



**Town of Surfside  
Regular Town Commission Meeting  
AGENDA**

**March 12, 2020**

**7 p.m.**

**Town Hall Commission Chambers - 9293 Harding Ave, 2<sup>nd</sup> Floor  
Surfside, FL 33154**

***Rule 7.05 Decorum. Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the commission shall be barred from further appearance before the commission by the presiding officer, unless permission to continue or again address the commission is granted by the majority vote of the commission members present. No clapping, applauding, heckling or verbal outbursts in support or opposition to a speaker or his or her remarks shall be permitted. Signs or placards may be disallowed in the commission chamber by the presiding officer. Persons exiting the commission chambers shall do so quietly.***

***Rule 6.05 Agenda. The good and welfare portion of the agenda set for 8:15 p.m. shall be restricted to discussion on subjects not already specifically scheduled on the agenda for discussion and debate. In no event shall this portion of the agenda be allotted more than 45 minutes with each speaker to be given no more than three minutes, unless by vote of a majority of the members of the commission present, it is agreed to extend the time frames. Likewise, commission members shall be restricted to speaking three minutes each unless an extension is granted in the same manner as set forth in the prior sentence.***

***Any person who received compensation, remuneration or expenses for conducting lobbying activities is required to register as a lobbyist with the Town Clerk prior to engaging in lobbying activities per Town Code Sec. 2-235. "Lobbyist" specifically includes the principal, as defined in this section, as well as any agent, officer or employee of a principal, regardless of whether such lobbying activities fall within the normal scope of employment of such agent, officer or employee. The term "lobbyist" specifically excludes any person who only appears as a representative of a not-for-profit community-based organization for the purpose of requesting a grant without special compensation or reimbursement for the appearance; and any person who only appears as a representative of a neighborhood, homeowners or condominium association without compensation for the appearance, whether direct or indirect or contingent, to express support of or opposition to any item.***

***Per Miami Dade County Fire Marshal, the Commission Chambers has a maximum capacity of 99 people. Once reached this capacity, people will be asked to watch the meeting from the first floor.***

***\* Denotes agenda items as "must haves" which means there will be significant impacts if the item is not addressed tonight. If these items have not been heard by 10 p.m., the order of the agenda will be changed to allow them to be heard.***

**1. Opening**

- A. Call to Order**
- B. Roll Call of Members**
- C. Pledge of Allegiance**
- D. Mayor and Commission Remarks** – Mayor Daniel Dietch
- E. Agenda and Order of Business** Additions, deletions and linkages
- F. Community Notes** – Mayor Daniel Dietch
- G. Beach Renourishment Briefing** – Guillermo Olmedillo, Town Manager

**2. Quasi-Judicial Hearings**

- 3. Consent Agenda (*Set for approximately 7:30 p.m.*)** *All items on the consent agenda are considered routine or status reports by the Town Commission and will be approved by one motion. Any Commission member may request that an item be removed from the Consent Agenda and discussed separately. If the public wishes to speak on a matter on the consent agenda they must inform the Town Clerk prior to the start of the meeting. They will be recognized to speak prior to the approval of the consent agenda.*

**A. Minutes** – Sandra Novoa, MMC, Town Clerk

- *February 11, 2020 Regular Town Commission Meeting Minutes*

**\*B. Town Manager's Report** – Guillermo Olmedillo, Town Manager

**\*C. Town Attorney's Report** – Weiss Serota, Town Attorney

**D. Committee Reports** – Guillermo Olmedillo, Town Manager

- *November 7, 2019 Pension Board Meeting Minutes*
- *December 2, 2019 Special Pension Board Meeting Minutes*
- *January 15, 2020 Sustainability and Resiliency Committee Meeting Minutes*
- *January 27, 2020 Parks and recreation Committee Meeting Minutes*
- *January 30, 2020 Planning and Zoning Board Meeting Minutes*
- *February 3, 2020 Tourist Board Meeting Minutes*

**E. FY 2020 Budget Amendment Resolution No. 4** - Guillermo Olmedillo, Town Manager

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING BUDGET AMENDMENT NO. 4 FOR THE FISCAL YEAR 2020 BUDGET; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.**



**F. Resiliency Reserve Policy - Guillermo Olmedillo, Town Manager**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA APPROVING AND ADOPTING A RESILIENCY RESERVE POLICY PROVIDING FOR FUNDING, ELIGIBLE USES AND EXPENDITURES FROM THE RESILIENCY RESERVE; PROVIDING FOR AUTHORIZATION; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.**

**4. Ordinances**

*(Set for approximately N/A p.m.) (Note: Good and Welfare must begin at 8:15)*

**A. Second Reading Ordinances**

*(Set for approximately N/A p.m.) (Note: Good and Welfare must begin at 8:15)*

**B. First Reading Ordinances**

**5. Resolutions and Proclamations**

*(Set for approximately 8:30 p.m.) (Note: Depends upon length of Good and Welfare)*

**A. Resolution Approving the Purchase of a Back-up Pump for Sewer Lift Stations– Guillermo Olmedillo, Town Manager**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA APPROVING THE PURCHASE OF A BACK-UP PUMP FOR SANITARY SEWER LIFT STATIONS FROM BARNEY'S PUMPS INC.; FINDING THAT THE PURCHASE IS EXEMPT FROM COMPETITIVE BIDDING PURSUANT TO SECTION 3-13(7)F OF THE TOWN CODE AS A PUBLIC WORKS OR UTILITIES PURCHASE OF EQUIPMENT; AUTHORIZING THE TOWN MANAGER TO ENTER INTO A PURCHASE ORDER FOR SUCH PURCHASE; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.**

**B. Resolution Approving a Donation to the Pelican Harbor Seabird Station – Commissioner Tina Paul**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING A DONATION TO THE PELICAN HARBOR SEABIRD STATION IN SUPPORT AND SPONSORSHIP OF THEIR PROGRAMS; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.**

**C. Resolution Authorizing a Memorandum of Understanding between Big Brothers Big Sisters of Miami (BBBSM) and the Town of Surfside Police Department – Guillermo Olmedillo, Town Manager**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING A MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE TOWN OF SURFSIDE AND BIG BROTHERS AND BIG SISTERS OF MIAMI (BBBSM); PROVIDING FOR AUTHORIZATION; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.**

**D. Resolution Authorizing Expenditure of Forfeiture Funds for Fiscal Year 2019-2020 – Guillermo Olmedillo, Town Manager**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING FISCAL YEAR 2019/2020 POLICE FORFEITURE FUND EXPENDITURES; PROVIDING FOR AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE.**

**E. Resolution Authorizing Mutual Aid and Joint Declaration Agreements between the Town of Surfside and Indian Creek Village – Guillermo Olmedillo, Town Manager.**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING A MUTUAL AID AGREEMENT WITH INDIAN CREEK VILLAGE, AND A JOINT DECLARATION OF THE CHIEF OF INDIAN CREEK VILLAGE PUBLIC SAFETY DEPARTMENT AND THE CHIEF OF POLICE OF THE TOWN OF SURFSIDE PURSUANT TO MUTUAL AID AGREEMENT; PROVIDING FOR AUTHORIZATION; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.**

**6. Good and Welfare (Set for approximately 8:15 p.m.)**

*Public comments for subjects or items not on the agenda. Public comment on agenda items will be allowed when agenda item is discussed by the Commission.*

**7. Town Manager and Town Attorney Reports**

Town Manager and Town Attorney Reports have been moved to the Consent Agenda – Item 3.

**8. Unfinished Business and New Business**

## **9. Mayor, Commission and Staff Communications**

- A. Overhead Utility Standards – Mayor Dietch**
- B. Mechanical Equipment in Setbacks – Commissioner Cohen**
- C. Double Parking in Harding Avenue Business District – Commissioner Paul**
- D. Update analysis for Recommendation of Additional lighting locations in residential areas within the Town of Surfside – Guillermo Olmedillo, Town Manager**
- E. Model Development Order - Guillermo Olmedillo, Town Manager**
- F. Phasing of Underground Fuel Tanks Located at Town of Surfside Town Hall to Above-Ground Tanks – Guillermo Olmedillo, Town Manager**

## **10. Adjournment**

Respectfully submitted,

Guillermo Olmedillo  
Town Manager

---

THIS MEETING IS OPEN TO THE PUBLIC. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, ALL PERSONS THAT ARE DISABLED; WHO NEED SPECIAL ACCOMMODATIONS TO PARTICIPATE IN THIS MEETING BECAUSE OF THAT DISABILITY SHOULD CONTACT THE OFFICE OF THE TOWN CLERK AT 305-861-4863 EXT. 226 NO LATER THAN FOUR DAYS PRIOR TO SUCH PROCEEDING.

IN ACCORDANCE WITH THE PROVISIONS OF SECTION 286.0105, FLORIDA STATUTES, ANYONE WISHING TO APPEAL ANY DECISION MADE BY THE TOWN OF SURFSIDE COMMISSION, WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING, WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH RECORD SHALL INCLUDE THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

AGENDA ITEMS MAY BE VIEWED AT THE OFFICE OF THE TOWN CLERK, TOWN OF SURFSIDE TOWN HALL, 9293 HARDING AVENUE. ANYONE WISHING TO OBTAIN A COPY OF ANY AGENDA ITEM SHOULD CONTACT THE TOWN CLERK AT 305-861-4863. A COMPLETE AGENDA PACKET IS ALSO AVAILABLE ON THE TOWN WEBSITE AT [www.townofsurfsidefl.gov](http://www.townofsurfsidefl.gov).

TWO OR MORE MEMBERS OF OTHER TOWN BOARDS MAY ATTEND THIS MEETING.

THESE MEETINGS MAY BE CONDUCTED BY MEANS OF OR IN CONJUNCTION WITH COMMUNICATIONS MEDIA TECHNOLOGY, SPECIFICALLY, A TELEPHONE CONFERENCE CALL. THE LOCATION 9293 HARDING AVENUE, SURFSIDE, FL 33154, WHICH IS OPEN TO THE PUBLIC, SHALL SERVE AS AN ACCESS POINT FOR SUCH COMMUNICATION.



**Town of Surfside  
Regular Town Commission Meeting  
MINUTES**

**February 11, 2020  
7 p.m.**

Town Hall Commission Chambers - 9293 Harding Ave, 2<sup>nd</sup> Floor  
Surfside, FL 33154

**1. Opening**

**A. Call to Order**

Mayor Dietch called the meeting to order at 7:00 p.m.

**B. Roll Call of Members**

Town Clerk Novoa called the roll with the following members present:

Mayor Dietch, Commissioner Karukin, Commissioner Cohen (arrived at 7:06 p.m.), Commissioner Paul and Vice Mayor Gielchinsky (arrived at 7:10 p.m.)

**C. Pledge of Allegiance**

Chief Yero led the pledge of allegiance.

**D. Mayor and Commission Remarks – Mayor Daniel Dietch**

Commissioner Paul recognized former Commissioner Olchyk who was in the audience.

**E. Agenda and Order of Business Additions, deletions and linkages**

**F. Community Notes – Mayor Daniel Dietch**

Mayor Dietch read his community notes into the record which are available on the Town's website.

Commissioner Cohen thanked everyone for the opportunity of serving the Town of Surfside for the last six (6) years and the importance of this year's election.

**G. Fourth Year - Tree City USA – Guillermo Olmedillo, Town Manager**

Town Manager Olmedillo commended the Public Works Department in achieving the Tree City USA recognition for the fourth year in a row.

Mayor Dietch spoke regarding the Town's tree give-a-way program in the past and the importance of tree canopy in the community.

**H. Presentation of the \$1.00 Salary to the Mayor and the Members of the Town Commission - Guillermo Olmedillo, Town Manager**

Town Manager Olmedillo presented the members of the Town Commission with their \$1.00 Salary check and thanked the Commission for their dedication.

**2. Quasi-Judicial Hearings**

**A. Arte Landscape Buffer Variance Request - 8926 Collins Avenue**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, [APPROVING/ APPROVING WITH CONDITIONS/ DENYING] AN APPLICATION SUBMITTED BY SC 8955, LLC ("APPLICANT") FOR THE PROPERTY LOCATED AT 8926 COLLINS AVENUE ("PROPERTY") FOR A VARIANCE FROM SECTION 90.91.2(1) OF THE TOWN CODE TO PERMIT A MAXIMUM OF 3.5 FOOT ENCROACHMENT OF FLORIDA POWER & LIGHT ("FPL") TRANSFORMERS/EQUIPMENT WITHIN THE REQUIRED 10 FOOT LANDSCAPE BUFFER; PROVIDING FOR CONDITIONS; AND PROVIDING FOR AN EFFECTIVE DATE.**

Deputy Town Clerk Herbello read the title into the record.

Town Attorney Arango confirmed advertising compliance with Deputy Town Clerk Herbello.

Town Attorney Arango polled the members of the Town Commission.

Vice Mayor Gielchinsky stated that he spoke with Mr. McDowell's registered lobbyist and a few members of the public who had general questions regarding the item.

Commissioner Cohen had no communication with anyone regarding the item.

Commissioner Karukin had no communication with anyone regarding the item.

Mayor Dietch had no communication with anyone regarding the item.

Commissioner Paul had no communication with anyone regarding the item.

Deputy Town Clerk Herbello swore in those individuals that were going to speak on the item.

Town Manager Olmedillo introduced the item.

The following members of the public spoke on the item:

Carly Grimm, Esquire, Bilzin and Sumberg, representing the applicant, gave a synopsis of the item and the applicant's request.

Town Attorney Arango stated that the resolution needed to be amended in order to clarify the maximum foot encroachment to reflect 3 feet 5 inches instead of 3.5.

Commissioner Paul requested for Section (f) to be stricken from the Resolution.

Commissioner Paul asked Ms. Grimm about their communication with FPL.

Ms. Grimm answered Commissioner Paul's question regarding the FPL communication.

Commissioner Paul asked the Town Attorney Arango if this can be done as an amendment to the site plan instead of a variance.

Town Attorney Arango stated that there still is an encroachment and therefore this still needs to be a variance.

A motion was made by Commissioner Paul to approve the resolution. The motion received a second from Vice Mayor Gielchinsky. All voted in favor.

### **3. Consent Agenda (*Set for approximately 7:30 p.m.*)**

A motion was made by Commissioner Karukin to approve the consent agenda minus pulled items 3B and 3I. The motion received a second by Vice Mayor Gielchinsky. All voted in favor.

#### **A. Minutes** – Sandra Novoa, MMC, Town Clerk

- ***January 14, 2020 Quasi-Judicial Hearing Meeting Minutes***
- ***January 14, 2020 Regular Town Commission Meeting Minutes***
- ***January 28, 2020 Special Joint Town Commission and Planning and Zoning Board Meeting Minutes***

Approved on consent.

#### **\*B. Town Manager's Report** – Guillermo Olmedillo, Town Manager

Commissioner Paul pulled the item from consent. She discussed the Town Manager's appointment to the Downtown Vision Advisory Committee (DVAC) and would like someone with more experience as a resident on DVAC.

Town Manager Olmedillo clarified that this was a Manager's appointment and it is up to the Manager to choose who his appointment would be.

A motion was made by Commissioner Karukin to approve the Town Manager's Report. The motion received a second from Vice Mayor Gielchinsky. All voted in favor with Commissioner Cohen absent.

**\*C. Town Attorney's Report** – Weiss Serota, Town Attorney

Approved on consent.

**D. Committee Reports** – Guillermo Olmedillo, Town Manager

- *December 9, 2019 Tourist Board Meeting Minutes*
- *December 16, 2019 Parks and Rec. Committee Meeting Minutes*
- *December 17, 2019 Sustainability and Resiliency Committee Meeting Minutes*
- *December 19, 2019 Planning and Zoning Board Meeting Minutes*

Approved on consent.

**E. Resolution authorizing a Memorandum of Understanding between U.S. Immigration and Customs Enforcement Homeland Security Investigations and the Town of Surfside Police Department** – Guillermo Olmedillo, Town Manager

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING A MEMORANDUM OF UNDERSTANDING BETWEEN THE TOWN OF SURFSIDE AND U.S. IMMIGRATION AND CUSTOMS ENFORCEMENT HOMELAND SECURITY INVESTIGATIONS; PROVIDING FOR AUTHORIZATION; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.**

Approved on consent.

**F. Resolution Authorizing a Mutual Aid Agreement between the Town of Medley, Florida, and the Town of Surfside, Florida** - Guillermo Olmedillo, Town Manager

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING A COMBINED VOLUNTARY COOPERATION AND OPERATIONAL ASSISTANCE MUTUAL AID AGREEMENT WITH THE TOWN OF MEDLEY, FLORIDA; PROVIDING FOR AUTHORIZATION; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.**

Approved on consent.



- G. Resolution Authorizing a Mutual Aid Agreement between the City of Miami Gardens, Florida and the Town of Surfside, Florida – Guillermo Olmedillo, Town Manager**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING A VOLUNTARY COOPERATION AND OPERATIONAL ASSISTANCE MUTUAL AID AGREEMENT WITH THE CITY OF MIAMI GARDENS, FLORIDA; PROVIDING FOR AUTHORIZATION; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.**

Approved on consent.

- H. Memorandum of Understanding between the Town of Surfside and the Fraternal Order of Police (FOP) Local 135 to be consistent with Ordinance No. 2020-1707 – Guillermo Olmedillo, Town Manager**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING A MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE TOWN OF SURFSIDE AND THE FRATERNAL ORDER OF POLICE LOCAL 135, FOR CONSISTENCY WITH ORDINANCE NO. 2020-1707 RELATED TO PENSION BENEFIT ENHANCEMENTS FOR NON-PUBLIC SAFETY MEMBERS OF THE TOWN'S DEFINED BENEFIT RETIREMENT PLAN; AUTHORIZING THE TOWN MANAGER TO EXECUTE THE MOU; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.**

Approved on consent.

- I. Tourism Public Relations Agreement with Carolyn Izzo Integrated Communications, Inc. - Guillermo Olmedillo, Town Manager**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, RATIFYING THE SELECTION OF CAROLYN IZZO INTEGRATED COMMUNICATIONS, INC. FOR PUBLIC RELATIONS CONSULTING FOR THE TOURIST BUREAU; PROVIDING FOR AUTHORIZATION; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.**

Town Clerk Novoa read the title into the record.

The following members of the public spoke on the item:

Ben Jacobsen  
Shlomo Danzinger  
Eliana Salzhauer

Charles Kesl  
Tricia Fowley

Commissioner Karukin addressed the comments made by the members of the public.

Commissioner Paul addressed comments made by the public and is willing to defer the item.

Interim Tourism Director Trigueros gave clarification on the RFP process and stated that the Tourist Board was the one that selected this firm.

Vice Mayor Gielchinsky addressed comments made by the public regarding having all the marketing under one firm.

Commissioner Paul asked Charles Kesl, Tourist Board Member if he is comfortable with the item going forward and if he would not mind some fine tuning.

Commissioner Paul asked Interim Tourism Director Trigueros if they can go back and do some fine tuning.

Interim Tourism Director Trigueros stated that they will go before the Tourist Board for fine tuning and discuss specifics with the Tourist Board.

A motion was made by Commissioner Karukin to approve the resolution. The motion received a second from Vice Mayor Gielchinsky. All voted in favor with Commissioner Cohen absent.

#### **4. Ordinances**

**(Set for approximately N/A p.m.) (Note: Good and Welfare must begin at 8:15)**

##### **A. Second Reading Ordinances**

- 1. Ordinance that Amends Chapter 2, Article V, Division 2 of the Code of the Town of Surfside Regarding the Retirement Plan for Employees of the Town of Surfside to be Consistent with the Collective Bargaining Agreement between the Town and Florida State Lodge Fraternal Order of Police for the Period October 1, 2019 through September 30, 2022 – Guillermo Olmedillo, Town Manager [Time Certain at 7:45PM]**

**AN ORDINANCE AMENDING CHAPTER 2, ARTICLE V, DIVISION 2 OF THE CODE OF THE TOWN OF SURFSIDE REGARDING THE RETIREMENT PLAN FOR EMPLOYEES OF THE TOWN OF SURFSIDE; AMENDING SECTION 2-176 OF THE TOWN CODE TO MODIFY THE NORMAL RETIREMENT DATE FOR POLICE**

**MEMBERS; AMENDING SECTION 2-192 OF THE TOWN CODE TO MODIFY THE COST OF LIVING ADJUSTMENT MULTIPLIER FOR POLICE MEMBERS; CREATING A NEW SECTION 2-194 "USE OF PREMIUM TAX REVENUES" TO ADDRESS MUTUAL CONSENT AS TO HOW PREMIUM TAX REVENUES ARE USED; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; AND PROVIDING AN EFFECTIVE DATE.**

Town Clerk Novoa read the title into the record.

Town Attorney Arango provided the Commission with clarification of the Ordinance under Section 5.

A motion was made by Commissioner Karukin to approve the ordinance on second reading as amended. The motion received a second from Commissioner Paul. All voted in favor.

***(Set for approximately N/A p.m.) (Note: Good and Welfare must begin at 8:15)***

#### **B. First Reading Ordinances**

#### **5. Resolutions and Proclamations**

***(Set for approximately 8:30 p.m.) (Note: Depends upon length of Good and Welfare)***

##### **A. New Subaqueous Water Main Under Point Lake Canal to Biscaya– Guillermo Olmedillo, Town Manager**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA APPROVING WORK AUTHORIZATION NO. 130 WITH CALVIN GIORDANO & ASSOCIATES, INC. FOR PROFESSIONAL ENGINEERING SERVICES FOR THE POINT LAKE SUBAQUEOUS WATER MAIN CROSSING TO BISCAYA ISLAND; AUTHORIZING THE TOWN MANAGER TO EXECUTE THE WORK AUTHORIZATION; AUTHORIZING THE TOWN MANAGER AND TOWN OFFICIALS TO IMPLEMENT THE TERMS AND CONDITIONS OF THE WORK AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE**

Town Clerk Novoa read the title into the record.

The following members of the public spoke on the item:  
Eliana Salzhauer  
Chris Giordano, Calvin Giordano and Associates.

Discussion took place among members of the Commission and Chris Giordano regarding the item and directional boring.

A motion was made by Commissioner Karukin to approve. The motion received a second from Vice Mayor Gielchinsky. All voted in favor.

**B. Approval for Authorization of Funds Expenditures for Purchase of Town Fuel Through Town Approved Vendors - Guillermo Olmedillo, Town Manager**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING AND AUTHORIZING THE EXPENDITURE OF FUNDS FOR THE PURCHASE OF FUEL PRODUCTS REQUIRED FOR TOWN OPERATIONS AND RELATED TO TOWN FACILITIES, PROPERTIES, FLEET AND INFRASTRUCTURE; FINDING THAT THE PURCHASE OF FUEL PRODUCTS IS EXEMPT FROM COMPETITIVE PROCUREMENT PURSUANT TO SECTION 3-13(7) OF THE TOWN CODE OF ORDINANCES; PROVIDING FOR AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE.**

Town Clerk Novoa read the title into the record.

A motion was made by Commissioner Karukin to approve. The motion received a second from Vice Mayor Gielchinsky. All voted in favor.

**C. Ruth K. Broad K-8 Student Address Verification – Guillermo Olmedillo, Town Manager**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING THE EXPENDITURE OF ADDITIONAL FUNDS PURSUANT TO A MEMORANDUM OF UNDERSTANDING (MOU) AMONG THE TOWN OF SURFSIDE, THE VILLAGE OF BAL HARBOUR, AND THE TOWN OF BAY HARBOR ISLANDS RELATING TO A SCHOOL ADDRESS VERIFICATION PLAN CONTRIBUTION, AND APPROVING AN AMENDMENT TO THE MOU FOR SUCH PURPOSES; PROVIDING FOR AUTHORIZATION; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.**

Town Clerk Novoa read the title into the record.

The following members of the public spoke:  
Eliana Salzhauer

A motion was made by Commissioner Karukin to approve. The motion received a second from Commissioner Paul. All voted in favor.

**6. Good and Welfare (Set for approximately 8:15 p.m.)**

*Public comments for subjects or items not on the agenda. Public comment on agenda items will be allowed when agenda item is discussed by the Commission.*

The following members of the public spoke:

Ben Jacobsen spoke regarding the notice of violations that went out were placed in single use plastic bags. He spoke regarding code compliance violations and how it targets individuals that are trying to fix their homes. He spoke about traffic on Harding Avenue.

Eliana Salzhauer spoke regarding respect for residents' opinions. She stated that everyone should be respectful of election season and campaign signs, fix some things in town with resources we have, a more walkable town and speeding tickets to those speeding in town.

Marianne Meischeid spoke regarding the new downtown business and asked for their support.

Shlomo Danzinger spoke regarding the donation made to the Homeless Trust and would prefer the money going into the pumps in the town.

Charles Kesl spoke regarding the goals of the Town and maintaining civility and trust at the Town level.

George Kousoulas spoke regarding landscape provisions in the Zoning Code.

Bob Fisher spoke regarding lights in the community and thanked staff for providing more lighting. He spoke regarding the mansions being built, the community center, the flooding on Abbott and Byron Avenue and thanked the Town for the work being done.

Iris Herssein thanked the Commission for the hard work they have done. She suggested to form some type of database that will allow residents that are unable to attend the meetings to be able to provide their input and comments.

Mayor Dietch closed Good and Welfare.

Vice Mayor Gielchinsky responded to the speakers' comments on code compliance.

Commissioner Cohen apologized for being offended earlier and him not supporting the upgrade of Town Hall and the P3 project.

Commissioner Paul spoke regarding the difference between the Police Department and the work that Code Compliance do. She also addressed the comment made regarding some residents not being able to attend and suggested that they email the Commission.

Mayor Dietch addressed the speakers and the importance of their comments.

Further discussion took place among members of the Commission and Town Manager Olmedillo regarding code compliance and the Development Impact Committee.

**7. Town Manager and Town Attorney Reports**

Town Manager and Town Attorney Reports have been moved to the Consent Agenda – Item 3.

Commissioner Paul pulled the Town Manager's Report from the Consent Agenda.

**8. Unfinished Business and New Business**

**9. Mayor, Commission and Staff Communications**

**A. Annual Performance Evaluation – Guillermo Olmedillo, Town Manager – Mayor Daniel Dietch**

Mayor Dietch introduced the item and explained the scoring system of the performance evaluation and thanked Town Manager Olmedillo for the work he has done.

The following member of the public spoke on the item:  
Eliana Salzhauer

Commissioner Karukin responded to the comments made by Ms. Salzhauer and the professionalism of Town Manager Olmedillo. He also stated the importance of having a good relationship with the Town Manager.

Vice Mayor Gielchinsky stated that they are lucky to have Town Manager Olmedillo as Surfside's Town Manager and the connections he has with other resources needed. He stated that Town Manager Olmedillo's professionalism is beyond what he has seen in other municipalities.

Commissioner Paul stated that she stands by her rating and does not question his professionalism and feels there is room for improvement.

Commissioner Cohen responded to Ms. Salzhauer's comments and provided his support of Town Manager Olmedillo and his outstanding professionalism.

Mayor Dietch commended Town Manager Olmedillo on the work he has done, how he has motivated the team and the transformation he has done with the Town.

Town Manager Olmedillo thanked the Commission for their opinion and support.

Discussion among members of the Commission took place regarding the percentage of increase to the Town Manager's salary and consensus was reached with a 3% salary increase.

A motion was made by Vice Mayor Gielchinsky to increase the Town Manager's salary by 3%. The motion received a second by Commissioner Karukin. All voted in favor.

**B. Resiliency Reserve Policy - Guillermo Olmedillo, Town Manager**

Town Manager Olmedillo introduced and gave an update on the Resiliency Reserve Policy.

The following member of the public spoke on the item:  
Eliana Salzhauer

Mayor Dietch spoke regarding the item and the flooding concerns that exists in the Town. He also spoke regarding the Stormwater Management System. He requested to add another bullet to give the administration flexibility when presenting it to the Commission.

Further discussion took place among members of the Town Commission on the policy and possible changes to be made to the policy.

A motion was made by Vice Mayor Gielchinsky to direct staff to approve the Resiliency Reserve Policy and add a 5<sup>th</sup> bullet to include "other initiatives identified in the Climate Crisis Report". The motion received a second from Commissioner Karukin. All voted in favor.

**C. Hawthorne Tot Lot Restroom - Guillermo Olmedillo, Town Manager**

Parks and Recreation Director Milian gave an update of the item and the purpose of the tot lot. He stated that he conducted research if surrounding communities and stated that the Parks and Recreation Committee's recommendation was not to have a bathroom at the Hawthorne Tot Lot.

The following members of the public spoke:  
Ben Jacobsen  
Eliana Salzhauer

Discussion took place among members of the Town Commission regarding the park and consensus was reached by the Town Commission to go with the recommendation of the Parks and Recreation Committee.



**D. Inflatable Sand-less Bags for Temporary Flood Mitigation -**  
Guillermo Olmedillo, Town Manager

Town Manager Olmedillo introduced the item.

Commissioner Cohen left at 9:26 p.m.

The following member of the public spoke on the item:  
Eliana Salzhauer

Commissioner Karukin stated that the plan is for Town Manager Olmedillo to purchase 200 bags and supports it the way it is written.

Commissioner Paul asked if they can have the residents that are interested in obtaining the bags sign up in advance.

Town Manager Olmedillo stated that they will make a first purchase of 200 bags and see the success of it and how it works.

A motion was made by Commissioner Karukin to approve purchasing 200 packs of bags. The motion received a second from Commissioner Paul. All voted in favor with Commissioner Cohen absent.

**E. Analysis for Determination of Additional Lighting Locations in Residential Areas within the Town of Surfside -** Guillermo Olmedillo, Town Manager

Town Manager Olmedillo gave an update of the item.

The following member of the public spoke on the item:  
Eliana Salzhauer

Commissioner Paul spoke regarding an issue a resident had with the LED lights. She stated that the resident mentioned that the light shined inside and some of her plants have died. She asked if there could be some adjustments made to the lighting.

Mayor Dietch asked Town Manager Olmedillo for a timeframe with the findings.

Town Manager Olmedillo stated that he would have the findings by the next meeting.

**F. Discussion for the Drainage Improvements of Alleyway on the 9400 Block between Harding Avenue and Abbott Avenue -** Guillermo Olmedillo, Town Manager

Town Manager Olmedillo gave an update on the item and stated that he met with the owners of the properties. He stated that the issue is not having proper drainage. He gave the possible approaches and gave possible recommendations.

Discussion took place among the members of the Town Commission and Town Manager Olmedillo regarding the possible approaches and the cost entailed per property owner.

Town Attorney Arango explained the legal ramification and what is allowable by code.

The following members of the public spoke on the item:

Eliana Salzhauer  
George Kousalous  
Tricia Fowley  
Shlomo Danzinger  
Charles Kesl

Mayor Dietch responded to the comments made by the residents.

Town Manager Olmedillo gave what the code compliance efforts would be.

Commissioner Paul asked if the Town could impose a special assessment fee to these property owners.

Town Manager Olmedillo stated that in order to place a special assessment fee you would have to create a special taxing district.

Further discussion took place among the Commission and Town Manager Olmedillo regarding continuing engagement with the property owners and for the property owners to rectify the issue.

**G. Adopt-A-Dune – Vice Mayor Gielchinsky**

Vice Mayor Gielchinsky gave an update on the item with potential donors that would like to put funds in renourishing and fixing the dunes.

Lee Gottlieb gave a presentation on the item and requested the support from the Town Commission.

Commissioner Karukin requested to have a more meaningful discussion with staff in order to better understand what is trying to be accomplished.

Commissioner Paul agreed with Commissioner Karukin and was concerned with the signage proposed.

Commissioner Karukin made a recommendation to have further discussion with staff and Mr. Gottlieb on the item and bring back to the Commission to learn more about the project without any commitment at this time and have the signs placed on the owners' property.

The following member of the public spoke on the item:  
Eliana Salzhauer

Mayor Dietch requested for Town Manager Olmedillo to come back with an update status at the next Town Commission Meeting.

**H. Mechanical Equipment in Setbacks – Commissioner Cohen**

The item was not heard because Commissioner Cohen was not present.

**10. Adjournment**

A motion was made by Commissioner Karukin to adjourn the meeting without objection at 10:46 p.m. The motion received a second from Vice Mayor Gielchinsky. All voted in favor with Commissioner Cohen absent.

Respectfully submitted,

Accepted this \_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Daniel Dietch, Mayor

Attest:

\_\_\_\_\_  
Sandra Novoa, MMC  
Town Clerk



## TOWN MANAGER'S REPORT

MARCH 12, 2020

### COMMUNITY PROGRAMS / INITIATIVES / ENHANCEMENTS

- I. **SEE CLICK FIX REPORT** – *Attachment "A"*
- II. **SOCIAL MEDIA (NEXTDOOR) REPORT** – *Attachment "B"*
- III. **DEVELOPMENT APPLICATION PROCESS (2009 – PRESENT)** – *Attachment "C"*
- IV. **BEACH RENOURISMENT PROJECT STATUS UPDATE**

Town Administration has been participating in Weekly Project Coordination meetings. As of March 4, 2020, there have been four meetings: 2/12/2020, 2/19/2020, 2/26/2020 and 3/4/2020.

Attached are the minutes from the meetings held on 1/29/2020, 2/5/2020, 2/12/2020, 2/19/2020 and 2/26/2020 – *Attachment "D"*

### V. TOWN DEPARTMENTS

#### ***Code Compliance Division***

**A. Collected Civil Penalty Fines:** Unresolved code compliance cases accrue fines until the code violation is resolved. After the violation is abated, then the property owners are notified to remit the fine amount due. In many cases, the fine amount is either paid, resolved via a settlement agreement, or referred to the Town's Special Master for a hearing and ruling on the fine amount due.

The following is a summary by fiscal year of the fine amounts collected by the Town:

- FY 19/20: Through February 27, 2020, 68 cases have paid/settled for a total collection of \$81,015.
- FY 18/19: 143 cases paid/settled for a total collection of \$35,654.

- FY 17/18: 92 cases paid/settled for a total collection of \$29,576.
- FY 16/17: 117 cases paid/settled for a total collection of \$40,842.
- FY 15/16: 152 cases paid/settled for a total of \$137,282

### ***Finance Department***

Monthly Budget to Actual Summary as of January 31, 2020 – *Attachment "E"*

### ***Police Department***

#### ***A. Police Department Statistics (February 1 – February 22, 2020)***

- Traffic Citations – 399
- Parking Citations – 515
- Arrests – 8
- Dispatch Events – 1,489
- Incident/Crime Reports - 41
- Suspicious Person Checks – 19

#### ***B. 2019 Florida Department of Law Enforcement Uniform Crime Report***

The Uniform Crime Report (UCR) is submitted to the Florida Department of Law Enforcement annually and biannually. The FBI uses UCR to track crime nationwide. The Town of Surfside PD Uniform Crime Report for January – December 2019 reinforces Surfside is a very safe community with a total of six violent offenses reported. Property Offenses have risen with larceny being the leading category. The increase in larceny is attributed to theft at the Grand Beach Hotel and Shoplifting from CVS Pharmacy.

<b>Violent Offenses</b>	<b>2018</b>	<b>2019</b>	<b>% Change</b>
Murder	0	0	
Rape	1	1	
Robbery	0	0	
Aggravated Assault	5	5	
<b>Violent Offense Total</b>	<b>6</b>	<b>6</b>	<b>0.0%</b>
<b>Property Offenses</b>	<b>2018</b>	<b>2019</b>	<b>% Change</b>
Burglary	10	11	10.0%
Larceny	88	113	28.4%
Motor Vehicle Theft	4	6	50.0%

Property Offense Total	102	130	27.5%
Total Index Offenses	108	136	25.9%
Clearance Rate for Index Crimes	15.7	16.2	2.8%

### C. Police Events

- The 2020 Miami-Dade County Law Enforcement Officer Foundation (LEO) Awards Ceremony will be held on March 7, 2020 at Trump National Doral.
- The monthly Bike with the Chief is March 25, 2020, at Town Hall at 5:00 p.m.
- Coffee with the Cops is March 26, 2020, at Starbucks at 10:00 a.m.

### D. Traffic Mitigation Program Status Report

Public safety is the number one priority for the Town of Surfside. Along with public safety, quality of life is a focus of the Town. One element that impacts both public safety and quality of life is traffic. Traffic has increased significantly in recent years on Collins Avenue and Harding Avenue regionally as well as locally in Surfside. These roadways are major north/south thoroughfares for vehicles to avoid I-95 and Biscayne Boulevard traffic congestion. Lane closures at developments in Surfside and neighboring jurisdictions add to this traffic overcrowding. Drivers have learned they can avoid the backup on Collins Avenue and Harding Avenue by traveling west into the residential neighborhoods. There are no sidewalks in the single-family home areas of Surfside and with many families and children who play, walk and bike on the streets, traffic mitigation strategies are continuous for the Town Commission and Staff in our goal to keep Surfside safe and enjoyable. In order to accomplish our goals Staff works in partnership with the State of Florida Department of Transportation and Miami-Dade County authorities who have jurisdiction over the roads in Surfside. The following chart illustrates and tracks the progress of this ongoing effort.

#	TIMEFRAME	INITIATIVES	STATUS	UPDATE(S)
<b>Short Term (0 – 6 months)</b>				
1.		Loop Detector Installation	In progress	CGA was authorized to move forward with the preparation of the bid documents for the traffic loops at three signalized intersections along Harding Avenue. CGA will need to provide updated scope of services and fee in order to provide traffic counts and traffic analysis at subject intersections (before and after traffic analysis) per commission request at 05-09-17 meeting.  The east Stop Bar at 93 Street & Harding Avenue will be moved back.

				<p>On 8-8-2017, CGA submitted its additional service agreement for completing the before and after traffic analysis at the signalized intersections along Harding Avenue that new traffic loops are being installed. At the Commission meeting where the Post Design Services contract was approved, the Mayor and Commission asked if CGA could do a before and after analysis in order to evaluate the change in traffic operations at these subject intersections. The traffic counts are currently scheduled for the 29th, 30th or 31st of August (second week of regular school).</p> <p>Loop detectors have been approved for Harding Avenue at 88<sup>th</sup>, 93<sup>rd</sup> and 94<sup>th</sup> Streets.</p> <p>On 11-3-2017, CGA submitted for review and approval Work Authorization No. 106 for Surfside Traffic Signal Modification – Traffic Analysis. The scope of the project includes Pre – Post Construction Analysis of four intersections on Harding Avenue at 88<sup>th</sup>, 93<sup>rd</sup>, 94<sup>th</sup> and 95<sup>th</sup> Streets. Total cost not to exceed \$14,200.62.</p> <p>On 1-29-2018, a Traffic Signal Modification Mandatory Pre-Bid Opening was held at 10:30 a.m. The Assistant Town Manager, CGA, Public Works and Police Department representatives attended. No bidders attended.</p> <p>On March 8, 2018, a Traffic Signal Modification Mandatory Pre-Bid Opening was held at 2:00 p.m. The Town has received two bids. The Public Works Department and CGA are evaluating the bids. Once the bids are evaluated and ranked, Town staff will present their recommendation for final bid selection and award to the Town Commission.</p> <p>In a letter dated April 16, 2018, reference Town of Surfside Traffic Signal Modifications ITB No. 2018-01 and CGA Project No. 15-8083, CGA Director of Construction Engineering, Robert McSweeney, provided an analysis of the two bids received for the Surfside Traffic Signal Modification Project and recommendation for award of Contract. Under Power Corp. was the apparent low bidder with a Base Bid of \$109,045.23. Upon</p>
--	--	--	--	--



				<p>review, they found the bid is complete and appropriate for the proposed work. In keeping with the Town to award a Contract to the most responsible and responsive bidder whose bid is in conformance with the Bidding Documents and is in the best interest of the Town, they recommend that the Town of Surfside award the contract for the referenced project to Under Power Corp.</p> <p>At the 6-12-2018 Commission Meeting, the Town Commission voted to approve the recommendation from CGA awarding the contract to Under Power Corp. The project is moving forward pending CGA Notice to Proceed and required permitting.</p> <p>CGA has collected traffic counts and completed intersection analysis at the Harding Avenue and 88th Street, Harding Avenue and 93rd Street, Harding Avenue and 94th Street and Harding Avenue and 95th Street intersections. Next step is to complete new traffic counts and intersection analysis once the traffic loops at all four intersections have been installed. This traffic analysis will be summarized in a memorandum.</p> <p>Public Works Department and CGA held a pre-con meeting. Contractor applied for County permit. A Notice to Proceed (NTP) will be given when contractor has permit. 30 to 45 days for completion after start.</p> <p>On 8-8-2018, the awarded contractor, Under Power Corporation, submitted the following permit applications to Miami Dade County: Permit No. 2018006371 – Harding Av &amp; 88 St Permit No. 2018006374- Harding Ave &amp; 93 St Permit No. 2018006373 – Harding Ave &amp; 94 St</p> <p>On 8-21-2018, Miami-Dade Traffic Engineering Division provided comments on their already approved plans. They had asked for one of the pedestrian signal phases to be modified.</p> <p>On 8-22-2018, Under Power Corporation picked up 18 revised signed and sealed sets from CGA.</p>
--	--	--	--	--

				<p>On 8-23-2018, the revised plans were submitted to the County for permitting by the contractor. It seems that the County has a 12-day turn-around for these permits. Bob McSweeney has been keeping track of the County's review time and the contractor has kept CGA informed every step of this process.</p> <p>For Harding Avenue and 95<sup>th</sup> Street, CGA received an email from David Hayes (Miami-Dade County) stating that they could not sign-off on the project because they needed revised plans to reflect the same pedestrian phase modifications requested at 88<sup>th</sup> Street, 93<sup>rd</sup> Street, and 94<sup>th</sup> Street. Revised plans for Harding Avenue and 95<sup>th</sup> Street will be submitted to Miami-Dade County on 8-27-2018.</p> <p>Under Power Corp., project manager Guillermo Vado, left the company on 09-14-18, and the new project manager is Eddie Macias e.macias@underpowercorp.com.</p> <p>GCA contacted FDOT Operations concerning the Construction Agreement renewal and loop material revision, and were referred to the FDOT Permits Department. GCA have a call/message into them, and will advise as to any potential delay once we have more information.</p> <p>On 11-27-18 a meeting was conducted with Town Administration, Public Works, Police Department, and CGA regarding the Loop Detector Installation. It was determined that the project can commence on 12-10-2018 and the work hours will be 8:00 AM – 6:00 PM, Monday-Friday. The Police Department will provide personnel to assist with lane closures. The contractor, Under Power Corp., was contacted and advised to provide a construction schedule, work plan narrative, and MOTs regarding the program prior to commencing work.</p> <p>Loop Detector installation work began the week of 12-17-2018 and FDOT advised that the contractor has a 90-day window to complete the work. Traffic advisories were emailed to residents and posted on the Town website regarding the construction work and</p>
--	--	--	--	--

				<p>anticipated lane closures on Harding Avenue.</p> <p>FDOT halted the installation to obtain additional permits. They were not able to perform directional drilling at the intersections. FDOT and the Town have a scheduled meeting on Thursday 01-31-2019 to discuss the new project timeline.</p> <p>As of February 2019, due to unforeseen field conditions encountered by Contractor, loop detection project construction drawings are being revised. The revised drawings will be submitted to FDOT for re-permitting since the changes require trenching of roadway. Engineer of Record is currently working on construction drawings for re-submittal.</p> <p>According to the Town Public Works Department we are awaiting a cost on the Change Order.</p> <p>In April 2019, Public Works advised that an RFP will have to be re-issued as the contractor has withdrawn from the project.</p> <p>The Loop Detectors are a discussion item for the November 2019 Commission Meeting. The Loop Detectors were a discussion item for the November 2019 Commission Meeting. Commissioner Kaukin commented on the traffic impact on the intersection of 94<sup>th</sup> Street and Harding Avenue. Town Manager Olmedillo suggested engaging with FDOT regarding the loop detector project and obtain a cost share partnership. The Town Manager stated he will contact FDOT and report back to the Commission.</p> <p>FDOT retained Tindale-Oliver &amp; Associates, Inc. to design a pushbutton project to install the requested vehicle detectors (loops) along SR A1A/Harding Ave. at the following locations:</p> <ul style="list-style-type: none"> <li>• 93<sup>rd</sup> Street</li> <li>• 94<sup>th</sup> Street</li> <li>• 95<sup>th</sup> Street</li> </ul> <p>A FDOT representative advised that the installation will tentatively start sometime around summer of 2020.</p>
--	--	--	--	--

2.		Install a crosswalk at 90 <sup>th</sup> Street & Harding Avenue (north side) and 89 <sup>th</sup> Street & Harding Avenue (north side)	Open	<p>FDOT agreed to reconsider installing a traffic signal at the location, pending study (count). The Town installed traffic delineators designed to allow a left turn only onto Harding Avenue, preventing vehicles from traveling westbound across the intersection.</p> <p>The 200 block of 90<sup>th</sup> Street has been converted to one-way traffic eastbound only. This new traffic pattern has eliminated the hazard of vehicles traveling west across Harding Avenue at 90<sup>th</sup> Street where a curve hindered line of sight for drivers.</p> <p>No Turn on Red signage has been installed at 90<sup>th</sup> Street &amp; Collins Avenue for vehicles traveling eastbound in the 200 block of 90<sup>th</sup> Street.</p> <p>Crosswalk markings (Thermoplastic) installation will be performed in February 2019.</p> <p>Crosswalk markings (Thermoplastic) installation was delayed until March 2019 to allow the new pavement to properly cure.</p> <p>Crosswalk markings (Thermoplastic) installation was completed at the 89<sup>th</sup> Street &amp; Harding Avenue (north side) location in March 2019. The Crosswalk markings (Thermoplastic) installation at 90<sup>th</sup> Street &amp; Harding Avenue (north side) is still pending with no definitive date set.</p>
3.		Install a crosswalk at 92nd Street & Collins Avenue (FDOT Project)	Open	<p>Based on citizen concerns, the Town Administration contacted FDOT regarding the installation of a crosswalk at 92<sup>nd</sup> Street and Collins Avenue to enhance pedestrian safety for Town residents and hotel guests of the Residence Inn by Marriott Hotel.</p> <p>Town Public Works contacted FDOT for an update on this project on 09-23-2019, and was advised that the project is approved under FDOT Project #FM 250629-5-32-01 and is awaiting project funding.</p>
4.		Evaluate Sidewalk Options	Open	Town Commission approved a motion to continue to evaluate pedestrian safety options in Surfside.

