



**Town of Surfside  
Town Commission Meeting  
AGENDA**

**February 12, 2013  
7 p.m.**

Town Hall Commission Chambers - 9293 Harding Ave, 2<sup>nd</sup> Floor  
Surfside, FL 33154

**1. Opening**

- A. Call to Order**
- B. Roll Call of Members**
- C. Pledge of Allegiance**
- D. Mayor and Commission Remarks** – Mayor Daniel Dietch
- E. Agenda and Order of Business** Additions, deletions and linkages
- F. Community Notes** – Mayor Daniel Dietch
- G. Employee of the Quarter** – **Dina Goldstein and Alfred Cooper** – Roger M. Carlton, Town Manager
- H. Officer of the Month of October 2012** – **Sgt. Jose Pacheco and Officer Lesmes Ruiz** Chief of Police David Allen
- I. Officer of the Month of November 2012** - **Officer Craig Lovellette** – Chief of Police David Allen
- J. Civilian of the Month of December 2012** – **Executive Assistant Dina Goldstein** – Chief of Police David Allen
- K. Officer of the Year** – **To be announced** – Chief of Police David Allen
- L. Civilian of the Year** – **To be announced** – Chief of Police David Allen
- M. Recognition of Feral Cat Program Volunteers** – Executive Assistant Dina Goldstein
- N. Rescue Board Presentation designed by Mr. Guy Esten and donated by the Filiberto Family** – Mayor Daniel Dietch
- O. Recognition to Bay Harbor Elementary Students Cameron Behar and Kailani Barreras** – Commissioner Michelle Kligman

**2. Quasi-Judicial Hearings (None)**

**3. Consent Agenda (*Set for approximately 7:30 p.m.*)**

*All items on the consent agenda are considered routine or status reports by the Town Commission and will be approved by one motion. Any Commission member may request, during item 1E Agenda and Order of Business, that an item be removed from the Consent Agenda and discussed separately.*

**Recommended Motion: To approve all consent agenda items as presented below.**

*\* Denotes agenda items as “must haves” which means there will be significant impacts if the item is not addressed tonight. If these items have not been heard by 10 p.m., the order of the agenda will be changed to allow them to be heard.*

**A. Minutes – (None)**

**B. Budget to Actual Summary as of November 30, 2012 – Donald Nelson, Finance Director Page 1-3**

**\*C. Town Manager’s Report (Points of Light) – Roger M. Carlton, Town Manager Page 4 - 26**

**\*D. Town Attorney’s Report – Linda Miller, Interim Town Attorney Page 27 - 32**

**\*E. Projects Progress Report – Calvin, Giordano and Associates, Inc. Page 33 - 35**

**F. Committee Reports – Roger M. Carlton, Town Manager (*Note: Vice Mayor Karukin has requested that Committee minutes appear on the Consent Agenda. The most recent approved minutes have been included*) Page 36 - 40**

**- November 28, 2012 Downtown Advisory Committee Minutes**

**- December 3, 2012 Tourist Board Minutes**

#### **4. Ordinances**

*(Set for approximately 9:00 p.m.) (Note: Good and Welfare must begin at 8:15)*

##### **A. Second Readings (Ordinances and Public Hearing)**

**\*1. Amendment to Short Term Rental Ordinance to Allow for Alternative Notice and Amendment to Paragraph References – Linda Miller, Interim Town Attorney Page 41 - 45**

**AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA AMENDING CHAPTER 90 “ZONING” AND SPECIFICALLY AMENDING SECTION 90-41.1 “SHORT TERM RENTAL OF SINGLE FAMILY DWELLINGS, TWO-FAMILY DWELLINGS, MULTI-FAMILY DWELLINGS AND TOWNHOUSES” OF THE TOWN OF SURFSIDE CODE OF ORDINANCES PROVIDING FOR INCLUSION IN THE CODE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE.**

*(Set for approximately \_\_\_\_\_ p.m.) (Note: Good and Welfare must begin at 8:15)*

##### **B. First Reading Ordinances**

**5. Resolutions and Proclamations**

*(Set for approximately 9:15 p.m.) (Note: Depends upon length of Good and Welfare)*

**\*A. Red Light Camera Legislative Urging – Mayor Daniel Dietch Page 46 - 48**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, URGING THE HONORABLE GOVERNOR AND THE STATE OF FLORIDA LEGISLATURE TO REQUIRE PEDESTRIAN SIGNAL LIGHTS WITH A NUMERIC COUNTDOWN FEATURE AT ANY INTERSECTION WHERE A RED LIGHT CAMERA IS INSTALLED; PROVIDING FOR DIRECTION; PROVIDING FOR AN EFFECTIVE DATE.**

**\*B Employment Offer Letter – Commissioner Michelle Kligman Page 49 - 52**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING THE EMPLOYMENT OF LINDA MILLER AS INTERIM TOWN ATTORNEY PURSUANT TO THE FEBRUARY \_\_ EMPLOYMENT OFFER LETTER; AND PROVIDING FOR AN EFFECTIVE DATE.**

