



Town of Surfside
RFP 2022-03 Disaster Debris Removal Services
Addendum No. 1

Date issue: May 18, 2022

To All Proposers:

Proposers for the above-referenced RFP shall take note of the following changes, additions, deletions or clarifications to RFP No. 2022-03, which in accordance with the RFP Documents shall become a part of and have precedence over anything shown or described otherwise in the RFP.

1. P.9 of the RFP states we are to provide One (1) original, five (5) copies, and one (1) electronic copy on a USB drive of the Proposal PLUS a USB containing all documents.
 - a. Please confirm if we are to submit 1 USB or 2.

The Town will require a total of 5 hard copies with one being original (original signatures) and 1 USB copy. Only one USB is required.

2. Please confirm the sample agreement is for informational purposes only and does not need to be included in our proposal submittal.
 - a. Please confirm the following certifications included with the sample agreement are for informational purposes only and does not need to be included in our proposal submittal
 - i. e-verify affidavit
 - ii. Lobbying form

Sample contract is for informational purposes only and will be final contract when a firm is selected. E-Verify and Lobby form will be required at the time of contracting but not for bidding purposes.

3. P.50 Checklist
 - a. Are we to include this in our proposal submittal?

The checklist is not required in the proposal.

- b. The check list references the forms below:

- i. Form 8A. Price Submittal Schedule Form – General Monthly Maintenance
- ii. Form 8B. Price Submittal Schedule Form – On Demand Additional Services
- iii. Form 8C. Price Submittal Schedule Form – Hurricane/Storm Preparation & Recovery Services

We are in receipt of the following pricing forms:

- iv. Additional Hourly Rates
- v. Emergency Debris removal
- vi. Storm Structures and Street Sweeping
- vii. Additional Debris Removal

Please confirm if we have all of the required pricing forms.

You have all the required forms. Proposal Form Package checklist will be updated.

4. Is the entire RFP to be submitted with our proposal?

Yes

5. The RFP states we need to use a single method of fastening for the proposal.

a. Is a binder clip acceptable?

Yes; a binder clip is acceptable. all pages need to be initialed and dated (in original) if that is the case.

PROPOSER:

NAME: _____

TITLE: _____

DATE: _____

SECTION 4
PROPOSAL FORM PACKAGE

As provided in the RFP, the following items must be attached to this Proposal:

FORMS	STATUS
Form 1 – Proposal Form Package Acknowledgement	<input type="checkbox"/>
Form 2A. Proposer’s Certification (if Company or Corporation)	<input type="checkbox"/>
Form 2B. Proposer’s Certification (if Partnership)	<input type="checkbox"/>
Form 3. Single Execution Affidavits	<input type="checkbox"/>
Form 4. Dispute Disclosure	<input type="checkbox"/>
Form 5. Certification Regarding Debarment, Suspension, & Other Responsibility Matters Primary Covered Transactions	<input type="checkbox"/>
Form 6. Proposer’s Qualifications Survey	<input type="checkbox"/>
Form 7. Small and Minority Businesses, and Women’s Business Enterprises Subcontractors	<input type="checkbox"/>
Form 8A. Price Submittal Schedule Form – Emergency Debris removal	<input type="checkbox"/>
Form 8B. Price Submittal Schedule Form – Storm Structures and Street Sweeping and Additional Debris Removal	<input type="checkbox"/>
Form 8C. Price Submittal Schedule Form – Additional Hourly Rates	<input type="checkbox"/>
Form 9. Reference List	<input type="checkbox"/>
Form 10. Federally Required Clauses Affidavit	<input type="checkbox"/>