



**Date of occurrence:** December 21, 2017

**Employee Name:** Dina Goldstein

**Classification:** Executive Assistant to the Chief

**Unit/Division:** Chief's Office

**Narrative:**

Over the past month, Dina Goldstein oversaw the 9<sup>th</sup> annual Police Department's Holiday Toy Drive as she has the previous eight years. This event requires much time and effort and commitment. The collection begins with advertisements for donations of new toys. The needy children are vetted and individually invited to attend with their parents the Toy Giveaway Party on December 21, 2017. Hundreds of toys were donated, purchased and stored.

The Miami-Dade Fire Rescue Department participated as it does each year and arrived at Town Hall on the fire trucks with flashing lights and siren and Santa and Mrs. Claus on board. Town personnel were recruited to assist with the event for registration, the set-up, decoration, refreshments and cleanup of the Commission Chambers and the training room. Other Town personnel played the parts of Santa, Mrs. Claus, and the elves. Police Officers were needed for an escort, a street closure and traffic direction. Parking Enforcement Officers provided for room security and entertained the children's parents. A photographer documented the event and her husband provided the music. Sponsors were recognized with plaques. Numerous thank you letters were composed and mailed out. A pre-event meeting was held to give out assignments, duties and responsibilities. All of these responsibilities and functions were managed and coordinated by Dina.

The event was spectacular and enjoyable for all. It was a very special day for the children and the parents who attended. I thank and praise all who helped with this event but Dina certainly deserves the most credit and recognition. This has become another of her events that makes Surfside so special. Congratulations to Dina as the recipient of Civilian of the Month...well deserved!

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**Chief of Police:** David Allen

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