**\*C. Bullying – Commissioner Michelle Kligman Page 53 - 57**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA (“TOWN”), ADOPTING AN ANTI-BULLYING POLICY THAT ESTABLISHES AN AWARENESS CAMPAIGN AND REPORTING SYSTEM FOR BULLYING, HARASSMENT, AND INTIMIDATION OF CHILDREN IN COMMUNITY FACILITIES; REQUIRING THE TOWN PARKS AND RECREATION DEPARTMENT IN COLLABORATION WITH THE TOWN PARKS AND RECREATION COMMITTEE TO CREATE A PROGRAM OF EDUCATION AND REPORTING, TO PREVENT BULLYING IN THE TOWN’S COMMUNITY FACILITIES; AND REQUESTING SURROUNDING COMMUNITIES JOIN IN SUCH EFFORTS AND TO ESTABLISH A COLLABORATIVE INITIATIVE THROUGH AN INTERLOCAL BOARD TO DEVELOP AND IMPLEMENT AN AWARENESS CAMPAIGN AND ANTI-BULLYING POLICY; PROVIDING FOR AUTHORIZATION; PROVIDING AN FOR EFFECTIVE DATE.**

**\*D. Work Order Awards to C3TS/Stantec for Design of Harding Avenue Improvements – Roger M. Carlton, Town Manager Page 58 - 80**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AUTHORIZING EXPENDITURE NOT TO EXCEED \$57,500. TO STANTEC ARCHITECTURE INC., (FORMERLY C3TS) FOR A WORK ORDER ON THE STREETSCAPES IMPROVEMENTS PROJECT RENOVATING HARDING AVENUE FROM 96<sup>TH</sup> STREET TO 94<sup>TH</sup> STREET; PROVIDING FOR AUTHORIZATION; PROVIDING FOR AN EFFECTIVE DATE.**

**6. Good and Welfare (Set for approximately 8:15 p.m.)**

*Public comments for subjects or items not on the agenda. Public comment on agenda items will be allowed when agenda item is discussed by the Commission.*

**7. Town Manager and Town Attorney Reports**

Town Manager and Town Attorney Reports have been moved to the Consent Agenda – Item 3.

*All items on the Consent Agenda are considered routine or status reports by the Town Commission and will be approved by one motion. Any Commission member may request, during item 1E Agenda and Order of Business, that an item be removed from the consent agenda and discussed separately.*

**8. Unfinished Business and New Business**

**9. Mayor, Commission and Staff Communications**

**A. Request for Funding Assistance for Ruth K. Broad K-8 Center: Recreational Facilities – Roger M. Carlton, Town Manager (TIME CERTAIN AT 7:45 PM) Page 81 - 91**

**B. Traffic Study (Please bring the Traffic Study book provided in December 2012) – Roger M. Carlton, Town Manager (Deferred by Town Manager to the March 12, 2013 Town Commission Meeting)**

**\*C. Utility Undergrounding- Recommendation for Discussion and Direction - Roger M. Carlton, Town Manager (TIME CERTAIN AT 8:00 PM) Page 92 - 208**

**\*D. Additive Alternates to Utility Project – Decorative Street Signs– John DiCenso, Interim Public Works Director Page 209 - 215**

**E. Severance/Compensation – Commissioner Joe Graubart Page 216**

**\*F. Confirmation of Candidates Short List for Interviews- Roger M. Carlton, Town Manager Page 217 - 220**

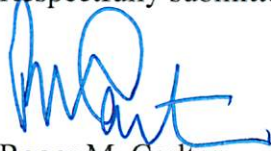
**G. Town Calendar – Commissioner Joe Graubart Page 221**

**H. Commission Directive: Town Manager Short Term Priorities – Commissioner Joe Graubart Page 222 - 228**

**I. Required Clearance Clarification – Roger M, Carlton, Town Manager Page 229 - 235**

## 10. Adjournment

Respectfully submitted,



Roger M. Carlton  
Town Manager

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THIS MEETING IS OPEN TO THE PUBLIC. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, ALL PERSONS ARE DISABLED; WHO NEED SPECIAL ACCOMMODATIONS TO PARTICIPATE IN THIS MEETING BECAUSE OF THAT DISABILITY SHOULD CONTACT THE OFFICE OF THE TOWN CLERK AT 305-893-6511 EXT. 226 NO LATER THAN FOUR DAYS PRIOR TO SUCH PROCEEDING. HEARING IMPAIRED PERSONS MAY CONTACT THE TDD LINE AT 305-893-7936.

IN ACCORDANCE WITH THE PROVISIONS OF SECTION 286.0105, FLORIDA STATUTES, ANYONE WISHING TO APPEAL ANY DECISION MADE BY THE TOWN OF SURFSIDE COMMISSION, WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING, WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH RECORD SHALL INCLUDE THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

AGENDA ITEMS MAY BE VIEWED AT THE OFFICE OF THE TOWN CLERK, TOWN OF SURFSIDE TOWN HALL, 9293 HARDING AVENUE. ANYONE WISHING TO OBTAIN A COPY OF ANY AGENDA ITEM SHOULD CONTACT THE TOWN CLERK AT 305-861-4863. A COMPLETE AGENDA PACKET IS ALSO AVAILABLE ON THE TOWN WEBSITE AT [www.townofsurfsidefl.gov](http://www.townofsurfsidefl.gov)

TWO OR MORE MEMBERS OF OTHER TOWN BOARDS MAY ATTEND THIS MEETING.

THESE MEETINGS MAY BE CONDUCTED BY MEANS OF OR IN CONJUNCTION WITH COMMUNICATIONS MEDIA TECHNOLOGY, SPECIFICALLY, A TELEPHONE CONFERENCE CALL. THE LOCATION 9293 HARDING AVENUE, SURFSIDE, FL 33154, WHICH IS OPEN TO THE PUBLIC, SHALL SERVE AS AN ACCESS POINT FOR SUCH COMMUNICATION.