



**Town of Surfside
Town Commission Meeting
October 11, 2011
7 p.m.**

Town Hall Commission Chambers - 9293 Harding Ave, 2nd Floor
Surfside, FL 33154

1. Opening

- A. Call to Order**
- B. Roll Call of Members**
- C. Pledge of Allegiance**
- D. Mayor and Commission Remarks** – Mayor Daniel Dietch
- E. Agenda and Order of Business** Additions, deletions and linkages
- F. Community Notes** – Mayor Daniel Dietch
- G. Police Officer of the Month** – August and September – August: John Gentile and Lesmes Ruiz; September: Micah Smith and Marian Valino
- H. Reading of *Home Sweet Surfside* Poem by Simone D’Antuono** Page 1
- I. Introduction of New Code Enforcement/Compliance Director, Jose Damien** – Roger M. Carlton, Town Manager Page 2-4

2. Quasi-Judicial Hearings (None)

3. Consent Agenda (*Set for approximately 7:20 p.m.*)

All items on the consent agenda are considered routine or status reports by the Town Commission and will be approved by one motion. Any Commission member may request, during item 1E Agenda and Order of Business, that an item be removed from the Consent Agenda and discussed separately.

Recommended Motion: To approve all consent agenda items as presented below.

**Denotes agenda items as “must haves” which means there will be significant impacts if the item is not addressed tonight. If these items have not been heard by 10 p.m., the order of the agenda will be changed to allow them to be heard.*

- A. **Minutes** - September 1, 2011 Second Budget Workshop **Page 5-15**
September 13, 2011 First Budget Hearing **Page 16-21**
September 26, 2011 Second Budget Hearing **Page 22-27**
- B. **Budget to Actual Summary as of July 31, 2011-** Martin Sherwood, Finance Director **Page 28-29**
- *C. **Town Manager's Report (Points of Light)** – Roger M. Carlton, Town Manager **Page 30-39**
- *D. **Town Attorney's Report** – Lynn M. Dannheisser, Town Attorney **Page 40-44**
- E. **Projects Progress Report** – Calvin, Giordano and Associates, Inc. **Page 45-47**

4. Ordinances

(Set for approximately 8:00 p.m.) (Note: Good and Welfare must begin at 8:15)

A. Second Readings (Ordinances and Public Hearing)

- *1. **Required Amendments to FEMA Ordinance-** Paul Gioia, Building Official **Page 48-63**

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA AMENDING CHAPTER 42 "FLOODS" AND SPECIFICALLY SECTION 42-26 "STATUTORY AUTHORIZATION"; SECTION 42-41 "DEFINITIONS"; SECTION 42-57 "BASIS FOR ESTABLISHING THE AREAS OF SPECIAL FLOOD HAZARD"; SECTION 42-77 "DUTIES AND RESPONSIBILITIES OF THE FLOODPLAIN ADMINISTRATOR"; SECTION 42-92 "SPECIFIC STANDARDS"; SECTION 42-95 "COASTAL HIGH HAZARD AREAS (V-ZONES)"; AND SECTION 42-114 "CONDITIONS FOR VARIANCES" OF THE TOWN OF SURFSIDE CODE OF ORDINANCES PROVIDING FOR INCLUSION IN THE CODE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE

[This ordinance clarifies certain elements of the FEMA flood ordinance. These clarifications have been requested by FEMA and are required to regain the status which allows our residents to obtain discount for their flood insurance premium.]

B. First Readings Ordinances

(Set for approximately N/A p.m.) (Note: Good and Welfare must begin at 8:15)

NONE

5. Resolutions and Proclamations

(Set for approximately 8:30 p.m.) (Note: Depends upon length of Good and Welfare)

- *A. Employee Health Benefits Contract Renewal for Fiscal Year 2011-2012-** Martin Sherwood, Finance Director [contract available at the Town's Clerk's office] **Page 64-71**

A RESOLUTION OF THE TOWN COMMISSION FOR THE TOWN OF SURFSIDE, FLORIDA, APPROVING GROUP HEALTH PLAN BETWEEN THE TOWN OF SURFSIDE, FLORIDA AND UNITED HEALTHCARE/ NEIGHBORHOOD HEALTH PLAN; PROVIDING FOR AN EFFECTIVE DATE.

