



TOWN OF SURFSIDE
9293 HARDING AVENUE
SURFSIDE, FL 33154
PHONE: (305) 861-4863
FAX: (305) 861-1302

www.townofsurfsidefl.gov
buildingapp@townofsurfsidefl.gov

**PERMIT REQUIREMENTS
FOR
VARIOUS TYPES OF PUBLIC WORKS PERMITS**

- ❖ **DRIVEWAY PERMITS**
- ❖ **TOWN RIGHT OF WAY PERMITS**
- ❖ **FDOT ROADWAY PERMITS**
- ❖ **POOL PERMITS**



**Town of Surfside
Public Works Department**

Public Works Permit - Driveway Permits

*ALL
H.B.
PUBLIC WORKS*

Checklist for Driveway construction:

Item	Comment	Check
Public Works Permit	General Public Works Permit providing proper work description	
Construction Drawing	Drawing needs to show extents of impact on curb and proposed modification	
Curb Detail	To be provided as part of permit application. Miami Dade County Public Works Standard.	

Notes:

- Miami Dade County Specifications link:
 - <http://www.miamidade.gov/publicworks/library/engineering-details/standard-details-1a.pdf>



Town of Surfside Public Works Department

Public Works Permit - FDOT Roadway

Ale
U.S.
Public Works

Checklist for Town of Surfside Florida Department of Transportation (FDOT) Right of Way (ROW) work:

Item	Comment	Check
Public Works Permit	General Public Works Permit providing proper work description	
Construction Drawing	Full construction plans including restoration extents	
MOT Drawings	Management of Traffic Drawing showing work area and corresponding traffic control	
FDOT Permit	FDOT issued permit to be provided with Town of Surfside application package	
FDOT LCIS Permit	Applied for online. Initial application needs to be with package. Approved application will be requested when scheduling off - duty officer	

Notes:

- The above check-list needs to be completed prior to scheduling an off-duty officer. All FDOT roadway projects require an off-duty officer.



Town of Surfside Public Works Department

Public Works Permit - POOL Construction

[Signature]
No.
Public Works

Checklist for Town of Surfside POOL construction permits:

Item	Comment	Check
Public Works Permit	General Public Works Permit providing proper work description	
Construction Drawing	Drawing needs to show extents of impact on curb and proposed modification	
Sediment And Erosion Control Plan	This can be a notation on the drawings, a sketch or an actual plan sheet showing how sediments from dewatering will be mitigated to not pollute the Town's stormwater system	
Dewatering Plan	This can be a notation on the drawings, a sketch or an actual plan sheet showing how water from excavation will be controlled on site.	
NPDES Pledge	Pledge by contractor or homeowner stating that responsible practices will be followed to eliminate sediments into natural water bodies or conveyance systems	

Notes:

- NPDES Pledge can be executed by Homeowner or contractor.
- The Town reserves the right to stop any work if proper dewatering practices or sediment and erosion control practices are not followed and are contaminating Town Stormwater system or natural bodies of water.



Town of Surfside Public Works Department

Public Works
H. Co.

Public Works Permit - Town of Surfside Right of Way

Checklist for Town of Surfside Right of Way (ROW) work:

Item	Comment	Check
Public Works Permit	General Public Works Permit providing proper work description	
Construction Drawing	Drawing showing proposed work. Drawing must show restoration extents	
MOT Drawings	Management of Traffic Drawing showing work area and corresponding traffic control	

Notes:

- An off-duty officer may be required. It is at the discretion of the reviewer depending on the circumstances of the scope of work.