Board of Architects for architectural design. All exterior coloring shall be approved by the Board of Architects, if different from the Board of Architects approved palette of colors.</p>
Miami Springs	Sec. 150-028. Architectural and design regulations.	<p>(F) Architectural and design guidelines. The following shall constitute the architectural and design guidelines of the City in regard to commercial development, renovation, restoration and redevelopment projects in the City:</p> <p>(1) The design guidelines for downtown facade improvements and for other downtown revitalization projects previously approved by the City Council adoption of Resolution No. 2003-3220 is hereby incorporated and codified herein.</p> <p>(2) The color palette for all commercial development, redevelopment, renovation and restoration projects in the City, except for the Northwest 36th Street District, adopted by Resolution No. 2011-3510, is hereby incorporated and codified herein.</p>

		<p>(a) The painting of commercial building exteriors may utilize as many as three approved palette colors.</p> <p>(b) The Building Department is authorized to approve minor "shading" variations in palette colors that may be caused by the use of paint from different manufacturing companies.</p> <p>(c) Upon the completion of the exterior painting of any commercial building, the property owner shall provide the City Building Department with written or on-line notification and confirmation thereof.</p> <p>(3) The color palette for all commercial development, redevelopment, renovation, and restoration projects in the Northwest 36th Street District, adopted in Resolution No. 2011-3511, is hereby incorporated and codified herein.</p> <p>(a) The painting of commercial building exteriors may utilize as many as three approved palette colors.</p> <p>(b) The Building Department is authorized to approve minor "shading" variations in palette colors that may be caused by the use of paint from different manufacturing companies.</p> <p>(c) Upon the completion of the exterior painting of any commercial building, the property owner shall provide the City Building Department with written or on-line notification and confirmation thereof.</p>
City of Miami		<p>Specific to a certain neighborhoods: <i>Village of West Island</i> district. Walls: "Colors shall be of a light color palette that conforms to the Caribbean Style and should be approved by the Department of Planning."</p> <p><i>Coral Way Beautification Master Plan & Design Standards: Architectural Standards:</i> "M. Paint The color chosen to paint a particular structure is crucial to the exterior appearance it also affects the character and established relationships to adjacent structures in terms of contrast or combination. The color chosen for structures along the Coral Way Corridor should be connected to and influenced by a coherent color scheme that addresses the larger community's desired character. All exterior colors should be selected from a pre-approved color chart"</p>

Staff Recommendation: If the Planning and Zoning Board is interested in this concept, Staff Recommends discussing the idea with the Downtown Vision Advisory Committee (DVAC) for their input and possible code modification.

Budget Impact: N/A

Growth Impact: N/A

Staff Impact: N/A



Sarah Sinatra Gould, AICP, Town Planner



Michael Crotty, Town Manager



Town of Surfside Planning and Zoning Communication

Agenda Date: December 19, 2013

Subject: Electric Vehicle Car Charging Stations

From: Sarah Sinatra Gould, AICP, Town Planner

Background: At the September 30, 2013 Town Commission and Planning and Zoning Board Joint meeting, there was a discussion regarding modification to the code relating to electric vehicle car charging stations (charging station). Surfside is leading the way for green policies by installing a charging station within a municipal lot. However, the Town Code does not address charging stations relating to the type, level and specification of the charging station. There are three levels. Level 1 is a low voltage level of charging that is typical for single family charging stations due to the length of time it may take for charging. While Level 2 and 3 are higher voltage, resulting in quicker vehicle charging. These two levels are more appropriate than Level 1 in a shared parking environment, such as a public lot or multifamily/hotel garage. The Town's charging station is a Level 2 station.

Analysis: The proposed ordinance text addresses the locations for each level of charging station and permits charging stations in all zoning categories in Town. The ordinance also proposes a mandatory charging station in multi-family and hotel development projects. Below is the proposed text:

Sec. 90.2. Definitions

Electric Vehicle Charging Level: The standardized indicators of electrical force, or voltage, at which an electric vehicle's battery is recharged which include the following specifications:

- (1) Level 1 requires a 15 or 20-amp breaker on a 120-volt AC circuit and standard outlet;
- (2) Level 2 requires 40 to 100-amp breaker on a 240-volt AC circuit; or
- (3) Level 3 requires a 60-amp or higher dedicated breaker on a 480-volt or higher three- phase circuit with special grounding equipment. A Level 3 charging shall use an off-board charger to provide the AC to DC conversion, delivering DC directly to the car battery.

