



PUBLIC NOTICE TO TELECOMMUNICATION VENDORS

NOTICE IS HEREBY GIVEN that the TOWN OF SURFSIDE is seeking qualifications for the following:

REQUEST FOR PROPOSALS NO. 2014-008

Professional Telecommunication Vendor Services

Notice is hereby given that the Town of Surfside (TOWN) is seeking qualified telecommunication Vendors (VENDOR). Sealed submittals will be received by the Town Clerk until **December 1, 2014 at Town of Surfside, Town Hall located at 9293 Harding Avenue, Commission Chambers, Surfside Florida, 33154**. Submittals received after this time will not be accepted. Submittals will be opened publicly at this time.

The envelope containing the seal submittal must be clearly marked:

“SEALED PROPOSALS”

RFP No. 2014-008 Turnkey Managed VOIP (Voice Over Internet Protocol) Phone System
OPENING DATE AND TIME: December 1, 2014 at 3:00 PM EST

The TOWN seeks a VENDOR that can provide a managed VOIP system. This system will replace the current managed VOIP telecommunications systems used at TOWN facilities and must be capable of meeting any anticipated growth. The TOWN requires a VOIP system that provides four-digit dialing between Town Hall and the Community Center, a centralized voice mail system that can be used transparently by both locations, a call manager capability, a record and store capability, the ability for both locations to appear to be part of a single phone system, and an automatic underlying failover network with multiple carriers.

The TOWN reserves the right to accept no late submissions. In addition, the TOWN reserves the right to reject any or all submittals, with or without cause, and to waive technical errors and informalities, and to accept the submittal which best serves the interest and represents the best value to the TOWN.

Thus, the contract will be awarded by the TOWN to the VENDOR whose proposal best serves the interests of, and represents the best value to the TOWN in accordance with the criteria set forth in the attached RFP and contract.

Any questions regarding **RFP No. 2014-008 Turnkey Managed VOIP (Voice Over Internet Protocol) Phone System** are to be directed in writing to Sandra Novoa, C.M.C, Town Clerk, at the following address: 9293 Harding Avenue, Second Floor, Surfside, Florida 33154. Alternatively, any questions may be sent via email to: snovoa@TOWNofsurfsidefl.gov. All questions or clarifications concerning the proposal specifications must be received by Sandra Novoa, C.M.C. Town Clerk, no later than seven (7) calendar days prior to the bid proposal opening date.

RFP packages may be obtained from the Office of the Town Clerk, Town of Surfside, 9293 Harding Avenue, Surfside, Florida 33154 at no cost, and are also available at www.townofsurfsidefl.gov. For further information, please contact Sandra Novoa, CMC, Town Clerk, at 305-861-4863 Ext. 226.

Sandra Novoa, CMC
Town Clerk
Town of Surfside

Publish Dates: October 24, 2014