- *B. Selection of Resort Tax Auditing Firms-** Duncan Tavares, Tourism, Economic Development and Community Services Director **Page 72-76**

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA SELECTING SEVEN (7) AUDIT FIRMS TO PERFORM RESORT TAX AUDITS FOR THE TOWN IN RESPONSE TO RFP NO. 11-04; AUTHORIZING THE TOWN MANAGER OR HIS/HER DESIGNEE TO ENTER INTO CONTINUING CONSULTANT AGREEMENTS WITH THE SELECTED AUDIT FIRMS; FURTHER AUTHORIZING THE TOWN MANAGER AND TOWN ATTORNEY TO DO ALL THINGS NECESSARY TO EFFECTUATE THIS RESOLUTION; PROVIDING FOR AN EFFECTIVE DATE.

- *C. 95th Street Grand Concourse Project Fund Receipt of Contribution from 9501 Collins Avenue Developer -** Roger M. Carlton, Town Manager **Page 77-80**

A RESOLUTION OF THE TOWN COMMISSION FOR THE TOWN OF SURFSIDE, FLORIDA ("TOWN"), ACCEPTING A PROFFER BY GREYSTONE RESIDENTIAL LLC, SUCCESSOR IN INTEREST TO 9501 COLLINS AVENUE, LLC IN THE AMOUNT OF ONE HUNDRED THOUSAND DOLLARS (\$100,000) CONTRIBUTION TO THE 95TH STREET GRAND CONCOURSE PROJECT FUND; PROVIDING FOR AN EFFECTIVE DATE.

***D. Expenditure of Forfeiture Funds-** David Allen, Chief of Police **Page 81-85**

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, PROVIDING FOR THE FISCAL YEAR 2011/2012 POLICE CONFISCATION FUND EXPENDITURE IN THE AMOUNT OF SEVENTY NINE THOUSAND TWO HUNDRED TEN DOLLARS (\$79,210.00); AND PROVIDING FOR AN EFFECTIVE DATE

***E. Award of Community Garden Agreement -** Duncan Tavares, Tourism, Economic Development and Community Services Director **Page 86-111**

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA APPROVING AN AFTER-THE-FACT AGREEMENT WITH SURFSIDE URBAN GARDENERS; AUTHORIZING THE TOWN MANAGER AND TOWN ATTORNEY TO DO ALL THINGS NECESSARY TO IMPLEMENT THE TERMS OF THE AGREEMENT; AND PROVIDING FOR AN EFFECTIVE DATE.

***F. Appointment of Replacement Members of the Planning And Zoning Board and Design Review Board-** Lynn M. Dannheisser, Town Attorney **Page 112-116**

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPOINTING REPLACEMENT MEMBERS OF THE TOWN PLANNING AND ZONING BOARD AND DESIGN REVIEW BOARD; PROVIDING FOR IMPLEMENTATION; AND, PROVIDING FOR AN EFFECTIVE DATE.

6. Good and Welfare (*Set for approximately 8:15 p.m.*)

Public comments for subjects or items not on the agenda. Public comment on agenda items will be allowed when agenda item is discussed by the Commission.

7. Town Manager and Town Attorney Reports

Town Manager and Town Attorney Reports have been moved to the Consent Agenda – Item 3.

All items on the Consent Agenda are considered routine or status reports by the Town Commission and will be approved by one motion. Any Commission member may request, during item 1E Agenda and Order of Business, that an item be removed from the consent agenda and discussed separately.