Electric Vehicle Charging Station: A parking space that is served by Battery Charging Station equipment that has as its primary purpose the transfer of electric

energy (by conductive or inductive means) to a battery or other energy source device in an electric vehicle.

Sec. 90-41. Regulated uses.

Accessory uses	H30A	H30B	H30C	H40	H120	SD-B40
<u>Electric Vehicle Charging Station</u>	<u>P(26)</u>	<u>P(26)</u>	<u>P(27)</u>	<u>P(27)</u>	<u>P(27)</u>	<u>P(28)</u>
Uses	Municipal		Community Facilities			
<u>Electric Vehicle Charging Station</u>	<u>P (28)</u>		<u>(P28)</u>			

(26) Electric Vehicle Charging Stations shall be limited to personal use and shall not be used for purposes of wholesale or retail sales. All components of the Electric Vehicle Charging Station shall be completely concealed from view, located inside the residential garage. The station shall be elevated or designed so that all electrical components are 12 inches above the 100 year flood plain.

(27) Electric Vehicle Charging Stations shall contain a retraction device, coiled cord, or a place to hang cords and connectors above the ground surface. The station shall be elevated or designed so that all electrical components are 12 inches above the 100 year flood plain.

(28) Electric Vehicle Charging Stations shall be limited to Electric Vehicle Charging Level 2 or Level 3 Electric Vehicle Charging Stations only and contain a retraction device, coiled cord, or a place to hang cords and connectors above the ground surface. The station shall include the following: (a) voltage and amperage levels; (b) usage fees, if any; (c) safety information; and (d) contact information to report issues relating to the operation of the equipment. The station shall be elevated or designed so that all electrical components are 12 inches above the 100 year flood plain.

Sec. 90-77. Off-street parking requirements

(h) Electric Vehicle Charging Stations.

(1) A minimum of one (1) Electric Vehicle Charging Station is required per multifamily or hotel development.

90-71.2—H30C, H40, MU and H120 districts.

A sign may be posted at the Electric Vehicle Charging Station stating "Electric Vehicle Charging Station." Signs shall be no greater than 24 inches wide by 18 inches high. Color and letter size specifications shall meet the Manual on Uniform

Traffic Control Devices (MUTCD) requirements for sign designation (Electric Vehicle charging).

Staff Recommendation: Staff recommends the Planning and Zoning Board direct staff to prepare an ordinance for an upcoming Town Commission meeting.

