



**Town of Surfside  
Town Commission Meeting  
AGENDA  
August 12, 2014  
7 p.m.**

Town Hall Commission Chambers - 9293 Harding Ave, 2<sup>nd</sup> Floor  
Surfside, FL 33154

**1. Opening**

- A. Call to Order**
- B. Roll Call of Members**
- C. Pledge of Allegiance**
- D. Mayor and Commission Remarks** – Mayor Daniel Dietch
- E. Agenda and Order of Business** Additions, deletions and linkages
- F. Community Notes** – Mayor Daniel Dietch
- G. Tribute to Former Town Mayor Samuel Brenner** – Vice Mayor Eli Tourgeman

**2. Quasi-Judicial Hearings (None)**

**3. Consent Agenda (Set for approximately 7:30 p.m.)**

*All items on the consent agenda are considered routine or status reports by the Town Commission and will be approved by one motion. Any Commission member may request, during item 1E Agenda and Order of Business, that an item be removed from the Consent Agenda and discussed separately.*

**Recommended Motion:** To approve all consent agenda items as presented below.

*\* Denotes agenda items as “must haves” which means there will be significant impacts if the item is not addressed tonight. If these items have not been heard by 10 p.m., the order of the agenda will be changed to allow them to be heard.*

- A. Minutes** – Sandra Novoa, CMC, Town Clerk – **Page 1-36**  
June 19, 2014 Special Town Commission Meeting – Hedges and Sight Triangle  
July 8, 2014 Regular Town Commission Meeting  
July 16, 2014 Special Town Commission Meeting – Proposed Budget  
July 16, 2014 Special Town Commission Meeting  
July 22, 2014 Special Town Commission Meeting – Proposed Budget and Town Manager Recruitment Update

**B. Budget to Actual Summary as of May 31, 2014** – Donald Nelson, Finance Director  
**Page 37-40**

- \*C. Town Manager’s Report** – Michael P. Crotty, Town Manager **Page 41-51**  
**\*D. Town Attorney’s Report** – Linda Miller, Town Attorney **Page 52-57**  
**\*E. Projects Progress Report** – Calvin, Giordano and Associates, Inc. **Page 58-59**  
**F. Committee Reports** – Michael P. Crotty, Town Manager **Page 60-92**

- May 29, 2014 Planning and Zoning Board Minutes
- June 06, 2014 Parks and Recreation Committee Minutes
- June 09, 2014 Tourist Board Minutes
- June 16, 2014 Community Center Expansion Committee Minutes
- June 25, 2014 Sand Project Committee Minutes
- July 01, 2014 Sand Project Committee Minutes

**4. Ordinances**

*(Set for approximately 8:00 p.m.) (Note: Good and Welfare must begin at 8:15)*

**A. Second Readings (Ordinances and Public Hearing)**

- 1. Sign Code** – Sarah Sinatra, Town Planner **[SET FOR TIME CERTAIN 7:30PM] Page 93-103**

**AN ORDINANCE OF THE TOWN OF SURFSIDE, FLORIDA REPEALING AND REPLACING ARTICLE VI “SIGNS” OF “CHAPTER 90 ZONING” OF THE TOWN OF SURFSIDE CODE OF ORDINANCES; PROVIDING FOR REPEAL OF CONFLICTING PROVISIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN THE CODE; AND PROVIDING FOR AN EFFECTIVE DATE.**

**2. Parking Trust Fund – Sarah Sinatra, Town Planner [SET FOR TIME CERTAIN 7:40PM] [Item Linked to Item 5A] Page 104-111**

**AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA AMENDING CHAPTER 90 “ZONING,” ARTICLE VII “OFF-STREET PARKING AND LOADING,” DIVISION 1 “OFF-STREET PARKING,” SECTION 90-77 “OFF-STREET PARKING REQUIREMENTS” OF THE TOWN OF SURFSIDE CODE OF ORDINANCES REGARDING PARKING TRUST FEES PAID IN LIEU OF OFF-STREET PARKING; PROVIDING FOR INCLUSION IN THE CODE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE.**