5.		<b><u>Installation of Traffic Delineators</u></b>	<b><u>Closed</u></b>	<b><u>Traffic Delineators were installed at designated traffic concern locations identified by the Police Department at Collins Avenue at 92 Street (NW corner) and in the 9100 block of Collins Avenue (west side). The Delineators were installed in February 2020, and have proven effective in eliminating the illegal parking at these locations.</u></b>
6.		Collins Ave and Harding Ave. Request for additional speed limit signs & pavement markings within Town of Surfside. FDOT CTP 2018-03-0031	<b><u>Closed</u></b>	<p>Per Arturo Patulot, Traffic Operations D6, Florida Department of Transportation (FDOT) 305-470-5303, <a href="mailto:arturo.patulot@dot.state.fl.us">arturo.patulot@dot.state.fl.us</a>: FDOT Traffic Operations office conducted a field review along the subject roadway segment from 88<sup>th</sup> to 96<sup>th</sup> streets both NB and SB directions and has decided to install five (5) additional posted speed limit signs 30 MPH and three (3) sets of pavement markings 30 MPH for better exposure and driver's compliance at the following locations:</p> <p><i>Collins Avenue facing Northbound traffic</i> Two (2) additional 30 MPH speed limit signs (Right &amp; Left of roadway) and 30 MPH pavement markings north of 90<sup>th</sup> Street One (1) additional 30 MPH speed limit sign (Right of roadway) north of 92<sup>nd</sup> Street Two (2) additional 30 MPH speed limit signs (Right &amp; Left of roadway) north of 94<sup>th</sup> Street</p> <p><i>Harding Avenue facing Southbound traffic</i> 30 MPH pavement markings for the three lanes across from existing speed limit sign south of 96<sup>th</sup> Street 30 MPH pavement markings for the three lanes across from existing speed limit signs south of 92<sup>nd</sup> Street</p> <p>The proposed improvements will be completed by FDOT maintenance when workload and schedule permit. No anticipated completion dates were provided.</p> <p>FDOT was notified by email for an update on the status and Public Works is awaiting their response.</p> <p>Town Public Works advised that FDOT confirmed that a work order has been completed and pending a start date for the work.</p>


				<p><u>Town Public Works Administration contacted FDOT on 09-23-2019, and obtained the following update from Arturo Patulot (FDOT Traffic Operations D6):</u></p> <ul style="list-style-type: none"> <li><u>• FDOT traffic service request (TSR #87-0033-18) with the FDOT maintenance office is being processed and they will be expediting the implementation of the proposed improvements for Surfside on A1A</u></li> <li><u>• The FDOT contractor is scheduled to start installing the pavement markings and signage the first week of October 2019.</u></li> </ul> <p>FDOT began installing the pavement markings and signage the week of October 21, 2019.</p> <p>As of November 2019, the status of the pavement markings is as follows:</p> <ol style="list-style-type: none"> <li>1. 9500 Block of Harding (Completed)</li> <li>2. 9300 Block of Harding (Completed)</li> <li>3. 9100 Block of Harding (Completed)</li> <li>4. 9000 Block of Collins (Completed)</li> <li>5. 9200 Block of Collins (Not Completed)</li> <li>6. 9400 Block of Collins (Not Completed)</li> </ol> <p><u>FDOT Supervisor, Ramon Sierra, advised the Surfside Public Works Department that all signs and markings for the project have been completed.</u></p>
7.		New Speed Bumps	Closed	<p>New speed bumps have been installed at the following locations:</p> <ul style="list-style-type: none"> <li>• 8900 block of Abbott Avenue</li> <li>• 9100 block of Abbott Avenue</li> <li>• 9300 block of Abbott Avenue</li> <li>• 9500 block of Byron Avenue (second speed bump)</li> </ul> <p>November/December 2018: new speed bump location in the 9400 block of Abbott Avenue being evaluated. The location of the speed bump was determined and installation scheduled for February 2019.</p>


				<p>During February 2019, new speed bumps were installed at the following locations:</p> <ul style="list-style-type: none"> <li>• 9300 block of Abbott Avenue</li> <li>• 9400 block of Abbott Avenue</li> <li>• 9500 block of Carlyle Avenue</li> </ul> <p>New speed bumps implementation is being evaluated for the 8800 block of Carlyle Avenue.</p> <p>In May 2019, a speed bump was installed in the 8800 block of Carlyle Avenue.</p> <p>On October 23, 2019 one speed bump was removed from 88<sup>th</sup> Street due to its proximity to an existing stop sign.</p>
8.		Stop Signs in Surfside checked for compliance with Miami-Dade County regulations.	Closed	<p>During September 2019, Town Public Works personnel checked and adjusted all stop signs in Town to ensure that they were upright, and were in compliance with the 7 foot height per Miami-Dade County regulations.</p>
9.		Pedestrian Crosswalk Safety at the 93 <sup>rd</sup> Street and Collins Avenue Crosswalk	Closed	<p>Based on citizen concerns and traffic crash data, the Town Manager and the Police Department initiated the following actions to enhance pedestrian safety at the crosswalk located at 93rd Street and Collins Avenue that is used to primarily access the Town's Community Recreational Center.</p> <p>In June 2019, the Town Manager met with Florida State Senator Jason Pizzo, Kevin J. Thibault (Secretary of Transportation), Miami-Dade County Commissioner Sally Heyman, and Jim Wolfe (Secretary of District 6, Florida DOT) and he presented the safety issues regarding the pedestrian crossing at 93rd Street and Collins Avenue and sought input and recommendations to mitigate those concerns.</p> <p>The Police Department conducted on-going proactive traffic details in the 9200 block of Collins Avenue targeting speeding vehicles and vehicles running the red light. Additionally, the Police Department partnered with FDOT representatives to</p>



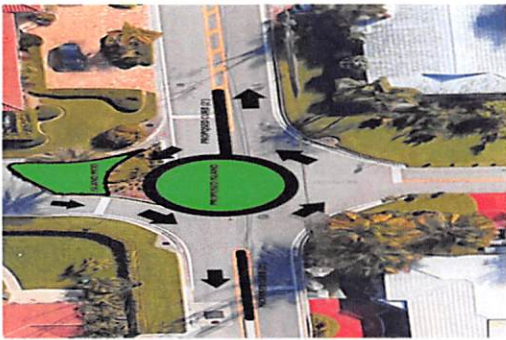
				<p>conduct a pedestrian safety educational awareness day that included the 93rd Street and Collins Avenue intersection and pedestrian crossing to educate citizens and provide safety tips.</p> <p>The Police Department contacted both FDOT and the Miami-Dade Traffic Department of Transportation and Public Works Traffic Signals and Signs Division Administration to request that the timing of the traffic signal at 93rd Street and Collins Avenue be increased to allow additional time for pedestrians to cross Collins Avenue for eastbound and westbound travel. This effort was successful and the County agreed to increase the pedestrian crossing time by an additional 3 seconds which was implemented on August 27, 2019. The pedestrian walk time now reflects a minimum of 7 seconds prior to the 16 second countdown timer of the flashing "DON'T WALK" notification, providing pedestrians a total of 23 seconds of crossing time.</p> <p>Isis Sotolongo, FDOT Bike and Pedestrian Traffic Specialist II-District Traffic Operations Division, sent an email to Town Manager Olmedillo on 11-15-19 regarding a completed FDOT engineering study for 93rd Street intersections at Collins Avenue and Harding Avenue. The email is copied below:</p> <p>Subject: CTP 2019-08-0006, Sections: 87060000 &amp; 870600001, SR A1A / Collins Avenue and SR A1A / Harding Avenue at 93rd Street. Request for Pedestrian Safety improvements.</p> <p>Good morning Mr. Olmedillo, This is a follow-up to a request you forwarded to our office on August 26, 2019 to further evaluate pedestrian and bicycle mobility at the subject intersections. The Florida Department of Transportation completed a traffic engineering study which included turning movement counts, pedestrian counts, review of crash data, field observations and assessment for potential pedestrian/bicycle safety and mobility</p>
--	--	--	--	--

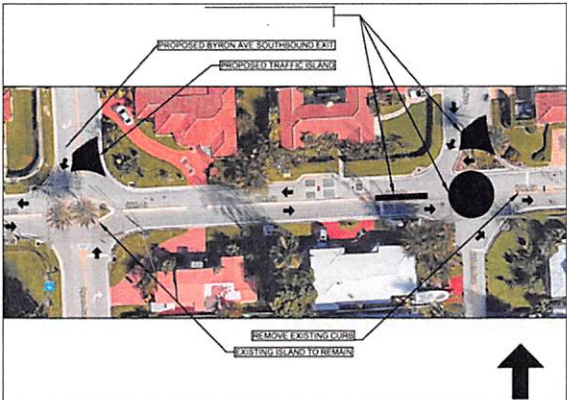
				<p>enhancements. Based on the results of the study, the Department has decided to implement the following safety improvements at SR A1A/Harding Avenue and 93rd Street and SR A1A/Collins Avenue and 93rd Street.</p> <ul style="list-style-type: none"> <li>• Coordinate with Miami-Dade County Traffic Signals and Signs Division to add three seconds of "WALK" time indication to the north and south leg crosswalks at the intersection of SR A1A/Harding Avenue and 93rd Street.</li> <li>• Coordinate with Miami-Dade County Traffic Signals and Signs Division to add three seconds of "Flashing Don't Walk" (FDW) time to the east and west leg crosswalks at the intersection of SR A1A/Harding Avenue and 93rd Street.</li> <li>• Install "Special Emphasis" crosswalk markings on the south and west legs of the intersection of SR A1A/Collins Avenue and 93rd Street similar to the ones provided on SR A1A/Harding Avenue and 93rd Street.</li> <li>• Relocate the post mounted "Pedestrian Crossing" (W11-2) sign and "One Way" (R6-1) sign located on the southwest corner of the intersection of SR A1A / Harding Avenue and 93rd Street to allow full visibility of countdown pedestrian signal heads for the south and west crosswalks.</li> <li>• Replace existing detectable warnings on all corners of the intersection of SR A1A/Harding Avenue and 93rd Street with ADA compliant yellow detectable warnings.</li> </ul> <p>The Department appreciates the time and effort you have taken in bringing this matter to our attention, and looks forward to address your concerns.</p>
10.		95 <sup>th</sup> Street & Harding Avenue (westbound), left Turn lane added.	Closed	<p>On 04-27-2017, the traffic lanes in the 200 block of 95th Street, between Collins Avenue and Harding Avenue were modified to improve the traffic flow. New lane</p>

		300 block of 95 <sup>th</sup> Street (eastbound), right turn lane added.		<p>pavement markers delineate the new vehicular traffic flow for westbound traffic on 95<sup>th</sup> Street approaching Harding Avenue. The pavement markings allow vehicles to travel in two lanes west of the alleyway with one lane designated for travel westbound only on 95 Street across Harding Avenue, and the other lane designated as a left turn only lane for vehicles turning southbound onto Harding Avenue. Three parking spaces on the North East side of 95 Street &amp; Harding Avenue have been eliminated to allow for a westbound travel lane.</p> <p>As of 08-22-2017, the traffic flow in the 300 block of 95<sup>th</sup> Street, between Abbott Avenue and Harding Avenue, has been altered. The new lane pavement markers delineate the new vehicular traffic flow for eastbound traffic on 95<sup>th</sup> Street approaching Harding Avenue. The pavement markings allow vehicles to travel in two lanes east of the alleyway with one lane designated for travel eastbound only on 95<sup>th</sup> Street across Harding Avenue, and the other lane designated as a right turn only lane for vehicles turning southbound onto Harding Avenue. The loading zone at this location has been eliminated to allow for a right turn only lane. Please refer to the traffic diagram below.</p> 
11.		New Stop Signs at all intersections west of Harding Avenue	Closed	<p>Public Works installed stop signs at the following locations:</p> <ul style="list-style-type: none"> <li>• 89<sup>th</sup> Street &amp; Byron Avenue (east-west)</li> <li>• 90<sup>th</sup> Street &amp; Abbott Avenue (east-west)</li> <li>• 90<sup>th</sup> Street &amp; Carlyle Avenue (east-west)</li> <li>• 92<sup>nd</sup> Street &amp; Abbott Avenue (east-west)</li> <li>• 92<sup>nd</sup> Street &amp; Carlyle Avenue (east-west)</li> </ul>


				<p>In September 2018, Public Works relocated the stop sign and stop bar at Carlyle Avenue and 90<sup>th</sup> Street (for Northbound traffic on Carlyle Avenue) 15 feet north to allow for an enhanced traffic sight cone at the intersection.</p> 
12.		New Stop Bar Reflectors	Closed	<p><b>New Stop Bar Reflectors Installed</b></p> <p>In September 2018, Public Works conducted an inspection of the Stop Bar Reflectors and determined which reflectors were non-operational. The vendor replaced the non-operational reflectors under warranty.</p> <p>Public Works ordered 24 new reflectors that were installed at the following locations:</p> <ul style="list-style-type: none"> <li>• 90<sup>th</sup> Street and Froude (all directions)</li> <li>• 90<sup>th</sup> Street and Byron (all directions)</li> <li>• 90<sup>th</sup> Street and Abbott Avenue (East and West directions)</li> <li>• Yellow reflectors were installed prior to the speed bumps in the 9500 block of Byron Avenue to alert drivers.</li> </ul> <p>During November 2018 all non-operational Stop Bar Reflectors were replaced and are now functional. Additionally, new Stop Bar reflectors were installed at the following locations:</p> <ul style="list-style-type: none"> <li>• 90<sup>th</sup> Street and Froude (all directions)</li> <li>• 90<sup>th</sup> Street and Byron (all directions)</li> <li>• 90<sup>th</sup> Street and Abbott Avenue (East and West directions)</li> </ul>
13.		<p>Revisit Street Closure</p> <ul style="list-style-type: none"> <li>○ 94<sup>th</sup> Street / Abbott Avenue</li> </ul>	Closed	<p>Town Commission approved a motion against revisiting this item.</p>



14.		<p>New Street Closure</p> <p>Byron Avenue (northbound) at 88<sup>th</sup> Street</p>	Closed	<p>Requires study, Miami-Dade County and Miami Beach approval.</p> <p>On 11-29-17, Town Manager, Chief Allen and Public Works Director attended a meeting with Miami-Dade County and City of Miami Beach administration regarding the closure of northbound traffic at 88<sup>th</sup> Street and Byron Avenue.</p> <p>The above meeting resulted in a plan to add curbing to the 88<sup>th</sup> Street median extending it to Abbott Avenue. The result will prohibit drivers from executing illegal U turns disrupting the traffic flow and area residents which has been a continuous problem.</p> <p>The following traffic modification Project has been developed to improve the traffic flow at 88<sup>th</sup> Street and Abbott Avenue.</p>  <p>Public Works completed the installation of the pictured vehicular traffic pattern at 88<sup>th</sup> Street &amp; Abbott Avenue. On March 12, 2018, a 60-day testing period will begin before final approval.</p> <p>The 60-day trial period before final approval continues. There have been no traffic accidents reported and no matters of concern have been brought to the attention of the Police Department.</p> <p>At the Special Town Commission Meeting held May 22, 2018, the Town Commission approved the below traffic pattern design (Option A) for 88<sup>th</sup> Street and Abbott Avenue. A traffic circle at Abbott Avenue on 88<sup>th</sup> Street will allow traffic to flow east, west and south. Traffic islands on Abbott Avenue and Byron Avenue at 88<sup>th</sup> Street will prevent vehicles</p>
-----	--	--	--------	---

				<p>from traveling north on those avenues from 88<sup>th</sup> Street.</p>  <p>Public Works has begun work on the new traffic mitigation design on 88<sup>th</sup> Street &amp; Abbott Avenue. The project is estimated to be completed by mid-July.</p> <p>Project completed.</p>
15.		Install a centerline curb on 95 <sup>th</sup> Street between Abbott and Byron Avenues	Closed	Public Works installed delineators to deter trucks from traveling west on 95 <sup>th</sup> Street.
16.		Eliminate Crosswalks on Collins (north) & Harding (south) Avenues	Closed	FDOT stated that eliminating crosswalks would hinder pedestrian travel and further study would be required before they can agree to that recommendation.
17.		Create Vehicular Circulation Plans for New Construction Projects Minimize lane closures	Closed	MOT's and circulation plans for new construction projects was a primary topic of discussion with FDOT and the surrounding jurisdictions representatives. A plan to improve the coordination of projects and to enhance communication by FDOT providing notice well in advance of all approved MOT's to the three jurisdictions was agreed upon. The early notice system has shown an improvement.
18.		<p>Install traffic light at 96<sup>th</sup> Street &amp; Abbott Avenue</p> <p>Eliminate left hand turn at 96<sup>th</sup> Street &amp; Byron Avenue</p>	Closed	Town Manager Olmedillo, Chief Allen, Captain Yero and Randy Stokes, from the Town and Eric Czerniejewsky from CGA, spent a few hours with Ramon Sierra, FDOT District 6. Several simulations were run, and the result is that the back-up traffic in the east bound direction made congestion worse on 96 <sup>th</sup> Street. This will not allow the vehicles turning right from Byron to move,



				<p>causing a longer back-up on Byron and creating additional congestion on Harding and Collins.</p> <p>FDOT will not eliminate the left turn at 96 Street &amp; Byron Avenue.</p>
19.		<p>Send demand letters to mapping companies</p> <ul style="list-style-type: none"> <li>o Waze – Free Community-based GPS, Maps &amp; Traffic Navigation App</li> </ul>	Closed	<p>The Town became a Participating Member of the Connected Citizens Program. This is the Town's effort to address in real-time reported accidents and improve navigation throughout the Town.</p>
20.		<p>On-Street Parking Reconfiguration - 200 block of 90<sup>th</sup> Street</p>	Closed	<p>On Monday 10-08-18, Public Works advised that the 200 block of 90<sup>th</sup> Street On-Street Parking Reconfiguration would begin in October 2018, with Police/Parking Officers blocking off the street to complete the stripping. Stripping Reconfiguration diagram below.</p>  <p>On Monday 10-29-18, the striping and reconfiguration was completed.</p>
<b>Intermediate Term (7-18 months)</b>				
1.		<p>Design 91<sup>st</sup> Street Improvements</p> <ul style="list-style-type: none"> <li>o Sidewalk, landscaping and buried utilities</li> </ul>	Open	<p>Awaiting the study of walkability by FIU.</p>
2.		<p>Create One-Way Streets 88<sup>th</sup>, 89<sup>th</sup>, 90<sup>th</sup> and 91<sup>st</sup> Street between Collins &amp; Harding Avenues</p>	Closed	<p>A Town meeting was held July 18<sup>th</sup>, 2017, to present a new traffic pattern plan making 89<sup>th</sup> Street one-way only for westbound vehicular traffic from Collins Avenue to Hawthorne Avenue and 90<sup>th</sup> Street one-way only for eastbound vehicular traffic from Bay Drive to Collins Avenue.</p>


				<p>The Town Commission approved to conduct a test of a new streetscape design on 89<sup>th</sup> and 90<sup>th</sup> Streets, between Harding and Hawthorne. The test consists of creating a safe pedestrian path and a green area in what is currently the paved area of those streets. Because width of the street will be narrowed during the test, the streets will be changed to a one-way system, with 89<sup>th</sup> Street traffic moving from east to west and 90<sup>th</sup> Street traffic moving from west to east. The streets will be marked with paint to designate the pedestrian area as well as the green/parking area. The test is scheduled to begin in early December and run for a period of 60 days. At the end of the test period, staff will present a report to the Town Commission.</p> <p>The new streetscape testing was initiated December 14, 2017. The testing has gone smoothly with no incidents to report thus far. A main focus has been directed toward providing information, answering questions and educating residents and all who travel the area on the details and goals of the project.</p> <p>At the February 13, 2018 Town Commission Meeting the Town Administration was granted time extension of sixty days to the One-Way Street Project in order to survey the streets for ADA compliance in the pedestrian lanes and to acquire more data on traffic counts.</p> <p>A One-Way Streets Town Hall Meeting was held on March 28, 2018. Notifications for the March 28 One-Way Streets Town Hall Meeting have been distributed via the following channels:</p> <ul style="list-style-type: none"><li>• Publicly Noticed Meetings and Agenda Packets (Town Commission &amp; Planning &amp; Zoning)</li><li>• Letter mailed to residences on 89<sup>th</sup> and 90<sup>th</sup> streets for first meeting held in July (similar to planning &amp; zoning notices)</li><li>• Door hangers to residences on 89<sup>th</sup> and 90<sup>th</sup> streets</li><li>• Posted notice at Publix and Starbucks</li><li>• Multiple e-blasts</li></ul>
--	--	--	--	---




				<ul style="list-style-type: none"> <li>• Website notices on the calendar and Town news</li> <li>• Included in multiple gazette newsletters</li> <li>• Channel 93</li> <li>• Nextdoor postings on the Town's page</li> <li>• Delivery of meeting notices to residencies on 89<sup>th</sup> and 90<sup>th</sup> streets for second meeting held in March</li> <li>• Surveys on Nextdoor and SurveyMonkey</li> </ul> <p>Town collected resident feedback through a number of these channels including emails and phone calls.</p> <p>At the April 10, 2018 Town Commission Meeting, the Town Commission approved a motion to terminate the One-Way Street Project tested on 89<sup>th</sup> Street and 90<sup>th</sup> Street.</p> <p>On April 16, 2018, Public Works returned the traffic pattern on 89<sup>th</sup> Street and 90<sup>th</sup> Street to two-way traffic west of Harding Avenue.</p>
3.		Road closure of 95 <sup>th</sup> Street and Abbott Avenue	Closed	<p>On November 7, 2017, CGA submitted for review and approval Work Authorization No. 108 for Traffic Feasibility Study for Abbott Avenue and 95th Street. The project includes Traffic Analysis and Modeling of the road closure at 95th Street and Abbott Avenue. Total cost will not exceed \$20,149.58.</p> <p>On January 29, 2018, the Town Manager held a meeting with CGA Traffic Engineer Eric Czerniejewski, Asst. Town Manager Duncan Tavares, Public Works Director Randy Stokes and Captain Yero to review and discuss the Feasibility Study results.</p> <p>This item has been deferred due to the impact of closing the 95th Street would generate.</p>
<b>Long Term (19+ months)</b>				
1.		Gate the area west of Harding Avenue and create a special taxing district.	Open	This item is provided here as a place holder.

#	PARKING / TAXIS	STATUS	UPDATE
1.	Create a Resident Only Parking Zone in the north-west section of the 9400 block of Abbott Avenue	Closed	<p>Based on resident requests, a Resident Only Parking Zone was established in the latter part of December 2019 encompassing four parking spaces in the north-west section of the 9400 block of Abbott Avenue. Signage denoting the Parking Zone was procured and installed. Resident only parking decals should be available in January 2020.</p> <p>In January 2020, the Resident Only parking decals were received for the 9400 block of Abbott Avenue and are being distributed.</p>  
2.	The Town of Surfside added 18 new single parking spaces and 2 loading zones in the streets that are east of Collins Avenue. These new parking	Closed	The additional parking spaces are located in the following locations:

<p>spaces provide additional parking options for residents and visitors to our Town. The additional loading zones provide a safe location for trucks and other vehicles to deliver goods and services to residents. The total number of single parking spaces added is now 12.</p> <p>Additional commercial loading zone for the 300 block of 95 Street.</p>	<ul style="list-style-type: none"> <li>• 100 block of 88<sup>th</sup> Street (4 spaces) effective 06-01-2017</li> <li>• 100 block of 90<sup>th</sup> Street (4 spaces) effective upon completion of on-going construction project</li> <li>• 100 block of 92<sup>nd</sup> Street (4 spaces) effective 06-01-2017</li> <li>• 100 block of 96<sup>th</sup> Street (6 spaces) six single pay parking spaces were removed and the area was designated a Tow-Away Zone.</li> </ul> <p>The additional loading zones are located at the following locations:</p> <ul style="list-style-type: none"> <li>• 100 block of 89<sup>th</sup> Street - effective 06-01-2017</li> <li>• 100 block of 94<sup>th</sup> Street - effective 06-01-2017</li> </ul> <p>An additional loading zone was added at the following location effective Monday 04-22-2019:</p> <ul style="list-style-type: none"> <li>• 300 block of 95 Street on the north-west corner encompassing three parking spaces. The loading zone is effective between 6:00AM – 10:00AM only.</li> </ul> <p>In July 2019, an additional loading zone was decided for the 300 block of 95 Street on the south side in the Ride Share zone between the hours of 6AM-10AM. Monday-Friday, to help alleviate commercial truck congestion in the Business District in the early morning hours. The loading zone will be established in August 2019, after ordering and deploying the signs. The new loading zone will be evaluated for a three-month period.</p> <p>In August 2019, the additional loading zone became operational in the Ride Share parking spaces located in the 300 block of 95 Street (south-side) with functional hours of Monday-Friday, 6AM-10AM. The loading zone will be evaluated for a three month period beginning August 1, 2019 and ending on November 1, 2019.</p>
--	---

			<p>The loading zone will be evaluated for a three-month period beginning August 1, 2019 and ending on November 1, 2019.</p> <p>A memorandum was submitted to the Town Manager regarding the loading zone evaluation for the three-month period beginning August 1, 2019 and ending on November 1, 2019. The memorandum is in support of continuing the loading zone.</p> <p>The additional loading zone in the 300 block of 95 Street (south-side) was approved on a permanent basis with functional hours of Monday-Friday, 6AM-10AM.</p>
3.	Ride Share Pick-up & Drop Off	Closed	<p>Background: There has been a proliferation of citizens utilizing Ride Share services such as Uber and Lyft which has impacted the efficient flow of traffic in the Town of Surfside. The operators for these services have been observed picking up and dropping off their customers in the Surfside Business District occupying Town parking spaces and double parking while picking up or dropping off customers.</p> <p>The Surfside Police Department recommends that a 90 day "Town of Surfside Ride Share Pick-Up &amp; Drop-Off Trial Program" be conducted in the 300 block of 95th Street on the south-side of the road way encompassing three parking spaces closest to Abbott Avenue. See below picture (Red Box Area).</p> 



			<p>Budget Impact: There will be a reduction in the Town Parking revenue stream due to three (3) less parking spaces being available for paid parking. There will be incurred costs for procuring signage and possible repainting of the parking spaces.</p> <p>On 07-20-18 the signs for the Ride Share location were ordered and the expected delivery date is in early August 2018. On 07-26-2018, Captain Bambis and Parking Manager Joseph met with Mr. Javier Correoso (Public Affairs Manager) from Uber ride share regarding the new Pick-up and Drop-off site proposed for the 300 block of 95<sup>th</sup> Street in Surfside. Mr. Correoso was enthusiastic about the trial program that was discussed with him and he is willing to participate and utilize the location in the Uber application for the Pick-up location. He will be contacted days before going live with the location so that he could initiate the information in the Uber application. Mr. Correoso also provided information for his counterpart at Lyft ride share so we could contact them to have the same information on their Lyft application.</p> <p>Effective 08-13-2018, the Ride Share Pick-Up and Drop-Off location in the 300 block of 95<sup>th</sup> Street was completed:</p> <ul style="list-style-type: none"> <li>• All signs installed (2 signs)</li> <li>• Curb line was painted yellow</li> <li>• Vehicle space lines were painted yellow</li> <li>• UBER Ride Share Company has agreed to add the location to their application</li> </ul> 
--	--	--	---

		<p>The Ride Share Pick-up &amp; Drop Off Trial Program concluded on 11-11-18. A Staff Memorandum regarding the program was prepared and submitted by the Police Department which stated that overall impact of the Ride Share Pick-Up &amp; Drop-Off Program has been positive and led to efficiencies of the traffic flow in and around the business district of Surfside. The Police Department recommended that the Ride Share Pick-Up &amp; Drop-Off Program continue as a full-time initiative.</p> <p>The Ride Share Pick-up &amp; Drop-off Program became a permanent on-going program effective November 2018.</p> <p>In July 2019, an additional loading zone will be added in the 300 block of 95 Street on the south side in the Ride Share spaces (zone) between the hours of 6AM-10AM, Monday-Friday to help alleviate commercial truck congestion in the Business District in the early morning hours. The loading zone will be established in August 2019, after ordering and deploying the signs and an evaluation period of three months. Based on the loading zone hours added to the current Ride Share spaces an additional Ride Share space will be established in the 200 block of 95 Street on the south side of the street adjacent to or near the loading zone at that location.</p> <p>In August 2019, an additional loading zone became operational in the Ride Share parking spaces located in the 300 block of 95 Street (south-side) with functional hours of Monday-Friday, 6AM-10AM.</p> <p>An additional Ride Share parking zone (single space) is being established in the 200 block of 95 Street (south side) with an anticipated completion date in September 2019, after the Ride Share signage is received.</p> <p>The additional Ride Share parking space in the 200 block of 95 Street (south side) was completed and became operational on</p>
--	--	---

			Wednesday 09-25-2019. The space was painted and proper signage installed by Town Public Works personnel.
4.	Parking Rate Increase for Off-Street Parking (Municipal Parking Lots)	Closed	<p>Town of Surfside Resolution No. 18-2517 was adopted by the Town Commission on 07-10-2018 stipulating a parking rate fee increase from \$1.50 per hour to \$1.75 per hour for all Off-Street (Municipal Parking Lot) spaces.</p> <ul style="list-style-type: none"> <li>• New Parking rate decals were ordered for the Parking Pay Stations with an anticipated delivery date of mid-August 2018.</li> <li>• Temporary Parking Fee Decals with the new rate were placed on the affected Parking Pay Stations.</li> <li>• Effective 07-25-18 at 12:00 pm the \$1.75 Parking rate commenced. Both the Pay Station System and Pay-By-Phone System were updated with the new parking rate for off-street parking.</li> <li>• Notifications of the parking rate change were hand-delivered to Surfside businesses on 07-24-2018.</li> <li>• Email notification of the parking rate change was sent out on 07-25-2018.</li> <li>• Notification of the parking rate change was posted on the Town website on 07-25-2018.</li> <li>• On 07-25-2018, the Town website "Parking" section was reviewed and the areas requiring the new rate change were updated by CGA (Adrian).</li> </ul> <p>New Parking rate decals were received and they were affixed to the Parking Pay Stations in the Municipal Parking Lots on 08-22-2018.</p> <p>At the June 20, 2019, meeting of the Downtown Vision Advisory Committee (DVAC), the Committee formalized recommendations for the Town Commission to consider regarding changing the Off-Street Parking Rates. At the July 9, 2019, Town Commission Meeting the Town</p>

			<p>Commission discussed and approved parking rate changes for all Town Off-Street Parking (Municipal Parking Lots) as follows:</p> <ul style="list-style-type: none"> <li>• Weekends/Holidays: <ul style="list-style-type: none"> <li>○ 9:00 AM - 5:00 PM \$3.00/hour with a 4-hour limit that is not renewable</li> <li>○ 5:00 PM – 9:00 AM \$2.00/hour with a 4-hour limit that is renewable</li> </ul> </li> <li>• Weekdays: <ul style="list-style-type: none"> <li>○ 9:00 AM - 5:00 PM \$2.00/hour with a 4-hour limit that is not renewable</li> <li>○ 5:00 PM – 9:00 AM \$2.00/hour with a 4-hour limit that is renewable</li> </ul> </li> </ul> <p>For the August 13, 2019, Town Commission Meeting the Police Department submitted a memorandum for Approval to Modify the Parking Rate and Parking Time Limits for Off-Street Parking (Municipal Parking Lots) through Town Resolution.</p> <p>At the August 13, 2019, Town Commission meeting the Commission approved the Off-Street (Municipal Parking Lots) Modifications to the Parking Rates and Parking Time Limits as previously described. Notifications regarding the new rates and time limits were posted on the Town website and were sent out on social media. Effective August 19, 2019, the new Off-Street Parking Rates and Parking Time Limits commenced.</p>
5.	Variable Parking Rate for On-Street Parking Spaces in the Business District (9400 and 9500 blocks of Harding Avenue)	Closed	<p>At the 03-12-19, Town Commission meeting the Town Commission approved the following changes to a staff recommendation to initiate a Variable Parking Rate for On-Street Parking Spaces in the Business District (9400 and 9500 blocks of Harding Avenue). The Variable Parking Rate will be as follows: Weekdays (Mon-Fri) only between 10:00 AM – 4:00 PM will be \$4.00/hour with a 2-hour limit (after the expiration of 2 hours the parking space is not renewable between the hours of 10:00 AM – 4:00 PM and the vehicle will not be permitted to park in an On-Street parking space in the Business District until after 4:00PM).</p>



			<p>The Town Commission requested a review be conducted regarding the effects of the On-Street Variable-Rate in the Business District, and the review be submitted two months after the rate change implementation date. The resolution will be voted on at the Town Commission Meeting on 04-09-19.</p> <p>The resolution was approved by the Town Commission and on Monday 04-15-2019, the Variable Parking Rate was implemented without issue for the Parking Pay Stations and Pay-By-Phone Systems. A two-month evaluation of the program will be submitted in June 2019.</p> <p>On June 18, 2019, the Police Department submitted the two-month evaluation report for the Business District Variable Parking Rate change. The report was available to the Town Commission for review. At the July 9, 2019 Commission Meeting the Business District Variable Parking Rate change was approved on a permanent basis.</p>
6.	Taxi Cab Stands added and changed	Closed	<ul style="list-style-type: none"> <li>• The Taxi Cab Stand at 94<sup>th</sup> Street &amp; Collins Avenue was reduced from (4) vehicles to (2) vehicles.</li> <li>• 94<sup>th</sup> Street &amp; Harding Avenue (across from Publix) will have a (2) vehicle Taxi Cab Stand. *One metered parking space has been added.</li> <li>• In the 200 block of 92<sup>nd</sup> Street (North side in front of the Marriott) one metered parking space was removed and replaced with a (1) vehicle Taxi Cab Stand.</li> <li>• A (2) vehicle Taxi Cab Stand has been added to the south side of the 200 block of Collins Avenue.</li> </ul> <p>On 11-15-17, Chief Allen met with the management of the Azure Condominium regarding the taxi stand at 94<sup>th</sup> Street and Collins Avenue. They had no complaints regarding the location of the stand and were not aware of complaints or traffic concerns from residents of the condo. The taxis crossing Collins Avenue do not interfere with the exiting of cars from their building. The</p>

			<p>manager was happy that the stand was reduced from four to two taxis. One person has voiced opposition with the location of the taxi stand being across the street because it is unsightly and wants it moved.</p> <p>Chief Allen next met with the valet manager of the Grand Beach Hotel who said the two taxi stand is working out well and when a taxi is needed they signal for one from the stand. Chief Allen also met with the General Manager of the hotel regarding the concern and asked for one space for a taxi on the hotel property. The GM agreed. The space is just inside the garage and is now opened for taxi use.</p>
7.	2018 Parking Permits for the 9400 and 9500 blocks of Byron Avenue	Closed	<p>The 2018 Byron Avenue Parking Permits are only for residents and their guests on the 9400 &amp; 9500 blocks of Byron Avenue. The application and the registration process instructions were included in the December 2017 Surfside Gazette. Residents must provide proof of residency and may obtain up to 3 permits per household. Only residents and their guests may park in these areas with the proper permit all other vehicles are subject to being issued a parking citation.</p>
8.	Replacement of No Parking Signs and additional No Parking Signs 9400 block of Abbott Avenue	Closed	<p>Based on Police Department observations the replacement of No Parking Signs that are in poor condition, and additional No Parking Signs will be installed in the 9400 block of Abbott Avenue. Public Works is working in conjunction with the Parking Department to complete this project.</p> <p>The signs were received and installed the week of February 25, 2019.</p>

Respectfully submitted by:



Guillermo Olmedillo, Town Manager



## Town of Surfside, FL

Between Feb 01, 2020 and Feb 29, 2020

4 requests were opened

4 requests were closed

The average time to close was 2.1 days.

REQUEST CATEGORY	OPENED	CLOSED	DAYS TO CLOSE
Other	2	2	1.9
Code Compliance (Safety Concern)	1	1	1.1
Beach Issue	1	1	3.7
96 Street Park (P & R)	0	0	0.0
Barking Dog	0	0	0.0
Beach Patrol	0	0	0.0
Code Compliance (Violation)	0	0	0.0
Community Center (P & R)	0	0	0.0
Construction Issues	0	0	0.0
Dead Animal	0	0	0.0
Dog Stations (P & R)	0	0	0.0
Drainage/Flooding (PW)	0	0	0.0
Graffiti (in park) (P & R)	0	0	0.0
Graffiti (PW)	0	0	0.0
Hawthorne Tot-Lot (P & R)	0	0	0.0
Parking Issue	0	0	0.0
Police (Safety Concern)	0	0	0.0
Pothole (PW)	0	0	0.0
Solid Waste (Commercial) (PW)	0	0	0.0
Solid Waste (Residential) (PW)	0	0	0.0
Street lights (PW)	0	0	0.0
Surfside Dog Park (P & R)	0	0	0.0
Utilities (Water/Sewer) (PW)	0	0	0.0
Veterans Park (P & R)	0	0	0.0

# Town of Surfside, FL

---

Between Jan 01, 2014 and Feb 29, 2020

1141 requests were opened

1125 requests were closed

The average time to close was 25.6 days.

REQUEST CATEGORY	OPENED	CLOSED	DAYS TO CLOSE
Other	250	249	24.4
Beach Issue	199	189	21.2
Code Compliance (Violation)	148	148	28.7
Parking Issue	99	99	3.3
Police (Safety Concern)	79	79	8.8
Code Compliance (Safety Concern)	90	90	31.9
Street lights (PW)	57	56	126.0
Construction Issues	40	40	15.3
Utilities (Water/Sewer) (PW)	34	33	11.5
Drainage/Flooding (PW)	34	32	26.4
Solid Waste (Residential) (PW)	24	24	23.7
Dog Stations (P & R)	15	15	4.7
Barking Dog	12	12	20.0
Community Center (P & R)	11	10	11.6
Surfside Dog Park (P & R)	9	9	1.3
96 Street Park (P & R)	10	10	3.2
Solid Waste (Commercial) (PW)	7	7	7.3
Hawthorne Tot-Lot (P & R)	7	7	33.6
Pothole (PW)	6	6	27.2
Beach Patrol	4	4	3.8
Dead Animal	3	3	21.0
Graffiti (PW)	3	3	25.2
Graffiti (in park) (P & R)	0	0	0.0
Veterans Park (P & R)	0	0	0.0



## **MEMORANDUM**

**To:** Guillermo Olmedillo, Town Manager

**From:** Rachel Pinzur, Public Information Representative

**Date:** February 28, 2020

**Subject:** February Social Media (Nextdoor) Report

In February, the Town's Public Information Representative (PIR) continued to monitor and post content to Nextdoor in an effort to keep Surfside residents on the platform informed about Town news, special notifications and upcoming events. As part of the Town's communication strategy, the PIR aims to provide residents with helpful and positive information. Nextdoor is only one of several communication channels used to reach residents.

Over the month, Nextdoor posts included reminders, notifications and further information on events, meetings and initiatives. The month started with posts about the February Gazette being available and reminders about the Mayoral Candidates and Commission Candidates Forums. The month of February also contained a number of traffic alerts related to FPL repairs as well as rip current statements/alerts from the National Weather Service. Other posts included promotions of Town events for the month such as Get Fit Surfside, the second installment of Third Thursdays, Senior Brunch Bunch, the Senior Trip and the monthly Regular Town Commission Meeting. In addition, Nextdoor was utilized to promote the Green Pledge to Not Use Single-Use Plastics and the newly launched Sandless Sandbag Giveaway. Furthermore, through Nextdoor the PIR reminded residents about Town Hall being closed during President's Day weekend. Residents also received important updates via the Town website, e-blasts, the Gazette, flyers on community boards, and Channel 663.

In the month of February, the Town's Public Information Representative published 46 posts on Nextdoor (Appendix "A"). Please find a list of posts by date, along with number of impressions for each, in the enclosed excel document. There are currently **1,406** verified Surfside residents in the Nextdoor community (up from January's 1,350).

It is important to reiterate the Nextdoor platform is not a replica of the Town's website and Gazette and should not be viewed as such. To that end, information presented on Nextdoor often refers back to the Town's primary communication tools. The Town encourages residents to find information on the Town's website ([www.townofsurfsidefl.gov](http://www.townofsurfsidefl.gov)) and/or by contacting the Town directly.



Content Type	Subject	Body	Author	Date	Impression Count
Post	Experience Shoreside Stories Tomorrow, 03/01/20	Looking to start the new month on an exciting note? Residents and visitors are invited to come out to the Community Center tomorrow, Sunday, March 1, 2020 to catch the latest project by Salem K Theatre and the "Miami Radio Players," Shoreside Stories. There will be two performances on March 1st, one at 5:30 pm and the other at 7:30 pm. For tickets and more information, please call 310.259.9620. Below please find a synopsis of the Shoreside Stories performance: *Shoreside, a town somewhere on Miami Beach, where a British couple and their dog have settled and discovered "Paradise" with its colorful characters and ongoing comic adventures. Shoreside episodes plus Shoreside Comic Shorts are Performed by The Miami Radio Players a group of professional actors based in Miami, Florida, adding a 21st Century twist to the "live radio play" format made popular in the heyday of radio, during the 1920s and 30s.*	PIR	2/29/2020	121
Post	Surfside Has Its First Sea Turtle Nest Site: Read More About Nesting Season	On Friday, February 28, 2020, the presence of a sea turtle nest was confirmed on the public beach in Surfside. Sea turtle nesting season typically takes place from May 1 to October 31 in our region, though nesting behaviors can occur before or after that timeframe. It is important to keep in mind that we share South Florida's beaches with these unique creatures. While sea turtles are resilient, their environment is fragile and can be easily impacted by humans. That is why the Town of Surfside has adopted specific measures in the Town Code for their protection. For restrictions, including a plastic straw ban, the policy prohibiting overnight storage of beach furniture on the beach, and the prohibition of bonfires on the beach, as well as various lighting regulations for coastal properties, please refer to: <a href="https://www.townofsurfsidefl.gov/docs/default-source/default-document-library/town-clerk-documents/town-ordinances/2018-town-ordinances/ordinance-no-2018-1688-lighting-regulations-for-marine-turtle-protection.pdf?sfvrsn=71575194_2&amp;utm_source=Single+Town+News+Article&amp;utm_medium=newsletter&amp;utm_campaign=Sea+Turtle+Nesting">https://www.townofsurfsidefl.gov/docs/default-source/default-document-library/town-clerk-documents/town-ordinances/2018-town-ordinances/ordinance-no-2018-1688-lighting-regulations-for-marine-turtle-protection.pdf?sfvrsn=71575194_2&amp;utm_source=Single+Town+News+Article&amp;utm_medium=newsletter&amp;utm_campaign=Sea+Turtle+Nesting</a>	PIR	2/28/2020	295
Reply		Residents are also encouraged to check the new signs posted along the entrances of the public beach with information on sea turtles and how to protect them (photo attached). If you see a sea turtle, never touch or disturb it. If you see a nest, avoid the marked area. If you find a sea turtle that appears to be injured, sick or dead, please call the Florida Fish and Wildlife Conservation Commission (FWCC) at 1.888.404.FWCC or the Miami-Dade County Sea Turtle Conservation Program at 305.310.3046. Please find several resources containing tips and information to ensure sea turtles have a safe and successful nesting season in Surfside on the Town website: <a href="https://townofsurfsidefl.gov/news-and-events/news-detail/2020/02/28/surfside-has-its-first-sea-turtle-nest-site-read-more-about-nesting-season">https://townofsurfsidefl.gov/news-and-events/news-detail/2020/02/28/surfside-has-its-first-sea-turtle-nest-site-read-more-about-nesting-season</a> The Town of Surfside strives to make 2020 another successful nesting season for the sea turtles through the support of Surfside residents and visitors. You can make all the difference!	Maru A.	2/28/2020	
Reply		*** User posted photo of the sea turtle nest on the beach ***	Jeffrey P.	2/28/2020	
Reply		How wonderful!!!	Eliana S.	2/28/2020	
Reply		That's Tim in the background..	Jeffrey P.	2/28/2020	
Reply		To all Surfsiders.... please stay outside the roped off area and keep your dogs away also... please	Jeffrey P.	2/28/2020	
Post	Vehicle Maintenance: No Bulk Waste Services from 02/28 - 03/13/20	Please be reminded that due to required maintenance of the bulk waste grapple truck vehicle, the Public Works Department will not be providing bulk waste services from today, Friday, February 28, 2020 to Friday, March 13, 2020. The maintenance work is critical for the life cycle of the fleet vehicle. During this time, please refrain from putting out bulk waste. An update on the status of the maintenance procedure will be provided on Friday, March 6, 2020. We apologize for any inconvenience this may cause and we thank you for your patience. Should you have any questions, please feel free to contact the Surfside Public Works Department at 305.861.4863.	PIR	2/28/2020	128

Content Type	Subject	Body	Author	Date	Impression Count
Post	Submit your Photo for the 2020 Town of Surfside Earth Day Photo Contest	<p>The Town of Surfside Parks and Recreation Department presents the 2020 Earth Day Photo Contest, underway now! Photographers are invited to share their best, original photos of any reused or recycled object. The winner will take home a grand prize of a \$100 Parks and Recreation gift card and will have their photo on display at the Community Center for an entire year.</p> <p>All photos will be displayed and voted for during the Earth Day Resource Fair, taking place on April 19, 2020 at the Surfside Community Center: <a href="https://townofsurfsidefl.gov/news-and-events/events-detail/2020/04/19/events/earth-day-resource-fair">https://townofsurfsidefl.gov/news-and-events/events-detail/2020/04/19/events/earth-day-resource-fair</a></p> <p>To view the official contest rules and agreements, please refer to: <a href="https://townofsurfsidefl.gov/docs/default-source/default-document-library/earth-day-photograph-contest-rules-and-agreement--2020-pdf-(2).pdf?sfvrsn=bc8f3094_4">https://townofsurfsidefl.gov/docs/default-source/default-document-library/earth-day-photograph-contest-rules-and-agreement--2020-pdf-(2).pdf?sfvrsn=bc8f3094_4</a></p> <p>View the official photo contest flyer here: <a href="https://townofsurfsidefl.gov/docs/default-source/default-document-library/2020-earth-day-photo-contest-flyer-pdf-(2).pdf?sfvrsn=bf8f3094_4">https://townofsurfsidefl.gov/docs/default-source/default-document-library/2020-earth-day-photo-contest-flyer-pdf-(2).pdf?sfvrsn=bf8f3094_4</a></p>	PIR	2/27/2020	157
Post	Traffic Alert Update: Road Closures on Byron Ave and on 93rd Street Canceled (2/26 - 2/28/20)	<p>Surfside residents, please be aware that two road closures that were taking place this week have been canceled as of Wednesday, February 26, 2020. A traffic alert was previously issued by the Surfside Police Department at the start of the week, signaling road closures running from Monday, February 24 to Friday, February 28, 2020.</p> <p>The first of the closures was at 9400 to 9500 block of Byron Avenue, and the second was located at the 200 Block of 93rd Street, between Collins and Harding Avenue. Both closures were due to work carried out by Florida Power and Light (FPL).</p> <p>If and when these closures are rescheduled, we will inform residents accordingly.</p> <p>If you have any questions, please feel free to contact the Surfside Police Department at 305.861.4862.</p>	PIR	2/27/2020	154
Post	Apply for the Town of Surfside's Higher Education Scholarship!	<p>The Town of Surfside promotes higher education by awarding (2) \$1,000 scholarships every year to successful student applicants who demonstrate evidence of being enrolled in an accredited post-secondary institution at the time of registration. Continuation of education must be at either the college/university level or other post-secondary educational institution. The applicants will be selected by the Town of Surfside Scholarship Committee.</p> <p>The deadline to apply is Friday, April 24, 2020 by 5:00 pm. There is still plenty of time, but make sure to apply today!</p> <p>Apply here: <a href="https://townofsurfsidefl.gov/docs/default-source/default-document-library/scholarship-information-application-2020.pdf?sfvrsn=cb803394_4">https://townofsurfsidefl.gov/docs/default-source/default-document-library/scholarship-information-application-2020.pdf?sfvrsn=cb803394_4</a></p> <p>View the official flyer: <a href="https://townofsurfsidefl.gov/docs/default-source/default-document-library/higher-education-scholarship-flyer-2020.pdf?sfvrsn=e6803394_2">https://townofsurfsidefl.gov/docs/default-source/default-document-library/higher-education-scholarship-flyer-2020.pdf?sfvrsn=e6803394_2</a></p>	PIR	2/27/2020	156
Post	Bike with the Chief Today, 2/26 and Coffee with the Cops Tomorrow, 2/27	<p>The Surfside Police Department invites residents to participate in the following two community events:</p> <p>Bike with the Chief is today, Wednesday, February 26, 2020. This is a great opportunity to fit in exercise, while chatting with the men and women who keep our Town safe, including Police Chief Julio Yero. The bike ride will depart at 4:00 pm from the Town Hall parking lot. View the original event notice here: <a href="https://townofsurfsidefl.gov/news-and-events/events-detail/2020/02/26/events/bike-with-the-chief">https://townofsurfsidefl.gov/news-and-events/events-detail/2020/02/26/events/bike-with-the-chief</a></p> <p>Then, tomorrow, Thursday, February 27, 2020, sit back and enjoy a warm cup of coffee with Surfside police officers during Coffee with the Cops. The monthly gathering takes place at 10:00 am at the local Surfside Starbucks on 9560 Harding Avenue. To view the original event flyer, please visit: <a href="https://townofsurfsidefl.gov/news-and-events/events-detail/2020/02/27/events/coffee-with-the-cops">https://townofsurfsidefl.gov/news-and-events/events-detail/2020/02/27/events/coffee-with-the-cops</a></p> <p>If you have any questions, please feel free to contact Dina Goldstein at 305.861.4862 or email <a href="mailto:dgoldstein@townofsurfsidefl.gov">dgoldstein@townofsurfsidefl.gov</a>. For more information, please contact Dina Goldstein at 305.861.4862 or via email at <a href="mailto:dgoldstein@townofsurfsidefl.gov">dgoldstein@townofsurfsidefl.gov</a>.</p>	PIR	2/26/2020	193

Content Type	Subject	Body	Author	Date	Impression Count
Post	Sandless Sandbag Giveaway: Register Online by 03/16/20	<p>In response to past flood events and in anticipation of future ones, the Town of Surfside Commission recently approved the purchase and distribution of inflatable sandless "sandbags," known as Deluge Sandless Sandbags, to aid residents with reducing flood risks. Starting Wednesday, March 18, 2020, the Surfside Public Works Department will conduct a sandless bags giveaway to qualifying residential single-family homes.</p> <p>In order to participate, residents must register using the following form: <a href="https://townofsurfsidefl.gov/redirects/sandless-sandbag-giveaway/?utm_source=Single+Town+News+Article&amp;utm_medium=newsletter&amp;utm_campaign=Sandless+Sandbag+Giveaway%3a+Register+Online+by+03%2F16%2F20">https://townofsurfsidefl.gov/redirects/sandless-sandbag-giveaway/?utm_source=Single+Town+News+Article&amp;utm_medium=newsletter&amp;utm_campaign=Sandless+Sandbag+Giveaway%3a+Register+Online+by+03%2F16%2F20</a></p> <p>The deadline to register is Monday, March 16, 2020. To be eligible, residents must live in a single-family home with a garage. Quantities are limited to one 5-pack of sandless bags per household and each pack covers an area of up to 10-feet. The Surfside Public Works Department will deliver the bags to residents.</p> <p>If you have any questions, feel free to reach out to the Surfside Public Works Department at 305.861.4863.</p>	PIR	2/26/2020	227
Post	No Swim Advisory for Oleta River State Park and Intracoastal Area	<p>Please be aware that on Monday, February 24, 2020, the Miami-Dade Water and Sewer Department (WASD) issued a press release informing about a No Swim Advisory declared for Oleta River State Park and the Intracoastal area. The advisory was due to a pipe break which resulted in an unpermitted discharge of approximately 184,000 gallons in the area of 18181 NE 31st Court, with discharge to Little Maule Lake and adjacent water bodies.</p> <p>While WASD has since contained and repaired the wastewater pipe, No Swim Advisory signage has been placed in the affected areas, which also instructs to avoid all recreational water activities like fishing, boating and kayaking. Boundaries include Northeast 183rd Street to the north, Oleta River State Park Beach to the south, Biscayne Boulevard to the west and the Intracoastal Waterway to the east. Greynolds Park is also within the affected area.</p> <p>Though there is no current direct effect for the public beach at Surfside, residents are being informed due to the Town's proximity with the affected area.</p> <p>The Florida Department of Health in Miami-Dade County and the Department of Regulatory and Economic Resources are testing the posted waters and the advisory remains in effect until two consecutive days of clear testing occur.</p> <p>The Town of Surfside will monitor the matter and will inform residents accordingly, if necessary.</p>	PIR	2/25/2020	207
Post	Hazardous Beach Conditions: Rip Current Statement Extended for 2/25/20	<p>The National Weather Service has issued an extension of the recent Rip Current Statement alert for coastal Miami-Dade County, Broward County and Palm Beach County to last through this evening, Tuesday, February 25, 2020.</p> <p>The Rip Current Statement warns of dangerous rip currents expected in the ocean through the evening. Rip currents have the potential to sweep even experienced swimmers away from the shore and into deep water. For your safety, please avoid entering the ocean or any water activities at this time.</p> <p>To view the Rip Current Statement from the National Weather Service, please refer to: <a href="https://forecast.weather.gov/showsigwx.php?warnzone=FLZ173&amp;warncounty=FLC086&amp;firewxzone=FLZ173&amp;local_place1=Surfside%20FL&amp;product1=Rip+Current+Statement&amp;lat=25.8815&amp;lon=-80.1222&amp;XLIJ-1NKIQQ">https://forecast.weather.gov/showsigwx.php?warnzone=FLZ173&amp;warncounty=FLC086&amp;firewxzone=FLZ173&amp;local_place1=Surfside%20FL&amp;product1=Rip+Current+Statement&amp;lat=25.8815&amp;lon=-80.1222&amp;XLIJ-1NKIQQ</a></p>	PIR	2/25/2020	183
Post	Community Center Pools Closed for Annual Maintenance from 02/25 - 02/27	<p>Surfside residents, please be aware that all pools in the Community Center will be closed for annual maintenance from tomorrow, Tuesday, February 25 to Thursday, February 27, 2020. We apologize for any inconveniences. It is a top priority for the Town and our Parks and Recreation Department to ensure that our residents enjoy the highest quality and safety standards when using the pools. Pool facilities and aquatics programming will resume on Friday, February 28, 2020.</p> <p>During this process, the Community Center beach access will be open from 9:00 am to 5:00 pm, as usual, while the Surf-n-Sides concession stand will be closed. Surf-n-Sides will reopen on Friday, February 28.</p> <p>If you have any questions, please contact the Parks and Recreation Department directly at 305.866.3635.</p>	PIR	2/25/2020	213