Budget Impact: N/A

Growth Impact: N/A

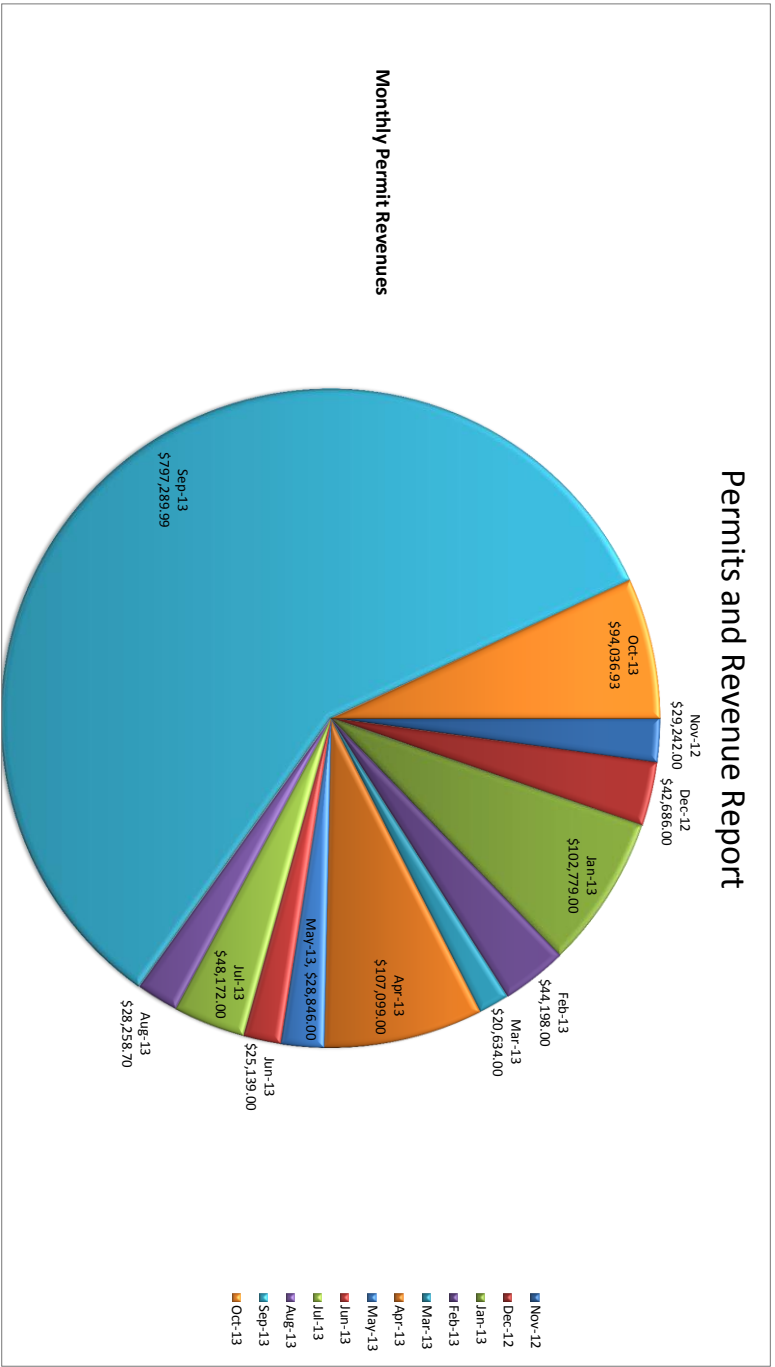
Staff Impact: N/A



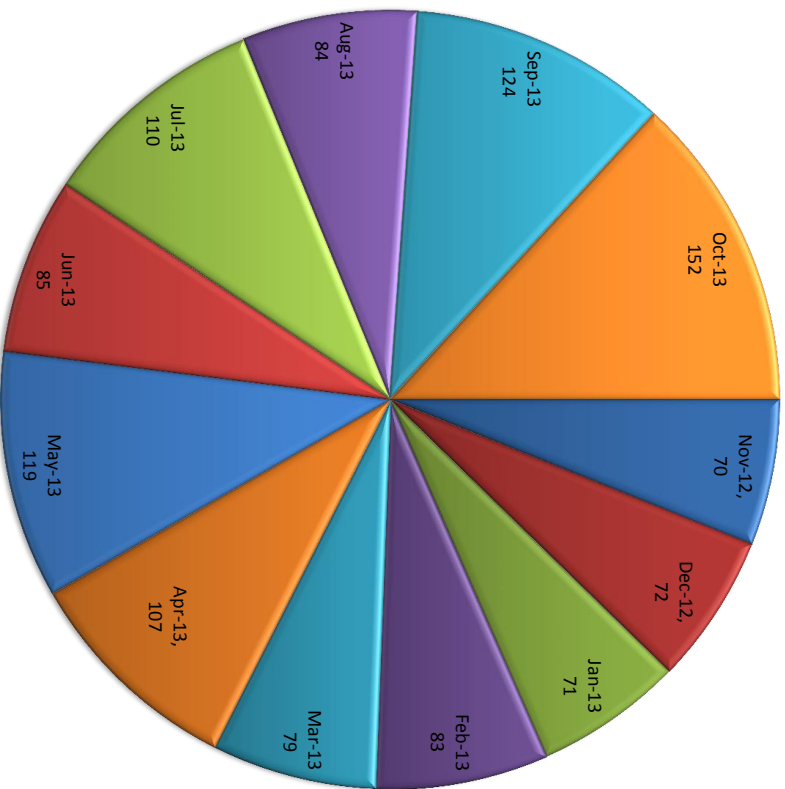
Sarah Sinatra Gould, AICP, Town Planner



Michael Crotty, Town Manager



Permits and Revenue Report



Permits Issued