



**Town of Surfside**  
**Request for Proposals (RFP) No. 2020-01**  
**Design/Build of Community Center Photovoltaic System**

**RFP No. 2020-01, Addendum No. 1**

Date Issued: March 17, 2020

To All Proposers:

Proposers for the above-referenced RFP shall take note of the following changes, additions, deletions, clarifications or questions and answers to RFP No. 2020-01, which in accordance with the RFP Documents shall become a part of and have precedence over anything shown or described otherwise in the RFP.

1. Question: Are we able to make suggestions for the photovoltaic system and/or components or is the bid strictly per the specifications?  
Answer: **Yes, Suggestions to a better photovoltaic system and/or component will be considered.**
2. Question: On the plans it shows the solar panels over the roof drains, however this is not standard practice. Do you want to continue with the current layout, or can we suggest revisions?  
Answer: **The solar panels are on stands but if there is any concern, the bidder can provide a layout revision but maintaining the design criteria.**
3. Question: How are you handling the confidentiality of our private customers if used as references? Should we manually write "confidential" on the information submitted?  
Answer: **Unless the information provided is exempt from public records per Chapter 119, Florida Statutes, the information included in the proposal is a public record after the earlier to occur of (i) town provides notice of an intended decision or (ii) 30 days after bid opening.**
4. Question: How would you like us to breakout the 20 year O&M pricing on the bid form? Would you like us to include in the lump sum or as a separate line item?  
Answer: **Provide separate Operation and Maintenance budget on the yearly bases for the 20 years O&M service request on the RFP.**
5. The RFP states the "Design/Build Agreement" noted on page 5 will be available to all proposers in advance of the submittal date on the town's website and/or

issued as an Addendum. I searched the website and could not locate, when will the addendum be issued with this information?

Answer: **The Design/Build Agreement will be provided at a later date after the submittal of proposals.**

6. Assuming performance is the same, can use a 72-cell module in lieu of the 60-cell module per the specifications? Preferably a 390 or 395w module

Answer: **Yes, Solar panel with better performance will be considered.**

7. It states in the specs that we are to cover the permit fees. What is the estimated cost of the permit fees for this project?

Answer: **There are no fees from Town of Surfside.**

8. In the drawings in the RFP the racking system appears to be a flat racking system, but the specs call for a fixed tilt. Can you please confirm which racking system is to be used on this project?

Answer: **It is not a flat racking system; it should be tilted so it can be adjusted to maximum performance.**

9. Please confirm the total budget for this project

Answer: **The Design/Built budget is \$200,000.00 total. See response to question #4 for O&M budget.**

All other documents, requirements, terms and conditions of the RFP remain the same. All proposers must acknowledge receipt of this Addendum No. 1 and submit a signed copy of this form with their proposal.

Proposer:

\_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_