Content Type	Subject	Body	Author	Date	Impression Count
Post	Traffic Alert: Road Closures on Byron Ave and on 93rd Street (2/24 - 2/28/20)	<p>Surfside residents, please be aware of the following two traffic alerts for this week, Monday, February 24 through Friday, February 28, 2020, which will include road closures, one during the daytime and one overnight.</p> <p>The 9400 to 9500 block of Byron Avenue will be closed to vehicular traffic, with the exception of residents residing in this area, on the following dates and times:</p> <p>Monday, February 24, 2020, 9:00 am – 3:00 pm  Tuesday, February 25, 2020, 9:00 am – 3:00 pm  Wednesday, February 26, 2020, 9:00 am – 3:00 pm  Thursday, February 27, 2020, 9:00 am – 3:00 pm  Friday, February 28, 2020, 9:00 am – 3:00 pm</p> <p>The closure is for Florida Power and Light to replace power poles. Detour signage will be posted to redirect traffic.</p> <p>To view the original notice of this traffic alert, please refer to: Surfside Traffic Alert: <a href="https://townofsurfsidefl.gov/docs/default-source/default-document-library/surfside-traffic-alert_-_byron-ave-road-closure-(02-24--02-28-20).pdf?sfvrsn=aacf3694_2">https://townofsurfsidefl.gov/docs/default-source/default-document-library/surfside-traffic-alert_-_byron-ave-road-closure-(02-24--02-28-20).pdf?sfvrsn=aacf3694_2</a></p> <p>The second closure will take place on the 200 Block of 93rd Street between Collins and Harding Avenue, on the following dates and times:</p> <p>Monday, February 24, 2020, 9:00 pm – 4:00 am  Tuesday, February 25, 2020, 9:00 pm – 4:00 am  Wednesday, February 26, 2020, 9:00 pm – 4:00 am  Thursday, February 27, 2020, 9:00 pm – 4:00 am  Friday, February 28, 2020, 9:00 pm – 4:00 am</p> <p>In addition to the road closure on 93rd street, there will be intermittent single lane closures on both Harding and Collins Avenue, north of 93rd street.</p> <p>This closure is for Florida Power and Light to complete underground repairs.</p> <p>To view the original notice of this traffic alert, please refer to: <a href="https://townofsurfsidefl.gov/docs/default-source/default-document-library/surfside-traffic-alert_-_road-closures-on-93rd-street-(02-24--02-28-20).pdf?sfvrsn=76c93694_4">https://townofsurfsidefl.gov/docs/default-source/default-document-library/surfside-traffic-alert_-_road-closures-on-93rd-street-(02-24--02-28-20).pdf?sfvrsn=76c93694_4</a></p> <p>Please drive safely and plan your commute accordingly. If you have any questions, please feel free to contact the Surfside Police Department at 305.861.4862</p>	PIR	2/24/2020	210
Post	Salem K Theatre Presents "Shoreside Stories" on 3/1/20	<p>Residents are invited to come out to the Community Center on Sunday, March 1, 2020 to catch the latest project by Salem K Theatre and the "Miami Radio Players" - Shoreside Stories.</p> <p>There will be two performances on March 1st, one at 5:30 pm and the other at 7:30 pm. For tickets and further information, please call 310.259.9620.</p> <p>Below please find a synopsis of the Shoreside Stories performance:</p> <p>Shoreside, a town somewhere on Miami Beach, where a British couple and their dog have settled and discovered "Paradise" with its colorful characters and ongoing comic adventures.</p> <p>Shoreside episodes plus Shoreside Comic Shorts are Performed by The Miami Radio Players a group of professional actors based in Miami, Florida, adding a 21st Century twist to the "live radio play" format made popular in the heyday of radio, during the 1920s and 30s.</p> <p>View the official event notice here: <a href="https://townofsurfsidefl.gov/news-and-events/news-detail/2020/02/05/03-01-2020--salem-k-theatre-presents-shoreside-stories">https://townofsurfsidefl.gov/news-and-events/news-detail/2020/02/05/03-01-2020--salem-k-theatre-presents-shoreside-stories</a></p>	PIR	2/24/2020	216
Post	UPDATED: Hazardous Beach Conditions: Rip Current Statement for 02/23/20 and 02/24/20	<p>Please be advised that the National Weather Service has issued a Rip Current Statement alert for coastal Miami-Dade County, Broward County and Palm Beach County through 7:00 pm this evening, Sunday, February 23, 2020.</p> <p>The Rip Current Statement warns of dangerous rip currents expected in the ocean through the evening. Rip currents have the potential to sweep even experienced swimmers away from the shore and into deep water. For your safety, please avoid entering the ocean or any water activities at this time.</p> <p>To view the Rip Current Statement from the National Weather Service, please refer to: <a href="https://forecast.weather.gov/showsigwx.php?warnzone=FLZ173&amp;warncounty=FLC086&amp;firewxzone=FLZ173&amp;local_place1=Surfside%20FL&amp;product1=Rip+Current+Statement&amp;lat=25.8815&amp;lon=-80.1222#.XIKkGFNKJsl">https://forecast.weather.gov/showsigwx.php?warnzone=FLZ173&amp;warncounty=FLC086&amp;firewxzone=FLZ173&amp;local_place1=Surfside%20FL&amp;product1=Rip+Current+Statement&amp;lat=25.8815&amp;lon=-80.1222#.XIKkGFNKJsl</a></p> <p>*UPDATED ON MONDAY, 02/24/20.</p> <p>The National Weather Service has extended its Rip Current Statement alert for coastal Miami-Dade County, Broward County and Palm Beach County through 7:00 pm this evening, Monday, February 24, 2020.</p> <p>To view the Rip Current Statement from the National Weather Service, please refer to: <a href="https://forecast.weather.gov/showsigwx.php?warnzone=FLZ173&amp;warncounty=FLC086&amp;firewxzone=FLZ173&amp;local_place1=Surfside">https://forecast.weather.gov/showsigwx.php?warnzone=FLZ173&amp;warncounty=FLC086&amp;firewxzone=FLZ173&amp;local_place1=Surfside</a></p>	PIR	2/23/2020	262

Content Type	Subject	Body	Author	Date	Impression Count
Post	Hazardous Beach Conditions: Rip Current Statement for 02/21 - 02/22/20	<p>Surfside residents, please be advised that the National Weather Service has issued a Rip Current Statement alert for coastal Miami-Dade County, Broward County and Palm Beach County beginning today in the evening and running through tomorrow, Saturday evening, February 22, 2020.</p> <p>The Rip Current Statement warns of dangerous rip currents expected in the ocean through the evening. Rip currents have the potential to sweep even experienced swimmers away from the shore and into deep water. For your safety, please avoid entering the ocean or any water activities at this time.</p> <p>To view the Rip Current Statement from the National Weather Service, please refer to: <a href="https://forecast.weather.gov/showsigwx.php?warnzone=FLZ173&amp;warncounty=FLC086&amp;firewxzone=FLZ173&amp;local_place1=Surfside%de%">https://forecast.weather.gov/showsigwx.php?warnzone=FLZ173&amp;warncounty=FLC086&amp;firewxzone=FLZ173&amp;local_place1=Surfside%de%</a></p>	PIR	2/21/2020	180
Post	Beach Renourishment Update: Beach Tilling to Begin Today, Friday, 2/21/20	<p>Continental Heavy Civil Corp, the contractor for the Beach Renourishment Project, and the U.S. Army Corps of Engineers has scheduled a beach tilling today Friday, February 21, 2020. The tilling will occur between the 88th Street and 92nd Street area of the public beach.</p> <p>Tilling is set to resume early on Saturday, February 22, and on Monday, February 24 in the 96th Street area of the beach, heading south.</p> <p>The safety of resident and visiting beachgoers is of utmost priority. Please be aware and abide by signage posted around the public beach as well as direction provided by safety personnel on site.</p> <p>For further information on the Beach Renourishment Project at the Town of Surfside, please refer to the Town website at: <a href="https://townofsurfsidefl.gov/news-and-events/news-detail/2020/02/05/beach-renourishment--surfside-florida">https://townofsurfsidefl.gov/news-and-events/news-detail/2020/02/05/beach-renourishment--surfside-florida</a></p>	PIR	2/21/2020	227
Post	Get Fit in Surfside this Weekend on 2/23	<p>After a glutinous South Beach Wine &amp; Food Festival weekend, work on your waist line at the first-ever Get Fit Surfside event this Sunday, February 23, 2020.</p> <p>Participate in a number of wellness activities, including yoga, zumba, aqua zumba, dry or wet bootcamp, and kids fitness classes.</p> <p>The healthy celebration starts at 8:30 am at the Community Center. Additional activities include a live DJ, light refreshments, giveaways, vendors and outdoor games.</p> <p>To view the original event flyer, please refer to: <a href="https://townofsurfsidefl.gov/docs/default-source/default-document-library/parks-and-recreation/fitness-event-flyer.pdf?sfvrsn=21ab3394_0">https://townofsurfsidefl.gov/docs/default-source/default-document-library/parks-and-recreation/fitness-event-flyer.pdf?sfvrsn=21ab3394_0</a></p> <p>To register, please contact the Surfside Parks and Recreation Department at 305.866.3635 or visit the Community Center in person.</p>	PIR	2/21/2020	324
Post	Tonight: Third Thursdays "Yoga and Wellness Drum Circle" from 6:00 pm to 8:00 pm + Traffic Alert	<p>You are invited to swing by the Third Thursdays block party tonight, Thursday, February 20 from 6:00 pm - 9:00 pm for a night with a "Yoga and Wellness Drum Circle" theme. The event takes place on 95th Street between Collins and Harding Avenue.</p> <p>Tonight's celebration features a wide-range of activities including 30-minute workouts courtesy of Exhale Spa which include Barre-less Barre and Exhale Flow Yoga; crystal healing classes from May the Quartz be With You; succulent planting; an essential oil giveaway by French 75 Vintage; acai bowls from Wavey Bowls; food by Backyard BBQ and The Food Alchemist; plus, Miami Cocktail, Amor's Flowers, Morelia Paletas and much more!</p> <p>For further information on vendors and activities at tonight's block party, please visit: <a href="https://townofsurfsidefl.gov/redirects/01-16-2020---third-thursdays-artisans-and-acoustics?utm_source=Single+Town+News+Article&amp;utm_medium=newsletter&amp;utm_campaign=Tonight%3a+%22Yoga+and+Wellness+Drum+Circle%22+at+Third+Thursdays">https://townofsurfsidefl.gov/redirects/01-16-2020---third-thursdays-artisans-and-acoustics?utm_source=Single+Town+News+Article&amp;utm_medium=newsletter&amp;utm_campaign=Tonight%3a+%22Yoga+and+Wellness+Drum+Circle%22+at+Third+Thursdays</a></p>	PIR	2/20/2020	177
		Traffic Alert: Please also be advised that the 200 block of 95th Street between Collins and Harding Avenues will be closed to all vehicular traffic in order to facilitate the Third Thursdays event beginning at 2:00 pm. Additionally, the public parking lot on the Northwest corner of 95th Street and Collins Avenue will be closed during this period. Please plan your commute accordingly.			

Content Type	Subject	Body	Author	Date	Impression Count
Post	CANCELED: Mobile DMV Event Today, 2/20	<p>Please be aware that the Mobile DMV event, originally scheduled for today, Thursday, February 20 at 10:00 am in Town Hall, has been canceled.</p> <p>The Surfside Police Department and Community Outreach Specialists from the Department of Highway Safety and Motor Vehicles are working on setting a new date for the next Mobile DMV event. Once the date is made available, we will inform residents via our communication platforms. Feel free to check back the Town website for any updates.</p> <p>We apologize for any inconveniences this may cause.</p> <p>For further information please contact Dina Goldstein at 305.861.4862 or email <a href="mailto:dgoldstein@townofsurfsidefl.gov">dgoldstein@townofsurfsidefl.gov</a>.</p>	PIR	2/20/2020	276
Post	Get Fit Surfside is this Sunday, 2/23: Register Today!	<p>Get moving at the Get Fit Surfside event, which will be held at the Community Center starting at 8:30 am this coming Sunday, February 23, 2020!</p> <p>Made possible by the Surfside Parks and Recreation Department, this wellness event features morning yoga, zumba, aqua zumba, dry or wet bootcamp, and kids classes, all with a focus on health. Additional activities will include a live DJ, light refreshments, giveaways, vendors and outdoor games.</p> <p>To view the original event flyer, please refer to: <a href="https://townofsurfsidefl.gov/docs/default-source/default-document-library/parks-and-recreation/fitness-event-flyer.pdf?sfvrsn=21ab3394_0">https://townofsurfsidefl.gov/docs/default-source/default-document-library/parks-and-recreation/fitness-event-flyer.pdf?sfvrsn=21ab3394_0</a></p> <p>To register, please contact the Surfside Parks and Recreation Department at 305.866.3635 or visit the Community Center in person.</p>	PIR	2/19/2020	326
Reply		Great event! I would do this more often! I saw a lot of walkers stop by to ask about the yoga & bootcamp as we were doing it in the grass.	Michi B.	2/24/2020	
Post	2020 Mom & Pop Small Business Grant Program (Deadline: 02/21/20)	<p>The 2020 Mom &amp; Pop Small Business Grant Program is accepting applications until this Friday, February 21, 2020. The program, promoted by Miami-Dade County Commissioner Sally A. Heyman, allows small business owners in Miami-Dade County's District 4 to apply for up to \$5,000 in grants.</p> <p>Completed applications must be mailed or hand-delivered to:</p> <p>Commissioner Sally A. Heyman District 4 Office 1100 NE 163rd Street, #303 North Miami Beach, FL 33162</p> <p>Please refer to the application here: <a href="https://www.miamidade.gov/district04/library/district-04-mom-and-pop-application.pdf">https://www.miamidade.gov/district04/library/district-04-mom-and-pop-application.pdf</a></p> <p>To view the original flyer, please visit: <a href="https://www.miamidade.gov/district04/library/district-04-2020-mom-and-pop-flyer.pdf">https://www.miamidade.gov/district04/library/district-04-2020-mom-and-pop-flyer.pdf</a></p> <p>To find out if your business is located in District 4, or for further information on the grant, please call 305.787.5999.</p>	PIR	2/19/2020	176
Post	Hazardous Beach Conditions: Rip Current Statement for 2/18 - 2/19	<p>Surfside residents, please be advised that the National Weather Service has issued a new Rip Current Statement alert for coastal Miami-Dade County, Broward County and Palm Beach County for today, Tuesday, February 18, 2020 through Wednesday evening, February 19, 2020.</p> <p>The Rip Current Statement warns of dangerous rip currents expected in the ocean. Rip currents have the potential to sweep even experienced swimmers away from the shore and into deep water. For your safety, please avoid entering the ocean or any water activities at this time.</p> <p>To view the Rip Current Statement from the National Weather Service, please refer to: <a href="https://forecast.weather.gov/showsigwx.php?wamzone=FLZ173&amp;wamcounty=FLC086&amp;firewxzone=FLZ173&amp;local_place1=Surfside%de%">https://forecast.weather.gov/showsigwx.php?wamzone=FLZ173&amp;wamcounty=FLC086&amp;firewxzone=FLZ173&amp;local_place1=Surfside%de%</a></p>	PIR	2/18/2020	206
Post	Mobile DMV on Thursday, 2/20 at 10:00 am	<p>Community Outreach Specialists from the Department of Highway Safety and Motor Vehicles will host a mobile DMV on Thursday, February 20, 2020 from 10:00 am to 2:00 pm in the Town Hall Commission Chambers.</p> <p>The services provided, fees for the services and documentation required is located on the original event flyer, which can be found at: <a href="https://townofsurfsidefl.gov/docs/default-source/default-document-library/mobile-dmv---february-2020.pdf?sfvrsn=d4f53394_2">https://townofsurfsidefl.gov/docs/default-source/default-document-library/mobile-dmv---february-2020.pdf?sfvrsn=d4f53394_2</a></p> <p>For further information please contact Dina Goldstein at 305.861.4862 or email <a href="mailto:dgoldstein@townofsurfsidefl.gov">dgoldstein@townofsurfsidefl.gov</a>.</p>	PIR	2/18/2020	280

Content Type	Subject	Body	Author	Date	Impression Count
Post	Surfside Traffic Alert: Road Closure at 93rd Street (02/18 - 02/21/20)	<p>The Town of Surfside wants to advise residents that the 200 Block of 93rd Street, between Collins and Harding Avenue, will be closed to all vehicular traffic on the following dates and times:</p> <ul style="list-style-type: none"> <li>-Tuesday, February 18, 2020 - 9:00 pm – 4:00 am</li> <li>-Wednesday, February 19, 2020 - 9:00 pm – 4:00 am</li> <li>-Thursday, February 20, 2020 - 9:00 pm – 4:00 am</li> <li>-Friday, February 21, 2020 - 9:00 pm – 4:00 am</li> </ul> <p>The closure is for Florida Power and Light to complete underground repairs.</p> <p>Please plan your commute routes accordingly and drive safely. Surfside Police officers will be on site to assist with traffic control.</p> <p>If you have any questions, please contact the Surfside Police Department at 305.861.4862.</p> <p>To view the original Traffic Alert, please refer to: <a href="https://townofsurfsidefl.gov/docs/default-source/default-document-library/surfside-traffic-alert_-_road-closure-at-200-block-of-93rd-street-(02_18--02_21_20).pdf?sfvrsn=e9443194_2">https://townofsurfsidefl.gov/docs/default-source/default-document-library/surfside-traffic-alert_-_road-closure-at-200-block-of-93rd-street-(02_18--02_21_20).pdf?sfvrsn=e9443194_2</a></p>	PIR	2/18/2020	334
Post	Hazardous Beach Conditions: Rip Current Statement for 2/15 - 2/17	<p>Surfside residents, please be advised that the National Weather Service has issued a Rip Current Statement alert for coastal Miami-Dade County, Broward County and Palm Beach County for today, Saturday, February 15, 2020 through Monday evening, February 17, 2020.</p> <p>The Rip Current Statement warns of dangerous rip currents expected in the ocean. Rip currents have the potential to sweep even experienced swimmers away from the shore and into deep water. For your safety, please avoid entering the ocean or any water activities at this time.</p> <p>To view the Rip Current Statement from the National Weather Service, please refer to: <a href="https://forecast.weather.gov/showsigwx.php?wamzone=FLZ173&amp;wamcounty=FLC086&amp;firewzzone=FLZ173&amp;local_place1=Surfside">https://forecast.weather.gov/showsigwx.php?wamzone=FLZ173&amp;wamcounty=FLC086&amp;firewzzone=FLZ173&amp;local_place1=Surfside</a></p>	PIR	2/15/2020	221
Post	Town Hall Closed on President's Day, This Monday, 2/17	<p>In observance of President's Day, Town Hall will be closed this coming Monday, February 17, 2020. Normal hours of operation will resume on Tuesday, February 18, 2020.</p> <p>Please note that trash collection by Public Works will continue as scheduled and all Parks and Recreation facilities, including the Community Center, will be open on Monday, February 17.</p> <p>Be safe and enjoy the long weekend.</p>	PIR	2/14/2020	222
Post	The February Edition of Third Thursdays Returns on 2/20 with "Yoga and Wellness"	<p>The popular free Third Thursdays block party returns next week on Thursday, February 20, 2020, featuring food, live music, entertainment, and the theme "Yoga and Wellness Drum Circle."</p> <p>Enjoy yoga classes for all levels to the sounds of a live drum circle, herb and flower planting, essential oil activities including educational classes, aromatherapy bar, live music or DJ, crystal healing and massages.</p> <p>Third Thursdays take place on 95th Street between Collins and Harding Avenues from 6:00 pm to 9:00 pm. It is sponsored by the Surfside Tourism Bureau.</p> <p>For more information on Third Thursdays, including a calendar of events, please refer to: <a href="https://www.visitsurfsidefl.com/events/surfside-third-thursdays/">https://www.visitsurfsidefl.com/events/surfside-third-thursdays/</a></p> <p>To register for the February edition of Third Thursdays, please visit: <a href="https://www.eventbrite.com/e/third-thursdays-yoga-wellness-drum-circle-tickets-8925868079">https://www.eventbrite.com/e/third-thursdays-yoga-wellness-drum-circle-tickets-8925868079</a></p>	PIR	2/14/2020	224

Content Type	Subject	Body	Author	Date	Impression Count
Post	Tonight: Commission Candidates Forum at 6:30 pm at Town Hall	<p>The Commission Candidates Forum is scheduled for tonight, Thursday, February 13, 2020 at 6:30 pm. Residents are invited to participate and learn more about the nine candidates running for Town Commission: Shlomo Danzinger, Daniel Gleichinsky, Iris Herstein, Ben Jacobson, Michael Karukin, Charles Kesi, Tina Paul, Eliana Salzhauer and Nelly Velasquez.</p> <p>Tonight's Forum is hosted by the League of Women Voters of Miami-Dade and is being moderated by Terry Murphy, PhD, FIU Professor of Public Affairs.</p> <p>During the Forum, the candidates running for Town Commission will answer questions posted by the audience. To submit a question in person for the forum, residents must do so between 6:00 and 6:30 pm today. Questions can also be submitted via email to <a href="mailto:snovoa@townofsurfsidefl.gov">snovoa@townofsurfsidefl.gov</a> by 2:00 pm today. The questions will be reviewed by the League of Women Voters. Each candidate will be given time for a brief introduction, as well as time to respond to questions. If a candidate wishes to rebut, time for the rebut will come from the time allotted to the next question. Both forums will begin at 6:30 pm and will also be televised, live, on Channel 663.</p> <p>You can tune in to Channel 663 via Atlantic Broadband or stream it live via the Town website at: <a href="https://www.townofsurfsidefl.gov/departments-services/town-clerk/public-records/channel-663">https://www.townofsurfsidefl.gov/departments-services/town-clerk/public-records/channel-663</a></p> <p>To view the original event notice for tonight's Commission Candidates Forum, please visit: <a href="https://townofsurfsidefl.gov/news-and-events/events-detail/2020/02/13/events/commission-candidates-forum">https://townofsurfsidefl.gov/news-and-events/events-detail/2020/02/13/events/commission-candidates-forum</a></p> <p>Please also note that a Mayoral Candidates Forum was held yesterday, Wednesday, February 12, 2020. To view the video of this event, please refer to: <a href="https://play.champds.com/surfsidefl/event/36">https://play.champds.com/surfsidefl/event/36</a></p>	PIR	2/13/2020	221
		<p>Get moving at the Get Fit Surfside event, which will be held at the Community Center starting at 8:30 am on Sunday, February 23, 2020! Made possible by the Surfside Parks and Recreation Department, this wellness event features morning yoga, zumba, aqua zumba, dry or wet bootcamp, and kids classes, all with a focus on health. Additional activities will include a live DJ, light refreshments, giveaways, vendors and outdoor games.</p> <p>To view the original event flyer, please refer to: <a href="https://townofsurfsidefl.gov/docs/default-source/default-document-library/parks-and-recreation/fitness-event-flyer.pdf?sfvrsn=21ab3394_0">https://townofsurfsidefl.gov/docs/default-source/default-document-library/parks-and-recreation/fitness-event-flyer.pdf?sfvrsn=21ab3394_0</a></p> <p>To register, please contact the Surfside Parks and Recreation Department at 305.866.3635 or visit the Community Center in person.</p>	PIR	2/12/2020	218
Post	Register now for Get Fit Surfside on 2/23	<p>Surfside residents, please be advised that the National Weather Service has extended their Rip Current Statement alert for coastal Miami-Dade County, Broward County and Palm Beach County to today, Wednesday, February 12, 2020 through the evening of tomorrow, Thursday, February 13, 2020.</p> <p>The Rip Current Statement warns of dangerous rip currents expected in the ocean. Rip currents have the potential to sweep even experienced swimmers away from the shore and into deep water. For your safety, please avoid entering the ocean or any water activities at this time.</p> <p>To view the Rip Current Statement from the National Weather Service, please refer to: <a href="https://forecast.weather.gov/showsigwx.php?wamzone=FLZ173&amp;wamcounty=FLC086&amp;firewxzone=FLZ173&amp;local_place1=Surfside%20">https://forecast.weather.gov/showsigwx.php?wamzone=FLZ173&amp;wamcounty=FLC086&amp;firewxzone=FLZ173&amp;local_place1=Surfside%20</a></p>	PIR	2/12/2020	269
Post	Hazardous Beach Conditions Continue for 2/12 and 2/13: Rip Current Statement	<p>With Surfside's Election Day right around the corner on Tuesday, March 17, 2020, residents are invited to take part in tonight's Mayoral Candidates Forum at 6:30 pm in the Town Hall Commission Chambers.</p> <p>Tonight's Forum is hosted by the League of Women Voters of Miami-Dade and is being moderated by Terry Murphy, PhD, FIU Professor of Public Affairs. Hear from all three candidates who are running for Mayor: Charles Burkett, Daniel Dietz and Victor May.</p> <p>To submit a question in person for the forum, residents must do so between 6:00 and 6:30 pm today. Questions can also be submitted via email to <a href="mailto:snovoa@townofsurfsidefl.gov">snovoa@townofsurfsidefl.gov</a> by 2:00 pm today. The questions will be reviewed by the League of Women Voters. Each candidate will be given time for a brief introduction, as well as time to respond to questions. If a candidate wishes to rebut the required time will come from the answers to the next question.</p> <p>Both forums will begin at 6:30 pm and will also be televised, live, on Channel 663. Channel 663 can also be watched via the Town website at: <a href="https://www.townofsurfsidefl.gov/departments-services/town-clerk/public-records/channel-663">https://www.townofsurfsidefl.gov/departments-services/town-clerk/public-records/channel-663</a></p>	PIR	2/12/2020	301
Post	Tonight: Mayoral Candidates Forum at 6:30 pm at Town Hall				

Content Type	Subject	Body	Author	Date	Impression Count
		To view the original event notice for tonight's Mayoral Candidates Forum, please visit: <a href="https://townofsurfsidefl.gov/news-and-events/events-detail/2020/02/12/events/mayoral-candidates-forum">https://townofsurfsidefl.gov/news-and-events/events-detail/2020/02/12/events/mayoral-candidates-forum</a> A Commission Candidates Forum will take place tomorrow, February 13, 2020: <a href="https://townofsurfsidefl.gov/news-and-events/events-detail/2020/02/13/events/commission-candidates-forum">https://townofsurfsidefl.gov/news-and-events/events-detail/2020/02/13/events/commission-candidates-forum</a>			
Post	Surfside Senior Trip to Festival Flea Market Taking Place on Wednesday, 2/19	The Surfside Parks and Recreation Department invites Surfside seniors to participate in the next Senior Trip to the Festival Flea Market on Wednesday, February 19, 2020 from 9:30 am to 3:30 pm. The Festival Flea Market Mail is more than a Florida flea market, it is a marketplace for all your purchasing needs. This shopping paradise is a quarter-mile long with over 500 shops, restaurants, fragrance outlets, cosmetic stores, shoe stores, clothing shops, jewelry stores, home furnishing stores and gift boutiques. The open-air market includes a variety of brand name products at bargain prices. For event pricing and further details, please refer to the official event flyer at: <a href="https://townofsurfsidefl.gov/docs/default-source/default-document-library/senior-trip---festival-flea-market---february-19-2020.pdf?sfvrsn=bf0b3394_2">https://townofsurfsidefl.gov/docs/default-source/default-document-library/senior-trip---festival-flea-market---february-19-2020.pdf?sfvrsn=bf0b3394_2</a> View the official event notice here: <a href="https://townofsurfsidefl.gov/news-and-events/events-detail/2020/02/19/events/senior-trip---festival-flea-market">https://townofsurfsidefl.gov/news-and-events/events-detail/2020/02/19/events/senior-trip---festival-flea-market</a> To register or for questions, please contact the Surfside Parks and Recreation Department at 305.866.3635.	PIR	2/11/2020	274
Post	Hazardous Beach Conditions Continue for Today, 2/11: Rip Current Statement	Surfside residents, please be advised that the National Weather Service has extended its Rip Current Statement alert for coastal Miami-Dade County, Broward County and Palm Beach County to today, Tuesday, February 11, 2020 through the evening.  The Rip Current Statement warns of dangerous rip currents expected in the ocean. Rip currents have the potential to sweep even experienced swimmers away from the shore and into deep water. For your safety, please avoid entering the ocean or any water activities at this time.  To view the Rip Current Statement from the National Weather Service, please refer to: <a href="https://forecast.weather.gov/showsigwx.php?warnzone=FLZ173&amp;warncounty=FLC086&amp;firewxzone=FLZ173&amp;local_place1=Surfside%2">https://forecast.weather.gov/showsigwx.php?warnzone=FLZ173&amp;warncounty=FLC086&amp;firewxzone=FLZ173&amp;local_place1=Surfside%2</a>	PIR	2/11/2020	248
Post	Tonight: Regular Town Commission Meeting at 7:00 pm	Surfside residents, please be reminded the Regular Town Commission Meeting will take place tonight, Tuesday, February 11, 2020 at 7:00 pm.  To view the agenda packet for the meeting, please refer to: <a href="https://townofsurfsidefl.gov/docs/default-source/default-document-library/town-clerk-documents/commission-agendas/2020-commission-agenda/2020-02-11-regular-town-commission-meeting-agenda-packet.pdf?sfvrsn=ad063094_2">https://townofsurfsidefl.gov/docs/default-source/default-document-library/town-clerk-documents/commission-agendas/2020-commission-agenda/2020-02-11-regular-town-commission-meeting-agenda-packet.pdf?sfvrsn=ad063094_2</a>  As a reminder, you can also watch the meeting live via Channel 663 on Atlantic Broadband or by streaming it live via the Town website: <a href="https://townofsurfsidefl.gov/departments-services/town-clerk/public-records/channel-663">https://townofsurfsidefl.gov/departments-services/town-clerk/public-records/channel-663</a>	PIR	2/11/2020	176
Post	Mayoral Candidates Forum on 2/12 and Commission Candidates Forum on 2/13	Election Day in Surfside is right around the corner on Tuesday, March 17, 2020. Be election ready and learn about the candidates who are running for Mayor and the Town Commission by attending the following two candidate forums hosted by the League of Women Voters of Miami-Dade: *Wednesday, February 12, 2020 - Mayoral Candidates Forum at 6:30 pm in the Town Hall Commission Chambers. View the official event notice here: <a href="https://www.townofsurfsidefl.gov/news-and-events/events-detail/2020/02/12/events/mayoral-candidate-forum?utm_source=Single+Town+News+Article&amp;utm_medium=newsletter&amp;utm_campaign=Mayoral+Candidates+Forum+on+2%2F12+and+Commission+Candidates+Forum+on+2%2F13">https://www.townofsurfsidefl.gov/news-and-events/events-detail/2020/02/12/events/mayoral-candidate-forum?utm_source=Single+Town+News+Article&amp;utm_medium=newsletter&amp;utm_campaign=Mayoral+Candidates+Forum+on+2%2F12+and+Commission+Candidates+Forum+on+2%2F13</a> *Thursday, February 13, 2020 - Commission Candidates Forum at 6:30 pm in the Town Hall Commission Chambers. View the official event notice here: <a href="https://www.townofsurfsidefl.gov/news-and-events/events-detail/2020/02/13/events/commission-candidates-forum?utm_source=Single+Town+News+Article&amp;utm_medium=newsletter&amp;utm_campaign=Mayoral+Candidates+Forum+on+2%2F12+and+Commission+Candidates+Forum+on+2%2F13">https://www.townofsurfsidefl.gov/news-and-events/events-detail/2020/02/13/events/commission-candidates-forum?utm_source=Single+Town+News+Article&amp;utm_medium=newsletter&amp;utm_campaign=Mayoral+Candidates+Forum+on+2%2F12+and+Commission+Candidates+Forum+on+2%2F13</a>	PIR	2/10/2020	266

Content Type	Subject	Body	Author	Date	Impression Count
		<p>Terry Murphy, PhD, FIU Professor of Public Affairs will moderate each forum.SUBMIT QUESTIONS: To submit a question in person for either or both of the forums, residents must do so between 6:00 and 6:30 pm on the same day of the forum. Questions also can be submitted via email to <a href="mailto:snrova@townofsurlsidefl.gov">snrova@townofsurlsidefl.gov</a> by 2:00 pm on the day of the forum. The questions will be reviewed by the League of Women Voters.</p> <p>Each candidate will be given time for a brief introduction, as well as time to respond to questions. If a candidate wishes to rebut, the required time will come from the answers to the next question. Both forums will be televised live on Channel 663. Channel 663 can also be viewed via the Town website at: <a href="https://www.townofsurlsidefl.gov/departments-services/town-clerk/public-records/channel-663?utm_source=Single+Town+News+Article&amp;utm_medium=newsletter&amp;utm_campaign=Mayor+Candidates+Forum+on+2%2f12+and+Commission+Candidates+Forum+on+2%2f13">https://www.townofsurlsidefl.gov/departments-services/town-clerk/public-records/channel-663?utm_source=Single+Town+News+Article&amp;utm_medium=newsletter&amp;utm_campaign=Mayor+Candidates+Forum+on+2%2f12+and+Commission+Candidates+Forum+on+2%2f13</a></p>			
Post	Registration Begins Today for Spring Adventure Camp 2020	<p>Registration for Surfside residents begins today, Monday, February 10, 2020, for the 2020 Spring Adventure Camp! The Town of Surfside Parks and Recreation Department is hosting the Camp from Monday, March 23, 2020 to Friday, March 27, 2020. This is the perfect opportunity for kids to take part in hands-on activities during their spring recess from school. The camp is designed for children ages 6 to 12, runs daily from 8:00 am to 6:00 pm and takes place in the Surfside Community Center (9301 Collins Avenue).</p> <p>The camp will feature activities such as surfing, paddle boarding, obstacle races, cooking, sand castle creation, arts and crafts and more.</p> <p>Registration for non-Surfside residents begins on Monday, March 2, 2020. Registration for both residents and non-residents ends on Thursday, March 19, 2020.</p> <p>To register, please contact the Parks and Recreation Department at 305.866.3635 or visit the Community Center in person.</p>	PIR	2/10/2020	264
Post	Hazardous Beach Conditions: Rip Current Statement for Today, 2/10	<p>Surfside residents, please be advised that the National Weather Service has issued a Rip Current Statement alert for coastal Miami-Dade County, Broward County and Palm Beach County for Monday, February 10, 2020 through the evening.</p> <p>The Rip Current Statement warns of dangerous rip currents expected in the ocean. Rip currents have the potential to sweep even experienced swimmers away from the shore and into deep water. For your safety, please avoid entering the ocean or any water activities at this time.</p> <p>To view the Rip Current Statement from the National Weather Service, please refer to: <a href="https://forecast.weather.gov/showsigwx.php?warnzone=FLZ173&amp;warncounty=FLC086&amp;firewxzone=FLZ173&amp;local_place1=Surfside">https://forecast.weather.gov/showsigwx.php?warnzone=FLZ173&amp;warncounty=FLC086&amp;firewxzone=FLZ173&amp;local_place1=Surfside</a></p>	PIR	2/10/2020	285
Post	Fireworks at The Grand Beach Hotel, Saturday 2/8	<p>Please be advised that the Grand Beach Hotel Surfside will carry out a fireworks display tomorrow, Saturday, February 8, 2020, from 10:00 pm to 10:30 pm, from a barge in the ocean behind the hotel. The fireworks will last approximately 30 minutes.</p> <p>The Town of Surfside is not a sponsor of this event. This notice is being sent for informational purposes.</p> <p>Have a great weekend.</p>	PIR	2/7/2020	556
Reply		Great !!!!	Alex V.	2/8/2020	
Reply		Any news on this? We are waiting.	Paul B.	2/8/2020	
Reply		Might be too windy ...	Sholom F.	2/8/2020	

Content Type	Subject	Body	Author	Date	Impression Count
Post	Senior Brunch is Next Friday, 2/14	<p>Join the Surfside Parks and Recreation Department for the monthly Senior Brunch Bunch on Friday, February 14, 2020. February's event will include a variety of fan-favorite dishes and desserts, in addition to guest speaker, Dr. Mayra Rodriguez, who is an occupational therapist and expert on fall prevention with the Miami Jewish Health Systems. The topic will be 'Balance and Aging'.</p> <p>The Senior Brunch Bunch will run from 11:00 am to 1:00 pm at the Community Center.</p> <p>For pricing and further information, please refer to the official event flyer at: <a href="https://townofsurfsidefl.gov/docs/default-source/default-document-library/senior-brunch-bunch--february-14-2020.pdf?sfvrsn=5e043394_2">https://townofsurfsidefl.gov/docs/default-source/default-document-library/senior-brunch-bunch--february-14-2020.pdf?sfvrsn=5e043394_2</a></p> <p>If you have any questions, please contact the Surfside Parks and Recreation Department at 305.866.3635.</p>	PIR	2/7/2020	256
Post	Hazardous Beach Conditions Today (2/6) and Tomorrow (2/7)	<p>Surfside residents, please be advised that the National Oceanic and Atmospheric Administration (NOAA) has issued a Rip Current Statement alert for coastal Miami-Dade County, Broward County and Palm Beach County from today, Thursday, February 6, 2020 to tomorrow evening, Friday, February 7, 2020.</p> <p>The Rip Current Statement warns of dangerous rip currents expected in the ocean. Rip currents have the potential to sweep even experienced swimmers away from the shore and into deep water. For your safety, please avoid entering the ocean or any water activities at this time.</p> <p>To view the Rip Current Statement from NOAA, please refer to: <a href="https://alerts.weather.gov/cap/wwacapget.php?x=FL125F3A1BA3B8.RipCurrentStatement.125F3A38E400FL.MFLCFWMFL7d26ee74217b74d800f54636ce4225b">https://alerts.weather.gov/cap/wwacapget.php?x=FL125F3A1BA3B8.RipCurrentStatement.125F3A38E400FL.MFLCFWMFL7d26ee74217b74d800f54636ce4225b</a></p> <p>Additionally, the National Weather Service has reported a Wind Advisory for today, Thursday, February 6, 2020 from 1:00 pm to 10:00 pm for the entirety of the South Florida area. Winds of 20 to 25 mph with gusts up to 35 mph are expected. Gusty winds can move unsecured objects, tree limbs can be blown down and power outages may result. Please exercise caution.</p> <p>To view the Wind Advisory, please refer to: <a href="https://forecast.weather.gov/showsigwx.php?wamzzone=FLZ173&amp;wamcoun=FLC086&amp;firewzzone=FLZ173&amp;local_place1=Miami%20FL&amp;product1=Wind+Advisory&amp;lat=25.77&amp;lon=-80.2&amp;Xjw6CFNKBJ">https://forecast.weather.gov/showsigwx.php?wamzzone=FLZ173&amp;wamcoun=FLC086&amp;firewzzone=FLZ173&amp;local_place1=Miami%20FL&amp;product1=Wind+Advisory&amp;lat=25.77&amp;lon=-80.2&amp;Xjw6CFNKBJ</a></p> <p>If any power outages occur in your area, please contact Florida Power and Light (FPL) directly at 1.800.468.8243. For emergencies, dial 911.</p>	PIR	2/6/2020	303
Post	Reminder: Surfside Traffic Alert - Road Closure at 93rd Street (02/06 - 02/07/20)	<p>The Town of Surfside would like to remind residents that the 200 Block of 93rd Street, between Collins and Harding Avenue, will be closed to all vehicular traffic on the following dates and times:</p> <p>Thursday, February 6, 2020 - 9:00 pm - 4:00 am</p> <p>Friday, February 7, 2020 - 9:00 pm - 4:00 am</p> <p>The closure is for Florida Power and Light to complete underground repairs and began on Monday, February 3, 2020. Please plan your commute routes accordingly and drive safely. Surfside Police officers will be on site to assist with traffic control. If you have any questions, please contact the Surfside Police Department at 305.861.4862.</p> <p>To view the original Traffic Alert, please refer to: <a href="https://townofsurfsidefl.gov/docs/default-source/default-document-library/surfside-traffic-alert_-road-closure-at-200-block-of-93rd-street-(02_03--02_07_20).pdf?sfvrsn=7f243094_4&amp;utm_source=Police+Events+and+Notices&amp;utm_medium=newsletter&amp;utm_campaign=Surfside+Traffic+Alert%3a+Road+Closure+at+200+Block+of+93rd+Street+(02%2F03+-+02%2F07%2F20)">https://townofsurfsidefl.gov/docs/default-source/default-document-library/surfside-traffic-alert_-road-closure-at-200-block-of-93rd-street-(02_03--02_07_20).pdf?sfvrsn=7f243094_4&amp;utm_source=Police+Events+and+Notices&amp;utm_medium=newsletter&amp;utm_campaign=Surfside+Traffic+Alert%3a+Road+Closure+at+200+Block+of+93rd+Street+(02%2F03+-+02%2F07%2F20)</a></p>	PIR	2/6/2020	305
Post	Mayoral Candidates Forum on 2/12 and Commission Candidates Forum on 2/13	<p>Election Day in Surfside is right around the corner on Tuesday, March 17, 2020. Be election ready and learn about the candidates who are running for mayor and the commission by attending the following two candidate forums hosted by the League of Women Voters of Miami-Dade next week:</p> <p>*Wednesday, February 12, 2020 - Mayoral Candidates Forum at 6:30 pm in the Town Hall Commission Chambers. See the official meeting notice here: <a href="https://townofsurfsidefl.gov/news-and-events/events-detail/2020/02/12/events/mayoral-candidate-forum">https://townofsurfsidefl.gov/news-and-events/events-detail/2020/02/12/events/mayoral-candidate-forum</a></p> <p>*Thursday, February 13, 2020 - Commission Candidates Forum at 6:30 pm in the Town Hall Commission Chambers. See the official meeting notice here: <a href="https://townofsurfsidefl.gov/news-and-events/events-detail/2020/02/13/events/commission-candidates-forum">https://townofsurfsidefl.gov/news-and-events/events-detail/2020/02/13/events/commission-candidates-forum</a></p>	PIR	2/5/2020	301



Content Type	Subject	Body	Author	Date	Impression Count
		<p>Terry Murphy, PhD, FIU Professor of Public Affairs will moderate each forum. For a list of candidates running for office, visit <a href="https://www.townofsursidefl.gov/departments-services/town-clerk/election-information-and-results">https://www.townofsursidefl.gov/departments-services/town-clerk/election-information-and-results</a>. To submit a question in person for either or both of the forums, residents must do so between 6:00 and 6:30 pm on the same day of the forum. Questions also can be submitted via email to <a href="mailto:snovoa@townofsursidefl.gov">snovoa@townofsursidefl.gov</a> by 2:00 pm on the day of the forum. The questions will be reviewed by the League of Women Voters. Each candidate will be given time for a brief introduction, as well as time to respond to questions. If a candidate wishes to rebut, the required time will come from the answers to the next question.</p> <p>Both forums will begin at 6:30 pm and will also be televised, live, on Channel 663. Channel 663 can be viewed via the Town website at: <a href="https://www.townofsursidefl.gov/departments-services/town-clerk/public-records/channel-663">https://www.townofsursidefl.gov/departments-services/town-clerk/public-records/channel-663</a></p>			
Post	Save the Date: Regular Town Commission Meeting on Tuesday, 2/11	<p>Mark your calendar: the Regular Town Commission Meeting this month will take place on Tuesday, February 11, 2020 at 7:00 pm in the Town Hall Commission Chambers. Residents are welcome to attend.</p> <p>If you are unable to make it this time around, remember that you can tune in live on the day of the meeting via Channel 663 on Atlantic Broadband or on the Town website at: <a href="https://townofsursidefl.gov/departments-services/town-clerk/public-records/channel-663">https://townofsursidefl.gov/departments-services/town-clerk/public-records/channel-663</a></p> <p>To view the official meeting notice, please refer to: <a href="https://townofsursidefl.gov/news-and-events/events-detail/2020/02/12/commission-meetings-workshops/commission-meeting">https://townofsursidefl.gov/news-and-events/events-detail/2020/02/12/commission-meetings-workshops/commission-meeting</a></p>	PIR	2/4/2020	222
Post	Surfside Traffic Alert: Road Closure at 93rd Street (02/03 - 02/07/20)	<p>The Town of Surfside wants to advise residents that the 200 Block of 93rd Street, between Collins and Harding Avenue, will be closed to all vehicular traffic on the following dates and times:</p> <p>Monday, February 3, 2020 - 9:00 pm – 4:00 am  Tuesday, February 4, 2020 - 9:00 pm – 4:00 am  Wednesday, February 5, 2020 - 9:00 pm – 4:00 am  Thursday, February 6, 2020 - 9:00 pm – 4:00 am  Friday, February 7, 2020 - 9:00 pm – 4:00 am</p> <p>The closure is for Florida Power and Light to complete underground repairs.</p> <p>Please plan your commute routes accordingly and drive safely. Surfside Police officers will be on site to assist with traffic control. If you have any questions, please contact the Surfside Police Department at 305.861.4862.</p>	PIR	2/3/2020	278
Post	Celebrate Love at the Sweetheart Dance on Friday, 2/7	<p>Love is in the air this month! And the best way to celebrate is at the annual Sweetheart Dance at the Community Center on Friday, February 7, 2020. Hosted by the Surfside Parks and Recreation Department, this family-friendly dance is open to all ages and is free of charge. Bring your loved one to the celebration and enjoy music, light refreshments and great times.</p> <p>Participants must register by Thursday, February 6, 2020. To do so, please contact the Surfside Parks and Recreation Department at 305.866.3635 or visit the Community Center in person.</p> <p>To view the official event flyer, please refer to: <a href="https://townofsursidefl.gov/news-and-events/events-detail/2020/02/08/events/sweet-heart-dance">https://townofsursidefl.gov/news-and-events/events-detail/2020/02/08/events/sweet-heart-dance</a></p> <p>If you have any questions, please contact the Surfside Parks and Recreation Department at 305.866.3635.</p>	PIR	2/3/2020	355

Content Type	Subject	Body	Author	Date	Impression Count
Post	Hot Off The Press: The February 2020 Gazette is Now Available!	<p>Read about all that is happening this month throughout Town in the brand new February 2020 Gazette, now available online at: <a href="https://issuu.com/surfsidegazette/docs/gazette-feb2020">https://issuu.com/surfsidegazette/docs/gazette-feb2020</a></p> <p>The Gazette includes a monthly calendar of events, as well as articles highlighting Town initiatives and news. Physical copies are sent to residents' home addresses, and can also be picked up at Town Hall.</p> <p>As a reminder, it is also recommended to visit the Town of Surfside's website for a calendar with further information on upcoming events during the month of February: <a href="https://www.townofsurfsidefl.gov/news-and-events/events-list?utm_source=Single+Town+News+Article&amp;utm_medium=newsletter&amp;utm_campaign=February+Gazette+Now+Available">https://www.townofsurfsidefl.gov/news-and-events/events-list?utm_source=Single+Town+News+Article&amp;utm_medium=newsletter&amp;utm_campaign=February+Gazette+Now+Available</a></p> <p>Enjoy the new month!</p> <p><b>**UPDATE:</b> As of 8:50 am on Thursday, January 2, 2020, the Bay Harbor Islands Bridge is once again open. Additionally, the lanes on Harding Avenue's 9200 block have been reopened as well. Please drive safe.</p>	PIR	2/1/2020	260

