



Date of occurrence: December 18, 2015

Employee Name: Dina Goldstein

Classification: Executive Assistant to the Chief

Unit/Division: Chief's Office

Award/Commendation type and recommendations: Letter of Commendation

Narrative:

Over the past month, Dina Goldstein managed the 7th annual Police Department's Holiday Toy Drive as she has the previous six years. This event requires much time and effort and commitment. The collection begins with advertisements for donations of new toys. The needy children are vetted and individually were invited to attend the Toy Giveaway Party on December 18, 2015. Hundreds of toys were donated, purchased and stored.

The Miami-Dade Fire Rescue department was scheduled to participate. Town personnel were recruited to assist with the event for the set-up, decoration, and cleanup of the Commission Chambers and the training room. Other Town personnel played the parts of Santa, Mrs. Claus, and the elves. Police Officers were needed for an escort, a street closure and traffic direction. Parking Enforcement Officers were necessary for room security. A professional photographer volunteered her services to make the event even more exciting. Numerous thank you letters were created and sent out. A pre-event meeting was held to give out assignments, duties and responsibilities. All of the above was handled by Dina.

The event was spectacular and went off without a problem. It was a very special day for the children and all of those who attended. I thank and praise all who helped but Dina certainly deserves the most credit and recognition. This has become another of her events that makes Surfside look great. I can't thank her enough for another amazing job well done!

Chief of Police: David Allen

Date: December 23, 2015