



Town of Surfside
SECOND BUDGET HEARING
TOWN HALL COMMISSION CHAMBERS
9293 HARDING AVENUE

SEPTEMBER 26, 2011
5:01 PM

1. **Opening**
 - A. **Call to Order**
 - B. **Roll Call of Members**
 - C. **Pledge of Allegiance**
 - D. **Agenda and Order of Business (Additions, Deletions)**

2. **Discussion Regarding Millage Rate and Budget**

3. **Millage Rate Page 1-3**

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, MIAMI-DADE COUNTY, FLORIDA, ADOPTING THE FINAL LEVYING OF A MILLAGE RATE AGAINST ALL TAXABLE REAL AND PERSONAL PROPERTY IN THE TOWN OF SURFSIDE, FLORIDA FOR THE FISCAL YEAR 2011-2012; AND PROVIDING FOR AN EFFECTIVE DATE.

4. **Public Comment**

5. **2011-2012 Final Adopted Budget Page 4-9**

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING AND ADOPTING THE FINAL ANNUAL BUDGET AND MAKING APPROPRIATIONS FOR THE FISCAL YEAR 2011-2012; ATTACHING A SUMMARY COPY OF SAID BUDGET MARKED EXHIBIT "A"; PROVIDING FOR AN EFFECTIVE DATE.

6. Public Comment

7. Adjournment

Respectfully submitted,



Roger M. Carlton
Town Manager

THIS MEETING IS OPEN TO THE PUBLIC. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, ALL PERSONS ARE DISABLED; WHO NEED SPECIAL ACCOMMODATIONS TO PARTICIPATE IN THIS MEETING BECAUSE OF THAT DISABILITY SHOULD CONTACT THE OFFICE OF THE TOWN CLERK AT 305-893-6511 EXT. 226 NO LATER THAN FOUR DAYS PRIOR TO SUCH PROCEEDING. HEARING IMPAIRED PERSONS MAY CONTACT THE TDD LINE AT 305-893-7936.

IN ACCORDANCE WITH THE PROVISIONS OF SECTION 286.0105, FLORIDA STATUTES, ANYONE WISHING TO APPEAL ANY DECISION MADE BY THE TOWN OF SURFSIDE COMMISSION, WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING, WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH RECORD SHALL INCLUDE THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

AGENDA ITEMS MAY BE VIEWED AT THE OFFICE OF THE TOWN CLERK, TOWN OF SURFSIDE TOWN HALL, 9293 HARDING AVENUE. ANYONE WISHING TO OBTAIN A COPY OF ANY AGENDA ITEM SHOULD CONTACT THE TOWN CLERK AT 305-861-4863. A COMPLETE AGENDA PACKET IS ALSO AVAILABLE ON THE TOWN WEBSITE AT www.townofsurfsidefl.gov

TWO OR MORE MEMBERS OF OTHER TOWN BOARDS MAY ATTEND THIS MEETING.

THESE MEETINGS MAY BE CONDUCTED BY MEANS OF OR IN CONJUNCTION WITH COMMUNICATIONS MEDIA TECHNOLOGY, SPECIFICALLY, A TELEPHONE CONFERENCE CALL. THE LOCATION 9293 HARDING AVENUE, SURFSIDE, FL 33154, WHICH IS OPEN TO THE PUBLIC, SHALL SERVE AS AN ACCESS POINT FOR SUCH COMMUNICATION.



Commission Communication

Agenda Item #: 3

Date: September 26, 2011

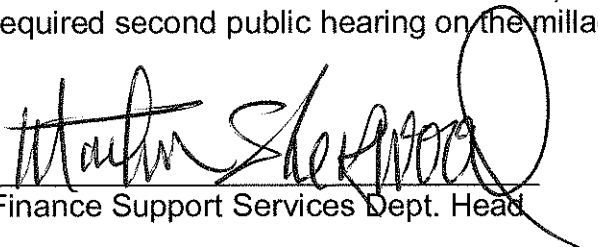
Subject: Final Fiscal Year 2011 – 2012 (FY 11/12) Millage Rate


Background: To generate revenues sufficient for the financing of municipal government operations, municipalities are permitted to establish a millage rate which, when applied to the assessed valuation of properties, creates a taxable levy against real and personal property within the Town. This item provides for the adoption of a final millage rate to assist with funding the Fiscal Year 11/12 (October 1, 2011 – September 30, 2012) budget.

