



**Town of Surfside  
Town Commission Meeting  
November 8, 2011  
7 p.m.**

Town Hall Commission Chambers - 9293 Harding Ave, 2<sup>nd</sup> Floor  
Surfside, FL 33154

## **Supplemental No. 1**

### **1. Opening**

- A. Call to Order**
- B. Roll Call of Members**
- C. Pledge of Allegiance**
- D. Mayor and Commission Remarks** – Mayor Daniel Dietch
- E. Agenda and Order of Business** Additions, deletions and linkages
- F. Community Notes** – Mayor Daniel Dietch
- G. Introduction of new Town Clerk, Sandra Novoa** – Roger M. Carlton, Town Manager **Page 1-3**

### **2. Quasi-Judicial Hearings (None)**

### **3. Consent Agenda (*Set for approximately 7:15 p.m.*)**

*All items on the consent agenda are considered routine or status reports by the Town Commission and will be approved by one motion. Any Commission member may request, during item 1E Agenda and Order of Business, that an item be removed from the Consent Agenda and discussed separately.*

**Recommended Motion: To approve all consent agenda items as presented below.**

*\* Denotes agenda items as “must haves” which means there will be significant impacts if the item is not addressed tonight. If these items have not been heard by 10 p.m., the order of the agenda will be changed to allow them to be heard.*

- A. **Minutes - September 13, 2011 Commission Meeting Page 4-22**
- B. **Budget to Actual Summary as of August 31, 2011- Martin Sherwood, Finance Director Page 23-24**
- \*C. **Town Manager's Report (Points of Light) – Roger M. Carlton, Town Manager Page 25-37 Point of Light no. 15 – Beach Concession Add-on**
- \*D. **Town Attorney's Report – Lynn M. Dannheisser, Town Attorney Page 38-42**
  - 1. **Scheduling of Elections Seminar by Joe Centorino, Executive Director Miami-Dade County Commission on Ethics and Public Trust - Lynn M. Dannheisser, Town Attorney Page 43-44**
- E. **Projects Progress Report – Calvin, Giordano and Associates, Inc. Page 45-47**
- \*F. **Purchase of New Parks & Recreation Truck – Tim Milian, Parks and Recreation Director Page 48-57**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AUTHORIZING THE PURCHASE OF A FULL SIZE MAINTENANCE TRUCK FORD F-150 PIGGYBACKING OFF THE STATE FAC CONTRACT UP TO \$17,500 BUDGETED UNDER PARKS AND RECREATION ACCOUNT #001-6000-572-64-10 FOR FY 2011/2012; PROVIDING FOR AN EFFECTIVE DATE.**

- \*G. **Federal Grant Program – John Di Censo, Assistant Police Chief Page 58-75**

**RESOLUTION OF THE TOWN COMMISSION FOR THE TOWN OF SURFSIDE, FLORIDA AUTHORIZING THE TOWN MANAGER OF THE TOWN OF SURFSIDE TO APPLY FOR THE FEDERAL DRUG CONTROL AND SYSTEM IMPROVEMENT PROGRAM GRANT AVAILABLE THROUGH MIAMI-DADE COUNTY TO APPLY FOR, RECEIVE, EXPEND AND AMEND BYRNE/JAG FORMULA FUNDS AND EXECUTE AGREEMENTS WITH THE PURPOSE OF CREATING A RECORDS IMPROVEMENT PROGRAM; AND PROVIDING FOR AN EFFECTIVE DATE.**

#### **4. Ordinances**

*(Set for approximately N/A p.m.) (Note: Good and Welfare must begin at 8:15)*

##### **A. Second Readings (Ordinances and Public Hearing)**

None

##### **B. First Readings Ordinances**

*(Set for approximately N/A p.m.) (Note: Good and Welfare must begin at 8:15)*

None

**5. Resolutions and Proclamations**

*(Set for approximately 8:00 p.m.) (Note: Depends upon length of Good and Welfare)*

- \* A. Garbage and Recycling Bills Appearing on TRIM Notice and Annual Ad Valorem Tax Bills - Martin Sherwood, Finance Director Page 76-82 New Legal Description - Exhibit "B"**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, ELECTING TO USE THE UNIFORM METHOD OF COLLECTING NON-AD VALOREM ASSESSMENTS LEVIED WITHIN THE INCORPORATED AREA OF THE TOWN FOR THE COST OF PROVIDING RECYCLING SERVICES AND SOLID WASTE SERVICES; STATING A NEED FOR SUCH A LEVY; PROVIDING FOR THE MAILING OF THIS RESOLUTION TO REQUIRED OFFICERS AND DEPARTMENTS; AND PROVIDING FOR AN EFFECTIVE DATE.**

- B. Deco Bike, LLC (Bicycle Rental) Concession Agreement- Duncan Tavares, Tourism, Economic Development and Community Services Director Page 83-164**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA APPROVING AN CONCESSION AGREEMENT WITH DECO BIKE, LLC ; AUTHORIZING THE TOWN MANAGER AND TOWN ATTORNEY TO DO ALL THINGS NECESSARY TO IMPLEMENT THE TERMS OF THE AGREEMENT; AND PROVIDING FOR AN EFFECTIVE DATE.**