DEVELOPMENT APPLICATION PROCESS (2009 - PRESENT)													
Application Date	Location	Project Description	Zoning Process			Density/Intensity		Variances		Building Permit			Construction Status
			DRG	P&Z	TC	Allowed	Approved	Requested	Received	Application No.	Issuance	Status	
12/29/2009	9100 Collins Ave	Surfside Hotel - Proposed surfside hotel consisting of 183 hotel units, 4 stories and adjacent 3 stories garage	1/13/2010, 2/13/2010	2/25/2010	5/10/2011	242 units	175 units	None	None	13-377	1/13/2014	Issued	Completed
3/6/2010	9580 Abbott Ave	Young Island - Construction of Jewish orthodox temple containing 371 seats and a maximum building height of 40 feet	1/20/2010, 2/2/2012	3/29/2012	4/10/2012	Regulated settlement to determine buildable area and setbacks	Approved through Settlement Agreement not variance. Settlement determined setbacks.			13-118	5/5/2014	Issued	Completed
5/4/2011	9449 & 9418 Collins Ave	Grand Beach 341 room hotel	5/14/2011, 6/15/2011	7/24/2011	9/13/2011	341 units	341 units	None	None	12-144	5/5/2012	Issued	Completed
7/17/2012	9379, 9365 & 9349 Collins Ave	Chateau Ocean Residences - Demolition of existing 91-room hotel construction of 90-unit residential condominium building and accessory amenities	8/12/2012, 9/11/2012	12/4/2012	1/24/2013	325 units	85 units (however approximately 58 were total)	None	None	14-132	9/14/2014	Issued	Completed
Original submitted: 7/13/2012 Site plan amendment: 4/16/16	9011 Collins Ave	Surf Club - restoration of the famous surf club historic structure and for the construction of new improvements	7/13/2012, 8/23/2012, site plan amendment: 3/4/2016, 8/16/16, 3/9/2017, 5/11/2017	Original site plan: 9/23/2012, site plan amendment: 8/31/2017	Original site plan: 10/15/2012, site plan amendment: 10/10/2017	762 units	257 units	None	None	13-727	6/27/2014	Issued	Under Construction
7/20/2012	9450 Collins Ave	The Surf - New multiuse glass atrium and joining Learning center (3 stories)	2/11/2013, 3/7/2013, 7/9/2013	2/27/2014	10/28/2014	3 story expansion of 6,554.9 square feet		None	None	14-509	11/12/2015	Issued	Under Construction
3/15/2015	201, 203, 205, 207, 209 & 215 8255 St 8309 Harding Ave	Surfside Condo's - redevelopment of 17 parcels into single unified condo development	4/2/2015, 6/3/2015	8/27/2015	12/8/2015	65 units	28 units	None	None	16-569		Plans approved, waiting on GC	Pending selection of GC
8/12/2015	9133 Collins Ave & 9149 Collins Ave	Surf Club II - Redevelopment of property with a multi-family residential project and restoration of existing historic structure	9/4/2015, 3/9/2017, 9/17/2017	11/7/2017	2/13/2018	199 units	48 condominium units, 31 hotel rooms	None	None				Has not applied for permit yet
Original submitted: 7/11/2016 Revised submitted: 5/31/18	9380, 9372, 9364, 9348, 9340, 9322, 9316 & 9300 Collins Ave	9300 Collins Ave - demolition of all existing improvements, construction of 3-story building	Original submitted: 3/10/2016, 4/7/2016 Revised submitted: 7/18/2016, 8/18/2016, 11/1/18	Original approval: 7/18/2016, current site plan has not been approved yet. Scheduled for February 26, 2019		250 units	Request is for 205 units	None	None	18-610			Has not applied for permit yet
5/4/2016	8955 Collins Ave	Residential Condominiums	4/29/2016, 7/27/2016	10/27/2016	11/10/2016	110 units	16 units	None	None	16-602	12/26/2017	Issued	Under Construction
Oct-16	9116 Harding Ave	203 Surfside - 4 Townhouses	11/7/2016, 2/7/2017, 5/18/2017	6/27/2018	4/14/2018	8 units	4 units	None	None				Has not applied for permit yet
5/19/2017	8995 Collins Ave	Surf House - site plan approval for expansion to existing multi-family building	6/19/2017, 8/24/2017, 9/28/2017	2/23/2018, 4/24/2018, 5/31/2018, approved on 10/27/19	Scheduled for 12/10/19	99 units	Current request has not been scheduled for commission yet. Request is for 34 units	Has not been scheduled for TC until recommendation from PZ					Has not applied for permit yet
Original submitted: 10/26/2017	Abbott Lot	Unsubstantiated Proposal (P3)						3 requested: 1. Section 90-42 - Off-street loading requirements (Loading Space 500sq ft) 2. Section 90-21.2 - Required buffer landscaping adjacent to streets and abutting properties (Landscape Buffer) 3. Section 90-39(1)(b) - Open Space (Open Space 1100sq ft)					
Original submitted: 1/26/2015 Revised submitted: 8/31/2016, 12/13/2016, 01/09/2018, 10/29/2018	8851 Harding Avenue	18 multi-family units	01/22/2015, 08/18/2016, 01/21/2017, 11/29/2018	01/31/19 PZ recommended approval	Denied by the Commission	33 units	Request is for 18 units	1 requested: Section 90-42 - Off-street loading requirements (Loading Space 500sq ft)	Approved				Denied
7/3/2019	9540 Abbott Ave	Young Israel Variance Request to eliminate landscaping to provide for a handicapped accessible ramp	N/A	8/29/2019	10/29/19			1 requested: eliminate landscaping along the south side of the	Approved				
1/7/2020	9340 Collins Avenue	Eden request to demolish and rebuild historic structure.	N/A	Deferred 1/30/20	Applicant withdrew the site plan								Withdrawn by the applicant
1/7/2020	8976 Collins Avenue	Arte request to have P3 wall encroach into landscape	N/A	1/30/2020	2/11/2020			Landscape buffer					



US Army Corps  
of Engineers®  
Jacksonville District

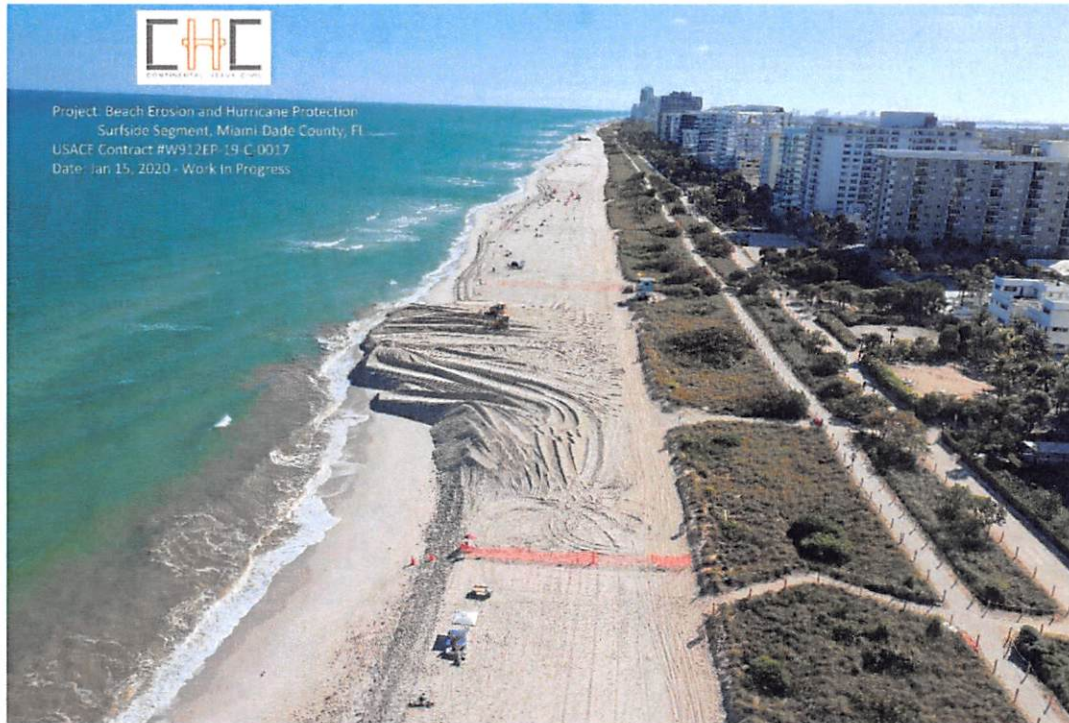
Weekly Project Coordination Meeting Minutes				
Day: Wednesday's			Time: 10:30 AM	
Meeting #:	27	Call -In#	(224) 501-3412	
Meeting Held:	Wednesday, 01/29/2020	Access Code:	582-596-925	
Project:	Beach Erosion Control and Hurricane Protection Project, Surfside Segment, Miami-Dade County, FL	Contract #: FDEP Permit #	W912EP-19-C-0017 0233882-010-JM	
TEAM MEMBERS: Distribution (D) and Attendance (A) List indicated by "X"				
D	A	Name / Title	Company/ Organization	Email Address
X		Ricardo Villet / COO	CHC	<a href="mailto:rvillet@chcivil.com">rvillet@chcivil.com</a>
X	X	Francisco Juelle/PM	CHC	<a href="mailto:fjuelle@chccaribbean.com">fjuelle@chccaribbean.com</a>
X		Yunesky Hernandez / Super	CHC	<a href="mailto:yhernandez@chcivil.com">yhernandez@chcivil.com</a>
X	X	Hector Sevilla / QCM	CHC	<a href="mailto:hsevilla@chcivil.com">hsevilla@chcivil.com</a>
X	X	Gregg Close / SSHO	CHC	<a href="mailto:Gclose@chcivil.com">Gclose@chcivil.com</a>
X		Matt Gregory	CHC	<a href="mailto:ggregory@chcivil.com">ggregory@chcivil.com</a>
X		Geoff Reichold	The NDN Companies	<a href="mailto:Greichold@thendncompanies.com">Greichold@thendncompanies.com</a>
X		Meghan Harrison	The NDN Companies	<a href="mailto:mharrison@thendncompanies.com">mharrison@thendncompanies.com</a>
X		William Gerrard	The NDN Companies	<a href="mailto:wgerrard@thendncompanies.com">wgerrard@thendncompanies.com</a>
X	X	Kevin Kerkhof	The NDN Companies	<a href="mailto:kkerkhof@thendncompanies.com">kkerkhof@thendncompanies.com</a>
X	X	Nestor Rivera / ACO	USACE	<a href="mailto:Nestor.A.Rivera@usace.army.mil">Nestor.A.Rivera@usace.army.mil</a>
X	X	Christopher Rego / COR	USACE	<a href="mailto:Christopher.M.Rego@usace.army.mil">Christopher.M.Rego@usace.army.mil</a>
X	X	Leo Bastante / COR	USACE	<a href="mailto:Leopoldo.A.Bastante@usace.army.mil">Leopoldo.A.Bastante@usace.army.mil</a>
X	X	Alexis Vieira / Proj. Eng.	USACE	<a href="mailto:Alexis.M.Vieira@usace.army.mil">Alexis.M.Vieira@usace.army.mil</a>
X		Jessica Bromfield	USACE	
X		Tony Jettinghoff/ACO	USACE	<a href="mailto:John.A.Jettinghoff@usace.army.mil">John.A.Jettinghoff@usace.army.mil</a>
X		Brian Choate	USACE	<a href="mailto:Brian.C.Choate@usace.army.mil">Brian.C.Choate@usace.army.mil</a>
X		Michael Neves	USACE	<a href="mailto:Michael.P.Neves@usace.army.mil">Michael.P.Neves@usace.army.mil</a>
X	X	Erica Skolte	USACE	<a href="mailto:Erica.A.Skolte@usace.army.mil">Erica.A.Skolte@usace.army.mil</a>
X		Timothy Humphrey	USACE	<a href="mailto:Timothy.G.Humphrey@usace.army.mil">Timothy.G.Humphrey@usace.army.mil</a>
X	X	Piper Austin	USACE	<a href="mailto:Piper.E.Austin@usace.army.mil">Piper.E.Austin@usace.army.mil</a>
X		Andrew Dutil	USACE	<a href="mailto:Andrew.S.Dutil@usace.army.mil">Andrew.S.Dutil@usace.army.mil</a>
X		Troy Mayhew	USACE /CESAJ-EN-GG	<a href="mailto:Troy.a.mayhew@usace.army.mil">Troy.a.mayhew@usace.army.mil</a>



**US Army Corps  
of Engineers**  
Jacksonville District

X	X	Guillermo Olmedillo	Town of Surfside	<a href="mailto:golmedillo@townofsurfsidefl.gov">golmedillo@townofsurfsidefl.gov</a>
X		Duncan Tavares	Town of Surfside	<a href="mailto:dtavares@townofsurfsidefl.gov">dtavares@townofsurfsidefl.gov</a>
X		Randy Stokes	Town of Surfside- PWD	<a href="mailto:rstokes@townofsurfsidefl.gov">rstokes@townofsurfsidefl.gov</a>
X		Irina Mocanu	Town of Surfside	<a href="mailto:imocanu@townofsurfsidefl.gov">imocanu@townofsurfsidefl.gov</a>
X		Kate Stein	Town of Surfside	<a href="mailto:kstein@townofsurfsidefl.gov">kstein@townofsurfsidefl.gov</a>
X	X	Elizabeth Hopkins	Town of Surfside	<a href="mailto:EHopkins@townofsurfsidefl.gov">EHopkins@townofsurfsidefl.gov</a>
X		Tim Milian	TOS P&RD	<a href="mailto:tmilian@townofsurfsidefl.gov">tmilian@townofsurfsidefl.gov</a>
X	X	Lt. John Healy	TOS Police Dept.	<a href="mailto:JHealy@townofsurfsidefl.gov">JHealy@townofsurfsidefl.gov</a>
X		Chief Julio Yero	TOS Police Dept.	<a href="mailto:jyero@townofsurfsidefl.gov">jyero@townofsurfsidefl.gov</a>
X		Capt. John Bambis	TOS Police Dept.	<a href="mailto:jbambis@townofsurfsidefl.gov">jbambis@townofsurfsidefl.gov</a>
X		Julio Nores	DERM-RER	<a href="mailto:Julio.Nores@miamidade.gov">Julio.Nores@miamidade.gov</a>
X		Libbie McDearmid	Florida DEP	<a href="mailto:Libbie.McDearmid@FloridaDEP.gov">Libbie.McDearmid@FloridaDEP.gov</a>
X		Alexandra Wagner	Florida DEP	<a href="mailto:Alexandra.Wagner@FloridaDEP.gov">Alexandra.Wagner@FloridaDEP.gov</a>
X		Teal Kawana	MDPR	<a href="mailto:teal.kawana@miamidade.gov">teal.kawana@miamidade.gov</a>
X		Colette Biondi	MDPR	<a href="mailto:Colette.Biondi@miamidade.gov">Colette.Biondi@miamidade.gov</a>
X		Carlos Fernandez- Quevedo	MDPR	<a href="mailto:Carlos.Fernandez-Quevedo@miamidade.gov">Carlos.Fernandez- Quevedo@miamidade.gov</a>
X		Paul Voight	MDCP-RER	<a href="mailto:Paul.Voight@miamidade.gov">Paul.Voight@miamidade.gov</a>
X		Sarah Thanner	MDCP-RER	<a href="mailto:Sara.Thanner@miamidade.gov">Sara.Thanner@miamidade.gov</a>
X		Marina Blanco-Pape	MDCP-RER	<a href="mailto:Marina.Blanco-Pape@miamidade.gov">Marina.Blanco-Pape@miamidade.gov</a>
X		Alberto Pisani	MDCP-RER	<a href="mailto:Alberto.Pisani@miamidade.gov">Alberto.Pisani@miamidade.gov</a>
X		Kelli Stamm	Precision Measurements	<a href="mailto:kstamm@precisionmeasurements.com">kstamm@precisionmeasurements.com</a>
X		JCP Compliance	DEP	<a href="mailto:JCPCompliance@dep.state.fl.us">JCPCompliance@dep.state.fl.us</a>





## WEEKLY PROGRESS MEETING

### 1.0 Review minutes from previous progress meeting:

#### 1.1 No Changes.

### 2.0 Review RMS Contractor Action Item Report:

#### 2.1 Attached contractors' updates for action items list; ongoing contractor updates on daily basis. CHC and USACE will follow up after the meeting for general updates.

### 3.0 Review work progress since previous meeting:

#### 3.1 Beach Fill Completed Areas (Pending Acceptance After Tilling):

- *Segment-1:* Completed Oct. 8<sup>th</sup>, 2019
- *Segment-2:* Completed Nov. 8<sup>th</sup>, 2019
- *Segment-3:* Completed Nov. 21<sup>st</sup>, 2019
- *Segment-4:* Completed Dec 2<sup>nd</sup>, 2019
- *Segment-5:* Completed Dec 30<sup>th</sup>, 2019
- *Segment-6:* Completed Jan. 28<sup>th</sup>, 2020
- *Segment 7<sup>th</sup>:* Started Jan 27<sup>th</sup>, 2020

#### 3.2 Beach Fill:

- 25,406.92 Tons of beach fill placed last week
- 1,131 Truckloads last week
- 409,300 Tons of fill material placed up to date.



#### 4.0 Review this week's definable feature of work:

##### 4.1 Beach Fill:

- CHC advanced linear 400 ft with completion of surveys expecting to complete 600 ft for this week in total.
- Segment-7 Station 32+500 to 31+500 (1,000 ft.):
  - Currently at station 32+500 to 32+400, between Azuri & Grand Beach Hotel, heading north.
  - CHC will haul trucks all week, expecting to haul 250 trucks/day.
  - CHC will survey all week until Thursday, weather permits.
  - CHC will reschedule survey by next week.
  - Guillermo O.-TOS asked what location is CHC going to be by Thursday? Hector S.-CHC, CHC will be around station 32+200 (in front of the Waves Hotel, past Grand Hotel), will only place material on the landward side. No material will be mounted, the area will be left flat for the weekend.

##### 4.2 Pending Items:

- Segment-1-6:
  - Final walkthrough to be held after completion of tilling; TBD.
- Tilling:
  - CHC is awaiting for additional weights to add to the equipment. Expecting the weights early next week. CHC is getting close to reaching specified depth by inches.

##### 4.3 Vibration Monitoring:

- Continuing monitoring 24/7.
- No reported issues.

##### 4.4 Environmental/Turbidity Monitoring:

- Kevin K.-NDN Provide Update: Monitoring conducted past week has been in compliance. Nothing notable around site, free from invasive species.
- NDN working on restoration plan on all the vegetation that will be replaced. Submittal will be forthcoming.

##### 4.5 Project Site Coordination:

- Eruv Weekly inspections within CHC work site by outside source.
  - No reported issues.

##### 4.6 Scheduled Preparatory Meeting:

- Mobilization to 96<sup>th</sup> st. will not occur. CHC will not disturb the area on 96<sup>th</sup> street. CHC will continue and finish the hauling through 88<sup>th</sup> st.
  - Guillermo O.-TOS asked Erica Skolte if shew will provide the information on the website? Erica S.-USACE noted that if its ok with Chris R.-USACE to proceed and add the information on the website. Chris R.-USACE



**US Army Corps  
of Engineers**®  
Jacksonville District

noted that the information can be updated as well as CHC to revise the Progress Map and update accordingly.

**4.7 3-Phase Inspection Schedule:**

- Survey-TBD
- Tilling-TBD

**5.0 Review construction project schedule:**

**5.1 See attached 3-week look ahead.**

- Will haul material until Thursday.
- No material hauling on Friday, regular workday, only maintenance.
- No Work on Saturday.
- Lt. Healy-TOS PD asked up to what time CHC will be working on Thursday? Bal Harbor will be having an event around 4:00PM and traffic will be congested around Harding and Collins Ave. Hector S.-CHC noted that CHC will work up to the contract allowed, be off site by 7:00PM or at sunset. CHC will be completed with truck hauling by 4:00PM-4:30PM which trucks will be at minimal.

**6.0 Submittal and RFI's:**

**6.1 Submittals Under Review**

- See attached submittals under review log, no critical submittals are overdue at this time, just general updates.
- Permanent Turtle Awareness Signs submitted for review.

**6.2 Request for Information (RFI's - see attached log):**

- No RFI's are pending.

**7.0 Review off-site activities:**

- CHC continues the effort to sweep the road daily and has a contractor to sweep/vac the street from 88<sup>th</sup> street to 92<sup>nd</sup> street Collins Ave. as well as Haulover park.
- Haulover Parking Lot:
  - Maintenance on Saturday Feb 8<sup>th</sup>.
  - Nestor R.-USACE asked for knowledge how long will it take to repair the Haulover Parking Lot? Francisco J.-CHC noted 2-weeks.

**8.0 Review Site Safety & Deficiencies:**

**8.1 Site Safety & Health Officer review weekly safety briefings and deficiencies.**

- Gregg Close-CHC SSHO Provide Update:
  - Toolbox Topic: "Haul Road Safety" Direct Contact with Public as they access the beach.
  - 79 days from last injury of Oct. 5<sup>th</sup>, 2019.
  - Focusing on the haul road and pedestrian crossings.
  - Chris R.-USACE asked about the status of eye wash station? CHC replaced the eye wash solution and relocated the eye wash station.





**US Army Corps  
of Engineers** ®  
Jacksonville District

- Monthly Supervisors Safety Meeting to be held Friday Jan 31<sup>st</sup> at 9:00 AM.
- Lt. Healy-TOS advised that the police department cited three truckers that were parked on the road, stating that the contractor said it was ok to park on the road and PD cited all three trucks. CHC will advise warning to all truckers and brokers that citations will be given out if trucks are illegally parking on the road.

**9.0 Review / Update Joint Risk Management Register:**

- No changes since approved submittal.

**10.0 Modifications, Changes, Substitutions to the Contract:**

- Serial Letter H-006 Surfside - Hurricane Dorian Damages. Under government review. Chris R.-USACE noted that he will follow up, still under review.

**11.0 Other Business:**

- Any upcoming events that needs to be coordinated with truck hauling?
  - None noted.
- Meetings & Coordination:
  - Monthly Supervisors Safety Meeting to be held Friday Jan 31<sup>st</sup> at 9:00 AM with USACE and CHC.
- *Next Non-Workdays:*
  - Friday Jan 31<sup>st</sup> and Saturday Feb 01<sup>st</sup>, 2020 (Traffic and safety of public beach due to Superbowl Weekend).

Next Meeting Date: Wednesday, Feb 5<sup>th</sup> @ 10:30 A.M.

Location: Conference call  
Call In: (224) 501-3412  
Access Code: 582-596-925

***End of Meeting.***

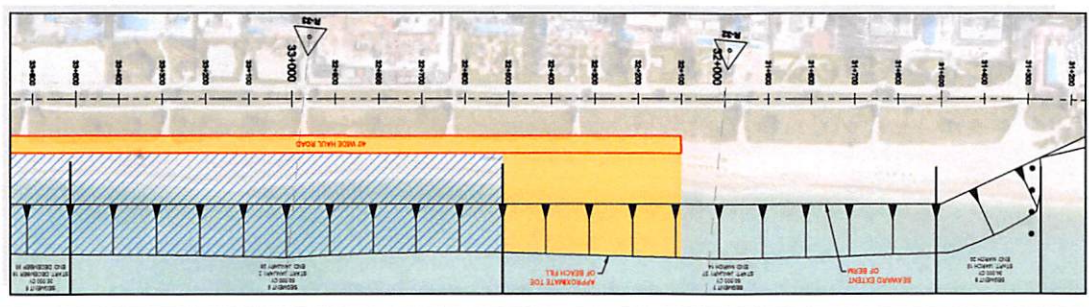
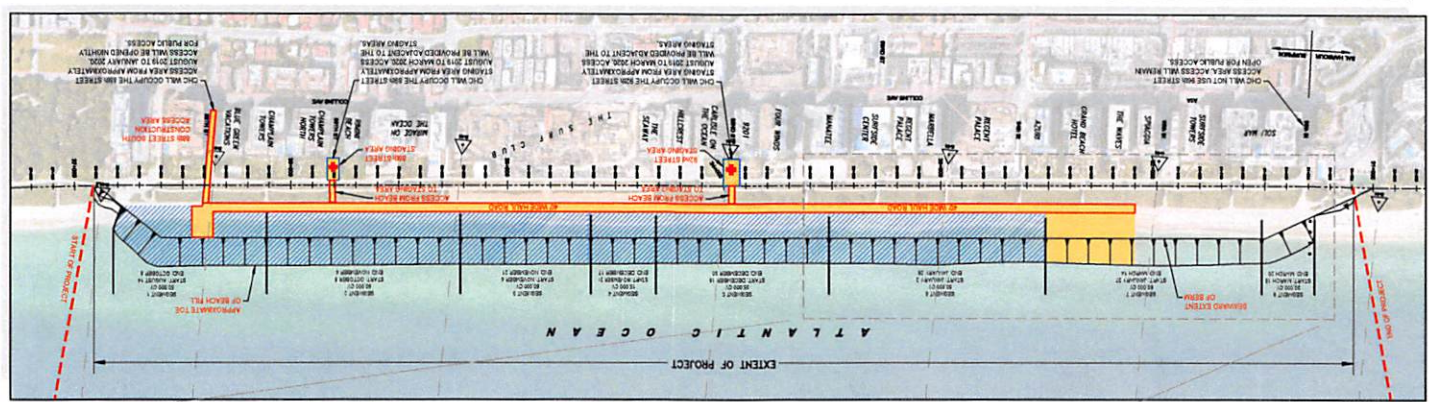
**MEETING ADJOURNED – THANK YOU**

Please feel free to contact any of the following CHC Field personnel for any questions, comments or concerns.

- Francisco Juelle – Project Manager; Mobile: 787-238-3243  
Email: [fjuelle@chccaribbean.com](mailto:fjuelle@chccaribbean.com)
- Hector Sevilla- Quality Control Manager; Mobile: 954-756-5865  
Email: [hsevilla@chcivil.com](mailto:hsevilla@chcivil.com)
- Yunesky Hernandez- Project Superintendent; Mobile: 786-218-2560  
Email: [yhernandez@chcivil.com](mailto:yhernandez@chcivil.com)


+	FIRST AID / EYE WASH
▨	PENDING FILLING
■	AREA NOT READY FOR CONSTRUCTION
■	BEACH UNDER CONSTRUCTION
■	AREA ACCEPTED BY CONTRACTING OFFICE/ MAYOR FOR PUBLIC USE
■	STAGING AREA
■	DESIGNATED CONSTRUCTION ACCESS
---	START/END OF PROJECT

LEGEND



Last Updated: January 29, 2020  
 Beach Erosion Control and Hurricane Protection Project  
 Miami-Dade County, Florida, Beach Renourishment 2020

OVERVIEW  
 PROGRESS MAP



CONTINENTAL HEAVY CIVIL

Project: USACE Surfside Project

Location: Miami-Dade County, FL

THREE WEEK LOOK AHEAD SCHEDULE

Current + 2 Weeks

						START:	27-Jan-20								END:	15-Feb-20					
		27-Jan	28-Jan	29-Jan	30-Jan	31-Jan	1-Feb	3-Feb	4-Feb	5-Feb	6-Feb	7-Feb	8-Feb	10-Feb	11-Feb	12-Feb	13-Feb	14-Feb	15-Feb		
ACTIVITY ID	ACTIVITY DESCRIPTION	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	COMMENTS	
Meetings																					
	Preparatory Meetings for DFOV:																				
	None Scheduled																				
	Weekly Project Status Meeting			X						X						X				Via Conf Call @ 10:30 AM	
A1330	Vibration Control Monitoring	X	X	X	X			X	X	X	X	X		X	X	X	X	X		Ongoing	
A1340	Environmental/Turbidity Monitoring	X	X	X	X			X	X	X	X	X		X	X	X	X	X		Ongoing	
A1400	Beach Fill Segment 1: STA 36+800 to 36+100																			Completed 10/08/19	
A1405	Post Construction Survey Segment 1 Sta 36+800 to 36+600																			TDB Pending Tilling	
A1406	Beach Tilling Segment 1																			Tilling- USACE Visual Inspection Required	
A1410	Beach Fill Segment 2: Station 35+200 to 36+100																			Completed 11/08/19	
A1417	Beach Tilling Segment 2																				
A1420	Beach Fill Segment 3: Station 35+200 to 34+550																			Completed 11/21/19	
A1427	Beach Tilling Segment 3																				
A1430	Beach Fill Segment 4: Station 34+600 to 34+300																			Completed 12/02/19	
A1437	Beach Tilling Segment 4																				
A1450	Beach Fill Segment 5: Station Station 34+300 to 33+500																			Completed 12/30/19	
A1457	Beach Tilling Segment 5																				
A1460	Beach Fill Segment 6: Station Station 33+500 to 32+500	X	X																	Completed 01/28/2020	
A1467	Beach Tilling Segment 6																				
A1480	Beach Fill Segment 7: Station Station 32+500 to 31+500																			Started on Jan 27th 2020	
	Station 32+500 to 32+400			X																	
	Station 32+400 to 32+300				X																
	Station 32+300 to 32+200					X															
	Station 32+200 to 32+100						X														
	Station 32+100 to 32+000							X													
	Station 32+000 to 31+900								X												
	Station 31+900 to 31+800									X											
	Station 31+800 to 31+700										X										
	Station 31+700 to 31+600											X									
	Station 31+600 to 31+500												X								
A1487	Beach Tilling Segment 7														X						
A1490	Beach Fill Segment 8: Station Station 31+500 to 31+000																X	X			
A1497	Beach Tilling Segment 8																				
	Maintenance to Haulover Parking Lot Truck Staging Area												X								
		BEACH FILL PLACEMENT (NO SURVEY)						PUSH/SURVEY MATERIAL FOR QTY & ACCEPTANCE													

Non Haul Day (Superbowl Weekend)

Non Work Day (Superbowl Weekend)







US Army Corps  
of Engineers

## Contractor Action Items

W912EP19C0017 113082 Miami-Dade Surfside Contract A  
K3001519

29 Jan 2020

Miami Resident Office

### Subcontractors Missing Critical Data

Enter missing data in "Subcontractors"					
Responsibility Code	Contractor Name	Trade	POC Name	Amount Subcontracted	Status
CHC	CHC	Prime Contractor	Ricardo Villet		Missing Data

### Contractors Requiring Insurance / SF 1413

Enter expiration dates for insurance and signature date for SF1413 in "Contractor Insurance"							
Contractor	First Day on Site	Last Day on Site	General Insurance	Auto Insurance	Workman's Comp	SF1413 Acknowledged	Status
Allied Trucking	08/19/2019		12/23/2019	02/03/2020	12/23/2019	09/10/2019	Submit documents
LSS	08/19/2019		01/02/2020	01/02/2020	01/02/2020	09/10/2019	Submit documents
NDN	08/19/2019						Submit documents

### Contractors Requiring Payrolls

Enter payrolls for each week shown in "Contractor Payrolls"				
Contractor	First Day on Site	Last Day on Site	Payrolls not submitted or submitted with problems	Status
CHC	08/19/2019		01/26/2020, 02/02/2020	Submit Documents

### Daily QC Reports not Completed

Enter Daily QC Report and mark completed "Daily QC Reports"	
QC Reports not completed for the following dates	Status
01/27/2020, 01/28/2020	Not Completed

### Outstanding Deficiency Items

Enter date corrected in "Deficiency Items"				
Item No.	Date Issued	Description	Location	Status
QC-00001	08/21/2019	CHC hereby acknowledges the deficiency of the vegetation protection plan at the 88th Street access. During the offloading procedures of the sand and placement on to the beach sand has accumulated in the Dune vegetation on the Northeast section of the access point. CHC is in the process of removing the accumulated sand from the vegetation. Following completion of the removal of the sand, if there are any impacts to the vegetation, CHC will mitigate the area is damaged. The impacted area is approximately 150 to 200 square feet. The coordinates of the impacted area are N 25.8733, W 80.12001.	88th Access	Not Corrected
QA-00026	09/06/2019	During unloading of beach fill at the 88th street access, the Contractor had spill over of fill from the bucket as it transition from the dump truck release point to the beach. This spill over went on to the dune vegetation, at the north east corner covering some vegetation. The contract picked up some but a good portion remains covered. Deficiency QC-0001 was issued for this issue but per Contract Specification Section 01 57 20, paragraph 3.1.6, if dune vegetation is impacted a plan needs to be submitted with 7 days and implemented within 30 days of the impact. This requirement has not been met.	88th Access	Not Corrected
QC-00003	12/02/2019	Tilling: Contractor has failed to till upon completion of each segment of beach construction according to specification section 35 30 00 paragraph 3.4.3 Tilling. "Tilling shall be completed by use of a suitable equipment by pulling a rake with tines modified to a length of 36 inches or more and spaced approximately 12 to 18 inches apart. Tilling shall be to a minimum depth of 36 inches through the newly placed beach seaward to the visible high water mark. Following tilling, the beach shall again be dressed by dragging a pipe lengthwise over the beach."	Segment 1-4	Not Corrected

### QC Requirements Missing Critical Data

Enter missing data in "QC Requirements"						
QC Requirement No.	QC Requirement Description	Section	To be performed by	Activity No.	Location	Status
CT-00025	Quarry Sample: 1. a. At 134,434 Tons b. Location Station 35+700 to 35+850 c. 11:43AM	35 30 00		A1410	Surfside	Missing Info
CT-00031	Quarry Sample: 1. a. At 152,354 Tons b. Location Station 35+500 c. 1:29PM d. 10-28-19		Hector Sevilla	A1410	35+500	Missing Info
CT-00084	Quarry Sample: 1. a. At 286,845 Tons b. Location Station 34+050 c. 06:52 AM d. 12-09-19	35 30 00	Hector Sevilla		34+050	Missing Info

Range:

Page 1 of 3

Sorted by:





US Army Corps  
of Engineers

## Contractor Action Items

W912EP19C0017 113082 Miami-Dade Surfside Contract A  
K3001519

29 Jan 2020

Miami Resident Office

### Activities Scheduled to be Started in Next 7 Days

Enter date activity started in "Activities Started/Finished"					
Activity No.	Activity Description	Contractor	Scheduled Start	Days Late	Status
A1300	Attend Partnering Regroup Meet	CHC	01/08/2020	21 days	Not Started
A1405	Post Construction Survey Segme	CHC	01/08/2020	21 days	Not Started
A1406	Beach Tilling Segment One	CHC	01/09/2020	20 days	Not Started
A1412	Post Construction Survey Segme	CHC	01/09/2020	20 days	Not Started
A1417	Beach Tilling Segment Two	CHC	01/10/2020	19 days	Not Started
A1422	Post Construction Survey Segme	CHC	01/10/2020	19 days	Not Started
A1427	Beach Tilling Segment Three	CHC	01/13/2020	16 days	Not Started
A1432	Post Construction Survey Segme	CHC	01/13/2020	16 days	Not Started
A1437	Beach Tilling Segment Four	CHC	01/14/2020	15 days	Not Started
A1452	Post Construction Survey Segme	CHC	01/14/2020	15 days	Not Started
A1457	Beach Tilling Segment Five	CHC	01/15/2020	14 days	Not Started
A1462	Post Construction Survey Segme	CHC	01/20/2020	9 days	Not Started
A1467	Beach Tilling Segment Six	CHC	01/21/2020	8 days	Not Started

### Activities Scheduled to be Finished in Next 7 Days

Enter date activity started in "Activities Started/Finished"					
Activity No.	Activity Description	Contractor	Actual Start	Scheduled Finished	Status
A1300	Attend Partnering Regroup Meet	CHC	01/08/2020	01/08/2020	Not Started
A1405	Post Construction Survey Segme	CHC	01/08/2020	01/08/2020	Not Started
A1406	Beach Tilling Segment One	CHC	01/09/2020	01/09/2020	Not Started
A1412	Post Construction Survey Segme	CHC	01/09/2020	01/09/2020	Not Started
A1417	Beach Tilling Segment Two	CHC	01/10/2020	01/10/2020	Not Started
A1422	Post Construction Survey Segme	CHC	01/10/2020	01/10/2020	Not Started
A1427	Beach Tilling Segment Three	CHC	01/13/2020	01/13/2020	Not Started
A1432	Post Construction Survey Segme	CHC	01/13/2020	01/13/2020	Not Started
A1437	Beach Tilling Segment Four	CHC	01/14/2020	01/14/2020	Not Started
A1452	Post Construction Survey Segme	CHC	01/14/2020	01/14/2020	Not Started
A1457	Beach Tilling Segment Five	CHC	01/15/2020	01/15/2020	Not Started
A1462	Post Construction Survey Segme	CHC	01/20/2020	01/20/2020	Not Started
A1467	Beach Tilling Segment Six	CHC	01/21/2020	01/21/2020	Not Started

### Features of Work with no Activities Assigned

Assign features to activities in "Pay Activities"		
Feature of Work	Number of Activities	Status
Clearing & Grubbing	0	No Activities

### Hazard Analysis Without Features

Enter Hazard Analysis and complete (or assign Feature and complete) in "Hazard Analysis"	
Hazard Analysis Title	Status
Tilling	Accepted
Demobilization	Not Complete

### Features of Work Requiring a Preparatory Inspection

Enter date Preparatory Inspection meeting is held in "Prep/Initial Inspections"					
Feature of Work	First Activity	Activity Start	Preparatory Scheduled	Time	Status
Coastal Vegetation Planting					Prep Not Scheduled
Demobilization					Prep Not Scheduled
Tilling			10/10/2019	9:30AM	Prep Not Held

### Features of Work Requiring an Initial Inspection

Enter Scheduled Date and Time for Initial Inspection meeting is held in "Prep/Initial Inspections"					
Feature of Work	First Activity	Preparatory Held	Initial Scheduled	Time	Status
Clearing & Grubbing		08/12/2019			Initial Not Scheduled

Range:

Page 2 of 3

Sorted by:



US Army Corps  
of Engineers

## Contractor Action Items

W912EP19C0017 113082 Miami-Dade Surfside Contract A  
K3001519

29 Jan 2020

Miami Resident Office

### Features of Work Requiring an Initial Inspection

Enter Scheduled Date and Time for Initial Inspection meeting is held in "Prep/Initial Inspections"

Feature of Work	First Activity	Preparatory Held	Initial Scheduled	Time	Status
Coastal Vegetation Planting					Initial Not Scheduled
Demobilization					Initial Not Scheduled
Surveying		08/12/2019			Initial Not Scheduled
Tilling					Initial Not Scheduled

Range:

Page 3 of 3

Sorted by:





US Army Corps  
of Engineers  
Jacksonville District

Weekly Project Coordination Meeting Minutes				
Day: Wednesday's			Time: 10:30 AM	
Meeting #:	28	Call -In#	(224) 501-3412	
Meeting Held:	Wednesday, 02/05/2020	Access Code:	582-596-925	
Project:	Beach Erosion Control and Hurricane Protection Project, Surfside Segment, Miami-Dade County, FL	Contract #: FDEP Permit #	W912EP-19-C-0017 0233882-010-JM	
TEAM MEMBERS: Distribution (D) and Attendance (A) List indicated by "X"				
D	A	Name / Title	Company/ Organization	Email Address
X		Ricardo Villet / COO	CHC	<a href="mailto:rvillet@chcivil.com">rvillet@chcivil.com</a>
X	X	Francisco Juelle/PM	CHC	<a href="mailto:fjuelle@chccaribbean.com">fjuelle@chccaribbean.com</a>
X		Yunesky Hernandez / Super	CHC	<a href="mailto:yhernandez@chcivil.com">yhernandez@chcivil.com</a>
X	X	Hector Sevilla / QCM	CHC	<a href="mailto:hsevilla@chcivil.com">hsevilla@chcivil.com</a>
X		Gregg Close / SSHO	CHC	<a href="mailto:Gclose@chcivil.com">Gclose@chcivil.com</a>
X	X	Matt Gregory	CHC	<a href="mailto:ggregory@chcivil.com">ggregory@chcivil.com</a>
X		Geoff Reichold	The NDN Companies	<a href="mailto:Greichold@thendncompanies.com">Greichold@thendncompanies.com</a>
X		Meghan Harrison	The NDN Companies	<a href="mailto:mharrison@thendncompanies.com">mharrison@thendncompanies.com</a>
X		William Gerrard	The NDN Companies	<a href="mailto:wgerrard@thendncompanies.com">wgerrard@thendncompanies.com</a>
X	X	Kevin Kerkhof	The NDN Companies	<a href="mailto:kkerkhof@thendncompanies.com">kkerkhof@thendncompanies.com</a>
X	X	Nestor Rivera / ACO	USACE	<a href="mailto:Nestor.A.Rivera@usace.army.mil">Nestor.A.Rivera@usace.army.mil</a>
X	X	Christopher Rego / COR	USACE	<a href="mailto:Christopher.M.Rego@usace.army.mil">Christopher.M.Rego@usace.army.mil</a>
X	X	Leo Bastante / COR	USACE	<a href="mailto:Leopoldo.A.Bastante@usace.army.mil">Leopoldo.A.Bastante@usace.army.mil</a>
X	X	Alexis Vieira / Proj. Eng.	USACE	<a href="mailto:Alexis.M.Vieira@usace.army.mil">Alexis.M.Vieira@usace.army.mil</a>
X		Jessica Bromfield	USACE	
X		Tony Jettinghoff/ACO	USACE	<a href="mailto:John.A.Jettinghoff@usace.army.mil">John.A.Jettinghoff@usace.army.mil</a>
X		Brian Choate	USACE	<a href="mailto:Brian.C.Choate@usace.army.mil">Brian.C.Choate@usace.army.mil</a>
X		Michael Neves	USACE	<a href="mailto:Michael.P.Neves@usace.army.mil">Michael.P.Neves@usace.army.mil</a>
X	X	Erica Skolte	USACE	<a href="mailto:Erica.A.Skolte@usace.army.mil">Erica.A.Skolte@usace.army.mil</a>
X		Timothy Humphrey	USACE	<a href="mailto:Timothy.G.Humphrey@usace.army.mil">Timothy.G.Humphrey@usace.army.mil</a>
X		Piper Austin	USACE	<a href="mailto:Piper.E.Austin@usace.army.mil">Piper.E.Austin@usace.army.mil</a>
X		Andrew Dutil	USACE	<a href="mailto:Andrew.S.Dutil@usace.army.mil">Andrew.S.Dutil@usace.army.mil</a>
X		Troy Mayhew	USACE /CESAJ-EN-GG	<a href="mailto:Troy.a.mayhew@usace.army.mil">Troy.a.mayhew@usace.army.mil</a>



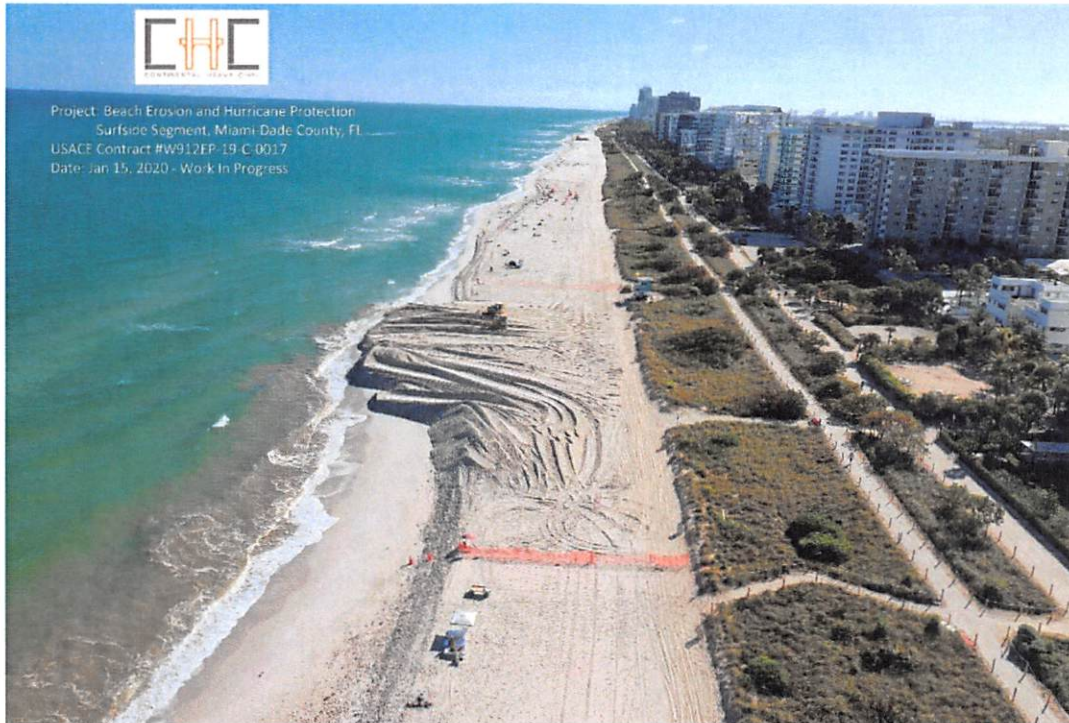


**US Army Corps  
of Engineers**  
Jacksonville District

X	X	Guillermo Olmedillo	Town of Surfside	<a href="mailto:golmedillo@townofsurfsidefl.gov">golmedillo@townofsurfsidefl.gov</a>
X	X	Duncan Tavares	Town of Surfside	<a href="mailto:dtavares@townofsurfsidefl.gov">dtavares@townofsurfsidefl.gov</a>
X		Randy Stokes	Town of Surfside- PWD	<a href="mailto:rstokes@townofsurfsidefl.gov">rstokes@townofsurfsidefl.gov</a>
X		Irina Mocanu	Town of Surfside	<a href="mailto:imocanu@townofsurfsidefl.gov">imocanu@townofsurfsidefl.gov</a>
X		Kate Stein	Town of Surfside	<a href="mailto:kstein@townofsurfsidefl.gov">kstein@townofsurfsidefl.gov</a>
X	X	Elizabeth Hopkins	Town of Surfside	<a href="mailto:EHopkins@townofsurfsidefl.gov">EHopkins@townofsurfsidefl.gov</a>
X		Tim Milian	TOS P&RD	<a href="mailto:tmilian@townofsurfsidefl.gov">tmilian@townofsurfsidefl.gov</a>
X	X	Lt. John Healy	TOS Police Dept.	<a href="mailto:JHealy@townofsurfsidefl.gov">JHealy@townofsurfsidefl.gov</a>
X		Chief Julio Yero	TOS Police Dept.	<a href="mailto:jyero@townofsurfsidefl.gov">jyero@townofsurfsidefl.gov</a>
X		Capt. John Bambis	TOS Police Dept.	<a href="mailto:jbambis@townofsurfsidefl.gov">jbambis@townofsurfsidefl.gov</a>
X	X	Julio Nores	DERM-RER	<a href="mailto:Julio.Nores@miamidade.gov">Julio.Nores@miamidade.gov</a>
X		Libbie McDearmid	Florida DEP	<a href="mailto:Libbie.McDearmid@FloridaDEP.gov">Libbie.McDearmid@FloridaDEP.gov</a>
X		Alexandra Wagner	Florida DEP	<a href="mailto:Alexandra.Wagner@FloridaDEP.gov">Alexandra.Wagner@FloridaDEP.gov</a>
X		Teal Kawana	MDPR	<a href="mailto:teal.kawana@miamidade.gov">teal.kawana@miamidade.gov</a>
X		Colette Biondi	MDPR	<a href="mailto:Colette.Biondi@miamidade.gov">Colette.Biondi@miamidade.gov</a>
X		Carlos Fernandez- Quevedo	MDPR	<a href="mailto:Carlos.Fernandez-Quevedo@miamidade.gov">Carlos.Fernandez- Quevedo@miamidade.gov</a>
X		Paul Voight	MDCP-RER	<a href="mailto:Paul.Voight@miamidade.gov">Paul.Voight@miamidade.gov</a>
X	X	Sarah Thanner	MDCP-RER	<a href="mailto:Sara.Thanner@miamidade.gov">Sara.Thanner@miamidade.gov</a>
X		Marina Blanco-Pape	MDCP-RER	<a href="mailto:Marina.Blanco-Pape@miamidade.gov">Marina.Blanco-Pape@miamidade.gov</a>
X	X	Alberto Pisani	MDCP-RER	<a href="mailto:Alberto.Pisani@miamidade.gov">Alberto.Pisani@miamidade.gov</a>
X		Kelli Stamm	Precision Measurements	<a href="mailto:kstamm@precisionmeasurements.com">kstamm@precisionmeasurements.com</a>
X		JCP Compliance	DEP	<a href="mailto:JCPCompliance@dep.state.fl.us">JCPCompliance@dep.state.fl.us</a>



**US Army Corps  
of Engineers®**  
Jacksonville District



## **WEEKLY PROGRESS MEETING**

### **1.0 Review minutes from previous progress meeting:**

- 1.1 No Changes.

### **2.0 Review RMS Contractor Action Item Report:**

- 2.1 Attached contractors' updates for action items list; ongoing contractor updates on daily basis. CHC and USACE will follow up after the meeting for general updates.
- 2.2 Chris R.-USACE review sometime tomorrow as well as go through and prepare for the red zone meeting to square away for the close out outstanding items, submittals, etc.

### **3.0 Review work progress since previous meeting:**

#### **3.1 Beach Fill Completed Areas (Pending Acceptance After Tilling):**

- *Segment-1*: Completed Oct. 8<sup>th</sup>, 2019
- *Segment-2*: Completed Nov. 8<sup>th</sup>, 2019
- *Segment-3*: Completed Nov. 21<sup>st</sup>, 2019
- *Segment-4*: Completed Dec 2<sup>nd</sup>, 2019
- *Segment-5*: Completed Dec 30<sup>th</sup>, 2019
- *Segment-6*: Completed Jan. 28<sup>th</sup>, 2020
- *Segment 7<sup>th</sup>*: Started Jan 27<sup>th</sup>, 2020

#### **3.2 Beach Fill:**

- Completed Segment-6 and started on Segment-7.
- 18,738.50 Tons of beach fill placed last week





- 836 Truckloads last week
- 427,725.52 Tons of fill material placed up to date.

#### **4.0 Review this week's definable feature of work:**

##### **4.1 Beach Fill:**

- Segment-7 Station 32+500 to 31+500 (1,000 ft.):
  - Currently working at station 32+200 to 32+000, between The Waves & Spiaggia heading north closing in 95<sup>th</sup> street.
  - Advanced 300 ft. of completed survey so far for this week.
  - Scheduled survey today for quantity compensation and slope acceptance; scheduling survey for most of all this week.
  - CHC will haul trucks all week, expecting to haul 250 trucks/day.
  - CHC will survey all week, weather permits.
  - Closely work with vendors allowing access and set ups on the beach.
  - Guillermo o.-TOS asked when is CHC going to be done hauling in sand? Francisco J.-CHC noted that CHC target date to complete hauling in sand is two weeks 21<sup>st</sup> Feb 2020, earlier if possible.
  - Nestor R.-USACE asked if due to the weather turn arounds the next coming weeks will CHC will reach 32+100? Francisco J.-CHC noted that CHC with stock pile material this Thursday and push material into the waters Friday and Saturday CHC will reach 32+100; depending sea conditions/weather permitting.

##### **4.2 Pending Items:**

- Segment-1-6:
  - Final walkthrough to be held after completion of tilling; TBD.
- Tilling:
  - CHC is subcontracting the tilling to a subcontractor who specializes in tilling; meeting with subcontractor this Friday and submit documents for preparatory meeting within the following week.

##### **4.3 Vibration Monitoring:**

- Continuing monitoring 24/7.
- No reported alerts or issues; Report #12 submitted for review.
- Chris R.-USACE returned Report #10 & 11 to CHC for minor corrections, error on the frequency chart, CHC will make corrections and resubmit accordingly.