Analysis: In June of 2011, the Town Manager transmitted a proposed budget document as required by Town Charter utilizing preliminary assessment information. That document proposed a preliminary millage rate of 5.5000 and identified the effect that adoption of other rates were projected to have upon Town revenues and services. With certified rates higher than the proposed budget assumptions, an increase to reserves became possible.

On September 13, 2011, after careful consideration and the first required public hearing, the Town Commission adopted a proposed (“not-to-exceed”) rate of 5.5000 mills. To generate the same amount of taxes as the current year (the roll-back rate), 5.6573 mills would be required. The tentatively adopted rate (and proposed final rate) represents a 2.78% tax decrease from the current year. With this reduction, nearly all property owners will experience a reduction in the portion of property taxes levied for the Town of Surfside while providing for a projected increase to reserves at the end of FY 11/12.

Recommendation: It is recommended that the Surfside Town Commission adopt a final millage rate resolution adopting a final millage rate of 5.5000 mils (representing a 2.78 percent reduction from the roll back rate) for the FY 11/12 budget after completion of the required second public hearing on the millage rate.


Finance Support Services Dept. Head


Town Manager

RESOLUTION No. _____

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, MIAMI-DADE COUNTY, FLORIDA, ADOPTING THE FINAL LEVYING OF A MILLAGE RATE AGAINST ALL TAXABLE REAL AND PERSONAL PROPERTY IN THE TOWN OF SURFSIDE, FLORIDA FOR THE FISCAL YEAR 2011-2012; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Mayor and Town Commission of Surfside, Florida of Miami-Dade County finds it necessary to levy an ad valorem millage rate in the Town of Surfside, and

WHEREAS, on September 13, 2011, the Town Commission adopted a tentative millage rate of 5.5000 after the initial Public Hearing regarding such an ad valorem millage rate as required by Florida Statute 200.65, and

WHEREAS, on September 26, 2011, the Town Commission held the second and final Public Hearing regarding such an ad valorem millage rates as required by Florida Statute 200.65, and

WHEREAS, that the public hearings on the millage were scheduled at the Town of Surfside, Florida, Surfside Municipal Building, Town Hall Commission Chambers, 9293 Harding Ave, Surfside, Florida, at 5:01 P.M. and

WHEREAS, it is the intention of the Town Commission to adopt a final millage rate of 5.5000, which represents a 2.78% tax decrease in the roll-back rate of 5.6573 mills.

NOW, THEREFORE, THE COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA HEREBY RESOLVES AS FOLLOWS:

Section 1. Recitals. The above and foregoing recitals are true and correct.

Section 2. Adoption of Final Millage. That, for the fiscal year beginning October 1,

2011 and ending September 30, 2012, the millage rate of 5.5000 mills is hereby adopted as the final millage rate for the Town of Surfside which is \$5.5000 dollars per \$1,000 of assessed property within the Town of Surfside.

Section 3. That the current year rolled-back rate, computed pursuant to Section 200.065, F.S. is 5.6573 mills.

Section 4. Comparative. The final millage rate of 5.5000 mills is less than the rolled-back rate of 5.6573 mills by 2.78%.

Section 5. Authorization and Instruction. That the Town Clerk and Town Manager are hereby authorized and directed to take any and all such actions as are required to implement this levy for the Fiscal Year October 1, 2011 through September 30, 2012.

Section 6. Effective Date. This resolution shall take effect immediately upon its adoption.

PASSED and ADOPTED this 26nd day of September, 2011.

Attest:

Daniel Dietch, Mayor

John DiCenso
Interim Town Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY**

Lynn M. Dannheisser, Town Attorney

Resolution No. _____



Commission Communication

Agenda Item #: 5

Date: September 26, 2011

Subject: To establish a Fiscal Year 2011-2012 Final Adopted Budget

Background: Each municipality within the State of Florida is required by State Statute to adopt a balanced budget through a statutorily prescribed deadline and process of two public hearings in advance of the effective date of the budget. This item provides for the second and final public hearing on the Town of Surfside's preliminarily adopted Fiscal Year 2011-2012 budget and for adoption of the final budget for that year.

Analysis: The Town of Surfside's budget process began in February and has included numerous discussions with Staff as well as the Town Commission. A priorities workshop was held with the Town Commission in advance of the final development of the proposed budget. At the end of June, the Town Manager submitted a balanced proposed budget as required by Town Charter.

On June 23, 2011, the proposed budget was presented to the Town Commission in a workshop. Six areas of interest were identified by the Town Commission for additional investigation and became the subject of summer studies. The results of the summer studies were presented to the Town Commission on September 1, 2011. The discussion by the Town Commission at both meetings resulted in refinements to the proposed budget.


