



PUBLIC NOTICE

INVITATION TO BID (ITB) No. 2025-03

DUNE RESTORATION PROJECT

NOTICE IS HEREBY GIVEN that the Town of Surfside ("Town") is soliciting sealed bids for Dune Restoration Project services in Surfside, Florida. Interested companies, firms, or individuals ("Bidders") may obtain a copy of Invitation to Bid ("ITB") No. 2025-03 beginning on Wednesday, October 15, 2025, from the Office of the Town Clerk, located at 9293 Harding Avenue, Second Floor, Surfside, Florida, 33154, or may download it from the Town's website at www.townofsurfsidefl.gov. The ITB contains detailed and specific information regarding the scope of work, submission requirements, and evaluation procedures.

One (1) original, two (2) hard copies, and one (1) electronic copy on a USB drive of the completed and executed bid must be delivered no later than **2:00 PM on Tuesday, November 18, 2025** ("Bid Submission Deadline") to the following address:

**Town of Surfside – Town Hall
Office of the Town Clerk
9293 Harding Avenue
Surfside, Florida 33154**

The Town reserves the right to reject late submissions, in the sole discretion of the Town Manager or his designee. It is the sole responsibility of the Bidder to ensure their submission is received by the deadline.

The envelope containing the sealed bid must be clearly marked as follows:

**SEALED BID
ITB NO. 2025-03
DUNE RESTORATION PROJECT**

PUBLIC BID OPENING DATE AND TIME (SUBMISSION DEADLINE):

NOVEMBER 18, 2025, AT 2:00 PM

A non-mandatory Pre-Bid Meeting will be held on **Tuesday, October 28, 2025, at 11:00 AM**, at Town Hall, 9293 Harding Avenue, Surfside, FL 33154. The meeting will include a project overview, followed by a site visit to the beach area where the dune project is located. All Bidders intending to submit a bid are strongly encouraged to attend.

All questions or requests for clarification regarding this ITB must be submitted in writing to Sandra McCreedy, M.M.C., Town Clerk, no later than **5:00 PM on Wednesday, November 5, 2025**. Questions may be submitted by mail to the address above or via email at smccreedy@townofsurfsidefl.gov. Questions received after the deadline will not be addressed. All timely questions will be answered via Addendum posted on the Town's website.

The Town intends to award an agreement to the lowest responsible and responsive Bidder whose submission meets the requirements of the ITB and is determined to be in the best interest of the Town. The Town reserves the right to cancel this solicitation, reject any or all bids, waive any informalities or technicalities, and to accept the bid deemed to serve the best value to the Town.

The Town hereby provides notice to all Bidders of the imposition of a Cone of Silence for this solicitation, in accordance with Section 3-17 of the Town Code. The Cone of Silence refers to a prohibition on communication regarding any competitive bid or solicitation for a purchase exceeding \$25,000.00. This includes, but is not limited to, communications related to this Invitation to Bid (ITB) between (1) any potential bidder, vendor, proposer, consultant, service provider, or lobbyist, and (2) Town Commissioners, Town staff (including the Town Manager and their staff), or any member of the Town's selection or evaluation committee. All inquiries regarding the Cone of Silence should be directed to the Town Clerk or Town Attorney.

Date Issued: Wednesday, October 15, 2025