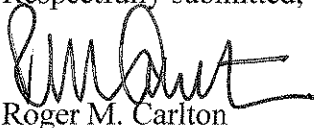
8. Unfinished Business and New Business

9. Mayor, Commission and Staff Communications (Set for approximately 9:00 p.m.)

- *A. Presentation of Preliminary Parking Utilization Study Including Alley Upgrades, Wayfarer Signage, Parking Lot Improvements and Surfside Branding for Image Building - Ravi Devaguptapu, Engineer (SET FOR TIME CERTAIN AT 9:00 PM) Page 117-118**
- *B. Legislative Program Discussion- Fausto Gomez, Legislative Consultant (SET FOR TIME CERTAIN AT 9:20 PM) Page 119-120**
- *C. Interlocal Agreement with Florida International University Metropolitan Center to Implement a Residential Satisfaction Survey (RSS) and a Citizen's Academy- Roger M. Carlton, Town Manager (SET FOR TIME CERTAIN AT 9:30PM) Page 121-140**
- *D. Community Center Pool Party Rentals- (September 13, 2011 Town Commission Meeting, Item 9 A) " Reconsideration" at Request of Commission Karukin Page 141**
- E. "Shovel Ready Projects"- Vice Mayor Joe Graubart Page 142**
- F. "Welcome to Town" Packet for New Residents ("WELCOME WAGON") - Vice Mayor Joe Graubart Page 143**
- G. Compensation Adjustment for Town Manager- Mayor Daniel Dietch [to be delivered under separate cover] Page 144**
- H. Setting a Workshop for the Town Website, Channel 77, the Gazette, Social Networking and other Methods to Improve Communication with Citizens- Roger M. Carlton, Town Manager Page 145-175**
- *I. Community Center/Pool Outside Food Policy – Tim Milian, Parks & Recreation Director Page 176-177**
- J. Records Management- John Di Censo, Interim Town Clerk Page 178 - 179**

10. Adjournment

Respectfully submitted,



Roger M. Carlton

Town Manager

THIS MEETING IS OPEN TO THE PUBLIC. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, ALL PERSONS ARE DISABLED; WHO NEED SPECIAL ACCOMMODATIONS TO PARTICIPATE IN THIS MEETING BECAUSE OF THAT DISABILITY SHOULD CONTACT THE OFFICE OF THE TOWN CLERK AT 305-893-6511 EXT. 226 NO LATER THAN FOUR DAYS PRIOR TO SUCH PROCEEDING. HEARING IMPAIRED PERSONS MAY CONTACT THE TDD LINE AT 305-893-7936.

IN ACCORDANCE WITH THE PROVISIONS OF SECTION 286.0105, FLORIDA STATUTES, ANYONE WISHING TO APPEAL ANY DECISION MADE BY THE TOWN OF SURFSIDE COMMISSION, WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING OR

HEARING, WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH RECORD SHALL INCLUDE THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

AGENDA ITEMS MAY BE VIEWED AT THE OFFICE OF THE TOWN CLERK, TOWN OF SURFSIDE TOWN HALL, 9293 HARDING AVENUE. ANYONE WISHING TO OBTAIN A COPY OF ANY AGENDA ITEM SHOULD CONTACT THE TOWN CLERK AT 305-861-4863. A COMPLETE AGENDA PACKET IS ALSO AVAILABLE ON THE TOWN WEBSITE AT www.townofsurfsidefl.gov

TWO OR MORE MEMBERS OF OTHER TOWN BOARDS MAY ATTEND THIS MEETING.

THESE MEETINGS MAY BE CONDUCTED BY MEANS OF OR IN CONJUNCTION WITH COMMUNICATIONS MEDIA TECHNOLOGY, SPECIFICALLY, A TELEPHONE CONFERENCE CALL. THE LOCATION 9293 HARDING AVENUE, SURFSIDE, FL 33154, WHICH IS OPEN TO THE PUBLIC, SHALL SERVE AS AN ACCESS POINT FOR SUCH COMMUNICATION.