Additional modifications to the proposed budget resulted from receiving final revenue estimates from the State of Florida, the Miami-Dade Property Appraiser's Office, utility providers and other sources. The final proposed budget was presented and discussed at the first public hearing on September 13, 2011 pursuant to statutory requirements. The proposed budget was tentatively adopted on September 13, 2011 with the understanding that it would be modified to reflect a voluntary reduction of \$3,000 in the FY 11/12 Legal Departments budget as proposed by the Town Attorney.

The budget proposed for consideration tonight reflects that change and is balanced at 5.5000 mills. Upon adoption, this budget becomes the final FY 11/12 budget a summary of which is attached and incorporated into the final budget resolution. The resulting final approved budget document will be published and posted to the Town website.

Recommendation: It is recommended that the Surfside Town Commission adopt the attached budget resolution adopting the Fiscal Year 2011–2012 final budget.



Finance Support Services Dept. Head



Town Manager

RESOLUTION No. _____

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING AND ADOPTING THE FINAL ANNUAL BUDGET AND MAKING APPROPRIATIONS FOR THE FISCAL YEAR 2011-2012; ATTACHING A SUMMARY COPY OF SAID BUDGET MARKED EXHIBIT "A"; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town Manager has submitted to the Town Commission a budget and an explanatory budget message for the fiscal year 2011-2012, showing estimates of revenues and expenditures by organization entity, together with character and object of expenditure and an estimate of all municipal projects pending or to be undertaken; and

WHEREAS, on September 13, 2011, after 5:01 p.m., the Town Commission held a Public Hearing on said budget after properly noticing the time and place of said hearing, and preliminarily passed the proposed budget as amended, and,

WHEREAS, a second Public Hearing was held on September 26, 2011 after 5:01 p.m. on the preliminarily adopted budget for Fiscal Year 2011 - 2011 and after proper notice of the time and place of said hearing was given.

NOW, THEREFORE, THE COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA HEREBY RESOLVES AS FOLLOWS:

Section 1. Recitals. The above and foregoing recitals are true and correct.

Section 2. Adoption of Final Budget. The Final Budget for the fiscal year commencing October 1, 2011 and ending September 30, 2011, be and the same is hereby approved and adopted in the amounts and in the form detailed in the budget, a summary of which is attached hereto, marked Exhibit "A" and by reference thereto made a part hereof.

Section 3. Expenditure of Funds Appropriated in the Budget Authorized. Funds appropriated in the Final Budget may be expended by and with the approval of the Town Manager in accordance with the provisions of the Town Charter and applicable law. Funds of the Town shall be expended in accordance with the appropriations provided in the Budget adopted by this Resolution and shall constitute an appropriation of the amounts specified therein. Supplemental appropriations or the reduction of appropriations, if any, shall be made in accordance with the Town

Charter.

Section 4. Budgetary Control. The 2011/2012 Operating and Capital Outlay Budget establishes a limitation on expenditures by fund total. Said limitation requires that the total sum allocated to each fund for operating and capital expenses may not be increased or decreased without specific authorization by a duly-enacted Resolution affecting such amendment or transfer. Therefore, the Town Manager may authorize transfers from one individual line item account to another, and from one department to another so long as the line item and department accounts are within the same fund.

Section 5. Grants and Gifts. When the Town of Surfside receives monies from any source, be it private or governmental, by Grant, Gift, or otherwise, to which there is attached as a condition of acceptance any limitation regarding the use or expenditures of the monies received, the funds so received need not be shown in the Operating Budget nor shall said budget be subject to amendment of expenditures as a result of the receipt of said monies, but said monies shall only be disbursed and applied toward the purposes for which the said funds were received. To ensure the integrity of the Operating Budget, and the integrity of the monies received by the Town under Grants or Gifts, all monies received as contemplated above must, upon receipt, be segregated and accounted for based upon generally accepted accounting principles and where appropriate, placed into separate and individual trust and/or escrow accounts from which any money drawn may only be disbursed and applied within the limitations placed upon same.

Section 6. Amendments. Upon the passage and adoption of the final 2011-2012 fiscal year Budget for the Town of Surfside, if the Town Manager determines that an Operating or a Capital Outlay fund total will exceed its original appropriation, the Town Manager is hereby authorized and directed to prepare such Resolutions as may be necessary and proper to modify the Budget hereby.

Section 7. Encumbrances. All outstanding encumbrances at September 30, 2011 shall lapse at that time; and all lapsed capital outlay encumbrances shall be re-appropriated in the 2011/2012 fiscal year.