##### **4.4 Environmental/Turbidity Monitoring:**

- Kevin K.-NDN Provide Update: Monitoring conducted past week has been in compliance. Nothing notable around site, free from invasive species.
- NDN working on restoration plan on all the vegetation that will be replaced. Submitted restoration plan for review.
- On 29<sup>th</sup> Jan 2020 a deceased sea turtle washed ashore, on further investigation there was a linear fracture on the carapace of the turtle that resulted a fatal strike from a boat propeller. CHC contacted Town of Surfside Park and Recreations which



they arrived on site to collect the turtle; incident had nothing to do with construction taking place. Chris R.-USACE advised that any further reporting's to report via email or a call to the USACE in order to maintain communications throughout USACE management and awareness.

**4.5 Project Site Coordination:**

- Eruv Weekly inspections within CHC work site by outside source.
  - No reported issues.

**4.6 Scheduled Preparatory Meeting:**

- None scheduled.

**4.7 3-Phase Inspection Schedule:**

- Survey-TBD
- Tilling-TBD

**5.0 Review construction project schedule:**

5.1 See attached 3-week look ahead.

5.2 Guillermo O.-TOS asked when is it scheduled start the plants/site restoration? Francisco J.-CHC by the end of the month or first week of the month of march once we demobilize the equipment and the mats then CHC will start the restoration. Chris R.-USACE noted that by as how the contract is written the contractor has its own punch list that CHC has to submit for a prefinal inspection and joint inspection walkthrough and then the USACE provides a punch list to the contractor to make sure everything has been addressed, it's a process, although as we get closer to the completion of haul date we can facilitate a TOS/CHC/USACE joint walkthrough, no issue with that.

**6.0 Submittal and RFI's:**

**6.1 Submittals Under Review**

- See attached submittals under review log, no critical submittals are overdue at this time.
  - Weekly and monthly updates submitted for review.

**6.2 Request for Information (RFI's - see attached log):**

- No RFI's are pending.

**7.0 Review off-site activities:**

- CHC continues the effort to sweep the road daily and has a contractor to sweep/vac the street from 88<sup>th</sup> street to 92<sup>nd</sup> street Collins Ave. as well as Haulover park.
- Haulover Parking Lot:
  - Maintenance on Saturday Feb 8<sup>th</sup> (weather permitting).
  - Could not do anything last week due to rain.



US Army Corps  
of Engineers®  
Jacksonville District

## 8.0 Review Site Safety & Deficiencies:

### 8.1 Site Safety & Health Officer review weekly safety briefings and deficiencies.

- Matt Gregory-CHC SSO Provide Update:
  - Toolbox Topic: "Alcohol and Substance Abuse"
  - 85 days from last injury of Oct. 5<sup>th</sup>, 2019.
  - Held "Contractors Monthly Supervisors Safety Meeting" with USACE on Jan 31<sup>st</sup>, 2020, meeting minutes attached to daily report.
  - Last week a local resident complained about one of CHC traffic control personnel stating that the traffic personnel did not let her through; the resident wanted to go through a closed construction area in which traffic control personnel did not allow the resident to go through. CHC followed up with all traffic control personnel and reminded that were dealing with public we need to be as respectful and kind as possible and if conditions escalates to communicate with supervisory immediately. There has been a few incidents last week where several people has gone through we established well marked closed areas which we had to deal with and handled appropriately.
  - Lt. Healy-TOS no reported incidents or issues this week.

## 9.0 Review / Update Joint Risk Management Register:

- No changes since approved submittal.

## 10.0 Modifications, Changes, Substitutions to the Contract:

- Serial Letter H-006 Surfside - Hurricane Dorian Damages. Under government review. Chris R.-USACE noted that he will follow up, under review.
- Weather extension under review.

## 11.0 Other Business:

- Any upcoming events that needs to be coordinated with truck hauling?
  - None noted.
- Meetings & Coordination:
  - CHC requested Lt. Healy-TOS to coordinate sometime next week to prepare equipment for demobilization. Lt. Healy agreed to meet, send him date and time for meeting.
  - Erica S.-USACE asked if CHC has communicated with Spiaggia Building to coordinate with the 95<sup>th</sup> street access closure? Lt. Healy noted has been communicating via group text message with the Building personnel regarding the street access closures. Francisco J.-CHC noted that CHC is making the contact and communication through Lt. Healy.
- Next Non-Workdays:
  - None noted.

Next Meeting Date: Wednesday, Feb 12<sup>th</sup> @ 10:30 A.M.



Location: Conference call  
Call In: (224) 501-3412  
Access Code: 582-596-925

***End of Meeting.***


### **MEETING ADJOURNED – THANK YOU**

Please feel free to contact any of the following CHC Field personnel for any questions, comments or concerns.

- Francisco Juelle – Project Manager; Mobile: 787-238-3243  
Email: [fjuelle@chccaribbean.com](mailto:fjuelle@chccaribbean.com)
- Hector Sevilla- Quality Control Manager; Mobile: 954-756-5865  
Email: [hsevilla@chcivil.com](mailto:hsevilla@chcivil.com)
- Yunesky Hernandez- Project Superintendent; Mobile: 786-218-2560  
Email: [yhernandez@chcivil.com](mailto:yhernandez@chcivil.com)







Project: USACE Surfside Project

Location: Miami-Dade County, FL

THREE WEEK LOOK AHEAD SCHEDULE

Current + 2 Weeks

START:

3-Feb-20

END:

22-Feb-20

ACTIVITY ID	ACTIVITY DESCRIPTION	3-Feb	4-Feb	5-Feb	6-Feb	7-Feb	8-Feb	9-Feb	10-Feb	11-Feb	12-Feb	13-Feb	14-Feb	15-Feb	16-Feb	17-Feb	18-Feb	19-Feb	20-Feb	21-Feb	22-Feb	COMMENTS
	<b>Meetings</b>																					
	Preparatory Meetings for DFW:																					
	None Scheduled																					
	Weekly Project Status Meeting			X						X							X					Via Conf Call @ 10:30 AM
A1330	Vibration Control Monitoring	X	X	X	X	X			X	X	X	X	X			X	X	X	X	X		Ongoing
A1340	Environmental/Turbidity Monitoring	X	X	X	X	X			X	X	X	X	X			X	X	X	X	X		Ongoing
A1400	Beach Fill Segment 1: STA 36+800 to 36+100																					Completed 10/08/19
A1405	Post Construction Survey Segment 1 Sta 36+800 to 36+600																					TDB Pending Tilling
A1406	Beach Tilling Segment 1																	X				Tilling- USACE Visual Inspection Required
A1410	Beach Fill Segment 2: Station 35+200 to 36+100																	X				Completed 11/08/19
A1417	Beach Tilling Segment 2																	X				Completed 11/21/19
A1420	Beach Fill Segment 3: Station 35+200 to 34+550																					Completed 12/02/19
A1427	Beach Tilling Segment 3																		X			Completed 12/30/19
A1430	Beach Fill Segment 4: Station 34+600 to 34+300																					Completed 12/02/19
A1437	Beach Tilling Segment 4																		X			Completed 12/30/19
A1450	Beach Fill Segment 5: Station Station 34+300 to 33+500																					Completed 12/30/19
A1457	Beach Tilling Segment 5																			X		Completed 01/28/2020
A1460	Beach Fill Segment 6: Station Station 33+500 to 32+500	X	X																			Completed 01/28/2020
A1467	Beach Tilling Segment 6																			X		
A1480	Beach Fill Segment 7: Station Station 32+500 to 31+500																					Started on Jan 27th 2020
	Station 32+500 to 32+200	X	X																			
	Station 32+200 to 32+100			X																		
	Station 32+100 to 32+000				X	X																
	Station 32+000 to 31+900						X															
	Station 31+900 to 31+800							X														
	Station 31+800 to 31+700								X													
	Station 31+700 to 31+600									X												
	Station 31+600 to 31+500										X											
A1487	Beach Tilling Segment 7																				X	
A1490	Beach Fill Segment 8: Station Station 31+500 to 31+000										X	X	X	X	X	X	X	X	X	X		
A1497	Beach Tilling Segment 8																				X	
	Maintenance to Haulover Parking Lot Truck Staging Area						X															
		BEACH FILL PLACEMENT (NO SURVEY)							PUSH/SURVEY MATERIAL FOR QTY & ACCEPTANCE													



SUBMITTAL REGISTER (ER 415-1-10)						TITLE AND LOCATION: 113082 Miami-Dade Surfside Contract A-Surfside, FL				DATE: 2/5/2020					
						CONTRACTOR: Continental Heavy Civil Corp				CONTRACT NUMBER: W912EP19C0017 NA					
Activity No.	TRANS MITTAL No.	ITEM No.	SPEC PARAGRAPH No.	DESCRIPTION OF SUBMITTAL	TYPE OF SUBMITTAL	CLASSIFI CATION	REVIEWER	CONTRACTOR SCHEDULE DATES			CONTRACTOR ACTION		GOVERNMENT ACTION		
						FIO, GA, DA, CR, OR S	OFFICE / NAME	SUBMIT NEEDED BY	APPROVAL NEEDED BY	MATERIAL NEEDED BY	CODE	CORPS RECEIVED DATE	CODE	CORPS RETURNED DATE	
<b>Section 01 35 26 GOVERNMENTAL SAFETY REQUIREMENTS</b>															
A1340	19	31	01 35 26	AHA Vegetation Restoration and Planting	PRECON SUBMTL	GA	RO	Rego, Christopher	09 Jul 19	08 Aug 19	08 Aug 19	A	31 Jan 20		
<b>Section 32 93 00 EXTERIOR PLANTS</b>															
A1340	3	4	32 93 00	Coastal Vegetaion Restoration and Planti	PRODUCT DATA	GA	RO	Rego, Christopher	09 Jul 19	08 Aug 19	08 Aug 19	A	31 Jan 20		

In Review
Main Register  
Page 1 of 1
Sorted by Section & Item



US Army Corps  
of Engineers

## Contractor Action Items

W912EP19C0017 113082 Miami-Dade Surfside Contract A  
K3001519

05 Feb 2020

Miami Resident Office

### Subcontractors Missing Critical Data

Enter missing data in "Subcontractors"					
Responsibility Code	Contractor Name	Trade	POC Name	Amount Subcontracted	Status
CHC	CHC	Prime Contractor	Ricardo Villet		Missing Data

### Contractors Requiring Insurance / SF 1413

Enter expiration dates for insurance and signature date for SF1413 in "Contractor Insurance"							
Contractor	First Day on Site	Last Day on Site	General Insurance	Auto Insurance	Workman's Comp	SF1413 Acknowledged	Status
Allied Trucking	08/19/2019		12/23/2019	02/03/2020	12/23/2019	09/10/2019	Submit documents
LSS	08/19/2019		01/02/2020	01/02/2020	01/02/2020	09/10/2019	Submit documents
NDN	08/19/2019						Submit documents

### Contractors Requiring Payrolls

Enter payrolls for each week shown in "Contractor Payrolls"				
Contractor	First Day on Site	Last Day on Site	Payrolls not submitted or submitted with problems	Status
CHC	08/19/2019		02/02/2020, 02/09/2020	Submit Documents

### Daily QC Reports not Completed

Enter Daily QC Report and mark completed "Daily QC Reports"	
QC Reports not completed for the following dates	Status
02/03/2020	Not Completed

### Outstanding Deficiency Items

Enter date corrected in "Deficiency Items"				
Item No.	Date Issued	Description	Location	Status
QC-00001	08/21/2019	CHC hereby acknowledges the deficiency of the vegetation protection plan at the 88th Street access. During the offloading procedures of the sand and placement on to the beach sand has accumulated in the Dune vegetation on the Northeast section of the access point. CHC is in the process of removing the accumulated sand from the vegetation. Following completion of the removal of the sand, if there are any impacts to the vegetation, CHC will mitigate the area is damaged. The impacted area is approximately 150 to 200 square feet. The coordinates of the impacted area are N 25.8733, W 80.12001.	88th Access	Not Corrected
QA-00026	09/06/2019	During unloading of beach fill at the 88th street access, the Contractor had spill over of fill from the bucket as it transition from the dump truck release point to the beach. This spill over went on to the dune vegetation, at the north east corner covering some vegetation. The contract picked up some but a good portion remains covered. Deficiency QC-0001 was issued for this issue but per Contract Specification Section 01 57 20, paragraph 3.1.6, if dune vegetation is impacted a plan needs to be submitted with 7 days and implemented within 30 days of the impact. This requirement has not been met.	88th Access	Not Corrected
QC-00003	12/02/2019	Tilling: Contractor has failed to till upon completion of each segment of beach construction according to specification section 35 30 00 paragraph 3.4.3 Tilling. "Tilling shall be completed by use of a suitable equipment by pulling a rake with tines modified to a length of 36 inches or more and spaced approximately 12 to 18 inches apart. Tilling shall be to a minimum depth of 36 inches through the newly placed beach seaward to the visible high water mark. Following tilling, the beach shall again be dressed by dragging a pipe lengthwise over the beach."	Segment 1-4	Not Corrected

### QC Requirements Missing Critical Data

Enter missing data in "QC Requirements"						
QC Requirement No.	QC Requirement Description	Section	To be performed by	Activity No.	Location	Status
CT-00025	Quarry Sample: 1. a. At 134,434 Tons b. Location Station 35+700 to 35+850 c. 11:43AM	35 30 00		A1410	Surfside	Missing Info
CT-00031	Quarry Sample: 1. a. At 152,354 Tons b. Location Station 35+500 c. 1:29PM d. 10-28-19		Hector Sevilla	A1410	35+500	Missing Info
CT-00084	Quarry Sample: 1. a. At 286,845 Tons b. Location Station 34+050 c. 06:52 AM d. 12-09-19	35 30 00	Hector Sevilla		34+050	Missing Info

Range:

Page 1 of 3

Sorted by:





US Army Corps  
of Engineers

## Contractor Action Items

W912EP19C0017 113082 Miami-Dade Surfside Contract A  
K3001519

05 Feb 2020

Miami Resident Office

### Activities Scheduled to be Started in Next 7 Days

Enter date activity started in "Activities Started/Finished"					
Activity No.	Activity Description	Contractor	Scheduled Start	Days Late	Status
A1300	Attend Partnering Regroup Meet	CHC	01/08/2020	28 days	Not Started
A1405	Post Construction Survey Segme	CHC	01/08/2020	28 days	Not Started
A1406	Beach Tilling Segment One	CHC	01/09/2020	27 days	Not Started
A1412	Post Construction Survey Segme	CHC	01/09/2020	27 days	Not Started
A1417	Beach Tilling Segment Two	CHC	01/10/2020	26 days	Not Started
A1422	Post Construction Survey Segme	CHC	01/10/2020	26 days	Not Started
A1427	Beach Tilling Segment Three	CHC	01/13/2020	23 days	Not Started
A1432	Post Construction Survey Segme	CHC	01/13/2020	23 days	Not Started
A1437	Beach Tilling Segment Four	CHC	01/14/2020	22 days	Not Started
A1452	Post Construction Survey Segme	CHC	01/14/2020	22 days	Not Started
A1457	Beach Tilling Segment Five	CHC	01/15/2020	21 days	Not Started
A1462	Post Construction Survey Segme	CHC	01/20/2020	16 days	Not Started
A1467	Beach Tilling Segment Six	CHC	01/21/2020	15 days	Not Started
A1480	Beach Fill Seventh Segment -	CHC	01/20/2020	16 days	Not Started
A1482	Post Construction Survey Segme	CHC	02/10/2020	5 days	Not Started
A1487	Beach Tilling Segment Seven	CHC	02/11/2020	6 days	Not Started
A1490	Beach Fill Eighth Segment - 3	CHC	02/10/2020	5 days	Not Started

### Activities Scheduled to be Finished in Next 7 Days

Enter date activity started in "Activities Started/Finished"					
Activity No.	Activity Description	Contractor	Actual Start	Scheduled Finished	Status
A1300	Attend Partnering Regroup Meet	CHC	01/08/2020	01/08/2020	Not Started
A1405	Post Construction Survey Segme	CHC	01/08/2020	01/08/2020	Not Started
A1406	Beach Tilling Segment One	CHC	01/09/2020	01/09/2020	Not Started
A1412	Post Construction Survey Segme	CHC	01/09/2020	01/09/2020	Not Started
A1417	Beach Tilling Segment Two	CHC	01/10/2020	01/10/2020	Not Started
A1422	Post Construction Survey Segme	CHC	01/10/2020	01/10/2020	Not Started
A1427	Beach Tilling Segment Three	CHC	01/13/2020	01/13/2020	Not Started
A1432	Post Construction Survey Segme	CHC	01/13/2020	01/13/2020	Not Started
A1437	Beach Tilling Segment Four	CHC	01/14/2020	01/14/2020	Not Started
A1452	Post Construction Survey Segme	CHC	01/14/2020	01/14/2020	Not Started
A1457	Beach Tilling Segment Five	CHC	01/15/2020	01/15/2020	Not Started
A1460	Beach Fill Sixth Segment - 20	CHC	12/11/2019	01/17/2020	Not Started
A1462	Post Construction Survey Segme	CHC	01/20/2020	01/20/2020	Not Started
A1467	Beach Tilling Segment Six	CHC	01/21/2020	01/21/2020	Not Started
A1480	Beach Fill Seventh Segment -	CHC	01/20/2020	02/07/2020	Not Started
A1482	Post Construction Survey Segme	CHC	02/10/2020	02/10/2020	Not Started
A1487	Beach Tilling Segment Seven	CHC	02/11/2020	02/11/2020	Not Started

### Features of Work with no Activities Assigned

Assign features to activities in "Pay Activities"		
Feature of Work	Number of Activities	Status
Clearing & Grubbing	0	No Activities

### Hazard Analysis Without Features

Enter Hazard Analysis and complete (or assign Feature and complete) in "Hazard Analysis"	
Hazard Analysis Title	Status
Tilling	Accepted
Demobilization	Not Complete

### Features of Work Requiring a Preparatory Inspection

Enter date Preparatory Inspection meeting is held in "Prep/Initial Inspections"					
Feature of Work	First Activity	Activity Start	Preparatory Scheduled	Time	Status
Coastal Vegetation Planting					Prep Not Scheduled

Range:

Page 2 of 3

Sorted by:



US Army Corps  
of Engineers

## Contractor Action Items

W912EP19C0017 113082 Miami-Dade Surfside Contract A  
K3001519

05 Feb 2020

Miami Resident Office

### Features of Work Requiring a Preparatory Inspection

Enter date Preparatory Inspection meeting is held in "Prep/Initial Inspections"

Feature of Work	First Activity	Activity Start	Preparatory Scheduled	Time	Status
Demobilization					Prep Not Scheduled
Tilling			10/10/2019	9:30AM	Prep Not Held

### Features of Work Requiring an Initial Inspection

Enter Scheduled Date and Time for Initial Inspection meeting is held in "Prep/Initial Inspections"

Feature of Work	First Activity	Preparatory Held	Initial Scheduled	Time	Status
Clearing & Grubbing		08/12/2019			Initial Not Scheduled
Coastal Vegetation Planting					Initial Not Scheduled
Demobilization					Initial Not Scheduled
Surveying		08/12/2019			Initial Not Scheduled
Tilling					Initial Not Scheduled

Range:

Page 3 of 3

Sorted by:





**US Army Corps  
of Engineers**  
Jacksonville District

Weekly Project Coordination Meeting Minutes				
Day: Wednesday's			Time: 10:30 AM	
Meeting #:	29	Call -In#	(224) 501-3412	
Meeting Held:	Wednesday, 02/12/2020	Access Code:	582-596-925	
Project:	Beach Erosion Control and Hurricane Protection Project, Surfside Segment, Miami-Dade County, FL	Contract #: FDEP Permit #	W912EP-19-C-0017 0233882-010-JM	
TEAM MEMBERS: Distribution (D) and Attendance (A) List indicated by "X"				
D	A	Name / Title	Company/ Organization	Email Address
X		Ricardo Villet / COO	CHC	<a href="mailto:rvillet@chcivil.com">rvillet@chcivil.com</a>
X	X	Francisco Juelle/PM	CHC	<a href="mailto:fjuelle@chccaribbean.com">fjuelle@chccaribbean.com</a>
X		Yunesky Hernandez / Super	CHC	<a href="mailto:yhernandez@chcivil.com">yhernandez@chcivil.com</a>
X	X	Hector Sevilla / QCM	CHC	<a href="mailto:hsevilla@chcivil.com">hsevilla@chcivil.com</a>
X	X	Gregg Close / SSHO	CHC	<a href="mailto:Gclose@chcivil.com">Gclose@chcivil.com</a>
X		Matt Gregory	CHC	<a href="mailto:ggregory@chcivil.com">ggregory@chcivil.com</a>
X		Geoff Reichold	The NDN Companies	<a href="mailto:Greichold@thendncompanies.com">Greichold@thendncompanies.com</a>
X		Meghan Harrison	The NDN Companies	<a href="mailto:mharrison@thendncompanies.com">mharrison@thendncompanies.com</a>
X		William Gerrard	The NDN Companies	<a href="mailto:wgerrard@thendncompanies.com">wgerrard@thendncompanies.com</a>
X	X	Kevin Kerkhof	The NDN Companies	<a href="mailto:kkerkhof@thendncompanies.com">kkerkhof@thendncompanies.com</a>
X		Nestor Rivera / ACO	USACE	<a href="mailto:Nestor.A.Rivera@usace.army.mil">Nestor.A.Rivera@usace.army.mil</a>
X	X	Christopher Rego / COR	USACE	<a href="mailto:Christopher.M.Rego@usace.army.mil">Christopher.M.Rego@usace.army.mil</a>
X		Leo Bastante / COR	USACE	<a href="mailto:Leopoldo.A.Bastante@usace.army.mil">Leopoldo.A.Bastante@usace.army.mil</a>
X	X	Alexis Vieira / Proj. Eng.	USACE	<a href="mailto:Alexis.M.Vieira@usace.army.mil">Alexis.M.Vieira@usace.army.mil</a>
X		Jessica Bromfield	USACE	
X		Tony Jettinghoff/ACO	USACE	<a href="mailto:John.A.Jettinghoff@usace.army.mil">John.A.Jettinghoff@usace.army.mil</a>
X		Brian Choate	USACE	<a href="mailto:Brian.C.Choate@usace.army.mil">Brian.C.Choate@usace.army.mil</a>
X		Michael Neves	USACE	<a href="mailto:Michael.P.Neves@usace.army.mil">Michael.P.Neves@usace.army.mil</a>
X	X	Erica Skolte	USACE	<a href="mailto:Erica.A.Skolte@usace.army.mil">Erica.A.Skolte@usace.army.mil</a>
X		Timothy Humphrey	USACE	<a href="mailto:Timothy.G.Humphrey@usace.army.mil">Timothy.G.Humphrey@usace.army.mil</a>
X		Piper Austin	USACE	<a href="mailto:Piper.E.Austin@usace.army.mil">Piper.E.Austin@usace.army.mil</a>
X		Andrew Dutil	USACE	<a href="mailto:Andrew.S.Dutil@usace.army.mil">Andrew.S.Dutil@usace.army.mil</a>
X		Troy Mayhew	USACE /CESAJ-EN-GG	<a href="mailto:Troy.a.mayhew@usace.army.mil">Troy.a.mayhew@usace.army.mil</a>



**US Army Corps  
of Engineers**®  
Jacksonville District

X	X	Guillermo Olmedillo	Town of Surfside	<a href="mailto:golmedillo@townofsurfsidefl.gov">golmedillo@townofsurfsidefl.gov</a>
X	X	Duncan Tavares	Town of Surfside	<a href="mailto:dtavares@townofsurfsidefl.gov">dtavares@townofsurfsidefl.gov</a>
X	X	Randy Stokes	Town of Surfside- PWD	<a href="mailto:rstokes@townofsurfsidefl.gov">rstokes@townofsurfsidefl.gov</a>
X		Irina Mocanu	Town of Surfside	<a href="mailto:imocanu@townofsurfsidefl.gov">imocanu@townofsurfsidefl.gov</a>
X	X	Kate Stein	Town of Surfside	<a href="mailto:kstein@townofsurfsidefl.gov">kstein@townofsurfsidefl.gov</a>
X		Elizabeth Hopkins	Town of Surfside	<a href="mailto:EHopkins@townofsurfsidefl.gov">EHopkins@townofsurfsidefl.gov</a>
X		Tim Milian	TOS P&RD	<a href="mailto:tmilian@townofsurfsidefl.gov">tmilian@townofsurfsidefl.gov</a>
X	X	Lt. John Healy	TOS Police Dept.	<a href="mailto:JHealy@townofsurfsidefl.gov">JHealy@townofsurfsidefl.gov</a>
X		Chief Julio Yero	TOS Police Dept.	<a href="mailto:jyero@townofsurfsidefl.gov">jyero@townofsurfsidefl.gov</a>
X		Capt. John Bambis	TOS Police Dept.	<a href="mailto:jbambis@townofsurfsidefl.gov">jbambis@townofsurfsidefl.gov</a>
X		Julio Nores	DERM-RER	<a href="mailto:Julio.Nores@miamidade.gov">Julio.Nores@miamidade.gov</a>
X		Libbie McDearmid	Florida DEP	<a href="mailto:Libbie.McDearmid@FloridaDEP.gov">Libbie.McDearmid@FloridaDEP.gov</a>
X		Alexandra Wagner	Florida DEP	<a href="mailto:Alexandra.Wagner@FloridaDEP.gov">Alexandra.Wagner@FloridaDEP.gov</a>
X		Teal Kawana	MDPR	<a href="mailto:teal.kawana@miamidade.gov">teal.kawana@miamidade.gov</a>
X		Colette Biondi	MDPR	<a href="mailto:Colette.Biondi@miamidade.gov">Colette.Biondi@miamidade.gov</a>
X		Carlos Fernandez-Quevedo	MDPR	<a href="mailto:Carlos.Fernandez-Quevedo@miamidade.gov">Carlos.Fernandez-Quevedo@miamidade.gov</a>
X		Paul Voight	MDCP-RER	<a href="mailto:Paul.Voight@miamidade.gov">Paul.Voight@miamidade.gov</a>
X		Sarah Thanner	MDCP-RER	<a href="mailto:Sara.Thanner@miamidade.gov">Sara.Thanner@miamidade.gov</a>
X		Marina Blanco-Pape	MDCP-RER	<a href="mailto:Marina.Blanco-Pape@miamidade.gov">Marina.Blanco-Pape@miamidade.gov</a>
X	X	Alberto Pisani	MDCP-RER	<a href="mailto:Alberto.Pisani@miamidade.gov">Alberto.Pisani@miamidade.gov</a>
X		Kelli Stamm	Precision Measurements	<a href="mailto:kstamm@precisionmeasurements.com">kstamm@precisionmeasurements.com</a>
X		JCP Compliance	DEP	<a href="mailto:JCPCompliance@dep.state.fl.us">JCPCompliance@dep.state.fl.us</a>





## WEEKLY PROGRESS MEETING

### 1.0 Review minutes from previous progress meeting:

- 1.1 No Changes.

### 2.0 Review RMS Contractor Action Item Report:

- 2.1 Attached contractors' updates for action items list; ongoing contractor updates on daily basis. CHC and USACE will follow up after the meeting for general updates.
- 2.2 USACE and CHC will schedule a Red Zone meeting. TBD.

### 3.0 Review work progress since previous meeting:

#### 3.1 Beach Fill Completed Areas (Pending Acceptance After Tilling):

- *Segment-1*: Completed Oct. 8<sup>th</sup>, 2019
- *Segment-2*: Completed Nov. 8<sup>th</sup>, 2019
- *Segment-3*: Completed Nov. 21<sup>st</sup>, 2019
- *Segment-4*: Completed Dec 2<sup>nd</sup>, 2019
- *Segment-5*: Completed Dec 30<sup>th</sup>, 2019
- *Segment-6*: Completed Jan. 28<sup>th</sup>, 2020
- *Segment 7<sup>th</sup>*: Started Jan 27<sup>th</sup>, 2020

#### 3.2 Beach Fill:

- Continuation on Segment-7.
- 25,689.59 Tons of beach fill placed last week
- 1,149 Truckloads last week
- 448,285.90 Tons of fill material placed up to date.



#### 4.0 Review this week's definable feature of work:

##### 4.1 Beach Fill:

- Segment-7 Station 32+500 to 31+500 (1,000 ft.):
  - Currently working at station 31+800 to 31+500, between Solimar and the Surfside Towers.
  - Advanced 100 ft. of completed survey so far for this week; 300 ft remaining to complete Segment -7 to go onto Segment-8.
  - Scheduled survey today for quantity compensation and slope acceptance; scheduling survey for most of all this week.
  - CHC will haul trucks all week, expecting to haul +200 trucks/day.
  - CHC will survey all week, weather permits.
  - Closely work with vendors allowing access and set ups on the beach.

##### 4.2 Pending Items:

- Segment-1-6:
  - Final walkthrough to be held after completion of tilling; TBD.
- Tilling:
  - CHC is subcontracting the tilling.
  - Scheduled for tilling week of Feb 17<sup>th</sup>.

##### 4.3 Vibration Monitoring:

- Continuing monitoring 24/7.
- No reported alerts or issues.
- CHC corrected report #10, 11 & 12 and resubmitted for review.

##### 4.4 Environmental/Turbidity Monitoring:

- Kevin K.-NDN Provide Update: Monitoring conducted past week has been in compliance. Nothing notable around site, free from invasive species.
- Ordered plants according to vegetation survey and estimate, should have the plants on site prior demobilization and plant after demobilization.
- Chris R.-USACE noted that he sent out the vegetation submittal for the restoration to Guillermo and Duncan-TOS and to please review and sent back with any comments this week to get this completed as soon as possible.

##### 4.5 Project Site Coordination:

- Eruv Weekly inspections within CHC work site by outside source.
  - No reported issues.

##### 4.6 Scheduled Preparatory Meeting:

- Tilling TBD

##### 4.7 3-Phase Inspection Schedule:

- Tilling-TBD





## **5.0 Review construction project schedule:**

5.1 See attached 3-week look ahead.

## **6.0 Submittal and RFI's:**

### **6.1 Submittals Under Review**

- See attached submittals under review log, no critical submittals are overdue at this time.

### **6.2 Request for Information (RFI's - see attached log):**

- No RFI's are pending.

## **7.0 Review off-site activities:**

- CHC continues the effort to sweep the road daily and has a contractor to sweep/vac the street from 88<sup>th</sup> street to 92<sup>nd</sup> street Collins Ave. as well as Haulover park.
- Final sweep cleanup after demobilization.
- Haulover Parking Lot:
  - Final repairs upon completion of truck hauling.
- Chris R.-USACE asked the status of the turtle signs? Hector S.-CHC noted that they are fabricated and should have it this week. Final location shall be determined during the walkthrough on Feb 20<sup>th</sup>, 2020; Randy S.-TOS shall determine the locations with flags.
- Hector S.-CHC requested Randy S.-TOS to provide vendor for the wood post and rope to replace the once that were taking out during at the access locations of 88<sup>th</sup> street.
- Francisco J.-CHC asked if there's preferred method for installing the turtle sign? Hector S.-USACE noted that the specs will be followed which is according to DOT standards.

## **8.0 Review Site Safety & Deficiencies:**

### **8.1 Site Safety & Health Officer review weekly safety briefings and deficiencies.**

- Matt Gregory-CHC SSHO Provide Update:
  - Toolbox Topic: "Wind"
  - 90 days from last injury of Oct. 5<sup>th</sup>, 2019.
  - Incident last week in regards a civilian a seizure at one of the entry point 89<sup>th</sup> street staging area. CHC SSHO on duty helped the civilian until paramedics responded.
  - Lt. Healy noted that CHC need to have a someone at the fence of 88<sup>th</sup> street access. Chris R.-USACE recommended to bring the fence down and have someone there full time.



**US Army Corps  
of Engineers** ®  
Jacksonville District

**9.0 Review / Update Joint Risk Management Register:**

- No changes since approved submittal.

**10.0 Modifications, Changes, Substitutions to the Contract:**

- Serial Letter H-006 Surfside - Hurricane Dorian Damages. Under government review. Chris R.-USACE noted that he will follow up, under review.
- Weather extension letter should be provided anytime soon.

**11.0 Other Business:**

- Any upcoming events that needs to be coordinated with truck hauling?
  - None noted.
- Meetings & Coordination:
  - Demobilization coordination with Lt. Healy.
  - Chris R.-USACE mentioned that after Tilling a final inspection invite shall be sent out for the final process. Everyone is welcome to join. Erica Skolte-USACE asked if the tilling is a quick process? CHC mentioned 2-3 days.
- *Next Non-Workdays:*
  - None noted.

Next Meeting Date: Wednesday, Feb 19<sup>th</sup> @ 10:30 A.M.

Location: Conference call

Call In: (224) 501-3412

Access Code: 582-596-925

***End of Meeting.***

**MEETING ADJOURNED – THANK YOU**

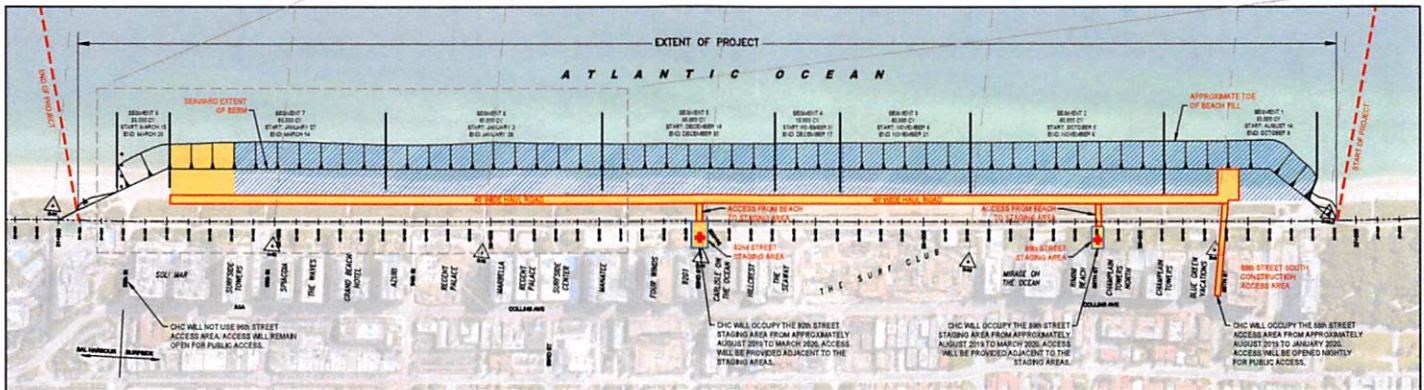
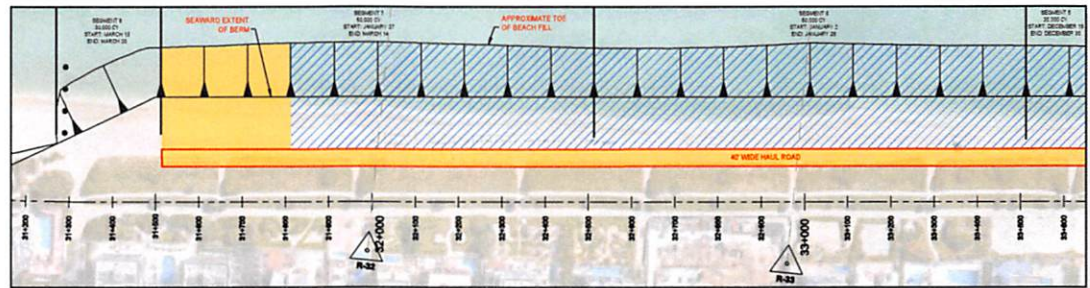
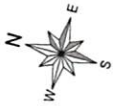
Please feel free to contact any of the following CHC Field personnel for any questions, comments or concerns.

- Francisco Juelle – Project Manager; Mobile: 787-238-3243  
Email: [fjuelle@chccaribbean.com](mailto:fjuelle@chccaribbean.com)
- Hector Sevilla- Quality Control Manager; Mobile: 954-756-5865  
Email: [hsevilla@chcivil.com](mailto:hsevilla@chcivil.com)
- Yunesky Hernandez- Project Superintendent; Mobile: 786-218-2560  
Email: [yhernandez@chcivil.com](mailto:yhernandez@chcivil.com)

## PROGRESS MAP OVERVIEW

Beach Erosion Control and Hurricane Protection Project,  
Miami-Dade County, Florida, Beach Renourishment 2020  
Surfside Beach

Last Updated: February 12, 2020




### LEGEND

---	START/END OF PROJECT
■	DESIGNATED CONSTRUCTION ACCESS
■	STAGING AREA
■	AREA ACCEPTED BY CONTRACTING OFFICE/READY FOR PUBLIC USE
■	BEACH UNDER CONSTRUCTION
■	AREA NOT READY FOR CONSTRUCTION
■	PENDING TILLING
+	FIRST AID / EYE WASH







Project: USACE Surfside Project

Location: Miami-Dade County, FL

THREE WEEK LOOK AHEAD SCHEDULE

Current + 2 Weeks

		START: 10-Feb-20										END: 29-Feb-20										
		10-Feb	11-Feb	12-Feb	13-Feb	14-Feb	15-Feb	16-Feb	17-Feb	18-Feb	19-Feb	20-Feb	21-Feb	22-Feb	23-Feb	24-Feb	25-Feb	26-Feb	27-Feb	28-Feb	29-Feb	
ACTIVITY ID	ACTIVITY DESCRIPTION	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	COMMENTS
	<b>Meetings</b>																					
	Preparatory Meetings for DFOV:																					
	Tilling									X	X											
	Weekly Project Status Meeting			X							X							X			Via Conf Call @ 10:30 AM	
A1330	Vibration Control Monitoring	X	X	X	X	X			X	X	X	X	X		X	X	X	X	X		Ongoing	
A1340	Environmental/Turbidity Monitoring	X	X	X	X	X			X	X	X	X	X		X	X	X	X	X		Ongoing	
A1400	Beach Fill Segment 1: STA 36+800 to 36+100																				Completed 10/08/19	
A1405	Post Construction Survey Segment 1 Sta 36+800 to 36+600																				TDB Pending Tilling	
A1406	Beach Tilling Segment 1													X							Tilling- USACE Visual Inspection Required	
A1410	Beach Fill Segment 2: Station 35+200 to 36+100																				Completed 11/08/19	
A1417	Beach Tilling Segment 2													X							Completed 11/21/19	
A1420	Beach Fill Segment 3: Station 35+200 to 34+550																				Completed 12/02/19	
A1427	Beach Tilling Segment 3												X								Completed 12/30/19	
A1430	Beach Fill Segment 4: Station 34+600 to 34+300																				Completed 01/28/2020	
A1437	Beach Tilling Segment 4													X							Completed 01/28/2020	
A1450	Beach Fill Segment 5: Station Station 34+300 to 33+500																				Completed 12/30/19	
A1457	Beach Tilling Segment 5												X								Completed 01/28/2020	
A1460	Beach Fill Segment 6: Station Station 33+500 to 32+500																				Completed 01/28/2020	
A1467	Beach Tilling Segment 6																				Completed 01/28/2020	
A1480	Beach Fill Segment 7: Station Station 32+500 to 31+500																				Started on Jan 27th 2020	
	Station 32+500 to 31+900																					
	Station 31+900 to 32+800	X	X																			
	Station 31+800 to 31+700			X																		
	Station 31+700 to 31+600				X																	
	Station 31+600 to 31+500					X															Push Material Only , No Truck Hauling	
A1467	Beach Tilling Segment 7											X										
A1490	Beach Fill Segment 8: Station Station 31+500 to 31+000																					
	Station 31+500 to 31+400																					
	Station 31+400 to 31+300						X															
A1497	Beach Tilling Segment 8											X										
	CHC/USACE/TOS Joint Beach Walkthrough											X									Beach Walkthrough Prior Restoration @ 12:00PM	
	Maintenance to Haulover Parking Lot Truck Staging Area																				When Truck Hauling Completion is Completed.	
		BEACH FILL PLACEMENT (NO SURVEY)							PUSH/SURVEY MATERIAL FOR QTY & ACCEPTANCE													





US Army Corps  
of Engineers

## Contractor Action Items

W912EP19C0017 113082 Miami-Dade Surfside Contract A  
K3001519

12 Feb 2020

Miami Resident Office

### Subcontractors Missing Critical Data

Enter missing data in "Subcontractors"					
Responsibility Code	Contractor Name	Trade	POC Name	Amount Subcontracted	Status
CHC	CHC	Prime Contractor	Ricardo Villet		Missing Data

### Contractors Requiring Insurance / SF 1413

Enter expiration dates for insurance and signature date for SF1413 in "Contractor Insurance"							
Contractor	First Day on Site	Last Day on Site	General Insurance	Auto Insurance	Workman's Comp	SF1413 Acknowledged	Status
Allied Trucking	08/19/2019		12/23/2019	02/03/2020	12/23/2019	09/10/2019	Submit documents
LSS	08/19/2019		01/02/2020	01/02/2020	01/02/2020	09/10/2019	Submit documents
NDN	08/19/2019						Submit documents

### Contractors Requiring Payrolls

Enter payrolls for each week shown in "Contractor Payrolls"				
Contractor	First Day on Site	Last Day on Site	Payrolls not submitted or submitted with problems	Status
CHC	08/19/2019		02/09/2020, 02/16/2020	Submit Documents

### Daily QC Reports not Completed

Enter Daily QC Report and mark completed "Daily QC Reports"	
QC Reports not completed for the following dates	Status
02/03/2020, 02/04/2020, 02/05/2020, 02/06/2020, 02/07/2020, 02/08/2020, 02/09/2020, 02/10/2020, 02/11/2020	Not Completed

### Outstanding Deficiency Items

Enter date corrected in "Deficiency Items"				
Item No.	Date Issued	Description	Location	Status
QC-00001	08/21/2019	CHC hereby acknowledges the deficiency of the vegetation protection plan at the 88th Street access. During the offloading procedures of the sand and placement on to the beach sand has accumulated in the Dune vegetation on the Northeast section of the access point. CHC is in the process of removing the accumulated sand from the vegetation. Following completion of the removal of the sand, if there are any impacts to the vegetation, CHC will mitigate the area is damaged. The impacted area is approximately 150 to 200 square feet. The coordinates of the impacted area are N 25.8733, W 80.12001.	88th Access	Not Corrected
QA-00026	09/06/2019	During unloading of beach fill at the 88th street access, the Contractor had spill over of fill from the bucket as it transition from the dump truck release point to the beach. This spill over went on to the dune vegetation, at the north east corner covering some vegetation. The contract picked up some but a good portion remains covered. Deficiency QC-0001 was issued for this issue but per Contract Specification Section 01 57 20, paragraph 3.1.6, if dune vegetation is impacted a plan needs to be submitted with 7 days and implemented within 30 days of the impact. This requirement has not been met.	88th Access	Not Corrected
QC-00003	12/02/2019	Tilling: Contractor has failed to till upon completion of each segment of beach construction according to specification section 35 30 00 paragraph 3.4.3 Tilling. "Tilling shall be completed by use of a suitable equipment by pulling a rake with tines modified to a length of 36 inches or more and spaced approximately 12 to 18 inches apart. Tilling shall be to a minimum depth of 36 inches through the newly placed beach seaward to the visible high water mark. Following tilling, the beach shall again be dressed by dragging a pipe lengthwise over the beach."	Segment 1-4	Not Corrected

### QC Requirements Missing Critical Data

Enter missing data in "QC Requirements"						
QC Requirement No.	QC Requirement Description	Section	To be performed by	Activity No.	Location	Status
CT-00025	Quarry Sample: 1. a. At 134,434 Tons b. Location Station 35+700 to 35+850 c. 11:43AM	35 30 00		A1410	Surfside	Missing Info
CT-00031	Quarry Sample: 1. a. At 152,354 Tons b. Location Station 35+500 c. 1:29PM d. 10-28-19		Hector Sevilla	A1410	35+500	Missing Info
CT-00084	Quarry Sample: 1. a. At 286,845 Tons b. Location Station 34+050 c. 06:52 AM d. 12-09-19	35 30 00	Hector Sevilla		34+050	Missing Info
CT-00133						Missing Info

Range:

Page 1 of 3

Sorted by:





US Army Corps  
of Engineers

## Contractor Action Items

W912EP19C0017 113082 Miami-Dade Surfside Contract A  
K3001519

12 Feb 2020

Miami Resident Office

### Activities Scheduled to be Started in Next 7 Days

Enter date activity started in "Activities Started/Finished"					
Activity No.	Activity Description	Contractor	Scheduled Start	Days Late	Status
A1300	Attend Partnering Regroup Meet	CHC	01/08/2020	35 days	Not Started
A1405	Post Construction Survey Segme	CHC	01/08/2020	35 days	Not Started
A1406	Beach Tilling Segment One	CHC	01/09/2020	34 days	Not Started
A1412	Post Construction Survey Segme	CHC	01/09/2020	34 days	Not Started
A1417	Beach Tilling Segment Two	CHC	01/10/2020	33 days	Not Started
A1422	Post Construction Survey Segme	CHC	01/10/2020	33 days	Not Started
A1427	Beach Tilling Segment Three	CHC	01/13/2020	30 days	Not Started
A1432	Post Construction Survey Segme	CHC	01/13/2020	30 days	Not Started
A1437	Beach Tilling Segment Four	CHC	01/14/2020	29 days	Not Started
A1452	Post Construction Survey Segme	CHC	01/14/2020	29 days	Not Started
A1457	Beach Tilling Segment Five	CHC	01/15/2020	28 days	Not Started
A1462	Post Construction Survey Segme	CHC	01/20/2020	23 days	Not Started
A1467	Beach Tilling Segment Six	CHC	01/21/2020	22 days	Not Started
A1482	Post Construction Survey Segme	CHC	02/10/2020	2 days	Not Started
A1487	Beach Tilling Segment Seven	CHC	02/11/2020	1 days	Not Started
A1490	Beach Fill Eighth Segment - 3	CHC	02/10/2020	2 days	Not Started

### Activities Scheduled to be Finished in Next 7 Days

Enter date activity started in "Activities Started/Finished"					
Activity No.	Activity Description	Contractor	Actual Start	Scheduled Finished	Status
A1300	Attend Partnering Regroup Meet	CHC	01/08/2020	01/08/2020	Not Started
A1405	Post Construction Survey Segme	CHC	01/08/2020	01/08/2020	Not Started
A1406	Beach Tilling Segment One	CHC	01/09/2020	01/09/2020	Not Started
A1412	Post Construction Survey Segme	CHC	01/09/2020	01/09/2020	Not Started
A1417	Beach Tilling Segment Two	CHC	01/10/2020	01/10/2020	Not Started
A1422	Post Construction Survey Segme	CHC	01/10/2020	01/10/2020	Not Started
A1427	Beach Tilling Segment Three	CHC	01/13/2020	01/13/2020	Not Started
A1432	Post Construction Survey Segme	CHC	01/13/2020	01/13/2020	Not Started
A1437	Beach Tilling Segment Four	CHC	01/14/2020	01/14/2020	Not Started
A1452	Post Construction Survey Segme	CHC	01/14/2020	01/14/2020	Not Started
A1457	Beach Tilling Segment Five	CHC	01/15/2020	01/15/2020	Not Started
A1460	Beach Fill Sixth Segment - 20	CHC	12/11/2019	01/17/2020	Not Started
A1462	Post Construction Survey Segme	CHC	01/20/2020	01/20/2020	Not Started
A1467	Beach Tilling Segment Six	CHC	01/21/2020	01/21/2020	Not Started
A1480	Beach Fill Seventh Segment -	CHC	01/27/2020	02/07/2020	Not Started
A1482	Post Construction Survey Segme	CHC	02/10/2020	02/10/2020	Not Started
A1487	Beach Tilling Segment Seven	CHC	02/11/2020	02/11/2020	Not Started

### Features of Work with no Activities Assigned

Assign features to activities in "Pay Activities"		
Feature of Work	Number of Activities	Status
Clearing & Grubbing	0	No Activities

### Hazard Analysis Without Features

Enter Hazard Analysis and complete (or assign Feature and complete) in "Hazard Analysis"	
Hazard Analysis Title	Status
Tilling	Accepted
Demobilization	Not Complete

### Features of Work Requiring a Preparatory Inspection

Enter date Preparatory Inspection meeting is held in "Prep/Initial Inspections"					
Feature of Work	First Activity	Activity Start	Preparatory Scheduled	Time	Status
Coastal Vegetation Planting					Prep Not Scheduled
Demobilization					Prep Not Scheduled

Range:

Page 2 of 3

Sorted by:





US Army Corps  
of Engineers

## Contractor Action Items

W912EP19C0017 113082 Miami-Dade Surfside Contract A  
K3001519

12 Feb 2020

Miami Resident Office

### Features of Work Requiring a Preparatory Inspection

Enter date Preparatory Inspection meeting is held in "Prep/Initial Inspections"

Feature of Work	First Activity	Activity Start	Preparatory Scheduled	Time	Status
Tilling			10/10/2019	9:30AM	Prep Not Held

### Features of Work Requiring an Initial Inspection

Enter Scheduled Date and Time for Initial Inspection meeting is held in "Prep/Initial Inspections"

Feature of Work	First Activity	Preparatory Held	Initial Scheduled	Time	Status
Clearing & Grubbing		08/12/2019			Initial Not Scheduled
Coastal Vegetation Planting					Initial Not Scheduled
Demobilization					Initial Not Scheduled
Surveying		08/12/2019			Initial Not Scheduled
Tilling					Initial Not Scheduled

Range:

Page 3 of 3

Sorted by:



**US Army Corps  
of Engineers**  
Jacksonville District

Weekly Project Coordination Meeting Agenda				
Day: Wednesday's			Time: 10:30 AM	
Meeting #:	30	Call -In#	(224) 501-3412	
Meeting Held:	Wednesday, 02/19/2020	Access Code:	582-596-925	
Project:	Beach Erosion Control and Hurricane Protection Project, Surfside Segment, Miami-Dade County, FL	Contract #: FDEP Permit #	W912EP-19-C-0017 0233882-010-JM	
TEAM MEMBERS: Distribution (D) and Attendance (A) List indicated by "X"				
D	A	Name / Title	Company/ Organization	Email Address
X		Ricardo Villet / COO	CHC	<a href="mailto:rvillet@chcivil.com">rvillet@chcivil.com</a>
X	X	Francisco Juelle/PM	CHC	<a href="mailto:fjuelle@chccaribbean.com">fjuelle@chccaribbean.com</a>
X		Yunesky Hernandez / Super	CHC	<a href="mailto:yhernandez@chcivil.com">yhernandez@chcivil.com</a>
X	X	Hector Sevilla / QCM	CHC	<a href="mailto:hsevilla@chcivil.com">hsevilla@chcivil.com</a>
X		Gregg Close / SSHO	CHC	<a href="mailto:Gclose@chcivil.com">Gclose@chcivil.com</a>
X	X	Matt Gregory	CHC	<a href="mailto:ggregory@chcivil.com">ggregory@chcivil.com</a>
X		Geoff Reichold	The NDN Companies	<a href="mailto:Greichold@thendncompanies.com">Greichold@thendncompanies.com</a>
X		Meghan Harrison	The NDN Companies	<a href="mailto:mharrison@thendncompanies.com">mharrison@thendncompanies.com</a>
X		William Gerrard	The NDN Companies	<a href="mailto:wgerrard@thendncompanies.com">wgerrard@thendncompanies.com</a>
X	X	Kevin Kerkhof	The NDN Companies	<a href="mailto:kkerkhof@thendncompanies.com">kkerkhof@thendncompanies.com</a>
X		Nestor Rivera / ACO	USACE	<a href="mailto:Nestor.A.Rivera@usace.army.mil">Nestor.A.Rivera@usace.army.mil</a>
X	X	Christopher Rego / COR	USACE	<a href="mailto:Christopher.M.Rego@usace.army.mil">Christopher.M.Rego@usace.army.mil</a>
X		Leo Bastante / COR	USACE	<a href="mailto:Leopoldo.A.Bastante@usace.army.mil">Leopoldo.A.Bastante@usace.army.mil</a>
X	X	Alexis Vieira / Proj. Eng.	USACE	<a href="mailto:Alexis.M.Vieira@usace.army.mil">Alexis.M.Vieira@usace.army.mil</a>
X		Jessica Bromfield	USACE	
X		Tony Jettinghoff/ACO	USACE	<a href="mailto:John.A.Jettinghoff@usace.army.mil">John.A.Jettinghoff@usace.army.mil</a>
X		Brian Choate	USACE	<a href="mailto:Brian.C.Choate@usace.army.mil">Brian.C.Choate@usace.army.mil</a>
X		Michael Neves	USACE	<a href="mailto:Michael.P.Neves@usace.army.mil">Michael.P.Neves@usace.army.mil</a>
X		Erica Skolte	USACE	<a href="mailto:Erica.A.Skolte@usace.army.mil">Erica.A.Skolte@usace.army.mil</a>
X		Timothy Humphrey	USACE	<a href="mailto:Timothy.G.Humphrey@usace.army.mil">Timothy.G.Humphrey@usace.army.mil</a>
X		Piper Austin	USACE	<a href="mailto:Piper.E.Austin@usace.army.mil">Piper.E.Austin@usace.army.mil</a>
X		Andrew Dutil	USACE	<a href="mailto:Andrew.S.Dutil@usace.army.mil">Andrew.S.Dutil@usace.army.mil</a>
X	X	Troy Mayhew	USACE /CESAJ-EN-GG	<a href="mailto:Troy.a.mayhew@usace.army.mil">Troy.a.mayhew@usace.army.mil</a>



**US Army Corps  
of Engineers**  
Jacksonville District

X	X	Guillermo Olmedillo	Town of Surfside	<a href="mailto:golmedillo@townofsurfsidefl.gov">golmedillo@townofsurfsidefl.gov</a>
X	X	Duncan Tavares	Town of Surfside	<a href="mailto:dtavares@townofsurfsidefl.gov">dtavares@townofsurfsidefl.gov</a>
X	X	Randy Stokes	Town of Surfside- PWD	<a href="mailto:rstokes@townofsurfsidefl.gov">rstokes@townofsurfsidefl.gov</a>
X		Irina Mocanu	Town of Surfside	<a href="mailto:imocanu@townofsurfsidefl.gov">imocanu@townofsurfsidefl.gov</a>
X	X	Kate Stein	Town of Surfside	<a href="mailto:kstein@townofsurfsidefl.gov">kstein@townofsurfsidefl.gov</a>
X	X	Elizabeth Hopkins	Town of Surfside	<a href="mailto:EHopkins@townofsurfsidefl.gov">EHopkins@townofsurfsidefl.gov</a>
X		Tim Milian	TOS P&RD	<a href="mailto:tmilian@townofsurfsidefl.gov">tmilian@townofsurfsidefl.gov</a>
X	X	Lt. John Healy	TOS Police Dept.	<a href="mailto:JHealy@townofsurfsidefl.gov">JHealy@townofsurfsidefl.gov</a>
X		Chief Julio Yero	TOS Police Dept.	<a href="mailto:jyero@townofsurfsidefl.gov">jyero@townofsurfsidefl.gov</a>
X		Capt. John Bambis	TOS Police Dept.	<a href="mailto:jbambis@townofsurfsidefl.gov">jbambis@townofsurfsidefl.gov</a>
X	X	Julio Nores	DERM-RER	<a href="mailto:Julio.Nores@miamidade.gov">Julio.Nores@miamidade.gov</a>
X		Libbie McDearmid	Florida DEP	<a href="mailto:Libbie.McDearmid@FloridaDEP.gov">Libbie.McDearmid@FloridaDEP.gov</a>
X		Alexandra Wagner	Florida DEP	<a href="mailto:Alexandra.Wagner@FloridaDEP.gov">Alexandra.Wagner@FloridaDEP.gov</a>
X		Teal Kawana	MDPR	<a href="mailto:teal.kawana@miamidade.gov">teal.kawana@miamidade.gov</a>
X		Colette Biondi	MDPR	<a href="mailto:Colette.Biondi@miamidade.gov">Colette.Biondi@miamidade.gov</a>
X		Carlos Fernandez-Quevedo	MDPR	<a href="mailto:Carlos.Fernandez-Quevedo@miamidade.gov">Carlos.Fernandez-Quevedo@miamidade.gov</a>
X		Paul Voight	MDCP-RER	<a href="mailto:Paul.Voight@miamidade.gov">Paul.Voight@miamidade.gov</a>
X	X	Sarah Thanner	MDCP-RER	<a href="mailto:Sara.Thanner@miamidade.gov">Sara.Thanner@miamidade.gov</a>
X		Marina Blanco-Pape	MDCP-RER	<a href="mailto:Marina.Blanco-Pape@miamidade.gov">Marina.Blanco-Pape@miamidade.gov</a>
X		Alberto Pisani	MDCP-RER	<a href="mailto:Alberto.Pisani@miamidade.gov">Alberto.Pisani@miamidade.gov</a>
X		Kelli Stamm	Precision Measurements	<a href="mailto:kstamm@precisionmeasurements.com">kstamm@precisionmeasurements.com</a>
X		JCP Compliance	DEP	<a href="mailto:JCPCompliance@dep.state.fl.us">JCPCompliance@dep.state.fl.us</a>





US Army Corps  
of Engineers®  
Jacksonville District



## WEEKLY PROGRESS MEETING

### 1.0 Review minutes from previous progress meeting:

1.1 No Changes.

### 2.0 Review RMS Contractor Action Item Report:

2.1 Attached contractors' updates for action items list; ongoing contractor updates on daily basis. CHC and USACE will follow up after the meeting for general updates.