- \*C. Expanded Crime Prevention Initiative- David Allen , Chief of Police Page 165-169**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, PROVIDING FOR THE FISCAL YEAR 2011/2012 POLICE CONFISCATION FUND EXPENDITURE IN THE AMOUNT OF TWELVE THOUSAND DOLLARS (\$12,000.00); AND PROVIDING FOR AN EFFECTIVE DATE**

**D. 9501 Collins Temporary Construction Fence- Sarah Sinatra, Town Planner Page 170-173**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA APPROVING A WAIVER OF THE REQUIREMENTS FOR A SIX FOOT SETBACK AND ACCOMPANYING LANDSCAPING FOR A TEMPORARY CONSTRUCTION FENCE ALONG COLLINS AVENUE AND PERMITTING A GRAPHIC DEPICTING THE PROPOSED DEVELOPMENT ON THE TEMPORARY CONSTRUCTION FENCE FOR THE PROPERTY OWNER OF 9501 COLLINS AVENUE; AND PROVIDING FOR AN EFFECTIVE DATE.**

**6. Good and Welfare (Set for approximately 8:15 p.m.)**

*Public comments for subjects or items not on the agenda. Public comment on agenda items will be allowed when agenda item is discussed by the Commission.*

**7. Town Manager and Town Attorney Reports**

Town Manager and Town Attorney Reports have been moved to the Consent Agenda – Item 3.

*All items on the Consent Agenda are considered routine or status reports by the Town Commission and will be approved by one motion. Any Commission member may request, during item 1E Agenda and Order of Business, that an item be removed from the consent agenda and discussed separately.*

**8. Unfinished Business and New Business**

**A. Compensation Adjustment for Town Manager- Mayor Daniel Dietch / Commissioner Marta Olchyk (alternative) [Deferred from September 13, 2011 Commission Meeting at the request of the Town Manager] Page 174-178**

**9. Mayor, Commission and Staff Communications**

**\*A. Children’s Movement of Florida- David Lawrence Jr. – [at the request of Vice Mayor Joe Graubart] (SET FOR TIME CERTAIN AT 8:15 PM)**

**\*B. Severance and Employment Salary Policy Restrictions- Commissioner Marta Olchyk Page 179-182 Revised Page 181**

**C. Employee Appreciation Day- Vice Mayor Joe Graubart Page 183**

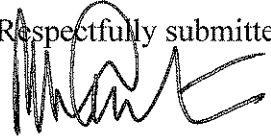
**D. “Shovel Ready Projects”- Vice Mayor Joe Graubart Page 184-186**

**E. Water Based Cooling Towers – Roger M. Carlton, Town Manager Page 187-192**

- F. Community Center Project Closeout** –Roger M. Carlton, Town Manager; Paul Gioia, Building Official; Bill Evans, Public Works Director; Tim Milian, Parks and Recreation Director **Page 193-205**
- G. Interlocal Agreement with Florida International University Metropolitan Center to Implement a Residential Satisfaction Survey (RSS) and a Citizen’s Academy-**  
Roger M. Carlton, Town Manager (October 11, 2011 Town Commission Meeting, Item 9 C) “ **Reconsideration**” at Request of Commissioner Kopelman **Page 206-218**

## 10. Adjournment

Respectfully submitted,



Roger M. Carlton  
Town Manager

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THIS MEETING IS OPEN TO THE PUBLIC. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, ALL PERSONS ARE DISABLED; WHO NEED SPECIAL ACCOMMODATIONS TO PARTICIPATE IN THIS MEETING BECAUSE OF THAT DISABILITY SHOULD CONTACT THE OFFICE OF THE TOWN CLERK AT 305-893-6511 EXT. 226 NO LATER THAN FOUR DAYS PRIOR TO SUCH PROCEEDING. HEARING IMPAIRED PERSONS MAY CONTACT THE TDD LINE AT 305-893-7936.

IN ACCORDANCE WITH THE PROVISIONS OF SECTION 286.0105, FLORIDA STATUTES, ANYONE WISHING TO APPEAL ANY DECISION MADE BY THE TOWN OF SURFSIDE COMMISSION, WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING, WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH RECORD SHALL INCLUDE THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

AGENDA ITEMS MAY BE VIEWED AT THE OFFICE OF THE TOWN CLERK, TOWN OF SURFSIDE TOWN HALL, 9293 HARDING AVENUE. ANYONE WISHING TO OBTAIN A COPY OF ANY AGENDA ITEM SHOULD CONTACT THE TOWN CLERK AT 305-861-4863. A COMPLETE AGENDA PACKET IS ALSO AVAILABLE ON THE TOWN WEBSITE AT [www.townofsurfsidefl.gov](http://www.townofsurfsidefl.gov)

TWO OR MORE MEMBERS OF OTHER TOWN BOARDS MAY ATTEND THIS MEETING.

THESE MEETINGS MAY BE CONDUCTED BY MEANS OF OR IN CONJUNCTION WITH COMMUNICATIONS MEDIA TECHNOLOGY, SPECIFICALLY, A TELEPHONE CONFERENCE CALL. THE LOCATION 9293 HARDING AVENUE, SURFSIDE, FL 33154, WHICH IS OPEN TO THE PUBLIC, SHALL SERVE AS AN ACCESS POINT FOR SUCH COMMUNICATION.