Section 8. Effective Date. This Resolution shall take effect immediately upon adoption.

PASSED and ADOPTED this 26nd day of September, 2011.

Motion by Commissioner _____, second by Commissioner _____.

FINAL VOTE ON ADOPTION

Commissioner Michael Karukin _____
Commissioner Edward Kopelman _____
Commissioner Marta Olchyk _____
Vice Mayor Joseph Graubart _____
Mayor Daniel Dietch _____

Daniel Dietch, Mayor

ATTEST:

John DiCenso
Interim Town Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**

Lynn M. Dannheisser, Town Attorney

BUDGET SUMMARY
TOWN OF SURFSIDE, FLORIDA - FISCAL YEAR 2011 - 2012

General Fund		5.5000		September 26, 2011 Final Public Hearing: Exhibit A							
Voted Debt		0.0000									
		GENERAL	CAPITAL	TOURIST	POLICE	MUN.	WATER &	MUN.	SOLID	STORM	TOTAL
		FUND	PROJECTS	RESORT	FORFEITURE	TRANS.	SEWER	PARKING	WASTE	WATER	ALL FUNDS
		FUND	FUND	FUND	FUND	FUND	FUND	FUND	FUND	FUND	BUDGET
ESTIMATED REVENUES:											
TAXES: Millage per \$1,000											
Ad Valorem Taxes	5.5000	5,317,265	0	0	0	0	0	0	0	0	5,317,265
Ad Valorem Taxes	0.0000 (voted debt)	0	0	0	0	0	0	0	0	0	0
Franchise /Utility Taxes		1,265,619	0	0	0	0	0	0	0	0	1,265,619
Sales & Use Taxes		352,508	0	128,788	0	0	0	0	0	0	481,296
Licenses/Permits		448,266	0	0	0	0	0	0	0	0	448,266
Intergovernmental		507,476	0	0	0	0	0	0	0	473,500	980,976
Charges for Services		286,471	0	0	0	170,055	2,824,912	693,644	1,277,389	487,000	5,739,470
Fines & Forfeitures		716,634	0	0	34,066	0	0	0	0	0	750,700
Loan Proceeds		0	0	0	0	0	9,798,932	0	0	1,712,289	11,511,221
Miscellaneous Revenues		36,500	400	6,200	100	480	10,340	300	295	750	55,365
TOTAL SOURCES		8,930,739	400	134,988	34,166	170,535	12,634,184	693,944	1,277,684	2,673,539	26,550,179
Interfund Transfers - In		394,566	0	0	0	0	210,000	0	0	112,202	716,768
Fund Balance/Reserves/Net Assets		188,000	274,600	0	45,044	128,579	543,640	1,500,000	0	0	2,679,863
TOTAL REVENUES, TRANSFERS & BALANCES		9,513,305	275,000	134,988	79,210	299,114	13,387,824	2,193,944	1,277,684	2,785,741	29,946,810
EXPENDITURES/EXPENSES											
General Government		2,535,899	125,000	0	0	0	0	0	0	0	2,660,899
Building Services		389,964	0	0	0	0	0	0	0	0	389,964
Public Safety		4,105,313	0	0	79,210	0	0	0	0	0	4,184,523
Streets		75,915	0	0	0	0	0	0	0	0	75,915
Recreation, Culture, and Tourism		1,565,251	0	134,988	0	0	0	0	0	0	1,700,239
Physical Environment		719,278	0	0	0	0	12,262,882	0	1,063,168	2,342,715	16,388,043
Municipal Transportation		0	0	0	0	107,390	0	2,044,780	0	0	2,152,170
Debt Service		0	0	0	0	0	943,755	0	0	312,570	1,256,325
TOTAL EXPENDITURES/EXPENSES		9,391,621	125,000	134,988	79,210	107,390	13,206,636	2,044,780	1,063,168	2,655,285	28,808,079
Interfund Transfers - Out		26,509	150,000	0	0	191,724	175,163	44,780	110,950	17,642	716,768
Fund Balance/Reserves/Net Assets		95,175	0	0	0	0	6,025	104,384	103,566	112,814	421,963
TOTAL APPROPRIATED EXPENDITURES		9,513,305	275,000	134,988	79,210	299,114	13,387,824	2,193,944	1,277,684	2,785,741	29,946,810
TRANSFERS, RESERVES & BALANCES											
THE TENTATIVE, ADOPTED, AND/OR FINAL BUDGETS ARE ON FILE IN THE TOWN CLERK'S OFFICE (9293 HARDING AVENUE, SURFSIDE, FL 33154) AS A PUBLIC RECORD.											