



**Date of occurrence:** December 23, 2016

**Employee Name:** Dina Goldstein

**Classification:** Executive Assistant to the Chief

**Unit/Division:** Chief's Office

**Award/Commendation type and recommendations:** Letter of Commendation

**Narrative:**

Over the past month, Dina Goldstein managed the 8<sup>th</sup> annual Police Department's Holiday Toy Drive as she has the previous seven years. This event requires much time, effort and commitment. The collection begins with advertisements for donations of new toys. The needy children are vetted and individually invited to attend the Toy Giveaway Party on December 23, 2016. Hundreds of toys were donated, purchased and stored. This year 79 children were in attendance and their families.

The Miami-Dade Fire Rescue Department participates each year and arrives at Town Hall on the fire trucks with flashing lights and siren and Santa and Mrs. Claus on board. Town personnel are recruited to assist with the event for registration, the set-up, decoration, refreshments and cleanup of the Commission Chambers and the training room. Other Town personnel play the parts of Santa, Mrs. Claus, and the elves. Police Officers are needed for an escort, a street closure and traffic direction. Parking Enforcement Officers are necessary for room security. A professional photographer depicted the memorable event with amazing pictures. Plaques to recognize sponsors are ordered given to the sponsors. A pre-event meeting is held to give out assignments, duties and responsibilities. Numerous thank you letters are composed and mailed out. All of this is overseen and coordinated by Dina.

The event was spectacular and enjoyable for all. It was a very special day for the children and the parents who attended. I thank and praise all who helped but Dina certainly deserves the most credit and recognition. This has become another of her events that makes Surfside look great. Dina is a special person who enjoys giving back and I can't thank her enough for another amazing job well done!

**Chief of Police:** David Allen

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