

TOWN OF SURFSIDE

BUILDING DEPARTMENT
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AIR CONDITIONING CHANGE-OUT EQUIPMENT DATA

Two (2) copies of this form must accompany all air conditioning change-out permit applications.

Contractor: _____ Phone #: _____

Site address: _____ Unit/Apt. #: _____ Permit #: _____

EQUIPMENT DATA	EXISTING UNIT	NEW UNIT
MANUFACTURER		
PKG. UNIT MODEL #		
AUH/COIL MODEL #		
CONDENSER MODEL #		
HEATER KW		
SYSTEM SIZE (TONS)		
SEER/EER		

A.H.R.I. Reference Number: _____

Equipment Tie-down details: Signed and Sealed original Engineer anchoring details, or current Notice of Acceptance (NOA), or State Product Approval.

Note: Mechanical permits issued for **new and exact unit change-outs** at grade or on roof-tops can prove Miami-Dade County winds resistance code compliance FBCM-301.15 by **one** of the followings methods:

- 1- Provide copy of the unit's current Notice of Acceptance or State Product Approval.
- 2- Manufacturer's published literature for the unit explicitly listing the wind resistance for the installation.
- 3- Signed and sealed engineering for the model covered in the permit.

Is a new roof curb/curb adapter or stand needed? (if YES, must call for roofing in progress inspection) Yes ____ No ____

Is new equipment being moved or relocated? Yes ____ No ____

Is new ductwork being installed? Yes ____ No ____

Is an air duct smoke detector installed? Yes ____ No ____

Is the existing unit in violation? Violation #: _____ Yes ____ No ____

CONTRACTOR'S SIGNATURE: _____ Date: _____

FLORIDA STATE CERTIFICATION/ REGISTRATION #: _____

**Important: In accordance with Florida Building Code (FBC) and Town of Surfside Flood Ordinances, the existing equipment change outs must be elevated no lower than the lowest existing habitable floor elevation.
This form must be posted at the jobsite for inspection**