*(Set for approximately 8:30 p.m.) (Note: Good and Welfare must begin at 8:15)*

**B. First Reading Ordinances**

**1. Massing – Sarah Sinatra, Town Planner Page 112-119**

**AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA AMENDING THE TOWN OF SURFSIDE CODE OF ORDINANCES BY AMENDING CHAPTER 90 ZONING; SECTION 90-51 MAXIMUM FRONTAGE OF BUILDINGS, SPECIFICALLY AMENDING SECTION 90-51.1 TO LIMIT THE HEIGHT OF THE 270 FOOT LONG PLATFORM TO 30 FEET IN HEIGHT AND LIMIT THE TOWERS TO 150 FEET IN LENGTH; PROVIDING FOR INCLUSION IN THE CODE; PROVIDING FOR SEVERABILITY; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE.**

**5. Resolutions and Proclamations**

*(Set for approximately 9:00 p.m.) (Note: Depends upon length of Good and Welfare)*

**A. Parking Trust Fund Cost Per Parking Space – Sarah Sinatra, Town Planner [Item Linked to Item 4A2] Page 120-123**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AMENDING THE FEES TO BE ASSESSED PER PARKING SPACE PROVIDED IN SECTION 90-77 OF THE TOWN CODE WHICH ESTABLISHED A TRUST FUND TO BE ENTITLED THE “TOWN OF SURFSIDE DOWNTOWN PARKING TRUST FUND; REPEALING ALL OTHERS; PROVIDING FOR AUTHORIZATION AND APPROVAL; PROVIDING AN EFFECTIVE DATE.**

**B. November 4, 2014 Special Election Voter’s Guide – Linda Miller, Town Attorney Page 124-127**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING AND AUTHORIZING AN EXPENDITURE OF BUDGETED FUNDS UP TO \$4,500 FROM ACCOUNT NO. 001-2400-519-4911 FOR THE PUBLIC PURPOSE OF INFORMING AND EDUCATING THE VOTERS OF THE TOWN OF SURFSIDE REGARDING THE TOWN’S SEVEN BALLOT QUESTIONS ON ITS NOVEMBER 4, 2014 SPECIAL ELECTION BALLOT IN ORDER TO ACHIEVE A MORE INFORMED ELECTORATE VOTE; PROVIDING FOR APPROVAL AND AUTHORIZATION; PROVIDING FOR AN EFFECTIVE DATE.**

**C. Resolution Approving the Design of the 90<sup>th</sup> Street End Project – Joseph Kroll, Public Works Director Page 128-130**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA PURSUANT TO RESOLUTION NO. 13-Z-06, CONDITION NO. 22 REVIEWING AND APPROVING THE DESIGN PREPARED BY THE APPLICANT, THE SURF CLUB INC. FOR THE 90<sup>th</sup> STREET END PROJECT; PROVIDING FOR APPROVAL AND AUTHORIZATION; PROVIDING FOR AN EFFECTIVE DATE.**

**D. Resolution Approving CGA Work Order No. 88 – Create Zoning Criteria Including Mid-Block Walkways and Open Space – Michael P. Crotty, Town Manager Page 131-138**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA (“TOWN”) APPROVING CALVIN-GIORDANO & ASSOCIATES, INC. (CGA) WORK AUTHORIZATION NO. 88 (CREATE ZONING CRITERIA INCLUDING MID-BLOCK WALKWAYS AND OPEN SPACE, CGA PROPOSAL NO. 14-7020) IN A TOTAL AMOUNT NOT TO EXCEED \$52,913.54 FROM THE GENERAL FUND, FY 14/15 BUDGET (ACCOUNT #: 001-2000-524-31-10) PROVIDING FOR AUTHORIZATION, PROVIDING FOR AN EFFECTIVE DATE.**