### 3.0 Review work progress since previous meeting:

#### 3.1 Beach Fill Completed Areas (Pending Acceptance After Tilling):

- *Segment-1:* Completed Oct. 8<sup>th</sup>, 2019
- *Segment-2:* Completed Nov. 8<sup>th</sup>, 2019
- *Segment-3:* Completed Nov. 21<sup>st</sup>, 2019
- *Segment-4:* Completed Dec 2<sup>nd</sup>, 2019
- *Segment-5:* Completed Dec 30<sup>th</sup>, 2019
- *Segment-6:* Completed Jan. 28<sup>th</sup>, 2020
- *Segment-7:* Completed Feb 14<sup>th</sup>, 2020
- *Segment-8:* Completed Feb 17<sup>th</sup>, 2020

#### 3.2 Beach Fill:

- 25,901.05 Tons of beach fill placed last week
- 1,157 Truckloads last week
- 469,129.73 Tons of fill material placed up to date and final.
- 20,873 Total Delivered Truck Loads and final.



#### **4.0 Review this week's definable feature of work:**

##### **4.1 Beach Fill:**

- Scope of work completed no more truck hauling.
  - Final walkthrough to be held after completion of tilling; TBD.

##### **4.2 Tilling:**

- Scheduled for this week of Feb 20, 21 & 24.
- CHC and USACE held the preparatory meeting.
- Guillermo O.-TOS asked if the tilling will be the final tilling? Hector S.-CHC noted that the tilling will start at 96<sup>th</sup> street access heading south and will try completed all areas as soon as possible. Chris R.-CHC noted that as soon as the tilling is completed would like to have the survey completed as soon as possible the same day.

##### **4.3 Vibration Monitoring:**

- Continuing monitoring 24/7.
- No reported alerts or issues.
- CHC corrected report #12 and resubmitted for review, minor corrections to data.
- All seismic monitoring will be completed once all equipment is out of the construction site including temporary facilities.

##### **4.4 Environmental/Turbidity Monitoring:**

- Kevin K.-NDN Provide Update: Monitoring conducted past week has been in compliance. Nothing notable around site, free from invasive species.
- Monday the 24<sup>th</sup> the plants will be delivered and start working on the restoration.
- Francisco J.-CHC asked if the waking path on 88<sup>th</sup> street has to be tilled? Chris R.-USACE noted that no, only the beach side shall be tilled.

##### **4.5 Project Site Coordination:**

- Eruv Weekly inspections within CHC work site by outside source.
  - No reported issues.

##### **4.6 Scheduled Preparatory Meeting:**

- Tilling: 02-19-2020 @ 10:00AM
- Coastal Vegetation Planting: During Walkthrough on Feb 20<sup>th</sup>; all attendees shall meet at 88<sup>th</sup> street and access road.
- Demobilization: Sometime Next Week of Feb 24<sup>th</sup>.

##### **4.7 3-Phase Inspection Schedule:**

- Tilling: 02-20-2020

#### **5.0 Review construction project schedule:**

- ##### **5.1 See attached 3-week look ahead.**





## **6.0 Submittal and RFI's:**

### **6.1 Submittals Under Review**

- See attached submittals under review log, no critical submittals are overdue at this time.
- Preparing close out submittals.

### **6.2 Request for Information (RFI's - see attached log):**

- No RFI's are pending.

## **7.0 Review off-site activities:**

- CHC continues the effort to sweep the road daily and has a contractor to sweep/vac the street from 88<sup>th</sup> street to 92<sup>nd</sup> street Collins Ave. as well as Haulover park.
- Final sweep cleanup after demobilization.
- Haulover Parking Lot:
  - Final repairs scheduled for the week of Feb 24<sup>th</sup>. Requested preconstruction walkthrough with Haulover Park.

## **8.0 Review Site Safety & Deficiencies:**

### **8.1 Site Safety & Health Officer review weekly safety briefings and deficiencies.**

- Matt Gregory-CHC SSO Provide Update:
  - 95 days from last injury of Oct. 5<sup>th</sup>, 2019.
  - Toolbox Topic: "Demobilization Process" remind personnel to stay focus, full PPE, and construction site is still ongoing.
  - Working only within construction limits was discussed with personnel.
  - Chris R.-USACE reminded CHC to check for any open deficiency that needs to be addressed.

## **9.0 Review / Update Joint Risk Management Register:**

- No changes since approved submittal.

## **10.0 Modifications, Changes, Substitutions to the Contract:**

- Serial Letter H-006 Surfside - Hurricane Dorian Damages. Under government review. Chris R.-USACE noted that he will follow up, under review.
- Weather Extension Letter Serial Letter #0009, received by CHC on 12<sup>th</sup> Feb 2020.



#### 11.0 Other Business:

- Any upcoming events that needs to be coordinated with truck hauling?
  - None noted.
- Meetings & Coordination:
  - Joint Beach Project Walkthrough Scheduled for 20<sup>th</sup> Feb 2020 all personnel to meet at 88<sup>th</sup> street access area, walkthrough heading north and to please have everyone attend, we would like to do this is one shot identify and complete for final inspection and acceptance.
  - Demobilization coordination with Lt. Healy. TBD
  - Chris R.-USACE will sent out an invite after Tilling is completed for a final inspection.
  - Chris R.-USACE advised survey has come back no issues and that there should be 2 or 3 the most of progress meeting are needed to wrap everything up.
  - Question: Once CHC demobilized is that when the final walkthrough will be held? Chris R.-USACE advised that Feb 20<sup>th</sup> is the Beach Inspection Walkthrough. Once tilling is completed and all equipment are removed and punch list items and restoration is completed, that's when the final walkthrough will take place.
- *Next Non-Workdays:*
  - None noted.

Next Meeting Date: Wednesday, Feb 26<sup>th</sup> @ 10:30 A.M.

Location: Conference call

Call In: (224) 501-3412

Access Code: 582-596-925

***End of Meeting.***


#### MEETING ADJOURNED – THANK YOU

Please feel free to contact any of the following CHC Field personnel for any questions, comments or concerns.

- Francisco Juelle – Project Manager; Mobile: 787-238-3243  
Email: [fjuelle@chccaribbean.com](mailto:fjuelle@chccaribbean.com)
- Hector Sevilla- Quality Control Manager; Mobile: 954-756-5865  
Email: [hsevilla@chcivil.com](mailto:hsevilla@chcivil.com)
- Yunesky Hernandez- Project Superintendent; Mobile: 786-218-2560  
Email: [yhernandez@chcivil.com](mailto:yhernandez@chcivil.com)







Project: USACE Surfside Project

Location: Miami-Dade County, FL

THREE WEEK LOOK AHEAD SCHEDULE

Current + 2 Weeks

START:

17-Feb-20

END:

7-Mar-20

ACTIVITY ID	ACTIVITY DESCRIPTION	17-Feb	18-Feb	19-Feb	20-Feb	21-Feb	22-Feb	23-Feb	24-Feb	25-Feb	26-Feb	27-Feb	28-Feb	29-Feb	2-Mar	3-Mar	4-Mar	5-Mar	6-Mar	7-Mar	COMMENTS
	<b>Meetings</b>																				
	Preparatory Meetings for DFOV:																				
	Tilling			X																	
	Coastal Vegetation Planting and Restoration				X																
	Demobilization																				TBD
	Weekly Project Status Meeting			X						X											Via Conf Call @ 10:30 AM
	CHC/USACE/TOS Joint Beach Project Walkthrough				X																Beach Walkthrough Prior Restoration @ 12:00PM
A1330	Vibration Control Monitoring	X	X	X	X	X			X	X	X	X	X		X	X	X	X	X		Ongoing
A1340	Environmental/Turbidity Monitoring	X	X	X	X	X			X	X	X	X	X		X	X	X	X	X		Ongoing
A1400	Beach Fill Segment 1: STA 36+800 to 36+100																				Completed 10/08/19
A1410	Beach Fill Segment 2: Station 35+200 to 36+100																				Completed 11/08/19
A1420	Beach Fill Segment 3: Station 35+200 to 34+550																				Completed 11/21/19
A1430	Beach Fill Segment 4: Station 34+600 to 34+300																				Completed 12/02/19
A1450	Beach Fill Segment 5: Station Station 34+300 to 33+500																				Completed 12/30/19
A1460	Beach Fill Segment 6: Station Station 33+500 to 32+500																				Completed 01/28/2020
A1480	Beach Fill Segment 7: Station Station 32+500 to 31+500																				Completed 02/14/2020
A1490	Beach Fill Segment 8: Station Station 31+500 to 31+000	X																			Completed 02/17/2020
A1406	Beach Tilling Segment 8				X																
A1417	Beach Tilling Segment 7				X																
A1427	Beach Tilling Segment 6				X																
A1437	Beach Tilling Segment 5					X															
A1457	Beach Tilling Segment 4					X															
A1467	Beach Tilling Segment 3					X															
A1487	Beach Tilling Segment 2							X													
A1497	Beach Tilling Segment 1							X													
A1405	Post Construction Survey Segment 8 through 6				X																
	Post Construction Survey Segment 5 through 3					X															
	Post Construction Survey Segment 2 through 1							X													
	Final Haulover Parking Lot #2 Repairs							X	X	X	X	X									
A1340	Final Project Inspection																				TBD
		BEACH FILL PLACEMENT (NO SURVEY)							PUSH/SURVEY MATERIAL FOR QTY & ACCEPTANCE												



[illegible]



US Army Corps  
of Engineers

## Contractor Action Items

W912EP19C0017 113082 Miami-Dade Surfside Contract A  
K3001519

19 Feb 2020

Miami Resident Office

### Subcontractors Missing Critical Data

Enter missing data in "Subcontractors"					
Responsibility Code	Contractor Name	Trade	POC Name	Amount Subcontracted	Status
CHC	CHC	Prime Contractor	Ricardo Villet		Missing Data

### Contractors Requiring Insurance / SF 1413

Enter expiration dates for insurance and signature date for SF1413 in "Contractor Insurance"							
Contractor	First Day on Site	Last Day on Site	General Insurance	Auto Insurance	Workman's Comp	SF1413 Acknowledged	Status
Allied Trucking	08/19/2019		12/23/2019	02/03/2020	12/23/2019	09/10/2019	Submit documents
LSS	08/19/2019		01/02/2020	01/02/2020	01/02/2020	09/10/2019	Submit documents
NDN	08/19/2019						Submit documents

### Contractors Requiring Payrolls

Enter payrolls for each week shown in "Contractor Payrolls"				
Contractor	First Day on Site	Last Day on Site	Payrolls not submitted or submitted with problems	Status
CHC	08/19/2019		02/09/2020, 02/16/2020, 02/23/2020	Submit Documents

### Daily QC Reports not Completed

Enter Daily QC Report and mark completed "Daily QC Reports"	
QC Reports not completed for the following dates	Status
02/17/2020, 02/18/2020	Not Completed

### Outstanding Deficiency Items

Enter date corrected in "Deficiency Items"				
Item No.	Date Issued	Description	Location	Status
QC-00001	08/21/2019	CHC hereby acknowledges the deficiency of the vegetation protection plan at the 88th Street access. During the offloading procedures of the sand and placement on to the beach sand has accumulated in the Dune vegetation on the Northeast section of the access point. CHC is in the process of removing the accumulated sand from the vegetation. Following completion of the removal of the sand, if there are any impacts to the vegetation, CHC will mitigate the area is damaged. The impacted area is approximately 150 to 200 square feet. The coordinates of the impacted area are N 25.8733, W 80.12001.	88th Access	Not Corrected
QA-00026	09/06/2019	During unloading of beach fill at the 88th street access, the Contractor had spill over of fill from the bucket as it transition from the dump truck release point to the beach. This spill over went on to the dune vegetation, at the north east corner covering some vegetation. The contract picked up some but a good portion remains covered. Deficiency QC-0001 was issued for this issue but per Contract Specification Section 01 57 20, paragraph 3.1.6, if dune vegetation is impacted a plan needs to be submitted with 7 days and implemented within 30 days of the impact. This requirement has not been met.	88th Access	Not Corrected
QC-00003	12/02/2019	Tilling: Contractor has failed to till upon completion of each segment of beach construction according to specification section 35 30 00 paragraph 3.4.3 Tilling. "Tilling shall be completed by use of a suitable equipment by pulling a rake with tines modified to a length of 36 inches or more and spaced approximately 12 to 18 inches apart. Tilling shall be to a minimum depth of 36 inches through the newly placed beach seaward to the visible high water mark. Following tilling, the beach shall again be dressed by dragging a pipe lengthwise over the beach."	Segment 1-4	Not Corrected

### QC Requirements Missing Critical Data

Enter missing data in "QC Requirements"						
QC Requirement No.	QC Requirement Description	Section	To be performed by	Activity No.	Location	Status
CT-00025	Quarry Sample: 1. a. At 134,434 Tons b. Location Station 35+700 to 35+850 c. 11:43AM	35 30 00		A1410	Surfside	Missing Info
CT-00031	Quarry Sample: 1. a. At 152,354 Tons b. Location Station 35+500 c. 1:29PM d. 10-28-19		Hector Sevilla	A1410	35+500	Missing Info
CT-00084	Quarry Sample: 1. a. At 286,845 Tons b. Location Station 34+050 c. 06:52 AM d. 12-09-19	35 30 00	Hector Sevilla		34+050	Missing Info
CT-00133						Missing Info

Range:

Page 1 of 3

Sorted by:





US Army Corps  
of Engineers

## Contractor Action Items

W912EP19C0017 113082 Miami-Dade Surfside Contract A  
K3001519

19 Feb 2020

Miami Resident Office

### Activities Scheduled to be Started in Next 7 Days

Enter date activity started in "Activities Started/Finished"					
Activity No.	Activity Description	Contractor	Scheduled Start	Days Late	Status
A1040	End Phase 2-Construction	CHC	02/24/2020	5 days	Not Started
A1050	Start Phase 3-Close-Out	CHC	02/25/2020	6 days	Not Started
A1090	Substantial Completion	CHC	02/25/2020	6 days	Not Started
A1300	Attend Partnering Regroup Meet	CHC	01/08/2020	42 days	Not Started
A1405	Post Construction Survey Segme	CHC	01/08/2020	42 days	Not Started
A1406	Beach Tilling Segment One	CHC	01/09/2020	41 days	Not Started
A1412	Post Construction Survey Segme	CHC	01/09/2020	41 days	Not Started
A1417	Beach Tilling Segment Two	CHC	01/10/2020	40 days	Not Started
A1422	Post Construction Survey Segme	CHC	01/10/2020	40 days	Not Started
A1427	Beach Tilling Segment Three	CHC	01/13/2020	37 days	Not Started
A1432	Post Construction Survey Segme	CHC	01/13/2020	37 days	Not Started
A1437	Beach Tilling Segment Four	CHC	01/14/2020	36 days	Not Started
A1452	Post Construction Survey Segme	CHC	01/14/2020	36 days	Not Started
A1457	Beach Tilling Segment Five	CHC	01/15/2020	35 days	Not Started
A1462	Post Construction Survey Segme	CHC	01/20/2020	30 days	Not Started
A1467	Beach Tilling Segment Six	CHC	01/21/2020	29 days	Not Started
A1482	Post Construction Survey Segme	CHC	02/10/2020	9 days	Not Started
A1487	Beach Tilling Segment Seven	CHC	02/11/2020	8 days	Not Started
A1492	Post Construction Survey Segme	CHC	02/21/2020	2 days	Not Started
A1497	Beach Tilling Segment Eight	CHC	02/24/2020	5 days	Not Started
A1620	Close-out Submittals	CHC	02/25/2020	6 days	Not Started
A1670	Demobilization Access Areas/Re	CHC	02/25/2020	6 days	Not Started

### Activities Scheduled to be Finished in Next 7 Days

Enter date activity started in "Activities Started/Finished"					
Activity No.	Activity Description	Contractor	Actual Start	Scheduled Finished	Status
A1040	End Phase 2-Construction	CHC	02/24/2020	02/24/2020	Not Started
A1050	Start Phase 3-Close-Out	CHC	02/25/2020	02/25/2020	Not Started
A1090	Substantial Completion	CHC	02/25/2020	02/25/2020	Not Started
A1300	Attend Partnering Regroup Meet	CHC	01/08/2020	01/08/2020	Not Started
A1405	Post Construction Survey Segme	CHC	01/08/2020	01/08/2020	Not Started
A1406	Beach Tilling Segment One	CHC	01/09/2020	01/09/2020	Not Started
A1412	Post Construction Survey Segme	CHC	01/09/2020	01/09/2020	Not Started
A1417	Beach Tilling Segment Two	CHC	01/10/2020	01/10/2020	Not Started
A1422	Post Construction Survey Segme	CHC	01/10/2020	01/10/2020	Not Started
A1427	Beach Tilling Segment Three	CHC	01/13/2020	01/13/2020	Not Started
A1432	Post Construction Survey Segme	CHC	01/13/2020	01/13/2020	Not Started
A1437	Beach Tilling Segment Four	CHC	01/14/2020	01/14/2020	Not Started
A1452	Post Construction Survey Segme	CHC	01/14/2020	01/14/2020	Not Started
A1457	Beach Tilling Segment Five	CHC	01/15/2020	01/15/2020	Not Started
A1462	Post Construction Survey Segme	CHC	01/20/2020	01/20/2020	Not Started
A1467	Beach Tilling Segment Six	CHC	01/21/2020	01/21/2020	Not Started
A1482	Post Construction Survey Segme	CHC	02/10/2020	02/10/2020	Not Started
A1487	Beach Tilling Segment Seven	CHC	02/11/2020	02/11/2020	Not Started
A1490	Beach Fill Eighth Segment - 3	CHC	02/13/2020	02/20/2020	Not Started
A1492	Post Construction Survey Segme	CHC	02/21/2020	02/21/2020	Not Started
A1497	Beach Tilling Segment Eight	CHC	02/24/2020	02/24/2020	Not Started

### Features of Work with no Activities Assigned

Assign features to activities in "Pay Activities"		
Feature of Work	Number of Activities	Status
Clearing & Grubbing	0	No Activities

Range:

Page 2 of 3

Sorted by:



US Army Corps  
of Engineers

## Contractor Action Items

W912EP19C0017 113082 Miami-Dade Surfside Contract A  
K3001519

19 Feb 2020

Miami Resident Office

### Hazard Analysis Without Features

Enter Hazard Analysis and complete (or assign Feature and complete) in "Hazard Analysis"

Hazard Analysis Title	Status
Tilling	Accepted
Demobilization	Not Complete

### Features of Work Requiring a Preparatory Inspection

Enter date Preparatory Inspection meeting is held in "Prep/Initial Inspections"

Feature of Work	First Activity	Activity Start	Preparatory Scheduled	Time	Status
Coastal Vegetation Planting			02/20/2020	12:00 PM	Prep Not Held
Demobilization					Prep Not Scheduled
Tilling			10/10/2019	9:30AM	Prep Not Held

### Features of Work Requiring an Initial Inspection

Enter Scheduled Date and Time for Initial Inspection meeting is held in "Prep/Initial Inspections"

Feature of Work	First Activity	Preparatory Held	Initial Scheduled	Time	Status
Coastal Vegetation Planting					Initial Not Scheduled
Demobilization					Initial Not Scheduled
Tilling			02/20/2020		Initial Not Held

Range:

Page 3 of 3

Sorted by:





**US Army Corps  
of Engineers**  
Jacksonville District

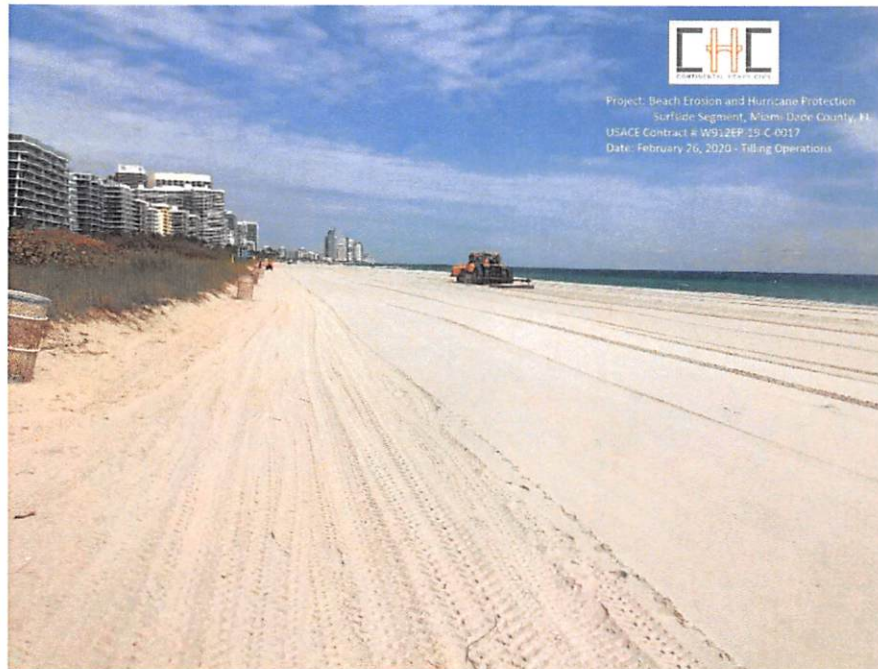
Weekly Project Coordination Meeting Minutes				
Day: Wednesday's			Time: 10:30 AM	
Meeting #:	31	Call -In#	(224) 501-3412	
Meeting Held:	Wednesday, 02/26/2020	Access Code:	582-596-925	
Project:	Beach Erosion Control and Hurricane Protection Project, Surfside Segment, Miami-Dade County, FL	Contract #: FDEP Permit #	W912EP-19-C-0017 0233882-010-JM	
TEAM MEMBERS: Distribution (D) and Attendance (A) List indicated by "X"				
D	A	Name / Title	Company/ Organization	Email Address
X		Ricardo Villet / COO	CHC	<a href="mailto:rvillet@chcivil.com">rvillet@chcivil.com</a>
X		Francisco Juelle/PM	CHC	<a href="mailto:fjuelle@chccaribbean.com">fjuelle@chccaribbean.com</a>
X	X	Francisco Guarin/QCM	CHC	<a href="mailto:fguarin@chcivil.com">fguarin@chcivil.com</a>
X		Yunesky Hernandez / Super	CHC	<a href="mailto:yhernandez@chcivil.com">yhernandez@chcivil.com</a>
X	X	Hector Sevilla / QCM	CHC	<a href="mailto:hsevilla@chcivil.com">hsevilla@chcivil.com</a>
X	X	Gregg Close / SSHO	CHC	<a href="mailto:Gclose@chcivil.com">Gclose@chcivil.com</a>
X	X	Matt Gregory	CHC	<a href="mailto:ggregory@chcivil.com">ggregory@chcivil.com</a>
X		Geoff Reichold	The NDN Companies	<a href="mailto:Greichold@thendncompanies.com">Greichold@thendncompanies.com</a>
X		Meghan Harrison	The NDN Companies	<a href="mailto:mharrison@thendncompanies.com">mharrison@thendncompanies.com</a>
X		William Gerrard	The NDN Companies	<a href="mailto:wgerrard@thendncompanies.com">wgerrard@thendncompanies.com</a>
X	X	Kevin Kerkhof	The NDN Companies	<a href="mailto:kkerkhof@thendncompanies.com">kkerkhof@thendncompanies.com</a>
X	X	Brandon Faustini	The NDN Companies	<a href="mailto:BFaustini@thendncompanies.com">BFaustini@thendncompanies.com</a>
X	X	Nestor Rivera / ACO	USACE	<a href="mailto:Nestor.A.Rivera@usace.army.mil">Nestor.A.Rivera@usace.army.mil</a>
X	X	Christopher Rego / COR	USACE	<a href="mailto:Christopher.M.Rego@usace.army.mil">Christopher.M.Rego@usace.army.mil</a>
X	X	Leo Bastante / COR	USACE	<a href="mailto:Leopoldo.A.Bastante@usace.army.mil">Leopoldo.A.Bastante@usace.army.mil</a>
X	X	Alexis Vieira / Proj. Eng.	USACE	<a href="mailto:Alexis.M.Vieira@usace.army.mil">Alexis.M.Vieira@usace.army.mil</a>
X		Jessica Bromfield	USACE	
X		Tony Jettinghoff/ACO	USACE	<a href="mailto:John.A.Jettinghoff@usace.army.mil">John.A.Jettinghoff@usace.army.mil</a>
X		Brian Choate	USACE	<a href="mailto:Brian.C.Choate@usace.army.mil">Brian.C.Choate@usace.army.mil</a>
X		Michael Neves	USACE	<a href="mailto:Michael.P.Neves@usace.army.mil">Michael.P.Neves@usace.army.mil</a>
X		Erica Skolte	USACE	<a href="mailto:Erica.A.Skolte@usace.army.mil">Erica.A.Skolte@usace.army.mil</a>
X		Timothy Humphrey	USACE	<a href="mailto:Timothy.G.Humphrey@usace.army.mil">Timothy.G.Humphrey@usace.army.mil</a>
X		Piper Austin	USACE	<a href="mailto:Piper.E.Austin@usace.army.mil">Piper.E.Austin@usace.army.mil</a>



**US Army Corps  
of Engineers**  
Jacksonville District

X		Andrew Dutil	USACE	<a href="mailto:Andrew.S.Dutil@usace.army.mil">Andrew.S.Dutil@usace.army.mil</a>
X		Troy Mayhew	USACE /CESAJ-EN-GG	<a href="mailto:Troy.a.mayhew@usace.army.mil">Troy.a.mayhew@usace.army.mil</a>
X	X	Guillermo Olmedillo	Town of Surfside	<a href="mailto:golmedillo@townofsurfsidefl.gov">golmedillo@townofsurfsidefl.gov</a>
X	X	Duncan Tavares	Town of Surfside	<a href="mailto:dtavares@townofsurfsidefl.gov">dtavares@townofsurfsidefl.gov</a>
X	X	Randy Stokes	Town of Surfside- PWD	<a href="mailto:rstokes@townofsurfsidefl.gov">rstokes@townofsurfsidefl.gov</a>
X		Irina Mocanu	Town of Surfside	<a href="mailto:imocanu@townofsurfsidefl.gov">imocanu@townofsurfsidefl.gov</a>
X		Kate Stein	Town of Surfside	<a href="mailto:kstein@townofsurfsidefl.gov">kstein@townofsurfsidefl.gov</a>
X		Elizabeth Hopkins	Town of Surfside	<a href="mailto:EHopkins@townofsurfsidefl.gov">EHopkins@townofsurfsidefl.gov</a>
X		Tim Milian	TOS P&RD	<a href="mailto:tmilian@townofsurfsidefl.gov">tmilian@townofsurfsidefl.gov</a>
X		Lt. John Healy	TOS Police Dept.	<a href="mailto:JHealy@townofsurfsidefl.gov">JHealy@townofsurfsidefl.gov</a>
X		Chief Julio Yero	TOS Police Dept.	<a href="mailto:jyero@townofsurfsidefl.gov">jyero@townofsurfsidefl.gov</a>
X		Capt. John Bambis	TOS Police Dept.	<a href="mailto:jbambis@townofsurfsidefl.gov">jbambis@townofsurfsidefl.gov</a>
X		Julio Nores	DERM-RER	<a href="mailto:Julio.Nores@miamidade.gov">Julio.Nores@miamidade.gov</a>
X		Libbie McDearmid	Florida DEP	<a href="mailto:Libbie.McDearmid@FloridaDEP.gov">Libbie.McDearmid@FloridaDEP.gov</a>
X		Alexandra Wagner	Florida DEP	<a href="mailto:Alexandra.Wagner@FloridaDEP.gov">Alexandra.Wagner@FloridaDEP.gov</a>
X		Teal Kawana	MDPR	<a href="mailto:teal.kawana@miamidade.gov">teal.kawana@miamidade.gov</a>
X		Colette Biondi	MDPR	<a href="mailto:Colette.Biondi@miamidade.gov">Colette.Biondi@miamidade.gov</a>
X		Carlos Fernandez-Quevedo	MDPR	<a href="mailto:Carlos.Fernandez-Quevedo@miamidade.gov">Carlos.Fernandez-Quevedo@miamidade.gov</a>
X	X	Paul Voight	MDCP-RER	<a href="mailto:Paul.Voight@miamidade.gov">Paul.Voight@miamidade.gov</a>
X		Sarah Thanner	MDCP-RER	<a href="mailto:Sara.Thanner@miamidade.gov">Sara.Thanner@miamidade.gov</a>
X		Marina Blanco-Pape	MDCP-RER	<a href="mailto:Marina.Blanco-Pape@miamidade.gov">Marina.Blanco-Pape@miamidade.gov</a>
X	X	Alberto Pisani	MDCP-RER	<a href="mailto:Alberto.Pisani@miamidade.gov">Alberto.Pisani@miamidade.gov</a>
X		Kelli Stamm	Precision Measurements	<a href="mailto:kstamm@precisionmeasurements.com">kstamm@precisionmeasurements.com</a>
X		JCP Compliance	DEP	<a href="mailto:JCPCompliance@dep.state.fl.us">JCPCompliance@dep.state.fl.us</a>





## WEEKLY PROGRESS MEETING

### 1.0 Review minutes from previous progress meeting:

- 1.1 No Changes.

### 2.0 Review RMS Contractor Action Item Report:

- 2.1 Attached contractors' updates for action items list; ongoing contractor updates on daily basis. CHC and USACE will follow up after the meeting for general updates.

### 3.0 Review work progress since previous meeting:

- 3.1 Beach Fill: Completed Feb 17<sup>th</sup>, 2020.
- 3.2 Demobilized haul road trucks and most of heavy equipment.
- 3.3 Clean up sites and staging areas.
- 3.4 Prepare for tilling and restoration and planting.

### 4.0 Review this week's definable feature of work:

#### 4.1 Tilling:

- CHC postponed the tilling operations as scheduled last week due to that the hired subcontractor could not meet specified depth of 3 ft.
- CHC had a trial run yesterday and achieved depth, USACE witnessed and approved to proceed.
- Scheduled for this week of Feb 26-28, 2020; Beach back open by Noon.
  - Wed 26 Feb: Station 36+800 to 34+800.
  - Thurs 27 Feb: Station 34+800 to 33+200.
  - Fri 28 Feb: Station 33+200 to 32+300.



**US Army Corps  
of Engineers** ®  
Jacksonville District

4.2 Punch List items.

4.3 Installation of Turtle Signs.

4.4 Chris R.-USACE asked Randy Stokes-TOS if he received the punch list items via email from the walkthrough held on 20<sup>th</sup> of February 2020? Randy S.-TOS responded yes, he received it, no additional comments.

4.5 Punch list Items to be added to the progress meeting minutes.

4.6 Vibration Monitoring:

- Continuing monitoring 24/7.
- No reported alerts or issues.
- All seismic monitoring will be completed once all equipment is out of the construction site including temporary facilities.

4.7 Environmental/Turbidity Monitoring:

- Kevin K.-NDN Nothing notable around site, free from invasive species. Completion of turbidity testing on 17<sup>th</sup> February when the completion of fill material ended.
- Held preparatory meeting for Restoration and Planting on Tuesday Feb 25<sup>th</sup>.
- Plants were delivered on Tuesday Feb 25<sup>th</sup> and start working on planting.
- Chris R.-USACE to submit the plants certificate and also March 1<sup>st</sup> starts turtle season again need to start getting clearances, coordinate with Teal and Colette.

4.8 Project Site Coordination:

- Eruv Weekly inspections within CHC work site by outside source.
  - No reported issues.
  - CHC will contact the Rabbi for final inspection prior last day on site.

4.9 Scheduled Preparatory Meeting:

- Demobilization: Sometime Next Week.

4.10 3-Phase Inspection Schedule:

- Tilling: 02-26-2020

## **5.0 Review construction project schedule:**

5.1 See attached 3-week look ahead.

5.2 Chris R.-USACE noted that since tilling is scheduled for completion this Friday, a invite will be sent out today to Town of Surfside, the County and to other agency that want to attend for a Pre-Final Friday Walk Through for the Beach side area only, east of the dunes at 1:00PM - 1:30 PM 28<sup>th</sup> of February. All templates have been met, there no other items of the beach side and all will be open to the vendors and public access.





## **6.0 Submittal and RFI's:**

### **6.1 Submittals Under Review**

- See attached submittals under review log, no critical submittals are overdue at this time.
- Preparing close out submittals.

### **6.2 Request for Information (RFI's - see attached log):**

- No RFI's are pending.

## **7.0 Review off-site activities:**

- Final sweep cleanup after demobilization.
- Haulover Parking Lot:
  - Final repairs scheduled for next week of March 2<sup>nd</sup>2020.
  - Alberto Pisani-MDCP questioned that last agenda the Haulover parking lot was scheduled to be repaired and if there's any reason why it was pushed back? Hector-S.-CHC noted that the availability of the paving contractor date was pushed out for next week.

## **8.0 Review Site Safety & Deficiencies:**

### **8.1 Site Safety & Health Officer review weekly safety briefings and deficiencies.**

- Matt Gregory-CHC SSHO Provide Update:
  - 2 days from last injury of Feb 24<sup>th</sup>, 2020.
    - Personnel in good shape, getting checked up by medical professional.
    - Activity Hazard Analysis (AHA) has been revised and reviewed with personnel for the tilling operations.
    - Chris R.-USACE asked about the incident report; Hector S.-CHC has it ready for review and submission.
  - Toolbox Topic: "Lifting/Moving Heavy Objects"
  - Monthly Contractors Safety Supervisor Meeting to be held Feb 26, 2020.

## **9.0 Review / Update Joint Risk Management Register:**

- No changes since approved submittal.

## **10.0 Modifications, Changes, Substitutions to the Contract:**

- Serial Letter H-006 Surfside - Hurricane Dorian Damages. Under government review. Chris R.-USACE noted that he will follow up, under review. Chris R.-USACE need the response back from CHC.



**US Army Corps  
of Engineers**®  
Jacksonville District

#### **11.0 Other Business:**

- Any upcoming events that needs to be coordinated?
  - None noted.
- Meetings & Coordination:
  - Demobilization coordination with Lt. Healy. TBD
  - Chris R.-USACE will sent out an invite after Tilling is completed for a final inspection.
- *Next Non-Workdays:*
  - None noted.
- Guillermo O.-TOS stated that he would like to thank everyone that was involved in this project for a great job, every agency, the Contractor, USACE, Miami-Dade County and FDEP for a successful project.

Next Meeting Date: Wednesday, March 4<sup>th</sup> @ 10:30 A.M.

Location: Conference call

Call In: (224) 501-3412

Access Code: 582-596-925

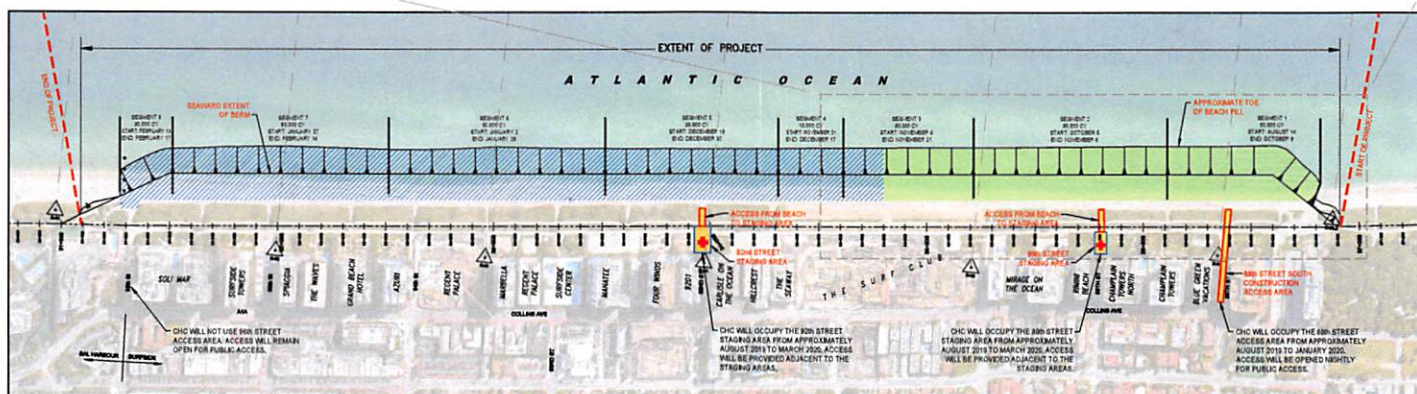
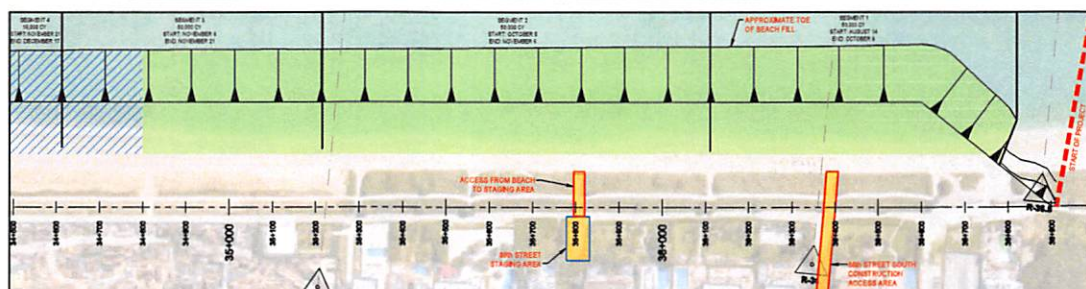
***End of Meeting.***








#### **MEETING ADJOURNED – THANK YOU**

Please feel free to contact any of the following CHC Field personnel for any questions, comments or concerns.


