



PUBLIC NOTICE

INVITATION TO BID (ITB) No. 2026-02

CHAMPLAIN TOWERS SOUTH MEMORIAL

NOTICE IS HEREBY GIVEN that the Town of Surfside ("Town") is soliciting sealed bids from contractors shortlisted and deemed qualified pursuant to Request for Qualifications (RFQ) No. 2025-04 for construction services related to the Champlain Towers South Memorial Construction Project in Surfside, Florida.

This Invitation to Bid (ITB) represents Phase Two of a two-phase competitive procurement process. Only firms shortlisted by the Town's Evaluation Committee under RFQ No. 2025-04 are eligible to submit a bid in response to this ITB. Bids submitted by firms not shortlisted through the RFQ process will be deemed non-responsive and will not be considered.

Eligible Shortlisted Bidders may obtain a copy of Invitation to Bid (ITB) No. 2026-02 beginning Tuesday, January 27, 2026, from the Office of the Town Clerk, located at 9293 Harding Avenue, Second Floor, Surfside, Florida 33154, or by downloading it from the Town's website at www.townofsurfsidefl.gov. The ITB contains detailed information regarding the scope of work, bid submission requirements, and evaluation procedures.

One (1) original, two (2) hard copies, and one (1) electronic copy (USB drive) of the completed and executed bid must be delivered no later than 2:00 PM on Tuesday, February 24, 2026 ("Bid Submission Deadline") to:

**Town of Surfside – Town Hall
Office of the Town Clerk
9293 Harding Avenue
Surfside, Florida 33154**

The Town reserves the right to reject late submissions, in the sole discretion of the Town Manager or designee. It is the sole responsibility of the Bidder to ensure timely receipt of its bid.

The sealed bid envelope must be clearly marked as follows:

**SEALED BID
ITB NO. 2026-02
CHAMPLAIN TOWERS SOUTH MEMORIAL**

PUBLIC BID OPENING DATE AND TIME (SUBMISSION DEADLINE):

FEBRUARY 24, 2026, AT 2:00 PM

A Mandatory Virtual Pre-Bid Conference will be held on Tuesday, February 3, 2026, at 11:00 AM, via Zoom. The meeting will include a project overview and discussion of bid requirements. Attendance is mandatory for all shortlisted bidders intending to submit a bid. The Zoom link will be provided directly to shortlisted bidders via email.

All questions or requests for clarification regarding this ITB must be submitted in writing to Sandra McCready, M.M.C., Town Clerk, no later than **2:00 PM on Tuesday, February 10, 2026**. Questions may be submitted by mail to the address above or via email at smccready@townofsurfsidefl.gov. Questions received after the deadline will not be addressed. All timely questions will be answered via Addendum posted on the Town's website.

The Town intends to award an agreement to the lowest responsible and responsive Bidder whose submission meets the requirements of the ITB and is determined to be in the best interest of the Town. The Town reserves the right to cancel this solicitation, reject any or all bids, waive any informalities or technicalities, and to accept the bid deemed to serve the best value to the Town.

The Town hereby provides notice to all Bidders of the imposition of a Cone of Silence for this solicitation, in accordance with Section 3-17 of the Town Code. The Cone of Silence refers to a prohibition on communication regarding any competitive bid or solicitation for a purchase exceeding \$25,000.00. This includes, but is not limited to, communications related to this Invitation to Bid (ITB) between (1) any potential bidder, vendor, proposer, consultant, service provider, or lobbyist, and (2) Town Commissioners, Town staff (including the Town Manager and their staff), or any member of the Town's selection or evaluation committee. All inquiries regarding the Cone of Silence should be directed to the Town Clerk or Town Attorney.