**E. Business District Holiday Lights – Duncan Tavares, TEDACS Director Page 139-169**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING THE RESORT TAX BOARD EXPENDITURE OF \$38,500 FOR HOLIDAY LIGHTS AND DECORATIONS ON HARDING AVENUE FROM 94<sup>TH</sup> STREET TO 96<sup>TH</sup> STREET FROM THE RESORT TAX FUND ACCOUNT NO. 102-8000-552-48-10; AUTHORIZING THE TOWN MANAGER TO ENTER INTO AN AGREEMENT WITH SOUTH FLORIDA LIGHTING TEAM, LLC, D/B/A/ MIAMI CHRISTMAS LIGHTS AND TOWN; AUTHORIZING THE TOWN MANAGER TO DO ALL THINGS NECESSARY TO IMPLEMENT THE TERMS OF THE CONTRACT; AND PROVIDING FOR AN EFFECTIVE DATE.**

**6. Good and Welfare (Set for approximately 8:15 p.m.)**

*Public comments for subjects or items not on the agenda. Public comment on agenda items will be allowed when agenda item is discussed by the Commission.*

**7. Town Manager and Town Attorney Reports**

Town Manager and Town Attorney Reports have been moved to the Consent Agenda – Item 3.

*All items on the Consent Agenda are considered routine or status reports by the Town Commission and will be approved by one motion. Any Commission member may request, during item 1E Agenda and Order of Business, that an item be removed from the consent agenda and discussed separately.*

**8. Unfinished Business and New Business**

**9. Mayor, Commission and Staff Communications**

- A. **Policy Regarding Walking Dogs on the Narrow Walk Path (Upper Beach Walking Path) – Commissioner Marta Olchyk Page 170-172**
- B. **Joint Commission and Tourist Board Meeting for Monday, October 6, 2014 at 6:00 PM Request – Duncan Tavares, TEDACS Director (Verbal)**
- C. **Pointe Lake / North Canal (Verbal Update) – Michael P. Crotty, Town Manager**
- D. **Report on August 5, 2014 Sand Project Community Monitoring Committee (Verbal Update) – Michael P. Crotty, Town Manager**
- E. **Town Manager Recruitment Process - Evaluation Criteria – Mayor Daniel Dietch Page 173**

**10. Adjournment**

Respectfully submitted,



Michael P. Crotty  
Town Manager

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THIS MEETING IS OPEN TO THE PUBLIC. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, ALL PERSONS THAT ARE DISABLED; WHO NEED SPECIAL ACCOMMODATIONS TO PARTICIPATE IN THIS MEETING BECAUSE OF THAT DISABILITY SHOULD CONTACT THE OFFICE OF THE TOWN CLERK AT 305-861-4863 EXT. 226 NO LATER THAN FOUR DAYS PRIOR TO SUCH PROCEEDING.

IN ACCORDANCE WITH THE PROVISIONS OF SECTION 286.0105, FLORIDA STATUTES, ANYONE WISHING TO APPEAL ANY DECISION MADE BY THE TOWN OF SURFSIDE COMMISSION, WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING, WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH RECORD SHALL INCLUDE THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

AGENDA ITEMS MAY BE VIEWED AT THE OFFICE OF THE TOWN CLERK, TOWN OF SURFSIDE TOWN HALL, 9293 HARDING AVENUE. ANYONE WISHING TO OBTAIN A COPY OF ANY AGENDA ITEM SHOULD CONTACT THE TOWN CLERK AT 305-861-4863. A COMPLETE AGENDA PACKET IS ALSO AVAILABLE ON THE TOWN WEBSITE AT [www.townofsurfsidefl.gov](http://www.townofsurfsidefl.gov)

TWO OR MORE MEMBERS OF OTHER TOWN BOARDS MAY ATTEND THIS MEETING.

THESE MEETINGS MAY BE CONDUCTED BY MEANS OF OR IN CONJUNCTION WITH COMMUNICATIONS MEDIA TECHNOLOGY, SPECIFICALLY, A TELEPHONE CONFERENCE CALL. THE LOCATION 9293 HARDING AVENUE, SURFSIDE, FL 33154, WHICH IS OPEN TO THE PUBLIC, SHALL SERVE AS AN ACCESS POINT FOR SUCH COMMUNICATION.