- Francisco Juelle – Project Manager; Mobile: 787-238-3243  
Email: [fjuelle@chccaribbean.com](mailto:fjuelle@chccaribbean.com)
- Hector Sevilla- Quality Control Manager; Mobile: 954-756-5865  
Email: [hsevilla@chcivil.com](mailto:hsevilla@chcivil.com)
- Yunesky Hernandez- Project Superintendent; Mobile: 786-218-2560  
Email: [yhernandez@chcivil.com](mailto:yhernandez@chcivil.com)

Beach Erosion Control and Hurricane Protection Project,  
Miami-Dade County, Florida, Beach Renourishment 2020  
Surfside Beach



LEGEND	
---	START/END OF PROJECT
	DESIGNATED CONSTRUCTION ACCESS
	STAGING AREA
	AREA ALLOCATED BY CONTRACTING OFFICER/ READY FOR PUBLIC USE
	BEACH UNDER CONSTRUCTION
	AREA NOT READY FOR CONSTRUCTION
	PENDING TILLING
	FIRST AID / EYE WASH





CONFIDENTIAL

HEAVY CIVIL

Project: USACE Surfside Project

Location: Miami-Dade County, FL

THREE WEEK LOOK AHEAD SCHEDULE

Current + 2 Weeks

ACTIVITY ID	ACTIVITY DESCRIPTION	START: 24-Feb-20														END: 14-Mar-20						COMMENTS
		24-Feb	25-Feb	26-Feb	27-Feb	28-Feb	29-Feb	2-Mar	3-Mar	4-Mar	5-Mar	6-Mar	7-Mar	8-Mar	9-Mar	10-Mar	11-Mar	12-Mar	13-Mar	14-Mar		
	<b>Meetings</b>																					
	Preparatory Meetings for DFOV:																					
	Coastal Vegetation Planting and Restoration		X					X													Held at 1:30 PM TBD	
	Demobilization																					
	Weekly Project Status Meeting			X					X												Via Conf Call @ 10:30 AM	
A1330	Vibration Control Monitoring	X	X	X	X	X		X	X	X	X	X									Ongoing	
A1340	Environmental Monitoring	X	X	X	X	X		X	X	X	X	X									Ongoing	
A1406	Beach Tilling Segment 1			X																		
A1417	Beach Tilling Segment 2			X																		
A1427	Beach Tilling Segment 3			X	X																	
A1437	Beach Tilling Segment 4				X																	
A1457	Beach Tilling Segment 5				X																	
A1457	Beach Tilling Segment 6					X																
A1417	Beach Tilling Segment 7					X																
A1406	Beach Tilling Segment 8					X																
A1405	Post Construction Survey Segment 1 through 3			X																		
	Post Construction Survey Segment 3 through 5				X																	
	Post Construction Survey Segment 5 through 8					X																
	CHC/USACE/TDS Beach Side Walkthrough					X															Time TBD	
	Vegetation Restoration and Planting			X	X	X																
	Construction Site Restoration (Bldg/Yard Pack & Staging Areas)			X	X	X		X	X	X	X	X										
A1610/A1650	Correction of Items from Contractors/Quanta Punch List			X	X	X		X	X	X	X	X										
A1640	Soilcrete Pre-final Inspection																				TBD	
A1660	Final Project Inspection																				TBD	
	<b>Other Activities</b>																					
	Final Haulover Parking Lot #2 Repairs							X	X	X	X	X										







US Army Corps  
of Engineers

## Contractor Action Items

W912EP19C0017 113082 Miami-Dade Surfside Contract A  
K3001519

26 Feb 2020

Miami Resident Office

### Subcontractors Missing Critical Data

Enter missing data in "Subcontractors"

Responsibility Code	Contractor Name	Trade	POC Name	Amount Subcontracted	Status
CHC	CHC	Prime Contractor	Ricardo Villet		Missing Data

### Contractors Requiring Insurance / SF 1413

Enter expiration dates for insurance and signature date for SF1413 in "Contractor Insurance"

Contractor	First Day on Site	Last Day on Site	General Insurance	Auto Insurance	Workman's Comp	SF1413 Acknowledged	Status
LSS	08/19/2019		01/02/2020	01/02/2020	01/02/2020	09/10/2019	Submit documents

### Contractors Requiring Payrolls

Enter payrolls for each week shown in "Contractor Payrolls"

Contractor	First Day on Site	Last Day on Site	Payrolls not submitted or submitted with problems	Status
CHC	08/19/2019		02/16/2020, 02/23/2020, 03/01/2020	Submit Documents

### Daily QC Reports not Completed

Enter Daily QC Report and mark completed "Daily QC Reports"

QC Reports not completed for the following dates

QC Reports not completed for the following dates	Status
02/17/2020,02/18/2020,02/19/2020,02/20/2020,02/21/2020,02/22/2020,02/23/2020,02/24/2020,02/25/2020,02/26/2020	Not Completed

### Outstanding Deficiency Items

Enter date corrected in "Deficiency Items"

Item No.	Date Issued	Description	Location	Status
QC-00001	08/21/2019	CHC hereby acknowledges the deficiency of the vegetation protection plan at the 88th Street access. During the offloading procedures of the sand and placement on to the beach sand has accumulated in the Dune vegetation on the Northeast section of the access point. CHC is in the process of removing the accumulated sand from the vegetation. Following completion of the removal of the sand, if there are any impacts to the vegetation, CHC will mitigate the area is damaged. The impacted area is approximately 150 to 200 square feet. The coordinates of the impacted area are N 25.8733, W 80.12001.	88th Access	Not Corrected
QA-00026	09/06/2019	During unloading of beach fill at the 88th street access, the Contractor had spill over of fill from the bucket as it transition from the dump truck release point to the beach. This spill over went on to the dune vegetation, at the north east corner covering some vegetation. The contract picked up some but a good portion remains covered. Deficiency QC-0001 was issued for this issue but per Contract Specification Section 01 57 20, paragraph 3.1.6, if dune vegetation is impacted a plan needs to be submitted with 7 days and implemented within 30 days of the impact. This requirement has not been met.	88th Access	Not Corrected
QC-00003	12/02/2019	Tilling: Contractor has failed to till upon completion of each segment of beach construction according to specification section 35 30 00 paragraph 3.4.3 Tilling. "Tilling shall be completed by use of a suitable equipment by pulling a rake with tines modified to a length of 36 inches or more and spaced approximately 12 to 18 inches apart. Tilling shall be to a minimum depth of 36 inches through the newly placed beach seaward to the visible high water mark. Following tilling, the beach shall again be dressed by dragging a pipe lengthwise over the beach. "	Segment 1-4	Not Corrected

### QC Requirements Missing Critical Data

Enter missing data in "QC Requirements"

QC Requirement No.	QC Requirement Description	Section	To be performed by	Activity No.	Location	Status
CT-00025	Quarry Sample: 1. a. At 134,434 Tons b. Location Station 35+700 to 35+850 c. 11:43AM	35 30 00		A1410	Surfside	Missing Info
CT-00031	Quarry Sample: 1. a. At 152,354 Tons b. Location Station 35+500 c. 1:29PM d. 10-28-19		Hector Sevilla	A1410	35+500	Missing Info
CT-00084	Quarry Sample: 1. a. At 286,845 Tons b. Location Station 34+050 c. 06:52 AM d. 12-09-19	35 30 00	Hector Sevilla		34+050	Missing Info
CT-00133						Missing Info

Range:

Page 1 of 3

Sorted by:





US Army Corps  
of Engineers

## Contractor Action Items

W912EP19C0017 113082 Miami-Dade Surfside Contract A  
K3001519

26 Feb 2020

Miami Resident Office

### Activities Scheduled to be Started in Next 7 Days

Enter date activity started in "Activities Started/Finished"					
Activity No.	Activity Description	Contractor	Scheduled Start	Days Late	Status
A1040	End Phase 2-Construction	CHC	02/24/2020	2 days	Not Started
A1050	Start Phase 3-Close-Out	CHC	02/25/2020	1 days	Not Started
A1090	Substantial Completion	CHC	02/25/2020	1 days	Not Started
A1300	Attend Partnering Regroup Meet	CHC	01/08/2020	49 days	Not Started
A1405	Post Construction Survey Segme	CHC	01/08/2020	49 days	Not Started
A1406	Beach Tilling Segment One	CHC	01/09/2020	48 days	Not Started
A1412	Post Construction Survey Segme	CHC	01/09/2020	48 days	Not Started
A1417	Beach Tilling Segment Two	CHC	01/10/2020	47 days	Not Started
A1422	Post Construction Survey Segme	CHC	01/10/2020	47 days	Not Started
A1427	Beach Tilling Segment Three	CHC	01/13/2020	44 days	Not Started
A1432	Post Construction Survey Segme	CHC	01/13/2020	44 days	Not Started
A1437	Beach Tilling Segment Four	CHC	01/14/2020	43 days	Not Started
A1452	Post Construction Survey Segme	CHC	01/14/2020	43 days	Not Started
A1457	Beach Tilling Segment Five	CHC	01/15/2020	42 days	Not Started
A1462	Post Construction Survey Segme	CHC	01/20/2020	37 days	Not Started
A1467	Beach Tilling Segment Six	CHC	01/21/2020	36 days	Not Started
A1482	Post Construction Survey Segme	CHC	02/10/2020	16 days	Not Started
A1487	Beach Tilling Segment Seven	CHC	02/11/2020	15 days	Not Started
A1492	Post Construction Survey Segme	CHC	02/21/2020	5 days	Not Started
A1497	Beach Tilling Segment Eight	CHC	02/24/2020	2 days	Not Started
A1620	Close-out Submittals	CHC	02/25/2020	1 days	Not Started
A1670	Demobilization Access Areas/Re	CHC	02/25/2020	1 days	Not Started

### Activities Scheduled to be Finished in Next 7 Days

Enter date activity started in "Activities Started/Finished"					
Activity No.	Activity Description	Contractor	Actual Start	Scheduled Finished	Status
A1040	End Phase 2-Construction	CHC	02/24/2020	02/24/2020	Not Started
A1050	Start Phase 3-Close-Out	CHC	02/25/2020	02/25/2020	Not Started
A1090	Substantial Completion	CHC	02/25/2020	02/25/2020	Not Started
A1300	Attend Partnering Regroup Meet	CHC	01/08/2020	01/08/2020	Not Started
A1405	Post Construction Survey Segme	CHC	01/08/2020	01/08/2020	Not Started
A1406	Beach Tilling Segment One	CHC	01/09/2020	01/09/2020	Not Started
A1412	Post Construction Survey Segme	CHC	01/09/2020	01/09/2020	Not Started
A1417	Beach Tilling Segment Two	CHC	01/10/2020	01/10/2020	Not Started
A1422	Post Construction Survey Segme	CHC	01/10/2020	01/10/2020	Not Started
A1427	Beach Tilling Segment Three	CHC	01/13/2020	01/13/2020	Not Started
A1432	Post Construction Survey Segme	CHC	01/13/2020	01/13/2020	Not Started
A1437	Beach Tilling Segment Four	CHC	01/14/2020	01/14/2020	Not Started
A1452	Post Construction Survey Segme	CHC	01/14/2020	01/14/2020	Not Started
A1457	Beach Tilling Segment Five	CHC	01/15/2020	01/15/2020	Not Started
A1462	Post Construction Survey Segme	CHC	01/20/2020	01/20/2020	Not Started
A1467	Beach Tilling Segment Six	CHC	01/21/2020	01/21/2020	Not Started
A1482	Post Construction Survey Segme	CHC	02/10/2020	02/10/2020	Not Started
A1487	Beach Tilling Segment Seven	CHC	02/11/2020	02/11/2020	Not Started
A1490	Beach Fill Eighth Segment - 3	CHC	02/13/2020	02/20/2020	Not Started
A1492	Post Construction Survey Segme	CHC	02/21/2020	02/21/2020	Not Started
A1497	Beach Tilling Segment Eight	CHC	02/24/2020	02/24/2020	Not Started
A1620	Close-out Submittals	CHC	02/25/2020	03/04/2020	Not Started

### Features of Work with no Activities Assigned

Assign features to activities in "Pay Activities"		
Feature of Work	Number of Activities	Status
Clearing & Grubbing	0	No Activities

Range:

Page 2 of 3

Sorted by:



US Army Corps  
of Engineers

## Contractor Action Items

W912EP19C0017 113082 Miami-Dade Surfside Contract A  
K3001519

26 Feb 2020

Miami Resident Office

### Features Requiring Hazard Analysis

Enter Hazard Analysis and mark completed in "Hazard Analysis"

Feature of Work	Preparatory Scheduled	Preparatory Held	Hazard Analysis Title	Status
Coastal Vegetation Planting	02/25/2020	02/25/2020	Vegetation Restoration & Plant	Not Complete

### Hazard Analysis Without Features

Enter Hazard Analysis and complete (or assign Feature and complete) in "Hazard Analysis"

Hazard Analysis Title	Status
Tilling	Accepted
Demobilization	Not Complete

### Features of Work Requiring a Preparatory Inspection

Enter date Preparatory Inspection meeting is held in "Prep/Initial Inspections"

Feature of Work	First Activity	Activity Start	Preparatory Scheduled	Time	Status
Demobilization					Prep Not Scheduled

### Features of Work Requiring an Initial Inspection

Enter Scheduled Date and Time for Initial Inspection meeting is held in "Prep/Initial Inspections"

Feature of Work	First Activity	Preparatory Held	Initial Scheduled	Time	Status
Coastal Vegetation Planting		02/25/2020			Initial Not Scheduled
Demobilization					Initial Not Scheduled

### Submittal Items Requiring Submission

Enter submittal items on transmittal in "Transmittal Log"

Section	Item No.	Item Description	Required for Activity	Activity Start	Submit Needed By	Status
01 57 25	28	Turbidity Monitoring Feb 16- Feb 22 2020	A1350 - Turbidity Monitoring	08/08/2019	07/29/2019	Not submitted

Range:

Page 3 of 3

Sorted by:



**TOWN OF SURFSIDE, FLORIDA**  
**MONTHLY BUDGET TO ACTUAL SUMMARY**

**FISCAL YEAR 2020**

**As of JANUARY 31, 2020**

**33% OF YEAR EXPIRED (BENCHMARK)**

Agenda Item #

Page

1 of 3

March 12, 2020

GOVERNMENTAL FUNDS	ACTUAL	ANNUAL BUDGET	% BUDGET
--------------------	--------	---------------	----------

**GENERAL FUND - 001**

REVENUE	\$ 11,119,458	\$16,549,272	67%
EXPENDITURES	5,223,748	\$16,549,272	32%
Net Change in Fund Balance	5,895,710		
Fund Balance-September 30, 2019 (Unaudited)	12,955,709		
Fund Balance-January 31, 2020 (Reserves)	<u>\$ 18,851,419</u>		

A

**TOURIST RESORT FUND - 102**

REVENUE	\$ 1,436,047	\$3,308,050	43%
EXPENDITURES	1,187,877	\$3,308,050	36%
Net Change in Fund Balance	248,170		
Fund Balance-September 30, 2019 (Unaudited)	1,530,080		
Fund Balance-January 31, 2020 (Reserves)	<u>\$ 1,778,250</u>		

**POLICE FORFEITURE FUND - 105**

REVENUE	\$ -	\$52,300	0%
EXPENDITURES	28,126	\$52,300	54%
Net Change in Fund Balance	\$ (28,126)		
Fund Balance-September 30, 2019 (Unaudited)	105,206		
Fund Balance-January 31, 2020 (Reserves)	<u>\$ 77,080</u>		

**TRANSPORTATION SURTAX FUND - 107**

REVENUE	\$ 18,596	\$276,000	7%
EXPENDITURES	84,722	\$276,000	31%
Net Change in Fund Balance	(66,126)		
Fund Balance-September 30, 2019 (Unaudited)	194,780		
Fund Balance-January 31, 2020 (Reserves)	<u>\$ 128,654</u>		

**BUILDING FUND - 150**

REVENUE	\$ 166,844	\$1,517,713	11%
EXPENDITURES	412,460	\$1,517,713	27%
Net Change in Fund Balance	(245,616)		
Fund Balance-September 30, 2019 (Unaudited)	2,429,223		
Fund Balance-January 31, 2020 (Reserves)	<u>\$ 2,183,607</u>		

**CAPITAL PROJECTS FUND - 301**

REVENUE	\$ 459,253	\$1,862,013	25%
EXPENDITURES	77,883	\$1,862,013	4%
Net Change in Fund Balance	381,370		
Fund Balance-September 30, 2019 (Unaudited)	3,278,256		
Fund Balance-January 31, 2020 (Reserves)	<u>\$ 3,659,626</u>		

**NOTES:**

\* Many revenues for January 2020 are received in subsequent months (timing difference) and are recorded on a cash basis in the month received.

A. Includes \$2,000,000 available for hurricane/emergencies. The balance of \$10,995,709 is unassigned fund balance (reserves).

PROPRIETARY FUNDS	ACTUAL	ANNUAL BUDGET	% BUDGET
-------------------	--------	---------------	----------

**WATER & SEWER FUND - 401**

REVENUE	\$ 1,193,659	\$4,424,500	27%
EXPENDITURES	703,927	\$4,424,500	16%
Change in Net Position	489,732		
Unrestricted Net Position-September 30, 2019 (Unaudited)	(2,499,311)		
Unrestricted Net Position-January 31, 2020 (Reserves)	<u>\$ (2,009,579)</u>		

**MUNICIPAL PARKING FUND - 402**

REVENUE	\$ 546,587	\$1,333,618	41%
EXPENDITURES	445,700	\$1,333,618	33%
Change in Net Position	100,887		
Unrestricted Net Position-September 30, 2019 (Unaudited)	1,279,750		
Unrestricted Net Position-January 31, 2020 (Reserves)	<u>\$ 1,380,637</u>		

**SOLID WASTE FUND - 403**

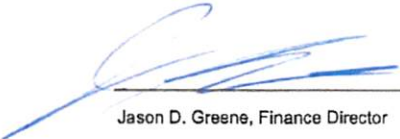
REVENUE	\$ 732,837	\$2,132,673	34%
EXPENDITURES	877,085	\$2,132,673	41%
Change in Net Position	(144,248)		
Unrestricted Net Position-September 30, 2019 (Unaudited)	634,409		
Unrestricted Net Position-January 31, 2020 (Reserves)	<u>\$ 490,161</u>		

**STORMWATER FUND - 404**

REVENUE	\$ 319,490	\$1,034,704	31%
EXPENDITURES	315,089	\$1,034,704	30%
Change in Net Position	4,401		
Unrestricted Net Position-September 30, 2019 (Unaudited)	3,272,654		
Unrestricted Net Position-January 31, 2020 (Reserves)	<u>\$ 3,277,055</u>		

**FLEET MANAGEMENT FUND - 501**

REVENUE	\$ 318,284	\$987,346	32%
EXPENDITURES	488,748	\$987,346	50%
Change in Net Position	(170,464)		
Unrestricted Net Position-September 30, 2019 (Unaudited)	584,492		
Unrestricted Net Position-January 31, 2020 (Reserves)	<u>\$ 414,028</u>		



Jason D. Greene, Finance Director



Guillermo Omedillo, Town Manager

**Town of Surfside**  
**Net Funds Historical Balances**  
**Period 2016 - January 2020**

FUND	9/30/2016	9/30/2017	9/30/2018	9/30/2019	1/31/2020	CAGR <sup>(a)</sup>
General	\$ 7,368,408	\$ 8,460,802	\$ 10,902,050	\$ 12,955,709	\$ 18,851,419	20.7%
Tourist Resort	363,407	469,880	356,313	1,530,080	1,778,250	61.5%
Police Forfeiture	141,755	164,933	159,527	105,206	77,080	-9.5%
Transportation Surtax	354,264	388,363	263,292	194,780	128,654	-18.1%
Building	-	1,742,910	2,760,673	2,429,223	2,183,607	-6.2%
Capital Projects	1,154,352	576,122	2,158,902	3,278,256	3,659,626	41.6%
Water & Sewer	(2,827,890)	(3,048,579)	(2,546,398)	(2,499,311)	(2,009,579)	-4.0%
Municipal Parking	1,111,941	811,013	943,315	1,279,750	1,380,637	4.8%
Solid Waste	245,941	429,743	601,201	634,409	490,161	37.1%
Stormwater	3,392,370	3,264,379	3,203,878	3,272,654	3,277,055	-1.2%
Fleet Management	-	-	-	584,492	414,028	N/A
<b>Total</b>	<b>\$ 11,304,548</b>	<b>\$ 13,259,566</b>	<b>\$ 18,802,753</b>	<b>\$ 23,765,248</b>	<b>\$ 30,230,938</b>	<b>27.9%</b>

(a) - CAGR stands for Compound Average Growth Rate, and is a useful measure of growth over multiple time periods. It represents the growth rate of a Fund Balance from the initial time value to the ending balance if you assume that the fund has been compounding over a time period.



## ITEM 3C

**TOWN OF SURFSIDE  
Office of the Town Attorney  
MUNICIPAL BUILDING  
9293 HARDING AVENUE  
SURFSIDE, FLORIDA 33154-3009  
Telephone (305) 993-1065**

**TO: Mayor and Town Commission**

**FROM: Lillian M. Arango, Town Attorney  
Weiss Serota Helfman Cole & Bierman, P.L.**

**CC: Guillermo Olmedillo, Town Manager**

**DATE: March 4, 2020**

**SUBJECT: Office of the Town Attorney Report for March 12, 2020**

---

**This Office attended/prepared and/or rendered advice for the following Public Meetings and Commission meetings:**

February 11, 2020 – Quasi Judicial and Regular Commission Meeting  
February 19, 2020 - Sustainability and Resiliency Committee Meeting  
February 27, 2020 - Planning & Zoning Board Meeting  
March 2, 2020 - Tourist Board Meeting

Members of the firm assisted with the agendas and drafted the resolutions and ordinances for these meetings in addition to drafting or assisting with the preparation of a number of the communications and reviewing, revising and, as appropriate, negotiating the legal requirements of the relative agreements and supporting documents.



**Commission support:**

Attorneys of the firm have worked with members of the Town Commission to address concerns and research specific issues and are always available, either in the office or by phone or email. We appreciate your support as we enter a new calendar year and continue our second year of service and work in transitioning the office, fine-tune schedules, evaluate and adjust prior practices.

**Staff support:**

Members of the firm have met with and provided extensive support to Town administration and staff, boards and committees with application review, contract and agreement review, procurement and purchasing, budgetary requirements and approval process, various solicitations and agreements for the Tourist Bureau, IT related agreements, ADA compliance agreements, Code enforcement and interpretation, attendance at Special Master Hearings, beach furniture operator permits and administration, police related issues and matters, review and preparation of RFP for design/build of photovoltaic system for Community Center and RFQ for design of 96<sup>th</sup> Street Park, vehicle purchases for Town Departments, building permit and enforcement issues, subpoenas and public records requests, research, document review, oversight and case management for litigation, election and campaign issues, establishing priorities for the Florida Legislative session 2020, Town Code interpretation and application, ordinances on setbacks and artificial turf, labor and pension matters, revisions and updates to the Town's Procurement Code and various procurements and service provider contracts for Town Departments.

**Key issues:**

The workload has been diverse and has included specific issue support to every department. Key issues have included:

- Negotiation and document drafting for several interlocal issues
- Various development and quasi-judicial applications
- Code of Ethics and Lobbying Code
- Roof Height Ordinance
- Freeboard Ordinance
- Sign Code Amendment Ordinance

- Amendments to the Town's Purchasing Code and Cone of Silence
- Anti-Semitic Ordinance
- Pension Board Ordinance
- Tree Planting and Mulch In the Public Right Away Ordinance
- Ethics Ordinance
- Driveway Modifications
- Ordinance Banning Plastic Straws and Resolution Establishing Fees/Fines for Violations
- Solar Panel Permitting Ordinance and Resolution Providing for Waiver of Fees and Expediting of Permit Process
- Ordinance Lifting Prohibition on Surfboards
- Ordinance on Building Lengths and Building Separations
- Ordinance Revising Development Application Procedures
- Ordinance on Marine Turtle Lighting
- Ordinance on Development Approvals Procedures
- Ordinance on Cone of Silence Procurement Process
- Sensible Gun Reform Resolution
- Plastic Bag Ban Legislation and Analysis
- Tourist Board Agreements and Procurement
- Public Records and Subpoena Requests for Documents
- Sustainability Initiatives and Legislation
- Firearm Preemption Lawsuit
- Beach Furniture Ordinance and Regulations
- Comprehensive Plan Amendments
- Solid Waste Service Assessment Ordinance, and accompany Preliminary and Final Rate Resolutions
- PACE District Agreements
- Aggregation of Single Family Lots Ordinance
- DIC/DRG/DRB Procedures Ordinance
- Building Length Ordinance & Grandfathering Amendments
- Beach Re-nourishment
- Recycling Agreement

- Agreement for Landscape Maintenance Services
- Agreement for Concession Services at the Community Center
- Agreement for Tourist Board Marketing Services
- Ordinance for Reasonable Accommodations Procedures
- Ordinance Amending Secondary Frontage Fence and Ornamental Wall Regulations
- Ordinance Amending Plastic Straw Ban Ordinance
- Ordinance Corner Lot Fencing
- Ordinance Amending Ethics Code to Require Disclosure of Business Relationships
- Ordinance on Hotels in H40 District
- Ordinance Banning the Sale and Distribution of Sunscreens Containing Oxybenzone and/or Octinoxate
- Request for Proposals (RFP) for Downtown LED Lighting
- Florida Friendly Landscape and Fertilizer Ordinance
- State of Florida Model Flood Ordinance
- Parking Waiver Ordinance (and Extension) for Business District
- Ordinance Regulating Single-Use Plastics and Repeal of Ordinance
- Ordinance Regulating Hurricane Shutters
- Ordinance Regarding Waiver of Lobbyist Registration Fees for Town Businesses.
- Ordinance Amending Qualifying Dates for March 17, 2020 Election
- Ordinance Restricting Hotel Accessory Uses in H40 District South of 93 Street
- Resolution and Preparation of Adoption of Travel, Transportation and Meal Policy for Town Officials and Employees
- Resolutions Adopting Proposed 2019/2020 Millage Rate and Budget
- Regulation of Herbicides/Glyphosate
- Ordinance Establishing Limitations for Hotels in the H40 District South of 93 Street
- Renewal/Amendment of Post Office Lease with USPS
- Ordinance on Residential Setbacks
- Text Messaging Policy for Town Employees
- Resolution Declaring Climate Crisis
- Resolution Adopting Climate Crisis Report
- Ordinance Amending Purchasing Code

- Ordinance on Artificial Turf
- Ordinance Repealing Aggregated Setbacks

**Litigation:** New or supplemental information is provided for the following case:

No report at this time.

**Special Matters:** Continued monitoring of new case law and legislation from Federal, State and County, including House and Senate Bills for the 2020 Florida Legislative Session. Matters which we will continue to work on, some of which you may anticipate in the upcoming months, include issues related to beach re-nourishment, FAA revised NextGen flights paths, implementation of the Florida Friendly Landscape and Fertilizer Ordinance, implementation of the revised and updated Flood Ordinance, conceptual parking strategies, sustainability initiatives, programs and legislation, issues pertaining to the Downtown Vision Advisory Committee and Sustainability and Resiliency Committee, enforcement of beach furniture regulations and policies, sidewalk café permits and compliance, private alley compliance issues, police amtters and agreements, stormwater utility fees' methodology and collection, implementation of the Town's Climate Action Crisis Report, ADA website compliance issues, implementation of the single-use plastic straw regulation ordinance, text messaging policy, updating of the Town's Purchasing Code, right-of-way and abandoned property legislation, various procurements and service or provider agreements, and election and campaign issues.





**TOWN OF SURFSIDE  
PENSION BOARD MEETING**

Thursday, November 7, 2019 – 2:00 p.m.

9293 Harding Avenue - Town Hall –Commission Chambers

**MINUTES**

**Pension Board Members**

Guillermo Olmedillo  
Sgt. Julio E. Torres  
N. Abraham Issa  
Yamileth “Yami” Slate-McCloud  
Norma Parron

**Town of Surfside Consultants**

Frank Wan, Burgess Chambers & Associates  
Todd Wishnia, Highland Capital Management  
Adam Levinson, Klausner & Kaufman  
Jason D. Greene, Finance Director  
Mayte Gamiotea, Third Party Administrator  
Frantza Duval, Recording Clerk

**1. Call to Order and Roll Call**

The meeting was called to order by Guillermo Olmedillo at 2:10 p.m.  
All of the above noted Pension Board members were present, with the exception of Abraham Issa and Sgt. Julio Torres, who were absent.

Town staff present, Officer Donald McGavern, Randy Stokes, Rosendo Prieto, Carmen Santos-Alborna, and Sandra Novoa.

Adam Levinson advised that after reviewing the Town ordinance under section 2-185 the board would need to have a unanimous vote in order for action to be taken at the meeting.

**2. Approval of Minutes**

a. Regular Pension Board Meeting – *August 8, 2019*

**MOTION:**

The Town of Surfside Pension Board recommended approval of the *August 8, 2019* regular pension board meeting minutes as amended. Yamileth Slate-McCloud moved; Norma Parron seconded. The motion passed unanimously.

**3. Agenda Additions and Deletions**

Recording Clerk Frantza Duval added additional invoices from Klausner & Kaufman and SunTrust Bank for inclusion under Approval of Invoices.

#### **4. Public Participation**

None.

#### **5. Reports and Updates**

##### **a. Burgess Chambers & Associates**

Frank Wan provided general education regarding active vs. passive management class. Frank Wan advised that should any changes need to take place he'll let the Board know.

For the quarter, the Plan earned \$308K or +1.3% (+1.2% net), ranking in the top 13th percentile. The top three performing assets were: REIT (+6.9%), infrastructure (+3.5%) and fixed income (+2.1%). For the one-year period, the Plan earned \$1.0 million or +4.6% (+4.3% net). The top three performing assets were: REIT (+16.5%), fixed income (+9.7%) and private real estate (+5.6%). For the trailing five-year period, the Plan earned +6.9% and ranked in the top 23rd percentiles. During the quarter, the iShares S&P Mid Cap, iShares Russell 2000 and SPDR Convertible funds were replaced with the less expensive Fidelity Mid Cap, Fidelity Small Cap and iShares Convertible funds. Highland's large-cap value performance ranked in the top 38th and 27th percentiles for the three and five-year periods, respectively. Cohen & Steers Global Infrastructure outperformed the index for the quarter (+3.5% vs. +2.5%). The transition from MLP to Infrastructure was favorable. EuroPacific was ahead of its benchmark for the three-year period (+7.9% vs. +6.8%) and ranked in the top 19th percentile.

Frank Wan advised to increase the allowance for Triple BBB securities. It will allow Highland more flexibility.

Frank Wan doesn't want to limit the plan to indexes only, so he is suggesting removing the word index from the investment policy to allow flexibility.

Norma Parron suggested holding off on voting on this until Chair Abraham Issa is present, since this was something he brought up.

#### **MOTION:**

The Town of Surfside Pension Board recommended approval of the presented changes to the investment policy statement subject to the pension chair's approval. Norma Parron moved; Yamileth Slate-McCloud seconded. The motion passed unanimously.

Frank Wan to reach out to Abraham regarding the changes.

##### **b. Highland Capital**

Todd Wishnia presented the quarterly report for Highland. The third quarter of 2019 featured a number of ups and downs as both the trade saga and political uncertainty ratcheted higher. The S&P ended the quarter with a gain of 1.7%, and YTD is up 20.5%, for its biggest YTD gains in two decades. The quarter was volatile with the market moving up almost 3% in July prior to the Fed interest rate cut and achieving a new all-time high on July 26th. The market then fell almost 6% from late July through the first week of August as trade fears heightened and recession worries increased, and then proceeded to vacillate both up and down

through the rest of August, before finally breaking higher in the month of September.

The impact of tariffs on the US economy is clear: (1) US manufacturing is taking a hit with ISM purchasing managers index at its lowest reading since June 2009, (2) consumer confidence is weaker with August reading at its lowest since December of 2012, and (3) capital spending expectations are coming down.

The top performing sectors in Q3 were defensives, led by Utilities +8.4%, Real Estate +6.9%, and Consumer Staples +5.4%. The market moved toward defensive and yield categories as worries over growth and declining rates increased.

**c. Klausner & Kaufman**

**a. Cyber Security**

Adam Levinson provided information regarding Coalition Insurance Solution to insure the board regarding claims from vendors or cyber ransoms.

Jason Greene suggested getting quotes from different vendors regarding cyber security.

**MOTION:**

The Town of Surfside Pension Board recommended approval of Adam Levinson obtaining three quotes for cyber insurance companies. Yamileth Slate-McCloud moved; Norma Parron seconded. The motion passed unanimously.

Adam Levinson will present quotes at the next meeting.

Yamileth Slate-McCloud advised that given the upcoming elections and the possibility of the board changing requested from Adam Levinson to keep pending items on the agenda so they're not forgotten, even if there are no updates to provide.

Mayte Gamiotea inquired about the status of Ronald Browning case. She wanted to know if it's something that should be written off in the financial books. Yamileth Slate-McCloud stated that this is something that should be continuously under the attorney's report. Adam Levinson advised that he will provide additional updates and/or recommendations at the next meeting.

Adam Levinson provided update regarding Officer McGavern regarding the disability process. Adam Levinson advised that all information has not been fully provided and/or received by the attorney's office. He will continue to provide an update regarding this matter.

**6. Administrator**

**a. Pension Award**

Mayte Gamiotea congratulated the Board on receiving their 3<sup>rd</sup> consecutive pension award.

- b. Officer Donald McGavern  
Mayte Gamiotea advised that Officer McGavern requested retirement as of sept 1, 2019. Adam Levinson advised that if he is approved for disability, he will receive payment going forward, prospective and not retroactive.

**MOTION:**

The Town of Surfside Pension Board recommended approval of the retirement selection for Officer Donald McGavern effective September 1, 2019. Yamileth Slate-McCloud moved; Norma Parron seconded. The motion passed unanimously.

- c. Pension Funding Resolution  
Mayte Gamiotea advised that the pension funding resolution was approved by the Town Commission. The board will be receiving an additional check for \$175,000, where \$125,000 will be used to buy assets and the other \$50,000 to be used for future reserve use, should the Town need it.
- d. Fiduciary Insurance Renewal  
Mate Gamiotea advised that she submitted renewal papers but hasn't received a quote. She estimates that that it will be roughly \$5,500 for the year. She is requesting approval of payment upon receipt of quote.

**MOTION:**

The Town of Surfside Pension Board recommended approval of paying the Fiduciary Insurance Renewal. Yamileth Slate-McCloud moved; Norma Parron seconded. The motion passed unanimously.

Mayte Gamiotea advised that SunTrust is no longer mailing deposit slips to the retirees. She advised that SunTrust has a functioning online portal available to retirees, at no cost to the board, for retirees to log on to view information regarding benefits.

- e. Refund of Contributions  
Mayte Gamiotea presented the refund of contributions for Elora Riera in the amount \$9,071.08, Marcos Fernandez in the amount \$1,229.33, and Lindsay Fast with an estimated refund between \$14,900 -\$15000.00 with interest. Mayte Gamiotea advised that Lindsay's last payroll was that week, and the amount hasn't been calculated.

**MOTION:**

The Town of Surfside Pension Board recommended approval of the refund of contribution as presented by Mayte Gamiotea. Yamileth Slate-McCloud moved; Norma Parron second. The motion passed unanimously.

Yamileth Slate-McCloud requested that agenda item 8c be moved ahead of approval of invoices due to staff in attendance.

**7. Approval of Invoices**



Yamileth Slate-McCloud requested that the GRS invoice in the amount \$23,727 be pulled from this vote and discuss separately.

Guillermo Olmedillo read the following invoice totals into the record for approval

1. Abraham Issa \$1,765.52
2. Burgess Chambers \$6,250
3. Frantza Duval \$281.25
4. Highland Capital \$10,396.70
5. Julio Torres \$633.76
6. Klausner & Kaufman \$9,719.50
7. Marcum \$1,249.00
8. Mayte Gamiotea \$4,095.00
9. Town of Surfside \$1,437.73
10. SunTrust \$6,580.67

**MOTION:**

The Town of Surfside Pension Board recommended the approval of invoices as presented. Yamileth Slate-McCloud moved; Norma Parron second. The motion passed unanimously.

Regarding the GRS invoice, Yamileth Slate-McCloud advised that the amount of \$11,412 should be paid by the Town since it was related to the collective bargaining negotiations. She also advised that the \$349 for benefit calculations isn't due to GRS as it is covered under the current terms for fixed fees to include six participant calculations. Yamileth Slate-McCloud also advised that as in years past, GASB 68 has always been paid by the Town, so the amount of \$2,120.00 should also be deducted from the submitted invoice and invoiced to the Town.

**MOTION:**

The Town of Surfside Pension Board recommended approval of paying the GRS invoice in the amount \$9,846.00. Yamileth Slate-McCloud moved; Norma Parron second. The motion passed unanimously.

**8. New/Old Business**

- a. *Online Benefit Calculator Quote – Yamileth Slate-McCloud*  
Yamileth Slate-McCloud advised that GRS does currently have a tool for employees to use, but she doesn't think at this current time it's worth pursuing.
- b. *Collective Bargaining Actuarial Study – Yamileth Slate-McCloud*  
Yamileth Slate-McCloud advised that collective bargaining is still underway and may include some items that may impact the plan which would require language change in the ordinance.
- c. *Normal Retirement Inconsistency with the Cap – Yamileth Slate-McCloud*  
Yamileth Slate-McCloud provided background of changes within the plan made thus far. She advised she requested from GRS to include in the retirement statement when each employee would reach their cap. Yamileth Slate-McCloud

advised that of the 56 employees (non-sworn) in the plan, 35 employees who will reach the cap, but not meet the retirement age requirements. Yamileth Slate-McCloud inquired with GRS as to the average cap for all the plans they currently work with. Yamileth Slate-McCloud read into the record an email from GRS Consultant and Actuary Shelly Jones, dated October 15, 2019 at 5:00 p.m.:

*"Good afternoon Yami!!! The majority of our General Plans do not have a cap (other than the statutory 100%). Of those that do, the cap typically ranges from 75% to 90%."*

Yamileth Slate-McCloud advised that our current cap is 68%. The options provided were: 1. Do nothing, 2. Increase the cap (but this doesn't fix the problem 3. Look at retirement age (less costly).

Yamileth Slate-McCloud advised that she surveyed the surrounding communities which offered these options for general employees:

<b>RETIREMENT BENEFIT</b>	<b>SURFSIDE</b>	<b>BAL HARBOUR</b>	<b>BAY HARBOR</b>	<b>MIAMI BEACH</b>
Current multiplier	2.8 % general employees, and 3% senior management	3%	2.75%	3%
Vesting schedule	5 years of service =50% 6 years of service = 60% 7 years of service = 70% 8 years of service = 80% 9 years of service = 90% 10 years of service = 100%	Less than 1 year of service = 0% 2 years of service = 20% 3 years of service = 30% 4 years of service = 40% 5 years of service =50% 6 years of service = 60% 7 years of service = 70% 8 years of service = 80% 9 years of service = 90% 10 years of service = 100%	<i>For member who terminate service on or after February 12, 2018: *less than 5 completed years of service=none *5 completed years of service =100%</i>	
Cola	1.50%	2.50%		2.5% tier a and b 1.5% tier c
Member contribution	8%	8%	At a minimum 2%	12% tier a, 10 % tier b and c

Normal retirement date (general employees)	*62 birthday and 15 years of credited service; or *65 birthday and 10 years of credited service	*age 57 regardless of service *55 birthday and 25 years of credited service *30 years of continuous service, regardless of age	*52 birthday and 20 years of credited service; or  *55 birthday and 10 years of credited service; or  *65 birthday without regard to length of credited service	*Age 50 and 5 years of credited service (tier a – all other members)  *age 55 and 5 years of credited service (tier b)  *age 55 and 30 years of service or age 62 with 5 years of service (tier c)
Benefit cap	68% general; 80% senior mgmt.	100%	100%	90% cap for tier a member 80% cap for tier b and c members

Yamileth Slate-McCloud request that the Board look at benefits and see we were deficient compared to our neighbors. She stated that she inquired with GRS with regards to an actuarial impact study and the turnaround time. Yamileth Slate-McCloud advised that overall she is seeking to increase the cap for both tiers, reduce retirement age, and if possible, increase the COLA.

**MOTION:**

The Town of Surfside Pension Board recommended approval of authorizing GRS to conduct an actuarial impact study based on the following scenarios: Age 50 with 20 years of service, Age 52 with 15 years of service, Age 55 with 10 years of service, increasing the cap for general employees from 68% to 75% and senior management from 80% to 90%, and increasing the COLA to 2% for general employees (excluding FOP members). Yamileth Slate-McCloud moved; Norma Parron seconded. The motion passed unanimously.

**9. Trustees' Comments/Concerns**

None.

**10. Next Regular Scheduled Meeting Date**

**FY 2020 Quarterly Pension Meeting Dates for Discussion Purposes**

- **February 6, 2020 / May 14, 2020**

Frank Wan advised that there's a conflict with the February and May meeting. He wants to move the meetings to February 13 and May 7. There was no objection to the date change for February and May.

- **August 6, 2020**
- **November 5, 2020**

Recording Clerk Frantza Duval remind the Board since the SunTrust representative couldn't make the last meeting that Burgess Chambers would be up in February for their performance evaluation.

**11. Adjournment**

There being no further business to come before the Board, the meeting unanimously adjourned at 4:16 pm with the motion made by Yamileth Slate McCloud; receiving a second from Norma Parron.



Accepted this 13 day of February, 2020

W. Abraham, Jr.

Member (Print)

[Signature]  
Signature

Attest:

[Signature]

Frantz Duval  
Recording Clerk



**TOWN OF SURFSIDE  
SPECIAL PENSION BOARD MEETING**

**Monday, December 2, 2019 – 10:00 a.m.**

9293 Harding Avenue - Town Hall –Manny Crawford Conference Room

**MINUTES**

**Pension Board Members**

Guillermo Olmedillo  
Sgt. Julio E. Torres  
N. Abraham Issa  
Yamileth “Yami” Slate-McCloud  
Norma Parron

**Town of Surfside Consultants**

Adam Levinson, Klausner & Kaufman  
Mayte Gamiotea, Third Party Administrator  
Frantza Duval, Recording Clerk

**1. Call to Order and Roll Call**

The meeting was called to order by Abraham Issa at 10:02 a.m.

All of the above noted Pension Board members were present at time of roll call, with the exception of Sgt. Julio Torres, who entered the meeting at 10:07 a.m.

Also present was Town resident, Valentine Whittaker, and Town Staff Carmen Santos-Alborna, Randy Stokes, Elizabeth Hopkins, Felix Alvarez, Ross Prieto, Sandra Novoa, and Evelyn Herbello.

**2. Employee Actuarial Study – Yamileth Slate-McCloud**

Yamileth Slate-McCloud provided background information on changes made to the benefit plan to date. She advised she requested from GRS to include in the employee retirement statement when each employee would reach their cap. Yamileth Slate-McCloud advised that of the 56 employees (non-sworn) in the plan, 35 employees will reach the cap, but not meet the retirement age requirements. Yamileth Slate McCloud read an email from Larry Wilson GRS Actuary regarding Sec 2-180 titled Contribution by members, which reads:

*“Employee contributions by any member shall cease upon the completion of the number of years of creditable service, sufficient to produce an annuity of sixty-eight percent (68%) of average final compensation.”*

Yamileth Slate-McCloud stated that there is a disconnect.

Yamileth Slate-McCloud advised that she surveyed neighboring communities regarding their benefit plan, but prior to that she reached out to Shelly Jones GRS Consultant and Actuary, to determine the cap of other plans they service. Yamileth Slate-McCloud read into the record an email from Shelly Jones of GRS dated October 15, 2019 at 5:00 p.m.:

*“Good afternoon Yami!!! The majority of our general plans do not have a cap (other than the statutory 100%). Of those that do, the cap typically ranges from 75% to 90%.”*

Yamileth Slate-McCloud advised that one way to alleviate the disconnect would be to raise the cap, but it wouldn't cure the inequities. She stated that Shelly Jones suggested looking at the retirement ages as a solution. Yamileth Slate-McCloud decided to survey neighboring communities.

Yamileth Slate-McCloud went over the following chart of her findings:

<b>RETIREMENT BENEFIT</b>	<b>SURFSIDE</b>	<b>BAL HARBOUR</b>	<b>BAY HARBOR</b>	<b>MIAMI BEACH</b>
Current multiplier	2.8 % general employees, and 3% senior management	3%	2.75%	3%
Vesting schedule	5 years of service =50% 6 years of service = 60% 7 years of service = 70% 8 years of service = 80% 9 years of service = 90% 10 years of service = 100%	Less than 1 year of service = 0% 2 years of service = 20% 3 years of service = 30% 4 years of service = 40% 5 years of service =50% 6 years of service = 60% 7 years of service = 70% 8 years of service = 80% 9 years of service = 90% 10 years of service = 100%	<i>For member who terminate service on or after February 12, 2018: *less than 5 completed years of service=none *5 completed years of service =100%</i>	
Cola	1.50%	2.50%		2.5% tier a and b 1.5% tier c
Member contribution	8%	8%	At a minimum 2%	12% tier a, 10 % tier b and c

Normal retirement date (general employees)	*62 birthday and 15 years of credited service; or *65 birthday and 10 years of credited service	*age 57 regardless of service *55 birthday and 25 years of credited service *30 years of continuous service, regardless of age	*52 birthday and 20 years of credited service; or *55 birthday and 10 years of credited service; or *65 birthday without regard to length of credited service	*Age 50 and 5 years of credited service (Tier A – all other members) *age 55 and 5 years of credited service (Tier B) *age 55 and 30 years of service or age 62 with 5 years of service (Tier C)
Benefit cap	68% general; 80% senior mgmt.	100%	100%	90% cap for tier a member 80% cap for Tier B and C members

Yamileth Slate-McCloud stated the fix is lowering the retirement age, but we do need to narrow the gap in the cap, so that we are close to our peers.

Sandra Novoa, thanked Yamileth for her hard work and diligence in this matter. She stated that after working with the town for 8 years she doesn't see herself leaving, but thought it's a shame that the Town employees weren't being treated the same as neighboring communities. She loves the town and hopes she can stay here for many years to come with the recommended changes.

Resident Valentine Whittaker advised that in order for this to be received well by the Town Commission the message needs to be clear, succinct, and staff should be willing to put in years, if this goes through.



Yamileth Slate-McCloud stated the top solution is reducing the retirement age. She stated that the COLA is also below average so increasing it to 2% should also be done, as is it currently being discussed with the FOP. She stated that if the retirement age can't come down, she would at least like to see the cap increased to a minimum of 75%, which would temporarily solve the issue.

Yamileth Slate-McCloud stated the request for the COLA increase is for those who retire upon approval of the changes and not retroactive.

Yamileth Slate-McCloud presented the GRS Actuarial Impact Study with the following scenarios:

Proposed Changes	Increase in Net Town Minimum Funding Payment
<i>Normal Retirement Eligibility</i>	
<u>Scenario 1</u> - Earliest of (1) age 50 with 20 Years of Service (YOS), (2) age 62 with 15 YOS or (3) age 65 with 10 YOS	\$ 95,741 + 1.5%
<u>Scenario 2</u> - Earlier of (1) age 52 with 15 YOS or (2) age 65 with 10 YOS	\$ 98,757 + 1.6%
<u>Scenario 3</u> - Age 55 with 10 YOS	\$ 88,706 + 1.4%
<u>Scenario 4</u> - Earliest of (1) Age 50 with 20 YOS, (2) Age 52 with 15 YOS or (3) Age 55 with 10 YOS	\$ 132,292 + 2.1%

Proposed Changes	Increase in Net Town Minimum Funding Payment
<i>Cost of Living Increase</i>	
<u>Scenario 5</u> - Increase COLA from 1.5% to 2.0% for future retirees	\$ 34,093 + 0.6%
<i>Maximum Benefit Cap</i>	
<u>Scenario 6</u> - General Employees and Communication Operators 75% of AFC	\$ 33,878 + 0.5%
<u>Scenario 7</u> - General Employees and Communication Operators 80% of AFC	\$ 41,842 + 0.7%
<u>Scenario 8</u> - Senior Management Employees 85% of AFC	\$ 2,052 + 0.0%
<u>Scenario 9</u> - Senior Management Employees 90% of AFC	\$2,966 + 0.0%

Yamileth Slate-McCloud advised that the financial impact does not impact the current budget.

Yamileth Slate-McCloud stated that she seeks support from the board to recommend Scenario 4, 5, and 7.

Both Abraham Issa and Norma Parron had some concerns with the request as the Board recently asked the Town Commission for additional funding for reserve. They also felt that lowering the retirement age would possibly cause an exodus of Town employees.

After much discussion, the Board agreed on moving forward with Scenario 4, 5, and 7 to the Town Commission. Yamileth Slate-McCloud stated that she is able to explain all the factors to the Town Commission.

**MOTION:**

The Town of Surfside Pension Board recommended approval of proposing to the Town Commission the retirement age to be the following: Scenario 1 – earliest of (1) age 50 with 20 years of service, Scenario 2 - Earlier of (1) age 52 with 15 years, Scenario 3 - Age 55 with 10 years of service; Additionally increasing the cost of living adjustment (COLA) for future retirees from 1.5% to 2% and to increase the general employees and communication operators cap from 68% to 80%. Yamileth Slate-McCloud moved; Julio Torres seconded. The motion passed unanimously.

Adam Levinson clarified for the record that the combination of Scenario 1, 2 and 3 makes up Scenario 4.

Adam Levinson advised that he can provide an ordinance as early as the next day, since the deadline for Town commission agenda item was near.

Yamileth Slate-McCloud advised that the ordinance would require two readings. The December 2019 Commission meeting would be the first reading and January 2020 for the 2<sup>nd</sup> reading.

Adam Levinson will prepare the ordinance and memo for inclusion in Town Commission agenda.

**3. Trustees' Comments/Concerns**

**4. Next Regular Scheduled Meeting Date**

**February 13, 2020**

**5. Adjournment**

There being no further business to come before the Board, the meeting unanimously adjourned at 12:03 pm with the motion made by Yamileth Slate McCloud; receiving a second from Julio Torres.

Accepted this 13 day of February, 2020

Abraham Issa  
Member (Print)  
[Signature]  
Signature

Attest:

[Signature]  
Frantz Duval  
Recording Clerk



## **Town of Surfside**

### **SUSTAINABILITY & RESILIENCY COMMITTEE MEETING**

#### **MINUTES**

**January 15, 2020 – 6:30 p.m.**

Chief Terrill Williamson Police Training Room  
9293 Harding Ave, 2<sup>nd</sup> Floor, Surfside, FL 33154

#### **1. Call to Order/Roll Call**

The meeting was called to order at 6:34 p.m.

The following were present:

Chair Andrea Travani  
Committee Member Deborah Cimadevilla  
Committee Member Bertha Goldenberg  
Vice Chair Clara Diaz-Leal  
Committee Member Paul Baldauf  
Mayor Daniel Dietch, Town Commission Liaison

Also, present:

Duncan Tavares, Assistant Town Manager  
Lillian Arango, Town Attorney  
Kate Stein, Sustainability & Resiliency Officer  
Evelyn Herbello, Deputy Town Clerk

#### **2. Approval of Meeting Minutes: December 17, 2019**

Committee Member Goldenberg made a motion to approve the December 17, 2019 minutes. The motion received a second from Committee Member Cimadevilla and all voted in favor.

Mayor Dietch and Assistant Town Manager Tavares introduced the new member of the Sustainability and Resiliency Committee, Dr. Paul Baldauf, who was appointed and confirmed at the January 14, 2020 Regular Town Commission Meeting. He stated that Dr. Baldauf is replacing former Committee Member Nirit Tayas Zamir.

Dr. Baldauf introduced himself and gave a brief synopsis of his experience.





## **Town of Surfside**

### **SUSTAINABILITY & RESILIENCY COMMITTEE MEETING**

#### **MINUTES**

**January 15, 2020 – 6:30 p.m.**

Chief Terrill Williamson Police Training Room  
9293 Harding Ave, 2<sup>nd</sup> Floor, Surfside, FL 33154

#### **3. Monthly Update from the Resiliency Officer.**

Resiliency Officer Stein provided an update and provided a summary of the presentation Troy Scott from ShoreLock gave to the Town Commission at the January 14, 2020 Town Commission meeting regarding the Coastal Erosion Pilot Program.

Mayor Dietch and Resiliency Officer Stein addressed the questions from the different members of the Committee.

Assistant Town Manager Tavares provided clarification to the Committee members on the pilot project.

Resiliency Officer Stein spoke regarding the flood simulation model and finalizing the scenario. She stated that she is looking at possibly presenting the final scenario in March. She also stated that there are municipalities which are part of the CRS and their insurance premiums went down.

Resiliency Officer Stein stated that the Chief State Resiliency Officer will be coming to the Town of Surfside on February 27, 2020 in the afternoon.

Assistant Town Manager Tavares gave a history of the resiliency reserve and how it started with the Eden Project.

Mayor Dietch also commented on the funds and the allocation of those funds in the reserve.



## **Town of Surfside**

### **SUSTAINABILITY & RESILIENCY COMMITTEE MEETING**

#### **MINUTES**

**January 15, 2020 – 6:30 p.m.**

Chief Terrill Williamson Police Training Room  
9293 Harding Ave, 2<sup>nd</sup> Floor, Surfside, FL 33154

Committee members and staff continued discussion on the funding and contributions from developers as well as the flooding issue and if those funds could be used to assist with the flooding issues and concerns in the Town.

Mayor Dietch addressed the comments made by the Committee members regarding the flooding concerns.

The Committee and staff would like Town Planner Sinatra to attend the next Sustainability and Resiliency Committee meeting to discuss and address land use and priorities.

Discussion also took place among staff and the Committee members on how to promote these priorities and projects and suggestions were given to possibly have workshops, placing it in a "green section" in the Gazette and other ideas were discussed on how to get the word out to the residents.

#### **4. Review and Discussion of Climate Crisis Report/Climate Action Plan.**

Resiliency Officer Stein introduced the item and continued going over each item with the Committee Members in order for them to start prioritizing the projects on the list. The Committee is aware that the prioritizing of the projects and actions must be completed to meet the deadline to go before the Town Commission in April.

A lengthy discussion took place with all Committee members and staff regarding the different projects and the priorities of each one.

A motion was made at 8:28 p.m. by Committee member Cimadevilla to extend the meeting an additional 15 minutes. The motion received a second from Vice Chair Diaz-Leal. All voted in favor.



## Town of Surfside

### SUSTAINABILITY & RESILIENCY COMMITTEE MEETING

#### MINUTES

January 15, 2020 – 6:30 p.m.

Chief Terrill Williamson Police Training Room  
9293 Harding Ave, 2<sup>nd</sup> Floor, Surfside, FL 33154

Chair Andrea Travani led the prioritization discussion for the action plan and all members of the Committee agreed by consensus to have Resiliency Officer Stein to provide them via email a copy of the updated project list that was agreed upon at tonight's meeting with all revisions.

**5. Public Comments (3-minute time limit per speaker)**

The following public speaker spoke on the item:  
Lee Gottlieb

**6. Adjournment**

A motion was made by Committee Member Goldenberg to adjourn the meeting at 8:47 p.m. Vice Chair Diaz-Leal seconded the motion and all voted in favor.

Respectfully submitted:

Accepted this 19 day of February, 2020.

  
\_\_\_\_\_  
Andrea Travani, Chair

Attest:

  
\_\_\_\_\_  
Evelyn Herbello  
Deputy Town Clerk





## **Town of Surfside**

### **PARKS & RECREATION COMMITTEE MEETING**

#### **MINUTES**

**January 27, 2020 – 7:00 p.m.**

Surfside Community Center  
9301 Collins Avenue, Surfside, FL 33154

#### **1. Call to Order/Roll Call**

The meeting was called to order by Chair Logan at 7:01 p.m.

The following were present: Chair Retta Logan  
Vice Chair Eliana Salzhauer  
Committee Member Zoya P. Javier  
Committee Member Louisa Agresti  
Committee Member Shlomo Danzinger (arrived at 7:12 p.m.)

Absent: Commissioner Tina Paul

Also, present: Tim Milian, Parks and Recreation Director  
Evelyn Herbello, Deputy Town Clerk

#### **2. Agenda and Order of Business**

A motion was made by Vice Chair Salzhauer to walk on an item to discuss the 96<sup>th</sup> Street Park update. The motion received a second from Chair Logan. All voted in favor with Committee member Danzinger absent.

#### **3. Approval of Minutes: December 16, 2019**

A motion was made by Committee Member Agresti to approve the December 16, 2019 minutes. The motion was seconded by Vice Chair Salzhauer. All voted in favor with Committee member Danzinger absent.

#### **4. Review Restroom at Hawthorne Tot-Lot- Tim Milian, Parks and Recreation Director**

Parks Director Milian gave an update of the item and the discussion that had taken place at the Town Commission meeting of residents requesting a bathroom at this tot lot location. He also stated that certain locking mechanism systems were discussed where only residents would be able to access the bathroom.



The following member of the public spoke on the item:  
Jeff Rose

Chair Logan stated that the concern she has is that the bathroom would be unmanned by an employee.

Parks Director Milian advised the Committee members of other municipalities that have similar size tot lot parks that do not have bathrooms. He also gave a history of how this specific park came to be and that the design was never to include a bathroom in this park. He also mentioned that Miami Shores currently has a park similar to this one with a bathroom and they have encountered issues and are considering removing the bathroom from that park.

After further discussion among the Committee members and Parks Director Milian, the following motion was made.

A motion was made by Vice Chair Salzhauer to not authorize building a bathroom in this tot lot. The motion received a second from Committee member Javier. All voted in favor.

**5. Pool and Water Tot-Lot Annual Closing Dates for Maintenance - Tim Milian, Parks and Recreation Director**

Parks Director Milian gave an update on the item and the current dates for closure of the pool and water tot-lot for super chlorinating and maintenance will be February 26 through February 28, 2020.

Vice Chair Salzhauer stated that there should be ongoing maintenance due to the drains being full of leaves, etc. and she feels that the maintenance should be done more periodically.

**6. Review of Family Fun Day January 26, 2020- Tim Milian, Parks and Recreation Director**

Parks Director Milian gave a recap of the event and stated that they had approximately 545 attendees. He stated that they will revisit the food since it ran low towards the very end of the event.

Vice Chair Salzhauer asked what the cost of the event was.

Parks Director Milian stated that the cost including the food was approximately \$9,000 to \$10,000.

Parks Director Milian stated that they are trying to restrict the attendance to residents only.

Discussion among the Committee members took place regarding the performances and suggested more performances for next year.

## **7. Spring and Summer Camp- Tim Milian, Parks and Recreation Director**

Parks Director Milian gave an update on the upcoming Spring and Summer Camp dates. He gave tentative dates and will come back at the February meeting with confirmed dates of the camp along with the registration dates and deadlines.

### **7(A). 96<sup>th</sup> Street Park Update – (Walk-on Item by Vice Chair Salzhauer)**

Tim Milian, Parks and Recreation Director gave an update on where they are at with the RFQ process. He advised the Committee of the different departments that are involved in writing this RFQ and gave tentative dates of January 30 or 31, 2020 for releasing the RFQ.

Vice Chair Salzhauer asked if tourism tax dollars could be used for this project.

Parks Director Milian addressed Vice Chair Salzhauer's comments on the use of tourism tax dollars and advised her that suggestion has been discussed with the Finance Director and the Town Attorney. He also suggested maybe having Finance Director Greene at the February meeting so he can explain the budget process and possible use of the tourism tax dollars.

Vice Chair Salzhauer stated that there were years of public input as it has been a committee item for the past 5 years and the committee has made numerous recommendations. She also stated this would speed up the building and design process.

Further discussion continued among Committee members and Parks Director Milian regarding the RFQ process, evaluating committee requirements and the use of possible tourism tax dollars.

Discussion also took place among the Committee members and Parks Director Milian regarding the kayak launch.

Parks Director Milian stated that the kayak launch item will be on the February agenda for discussion.

## **8. Public Comments - (3-minute time limit per speaker)**

No public comment. The only public speaker spoke on the specific item, item 4.

## 9. Adjournment

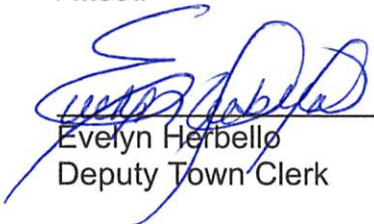
Committee member Agresti made a motion to adjourn the meeting without objection at 7:53 p.m. The motion received a second from Committee member Javier. All voted in favor.

Respectfully submitted:

Accepted this 24 day of Feb, 2020

  
\_\_\_\_\_  
Retta Logan, Chair

Attest:

  
\_\_\_\_\_  
Evelyn Herbell  
Deputy Town Clerk



**Town of Surfside  
PLANNING & ZONING BOARD  
MINUTES**

**January 30, 2020 – 6:00 p.m.**

Town Hall Commission Chambers –  
9293 Harding Ave, 2<sup>nd</sup> Floor, Surfside, FL 33154

**1. Call to Order/Roll Call**

Chair Lindsay Lecour called the meeting to order at 6:05 p.m.

**Present:** Chair Lindsay Lecour, Vice Chair Judith Frankel, Board Member Peter Glynn, and Board Member Brian Roller and Board Member Jorge Garcia (arrived at 6:32 p.m.)

**Absent:** Board Member Marina Gershanovich and Board Member Rochel Kramer.

Vice Mayor Gielchinsky arrived at 6:52 pm.

Vice Mayor Gielchinsky left at 7:31 p.m.

**Also, Present:** Town Manager Guillermo Olmedillo, Town Planner Sarah Sinatra, Town Planner Daniel Mantell, Town Attorney Edward Martos and Vice Mayor Daniel Gielchinsky.

Town Attorney Matos confirmed with Deputy Town Clerk Herbello of advertising requirements.

Deputy Town Clerk Herbello confirmed advertising requirements were met.

Town Attorney Matos polled the Board members of the Planning and Zoning Board on the items on the agenda.

Deputy Town Clerk Herbello swore in all public participants that were going to speak on an item.

**2. Town Commission Liaison Report – Vice Mayor Gielchinsky**

Vice Mayor Gielchinsky was not present to give his Liaison Report when the item was called to be heard.

**3. Approval of Minutes – December 12, 2019**

A motion was made by Vice Chair Frankel to approve the December 12, 2019 minutes, seconded by Board Member Glynn. All voted in favor.



#### **4. Applications:**

##### **A. 400 95<sup>th</sup> Street – Addition**

Town Planner Mantell introduced the item stating that the property is located within the H30B zoning. The applicant is requesting the addition of approximately 450 square feet of interior living space. Furthermore, the applicant is also proposing new flooring in the existing living room and replacement of the window in the master bedroom.

Town Planner Mantell stated that Staff has reviewed the current application for consideration by the Planning and Zoning Board. Staff finds that the application meets the Code subject to the following:

- 1) Per code section 90.49, the minimum required pervious area is 35%. Please adjust accordingly.
- 2) Per code section 90.50, all elevations for single story additions to existing structures shall result in a zero percent net loss of wall openings including windows, doors or transitional. It appears that the proposed addition results in a net loss of wall openings on the north elevations. Please adjust accordingly.
- 3) Specify the roof material for the newly proposed roof addition.
- 4) Minor adjustments: Please make sure all provided information in the data section is accurate and consistent with the provided information in the site plan and other sheets. Currently, inconsistencies occur:

##### Sheet SP-1:

- a. Total house area (including addition): The data section states a total of 2,368 SF. This is incorrect.  $1,909 \text{ SF (existing house area)} + 450 \text{ SF (proposed addition area)} = 2,359 \text{ SF}$ . Please adjust accordingly.
- b. The data section states a 38.9' primary front setback while the site plan states a 36'11" primary front setback. Please adjust accordingly and provide a consistent primary front setback.

The following individual spoke on the item:  
Ruben Travieso, architect for the project.

Vice Chair Frankel asked what type of roof the property has.

Mr. Travieso stated it was a flat roof and answered the questions presented by the Board.

A motion was made by Board Member Roller to approve the application with staff conditions, seconded by Board Member Glynn. All voted in favor.

**B. 824 92<sup>nd</sup> Street – Addition**

Town Planner Mantell introduced the item stating that the property is located within the H30B zoning. The applicant is requesting the addition of approximately 176 square feet of interior living space. Furthermore, the applicant is also proposing the interior renovations.

Town Planner Mantell stated that staff has reviewed the current application for consideration by the P&Z Board. Staff finds that the application meets the Code subject to the following:

- 1) Per code section 90.50, all elevations for single story additions to existing structures shall result in a zero percent net loss of wall openings including windows, doors or transitional. It appears that the proposed addition results in a net loss of wall openings on the north, south and east elevations. Please adjust accordingly.
  - a. Furthermore, it appears that the labeling on the elevation sheets is incorrect (sheet A3.01). The south elevation is labeled as the north elevation and the north elevation is labeled as the south elevation. Please adjust this minor oversight accordingly.

The following individual spoke on the item:  
Herman Santana

Vice Chair Frankel asked if the wall openings have been addressed.

Town Planner Mantell stated yes, they have.

A motion was made by Board Member Glynn to approve the application with staff conditions, seconded by Board Member Roller. All voted in favor.

**C. 9181 Abbott Avenue – New Single-Family Home**

Town Attorney Matos polled the Commission and Board Member Roller spoke with Mr. Rose and will be impartial on his vote.

Town Planner Sinatra introduced the item stating that the property is located within the H30B zoning district. The applicant is requesting to build a new 4,997 square foot two-story home. The plans include a new driveway, walkway, pool, deck and terrace. Staff has reviewed the current application for consideration by the P&Z Board.

Town Planner Sinatra stated that staff finds the application does not meet the Code. Staff finds that the applicant has not provided an average side setback on the second floor. Code section 90-48.7 states that second floor balconies or terraces shall not be counted towards the setback, except when the roof line of the balcony meets the average setbacks for the second floor. Therefore, the covered portion of the terrace may not count towards the average side setbacks. The applicant has also counted the entire balcony towards the setback, rather than utilizing a point of measurement, such as where the second wall building terminates. Lastly, each side requires a side setback, it cannot be aggregated to one side of the building.

Town Planner Sinatra further spoke regarding the side setback and conditions agreed upon with the applicant.

Leah Rose, representing the applicant introduced the item and gave the different options stating that Option 1 is what is requesting to be built.

Jeff Rose, representing applicant, spoke regarding the difference of both options and spoke regarding what transpired at the October 24, 2019 meeting.

Town Planner Sinatra stated that Option 1 was the option that staff gave the recommendations and findings.

The following individuals spoke on the item:

George Kousoulas spoke regarding the floorplan submitted by the applicant and explained the setbacks to the Board members.

Chair Lecour asked Town Planner Sinatra regarding the plans submitted and an uncovered balcony and if you do not count the uncovered balcony as part of the setbacks.

Town Planner Sinatra answered Chair Lecour's question and stated that the only setback they have is the blue and yellow hatchback.

Jeff Rose, representing the applicant answered questions made by the Board members regarding the setbacks.

Chair Lecour expressed her concern that the applicants cannot be on the same page as the Town Planner Sinatra. She also stated the way the applicant is interpreting the code is different then what is written in the code.

Town Planner Sinatra stated that it goes against the intent of the code completely and she does not see any side setbacks and has issues with certain items and she expressed those concerns to the applicant.

Board member Roller expressed his concerns as well and asked Town Planner Sinatra regarding her findings on the applicant not providing an average side setback.

Town Planner Sinatra answered Board member Roller's question and they have not provided the average side setback.

After a lengthy discussion between the applicants, Town Planner Sinatra and the Board members regarding the code and the setbacks, and possible suggestions of pulling a portion of the pulled roof, the following motion was made.

Chair Lecour suggested for the applicants to sit with Town Planner Sinatra and come to an agreement with the conditions and recommendations.

A motion was made by Board Member Glynn to defer the item to the February 27, 2020 Planning and Zoning Board Meeting, seconded by Vice Chair Frankel. All voted in favor.

#### **D. 9025 Dickens Venue – Addition**

Town Planner Mantell introduced the item stating that the property is located within the H30B zoning district. The applicant is requesting to build new additions to the first floor and second floor totaling 862 square feet. The additions include a covered deck, master bedroom, bathroom, closet and balcony.

Town Planner Mantell stated that staff has reviewed the current application for consideration by the Design Review Board and finds the application meets the Code.

The following individual spoke on the item.  
William Archer, architect of the project.

A motion was made by Vice Chair Frankel to approve the application with staff conditions, seconded by Board Member Glynn. All voted in favor.

#### **E. 9531 Harding Avenue – Sign**

Town Planner Mantell introduced the item and stated that the property is located within the SD-B40 zoning district. The applicant is requesting one (1) Permanent Wall Sign. Town Planner Mantell stated that staff has reviewed the current application for consideration by the Planning and Zoning Board and stated that staff finds the application meets the Code requirements subject to the following condition:

- 1) Currently, the applicant is proposing an illuminated wall sign but does not specify what color illumination is proposed. Per Code section 90-73, sign illumination is limited to white LED.



A motion was made by Board Member Glynn to approve the application with staff conditions, seconded by Vice Chair Frankel. All voted in favor.

#### **F. 9381 Carlyle Avenue – Addition**

Town Planner Sinatra introduced the item and stated that the property is located within the H30B zoning district. The applicant is requesting to build new additions at the front and rear of the property. The additions include an extension to the rear of the home, paver deck, pool, paver driveway, paver walkway and metal electric gate for the driveway.

Town Planner Sinatra stated that staff has reviewed the current application for consideration by the Design Review Board and finds the application meets the Code with the following conditions met:

- 1) The north elevation does not appear to meet the 10% wall opening coverage minimum. Provide additional details showing that this minimum is met or adjust the plans to meet such minimum.
- 2) All elevations for single story additions to existing structures shall result in a zero percent net loss of wall openings including windows, doors or transitional spaces defined by porches, porticoes or colonnades. Provide the existing elevations showing that no net loss of wall openings is occurring.
- 3) Provide additional details as it relates to the proposed fence in the front yard. In doing so, show that the requirements of code section 90-56.4 are being met.
- 4) Provide additional details as it relates to the new metal electric sliding gate for the driveway. Such gate should be setback from the edge of the street 20' for access purposes.

#### **Condition of approval:**

- 1) A fence or ornamental wall may be placed within the front yard or primary corner yard if granted design review approval by the planning and zoning board.

The following individuals spoke on the item:  
James Bryant, representing the applicant.  
Eliana Salzhauer

Chair Lecour stated that if they can make the fence 4 feet with shrubbery and push it back to where it is being recommended and explained to the representative the requirements and design guideline.

Town Attorney Matos spoke regarding the code guidelines on the design and gave the code section.

A motion was made by Board Member Glynn to approve the application with staff conditions, seconded by Vice Chair Frankel. All voted in favor.

#### **G. 9433 Harding Avenue – Sign**

Town Planner Mantell introduced the item and stated that the property is located within the SD-B40 zoning district. The applicant is requesting one (1) Permanent Window Sign for the business of Miami Beach Chocolates.

Town Planner Mantell stated that staff has reviewed the current application for consideration by the Planning & Zoning Board.

Staff recommends deferral:

- 1) Provide the area of the sign. Per code section 90-73, inclusive of logos or trademarks shall not exceed 20 percent of the glass area of the window or door in which the sign is proposed.
- 2) Provide the lettering dimensions. Per code section 90-73, lettering shall not exceed 8 inches in height.
- 3) Provide the lettering materials. Per code section 90-73, acceptable materials include painted gold leaf, silver leaf, silk-screened, cut or polished metal, cut or frosted vinyl, etched glass.

The following individual spoke on the item:  
Eli Schachter, applicant.

A motion was made by Board Member Glynn to approve the application with staff conditions provided the applicant can meet the three conditions provided by staff, seconded by Vice Chair Frankel. All voted in favor.

#### **H. 9565 Harding Avenue – Sign**

Town Planner Mantell introduced the item and stated that the property is located within the SD-B40 zoning district. The applicant is requesting one (1) permanent wall sign, four (4) window signs and one (1) projecting sign. Staff has reviewed the current application for consideration by the Planning and Zoning Board.

Town Planner Mantell stated that staff finds the application meets the Code requirements subject to the following:

- 1) Provide mounting details and illumination details of the wall sign.
- 2) The vertical black wooden sign on the interior of the window is limited to the following acceptable materials - Painted gold leaf, Silver leaf, Silk-screened, Cut or polished metal, Cut or frosted vinyl, Etched glass

Discussion among the Board members, Town Planner Sinatra and Town Planner Mantell took place regarding the illumination and mounting details.

Town Planner Mantell advised the Board to keep the conditions of the illumination and mounting details in order for approval.

A motion was made by Board Member Glynn to approve the application with staff conditions as stated, seconded by Board Member Roller. All voted in favor.

#### **I. 9513 Harding Avenue – Sign**

Town Planner Mantell introduced the item and stated that the property is located within the SD-B40 zoning district. The applicant is requesting one (1) Permanent Wall Sign. Staff has reviewed the current application for consideration by the Planning and Zoning Board.

Town Planner Mantell stated that staff finds the application meets the Code requirements subject to the following;

- 1) Signs shall be off-set from the wall a minimum of one quarter inch to a maximum of two inches to permit rain water to flow down the wall face

#### **Condition of Approval**

- 1) Currently, no illumination is proposed. All signage, lettering, logos or trademarks shall be required to be lit with white illumination from dusk to dawn.

A motion was made by Board Member Glynn to approve the application with staff conditions, seconded by Vice Chair Frankel. All voted in favor.

#### **J. 9481 Bay Drive – Addition**

Town Planner Mantell introduced the item and stated that the property is located within the H30B zoning district. The applicant is requesting a 382 SF addition and 716 SF of interior remodeling to the existing residence including new lighting and receptacles, HVAC, plumbing and new doors and windows.

Town Planner Mantell stated that staff has reviewed the current application for consideration by the Planning & Zoning Board. Staff finds the application meets the Code.

Chair Lecour stated that she spoke with Ms. Barmel and she is able to be impartial.

Vice Chair Frankel asked regarding the location of the air conditioning unit.

Chair Lecour asked regarding the plan for the roof.

A motion was made by Board Member Roller to approve the application, seconded by Board Member Garcia. All voted in favor.

## **5. Quasi – Judicial Hearing Items**

### **A. 9340 Collins Avenue – Site Plan Amendment**

Town Planner Sinatra introduced the item and stated that the agent for the applicant, Neisen Kasdin of Akerman, LLP on behalf of the owner, Eden Surfside, LLC is proposing a site plan amendment to allow for the total demolition and replacement of the façade of the historic building located at 9340 Collins Avenue.

The site plan was originally approved on February 26, 2019 and included preservation of the western 10 feet of the historic building's façade. The applicant has indicated that through the preparation of the construction plans, it was discovered that the façade would be compromised. The applicant has requested a complete demolition and rebuilding of the historic façade to the Miami-Dade Historic Preservation Board (HPB). This request has been granted by HPB and revised certificate of appropriateness and remediation plan have been issued.

The Planning and Zoning Board is requested to provide a recommendation to the Town Commission. Historic preservation is governed by Miami-Dade County; therefore, the staff recommendation is provided by County Staff in a letter to the applicant dated December 23, 2019.

Neisen Kasdan, Esquire, Ackerman LLC, representing the applicant, introduced the item and stated that the jurisdiction of the historical preservation of the historic façade lies with the Miami Dade County Historic Preservation Board.

Gabriel Lamstein, structural engineer for the project, spoke regarding concerns during the inspection of the historical portion of the building, which was performed after demolition.

Chair Lecour asked what the damage was due to the demolition or was it the damage existing prior to the demolition.

Gabriel Lamstein, structural engineer, stated it was from before and had nothing to do with the demolition.

Mark Goldman, project manager, spoke regarding the project and his experience working with historical buildings and stated that the facades are usually held by with termites and this building is not safe due to water intrusion which has rotted out the joints of the building deeming the building unsafe.

The following individuals spoke on the item:

George Kousoulas

Joel Timmy

Eliana Salzhauer

Victor May

Charles Kesl

Marianne Meischeid

Pamela O'Hagan

Clara Diaz-Leal

Michael Dranoff

Neisen Kasdan, Esquire, Ackerman LLC, representing the applicant, responded to the comments made by the public and gave an explanation of what transpired.

Vice Chair Frankel stated that her concern is with the length the owner has owned this property and if they would have known this issue then, which was a year ago, she would have looked at the project differently and felt different about the underground parking. She also stated that what they have here is not the full report that was given to the County and would have liked to have seen the entire report and not the summary. She also asked if they x-ray the grounds and how they determined the strength of the building.

Mr. Kasdan stated that the entire project is not what is before the Board and he stated what they went before the Preservation Board.

Chair Lecour stated that the frustration of the town is that the residents feel they are losing authenticity. She asked if the historic preservation can remain with a replica.

Mr. Kasdan answered Chair Lecour's question and that the part of the building permit has to be accompanied by the building plans to Miami-Dade County's Historic Preservation Board.

Chair Lecour asked Mr. Kasdan if the Historic Preservation Board will issue a certificate stating that the replica plan adequate and approve the replica as historic.



Stephen Chang, Moss Co. spoke regarding the written confirmation from the Historic Preservation Board before the Town issues a Temporary Certificate of Occupancy.

Board member Garcia asked if the historic preservation would be designating the entire structure.

Mr. Kasdan stated that it would be the façade that would be replicated.

Board member Glynn commented on the issues he finds with the structural engineers and feels they are looking for an easy way out and cannot understand how a structural engineer cannot find a solution.

Town Attorney Matos gave clarification of the Miami Dade County Code and the jurisdiction of the Miami Dade County Historic Preservation Board.

Chair Lecour asked what would happen if this project doesn't proceed.

Mr. Kasdan stated that a section of plot of land which includes the façade needs to receive approval from the Miami-Dade County Historic Preservation Board.

Town Attorney Matos explained what would take place if this item is not approved tonight and the development order expires in 2 years but the historic preservation of the historic portion does not expire.

After a lengthy discussion among the Board and Mr. Kasdan regarding the replication of the structure, demolition and the project took place, the following motion was made.

A motion was made by Board Member Glynn to defer the item to the 2/27/2020 P&Z Meeting for the team to revisit preserving the façade or consider implementation the concerns from the public and bring more information to the Board on the project, seconded by Board Member Garcia. All voted in favor.

#### **B. 8926 Collins Avenue - Variance**

Town Planner Sinatra introduced the item and stated that the property owner is requesting a variance from the Town of Surfside Zoning Code for the property located at 8926 Collins Avenue. The applicant is requesting approval to allow for the existing Florida Power & Light ("FPL") utility transformers to remain in their current location on site. The current location of the utility transformers encroaches three feet five inches (3'5") into the required 10-foot landscaped buffer area, where only landscape ground cover is permitted.

Town Planner Sinatra stated that accordingly, the Applicant requests the issuance of a general variance permitting a maximum three feet five-inch (3'5") encroachment to allow the two existing pieces of FPL equipment to continue to

occupy approximately 40 square feet of the required 1,500 square-foot landscape buffer along Collins Avenue.

The request is to be granted a variance from *Section 90.91-2(1), Required Buffer Landscaping Adjacent to Streets and Abutting Properties*.

Section 90-36(1)(a) allows for variances from certain code provisions including open spaces. Therefore, the applicant is permitted to apply for a variance from the required landscape buffer.

Town Planner Sinatra stated that the following are the findings:

All of the criteria have not been met; however, the applicant has indicated that FPL has required this transformer and is proposing to mitigate the encroachment by landscape screening. The applicant has indicated that FPL has required the transformer in the existing location but it has not been confirmed that FPL would have required the transformer regardless of the location of the buildings in the approved site plan.

Carli Grimm, Esquire, Bilzin Sumberg, introduced and presented the project.

Board member Glynn asked what color, height and what could be planted along the transformer.

Chair Lecour asked if shrubs are being planted along the transformer.

Carli Grimm, Esquire, Bilzin Sumberg, answered the questions from Board member Glynn.

Chair Lecour asked if there is a way of preventing issuing variances.

Town Planner Sinatra answered Chair Lecour's question and stated that these types of permits are challenging but they will talk to an applicant in the beginning for them to think ahead.

A motion was made by Board Member Glynn to approve the variance, seconded by Board Member Roller. All voted in favor.

## **6. Discussion Items:**

### **A. Future Agenda Items**

Chair Lecour requested for a future agenda item to add the item revising H30A versus H30B and front setbacks and massing as being different in both zoning districts.

**7. Adjournment:**


A motion was made by Board Member Glynn to adjourn the meeting without objection at 9:03 p.m. The motion received a second from Vice Chair Frankel. All voted in favor.

Respectfully submitted,

Accepted this 27 day of February, 2020.

  
Lindsay Lecour, Chair

Attest:

  
Sandra Novoa, MMC  
Town Clerk



## **Town of Surfside**

### **TOURIST BOARD MEETING MINUTES**

**February 3, 2020– 5:30 p.m.**  
Town Hall Commission Chambers –  
9293 Harding Ave, 2<sup>nd</sup> Floor, Surfside, FL 33154

#### **Opening Items:**

##### **1. Call to Order/Roll Call**

The meeting was called to order by Chair Barbara Cohen at 5:35 p.m.

Present: Chair, Barbara Cohen  
Board Member Charles Kesl  
Board Member Cornelia Samara  
Board Member Neil Goodman  
Board Member Lisa Herman

Also present: Duncan Tavares, Assistant Town Manager  
Haydee Sera, Town Attorney  
Michael Karukin, Town Commission Liaison  
Evelyn Herbello, Deputy Town Clerk  
Frank Trigueros, Interim Tourism Director

##### **2. Welcome– Chair Barbara Cohen**

Chair Cohen introduced new Tourist Board Member Lisa Herman and gave a history of her experience.

Chair Cohen stated that Professor Paul George will be conducting historic tours 2/29, 3/29 5/3, she also thanked the Corps of engineers for the beach renourishment project

Assistant Town Manager Tavares gave a synopsis of the meeting with the RFP presenters and the part of the meeting will not broadcast due to Florida Statutes. He gave the Board instructions on their scoring and deliberation of the selection process.

### **3. Nomination and Selection of new Tourist Board Vice-Chair**

Assistant Town Manager Tavares advised the vacancy was due to former Vice Chair Lehman's resignation.

A motion was made by Board Member Herman to appoint herself as the Tourist Board Vice-Chair. The motion received a second from Board Member Kesi. All voted in favor.

A motion was made by Board Member Kesi to add the item for DVAC Liaison to the agenda. The motion received a second from Vice-Chair Herman. All voted in favor.

A motion was made by Board Member Kesi to appoint himself as the DVAC Liaison representing the Tourist Board. The motion received a second from Vice Chair Herman. All voted in favor.

### **4. Approval of Meeting Minutes: December 9, 2019**

A motion was made by Vice-Chair Herman to approve the December 9, 2019 minutes, seconded by Board Member Kesi. All voted in favor.

### **5. Resort Tax Revenue Accounts Receivable Report**

Interim Tourism Director Trigueros along with Assistant Town Manager Tavares gave an update of the Resort Tax Revenue Accounts Receivable Report.

Discussion took place regarding short term rentals and compliance.

Assistant Town Manager Tavares answered the Board's questions regarding short term rentals and the Town's Code pertaining to that subject.

Commissioner Karukin advised the Board of the State's preemption and municipalities being able to restrict short term rentals.

### **6. RFP No. 2019-02 Public Relations Services for the Surfside Tourist Bureau.**

*PURSUANT TO SECTION 286.0113(2)(b)1., FLORIDA STATUTES, PORTIONS OF THE MEETING MAY INCLUDE ORAL PRESENTATIONS BY SHORT-LISTED PROPOSERS AND SAID PORTION OF THE MEETING IS EXEMPT FROM SECTION 286.011, FLORIDA STATUTES, AND SECTION 24(b), ART. 1 OF THE STATE CONSTITUTION.*

The first proposer, Bertha Diaz, Account Supervisor and Holly Sawyer, Managing Director, Zapwater Communication gave their RFP presentation to the Tourism Board.



Zapwater Communications' presentation was followed by a question and answer session by the Tourist Board Members and Tourist Bureau where Ms. Diaz and Ms. Sawyer, addressed and answered questions from the Interim Tourism Director and the Tourist Board.

The second proposer, Amy Seden, Executive Director and Partner and Melanie Neff, Account Executive, Carolyn Izzo Integrated Communications (CIIC), gave their presentation to the Tourist Board.

The CIIC Communications presentation was followed by a question and answer session by the Tourist Board Members where Ms. Seden and Ms. Neff, addressed and answered questions from the Interim Tourism Director and members of the Tourist Board.

Chair Cohen requested a break at 6:48 p.m.  
The meeting resumed at 6:55 p.m.

The third proposer, Rachel Pinzur, President, Pinzur Communications, presented to the Tourist Board.

The Pinzur Communications presentation was followed by a question and answer session by the Tourist Board Members where Ms. Pinzur, Pinzur Communication addressed and answered questions from the Interim Tourism Director and members of the Tourist Board.

The meeting was reopened to live broadcast and the public was able to speak on the item.

There were no individuals signed up to speak on the item.

Assistant Town Manager Tavares gave instructions on the deliberation process and answered the questions from the Tourist Board Members regarding the current contract Pinzur Communications has with the Town of Surfside as Public Information Officer.

The Tourist Board members commenced their deliberations and ranking of the proposers. The following were the rankings.

Board Member Kesi addressed the companies that presented and ranked Zapwater and CIIC and his top choices.

Board Member Samalia stated that everyone did a great presentation and agreed that Zapwater and CIIC have the most experience with destination marketing.

Board Member Goodman also agrees that both Zapwater and CIIC are the top companies with their experience.

Vice-Chair Herman stated that she does like Pinzur Communications because she knows the players and the Town. She likes the fact that she has the contacts and feels that you get lost with big companies but does like ideas and creativity that will catch the media's attention.

Chair Cohen asked if the contract is a 5 year or 3-year-contract and asked when the contract would be ready.

Assistant Town Manager Tavares answered Chair Cohen's question and stated that it is 3-year-contract with renewable terms. He stressed that the selected company will have to deliver on their initiatives from day one.

Town Attorney Sera stated that the contract is prepared and was made part of the RFP and the scope of services must be met as per the RFP.

Assistant Town Manager Tavares stated that staff will try to get a resolution ready for the February 11, 2020 Town Commission Meeting in order for the Commission to approve the Tourist Board's recommendation.

Board Member Kesi ranked CIIC Communication as his first option, Zapwater Communication as his second option and Pinzur Communications as his third option.

Board Member Samara ranked Zapwater Communications as her first option, CIIC Communications as her second option and Pinzur Communications as her third option.

Board Member Goodman ranked Zapwater Communication as his first option, CIIC Communication as his second option and Pinzur Communication as his third option.

Vice-Chair Herman ranked CIIC Communications as her first option, Pinzur Communication as her second option and Zapwater Communication as her third option.

Chair Cohen ranked CIIC Communications as her first option, Zapwater Communication as her second option and Pinzur Communications as her third option.

Assistant Town Manager Tavares and Deputy Town Clerk Herbello reviewed the Tourist Board's ranking sheets and calculated the scores.

Deputy Town Clerk Herbello read the ranking and scores into the record. CIIC Communications received 7 points, Pinzur Communications received 14 points and Zapwater Communications received 9 points. Proposers were ranked in order of preference with number 1 indicating the top choice, therefore the lowest tabulated number indicated the winner.

A motion was made by Vice-Chair Herman to choose CIIC Communications as the Tourist Board Public Relations Firm based on the ranking sheet tabulations. The motion received a second from Board Member Kesl. All voted in favor.

A subsequent motion was made by Board Member Kesl to go with the second choice of the Tourist Board, Zapwater Communications, if CIIC Communications does not meet the requirements of the RFP and Agreement. The motion received a second from Board Member Goodman. All voted in favor.

#### **Discussion Items:**

##### **1. Competition, Maximizing ROI – Board Member Charles Kesl**

Chair Cohen stated that she did not have an opportunity to review the information provided by Board Member Kesl on this item and requested a motion to defer this item to the March 2, 2020 Tourist Board Meeting.

A motion was made by Board Member Samara to defer this item to the March 2, 2020 Tourist Board Meeting. The motion received a second from Vice Chair Herman. The motion carried with a 4-1 vote with Board Member Kesl voting against.

##### **2. Quality Control, Quality Assurance – Board Member Charles Kesl**

Chair Cohen stated that she did not have an opportunity to review the information provided by Board Member Kesl on this item and requested a motion to defer this item to the March 2, 2020 Tourist Board Meeting.

A motion was made by Board Member Samar to defer this item to the March 2, 2020 Tourist Board Meeting. The motion received a second from Vice Chair Herman. The motion carried with a 4-1 vote with Board Member Kesl voting against.

**3. Next Meeting: Monday, March 2, 2020 at 5:30 p.m. Jacober Creative's First Quarter FY 19/20 Presentation and the Mission/Vision Statement.**

Assistant Town Manager Tavares stated that at the March meeting Jacober Creative would be presenting their FY 19/20 Presentation and the Board would be working on their revised Mission/Vision statement.

Interim Tourism Director Trigueros handed out to the Tourist Board Members information and examples on destination Mission and Vision Statements in order for the Board to bring suggestions for the March 2, 2020 meeting.

**4. Public Comment – 3-minute time limit each, please**

A motion was made by Board Member Samara to allow Board Member Kesl's guest, Ania Rodriguez from Keylime from Interactive, to speak regarding quality control. The motion received a second from Vice Chair Herman. All voted in favor.

Ania Rodriguez, Keylime Interactive, spoke about quality control and provided recommendations on what the Board should look for in a Public Relations firm.

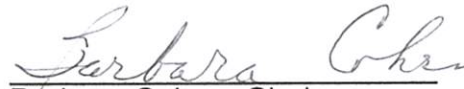
**5. Adjournment**

There being no further business to discuss before the Tourist Board, Vice-Chair Herman made a motion to adjourn the meeting, seconded by Board Member Samara. All voted in favor.

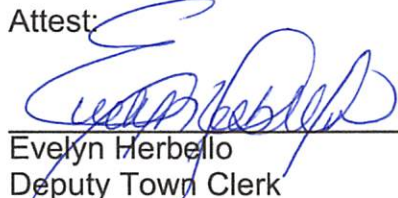
The meeting adjourned at 8:09 p.m.

Respectfully submitted:

Accepted this 2<sup>nd</sup> day of March, 2020

  
Barbara Cohen, Chair

Attest:

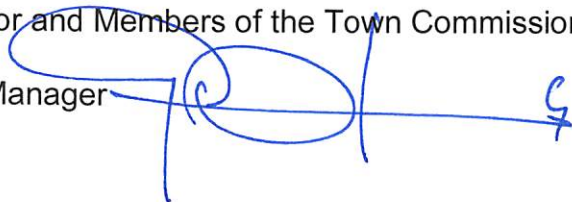
  
Evelyn Herbello  
Deputy Town Clerk



# MEMORANDUM

ITEM NO. ITEM 3E

**To:** Honorable Mayor, Vice-Mayor and Members of the Town Commission

**From:** Guillermo Olmedillo, Town Manager 

**Date:** March 12, 2020

**Subject:** FY 2020 Budget Amendment Resolution No. 4

---

The State of Florida, the Charter of the Town of Surfside, and sound financial management practices require monitoring of the Town's budgetary condition. Budget requirements include maintaining a balanced budget and a prohibition against entering into encumbrances for which there is not sufficient appropriation.

The Town Commission monitors the budget to actual summary at the fund level monthly on each agenda. The purpose of this budget amendment is for the Town Commission to amend the FY2020 annual budget and to recognize changes in revenues and expenditures that differ from the adopted budget.

The attached document represents the amendment that ensures compliance with State law, Town Charter, and sound financial management practices.

Staff has reviewed FY2020 actual revenues and expenditures and recommends a change to the FY2020 annual budget is as follows:

## **POLICE FORFEITURE FUND (Attachment A)**

The Police Forfeiture Fund is being amended to appropriate funds for the patrol mobile laptop program's additional needs for the annual laptop lease and laptop air cards in the amount of \$49,000.

## **CAPITAL PROJECTS FUND (Attachment A)**

The Capital Projects Fund is being amended to re-appropriate fund balance carryovers from capital improvement projects funded in prior years in the amount of \$357,483.

Reviewed by: LA

Prepared by AM/JDG



**RESOLUTION NO. 2020-\_\_\_\_\_**

**A RESOLUTION OF THE TOWN COMMISSION OF THE  
TOWN OF SURFSIDE, FLORIDA, APPROVING BUDGET  
AMENDMENT NO. 4 FOR THE FISCAL YEAR 2020  
BUDGET; PROVIDING FOR IMPLEMENTATION; AND  
PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, on September 24, 2019, the Town of Surfside (the “Town”) Commission adopted Resolution No. 2019-2629 approving the budget for Fiscal Year 2020 and establishing revenues and appropriations for the Town; and

**WHEREAS**, to address amendments in the budget for expenditures and revenues, the Finance Director and Budget Officer have met with the Town Manager and Department Heads to identify modifications to the approved budget with no impact on service delivery; and

**WHEREAS**, an increase to the budgeted revenue estimates and expenditure estimates is required for the Capital Projects Fund, to comply with Florida Statutes and the Town's commitment to sound budgeting practices, where budgeted expenditures may not exceed anticipated revenues; and

**WHEREAS**, the Town Commission desires to amend the Fiscal Year 2020 budget by amending the Police Forfeiture Fund and Capital Projects Fund as set forth in Attachment “A” attached hereto; and

**WHEREAS**, the Town Commission finds that this Resolution is in the best interest and welfare of the residents of the Town.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AS FOLLOWS:**

**Section 1.**     **Recitals.** That each of the above-stated recitals are hereby adopted, confirmed, and incorporated herein.

**Section 2.**     **Approving Amended Budget.** That the Town Commission approves the 2019-2020 fiscal year budget amendments provided for in Attachment “A” attached hereto.

**Section 3.**     **Implementation.** The Town Manager and/or his designee are directed to take any and all action necessary to accomplish Budget amendment and the purposes of this Resolution.

**Section 4.**     **Effective Date.** This Resolution shall take effect immediately upon its adoption.

**PASSED AND ADOPTED** on this 12<sup>th</sup> day of March, 2020.

Motion By: \_\_\_\_\_

Second By: \_\_\_\_\_

**FINAL VOTE ON ADOPTION:**

Commissioner Barry Cohen \_\_\_\_\_

Commissioner Michael Karukin \_\_\_\_\_

Commissioner Tina Paul \_\_\_\_\_

Vice Mayor Daniel Gielchinsky \_\_\_\_\_

Mayor Daniel Dietch \_\_\_\_\_

\_\_\_\_\_  
Daniel Dietch, Mayor

Attest:

\_\_\_\_\_  
Sandra Novoa, MMC  
Town Clerk

Approved as to Form and Legal Sufficiency:

\_\_\_\_\_  
Weiss Serota Helfman Cole & Bierman, P.L.  
Town Attorney

**TOWN OF SURFSIDE  
BUDGET AMENDMENT  
ATTACHMENT A**

Fiscal Year        2019/2020  
BA No.                4  
Fund Nos.        105 Forfeiture Fund  
                          301 Capital Projects Fund

3/12/2020

Account Number	Account Description	Justification	Original/ Adjusted Budget	Increase	Decrease	Adjusted Budget
SPECIAL REVENUE FUNDS:						
POLICE FORFEITURE FUND						
REVENUES						
105-521-392-00-00	Appropriated Fund Balance	Use of fund balance for additional needs	\$ 52,300	\$ 49,000		\$ 101,300
TOTAL	POLICE FORFEITURE FUND REVENUES			\$ 49,000	\$ -	
EXPENDITURES						
105-3400-521-44-05	Rentals & Leases	Patrol mobile laptop program additional needs for annual laptop lease and laptop air cards	\$ 16,800	\$ 43,000		\$ 59,800
105-3500-521-44-05	Rentals & Leases		\$ -	\$ 6,000		\$ 6,000
TOTAL	POLICE FORFEITURE FUND EXPENDITURES			\$ 49,000	\$ -	
CAPITAL PROJECTS FUND						
REVENUES						
301-590-392-00-00	Reappropriated Fund Balance	Reappropriate fund balances - carryover for capital projects funded in prior years	\$ 1,612,013	\$ 357,483		\$ 1,969,496
TOTAL	CAPITAL PROJECTS FUND REVENUES			\$ 357,483	\$ -	
EXPENDITURES						
301-4400-539-63-20	Beach Walking Path	Reappropriate fund balance - carryover beach walking path rope fencing and posts	\$ -	\$ 107,483		\$ 107,483
301-4400-541-63-95	92nd Street Beachend Improvements	Reappropriate fund balance -carryover 92nd Street beachend improvements	\$ -	\$ 250,000		\$ 250,000
TOTAL	CAPITAL PROJECTS FUND EXPENDITURES			\$ 357,483	\$ -	



## MEMORANDUM

ITEM NO. ITEM 3F

**To:** Honorable Mayor, Vice-Mayor and Members of the Town Commission

**From:** Guillermo Olmedillo, Town Manager

**Date:** March 12, 2020

**Subject:** Resiliency Reserve Policy

---

At the February 11, 2020 Commission Meeting, Town Administration presented recommendations on possible uses for the new Resiliency Reserve and to receive guidance for the establishment of a Resiliency Reserve Policy. Based on that discussion, the Town Administration has drafted the formal policy for the Resiliency Reserve.

The Town Administration recommends that the Town Commission adopt the attached resolution and Resiliency Reserve Policy.

Reviewed by: LA

Prepared by: JDG

**RESOLUTION NO. 2020- \_\_\_\_\_**

**A RESOLUTION OF THE TOWN COMMISSION OF THE  
TOWN OF SURFSIDE, FLORIDA APPROVING AND  
ADOPTING A RESILIENCY RESERVE POLICY  
PROVIDING FOR FUNDING, ELIGIBLE USES AND  
EXPENDITURES FROM THE RESILIENCY RESERVE;  
PROVIDING FOR AUTHORIZATION; PROVIDING FOR  
IMPLEMENTATION; AND PROVIDING FOR AN  
EFFECTIVE DATE.**

**WHEREAS**, the Town of Surfside (“Town”) desires to establish an official Resiliency Reserve Policy (“Resiliency Reserve Policy”) to establish guidelines for the recently created Resiliency Reserve, including funding of the Reserve, eligible uses for the funds and expenditures; and

**WHEREAS**, the Town of Surfside desires to adopt the Resiliency Reserve Policy, substantially in the form attached hereto as Exhibit “A”, providing guidelines and governing the funding of the Resiliency Reserve, eligible and non-eligible uses and authorization for expenditures.

**NOW THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE  
TOWN OF SURFSIDE, FLORIDA AS FOLLOWS:**

**Section 1.**     **Recitals.** That the above and foregoing recitals are true and correct and are hereby incorporated by reference.

**Section 1.**     **Resiliency Reserve Policy Approved and Adopted.**     The Resiliency Reserve Policy attached hereto as Exhibit “A” is hereby approved, in substantially the form attached, subject to final approval by the Town Manager and Town Attorney as to form, content, and legal sufficiency.

**Section 3.**     **Implementation.**     The Town Manager is authorized to take all action necessary to implement the Resiliency Reserve Policy and the purposes of this Resolution.

**Section 4.**     **Effective Date.**     This Resolution will become effective upon adoption.



**PASSED AND ADOPTED** this 12<sup>th</sup> day of March, 2020.

Motion by \_\_\_\_\_.

Second by \_\_\_\_\_.

**FINAL VOTE ON ADOPTION**

Commissioner Barry Cohen \_\_\_\_\_

Commissioner Michael Karukin \_\_\_\_\_

Commissioner Tina Paul \_\_\_\_\_

Vice Mayor Daniel Gielchinsky \_\_\_\_\_

Mayor Daniel Dietch \_\_\_\_\_

\_\_\_\_\_  
Daniel Dietch, Mayor

**ATTEST:**

\_\_\_\_\_  
Sandra Novoa, MMC,  
Town Clerk

**APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY FOR THE TOWN OF SURFSIDE ONLY:**

\_\_\_\_\_  
Weiss Serota Helfman Cole & Bierman, P.L.  
Town Attorney

**EXHIBIT A**  
**RESILIENCY RESERVE POLICY**

**A. PURPOSE**

The purpose of this policy is to serve as guidance on the eligible and non-eligible uses, funding, and expenditures of the Resiliency Reserve. This policy applies to all funds restricted for the Resiliency Reserve and does not apply to any other Town fund balance or reserve.

**B. POLICY**

**1. Eligible Uses**

The following types of costs are eligible for the use of funds in the Resiliency Reserve:

- Costs to strengthen the Town's electrical grid
- Costs to raise and/or strengthen public infrastructure via resiliency-type improvements
- Costs to implement resiliency-type improvements that strengthen the Town's water management and storm protection systems, including, but not limited to:
  - Submerged lands such as wetlands and living shorelines
  - Coastal green spaces such as open space parks
- Costs to mitigate the Town's greenhouse gas emissions
- Costs to implement other initiatives in the Climate Crisis Report and Action Plan

Resiliency Reserve funding would be used only to supplement, not replace, any other applicable funds such as the Stormwater Fund for any resiliency-type improvements.

**2. Resiliency Reserve Funding**

The Town will match third-party contributions to the Resiliency Reserve. The Town will also work towards obtaining grants for specific projects to leverage these funds to produce greater impact.

**3. Non-Eligible Uses**

The following activities are not eligible for the use of funds in the Resiliency Reserve:

- Recurring costs which should be borne by the relevant Fund
- Small-scale or iterative improvements/repairs
- Plans or studies for climate and disaster risk scenarios
- Education of residents and visitors on climate change, environmental challenges, and measures taken in response
- Staff salary, taxes, benefits, or any related costs

**4. Authorization of Expenditures**

All expenditures from the Resiliency Reserve require Town Commission approval.



## MEMORANDUM

ITEM NO. ITEM 5A

**To:** Honorable Mayor, Vice-Mayor and Members of the Town Commission

**From:** Guillermo Olmedillo, Town Manager

**Date:** February 11, 2020

**Subject:** Purchase of a Back-up Pump for Sewer Lift Stations

The Town of Surfside has 2 (two) sanitary sewer lift stations located at 501 93<sup>rd</sup> Street and 601 89<sup>th</sup> Street. Each station is similar in design and both provide sewer collection for the entire Town. Both stations pump through a series of force mains to a larger collection force main located on Collins Avenue. In order for the pumping to occur, each station was designed with 2 (two) pumps that interchange pumping sequences to allow for cool down time while the other operates. The Town of Surfside Public Works Department monitors each station on a 24-hour basis using remote monitoring and on-site field servicing which includes preventative maintenance. Currently, the Town uses HOMA pumps which are a pump and motor hybrid that can be used at any Town of Surfside sewer lift station, as designed during the infrastructure project that took place in 2013. The HOMA pumps are space and energy efficient and supplied by one vendor in the Florida territory, Barney's Pump Inc.

During the rain event on December 23, 2019 that has been categorized as a 30-year storm, the sanitary sewer system received large amounts of rain water infiltration that prompted various remote monitoring notifications caused by high wet well levels. Wet wells are a component of the gravity sewer collection system that acts as a retainment chamber for sewer prior to its pumping by HOMA pumps into the force mains. As a result, the Public Works Department dispatched personnel to sewer lift station number 1 (one) at 501 93<sup>rd</sup> Street and realized that one of the two pumps was not operating. When the pump was removed, it was determined that the shaft had been lodged with a soluble non organic item and the force exerted caused the shaft of the pump to break. A stock replacement pump was commissioned into operation and the issue was resolved.

The damaged pump was sent to Barney's Pump Inc. for inspection and refurbishment. After inspection, it was determined that the refurbishment cost of the pump would exceed the purchase cost of a new pump. **Appendix A – "Replacement Cost of Pump"** shows Barney's Pump Inc. quotation number 24-20-0108 for a total of \$32,612.00. The price is for the purchase of a new pump. **Appendix A – "Replacement Cost of Pump"** also provides inspection report of the damaged pump that concluded in salvage cost exceeding new purchase cost. A back up pump is needed for emergency purposes. Each lift station is designed to work with 2 (two) pumps. Having a 5<sup>th</sup> pump stored allows the

Public Works Department to restore full operational schedule of each lift station in case there is an emergency without burdening working pumps.

The purchase of a new pump exceeds the spending limit of the Public Works Department. Additionally, the Florida territory distributor for HOMA pumps is Barney's Pumps Inc; therefore, the supplier is an existing vendor the Town uses for pump repairs and maintenance. Services are rendered as needed.

The Town administration recommends that the Commission approve the purchase of a spare HOMA sewer pump through the execution of Barney's Pumps Inc. quotation number 24-20-0108 for a total of \$32,612.00. Funding source for the purchase would come from the Water and Sewer Department account number 401-9900-536-46-03, categorized as Water and Sewer Equipment Maintenance.

Reviewed by RS/GO

Prepared by HG

QUOTATION NUMBER  
24-20-0108

# BARNEY'S PUMPS INC.



Page 1 of 3

12080 NW 40<sup>th</sup> Street, Coral Springs, FL 33065-7602  
Broward (954) 346-0669  
Dade (305) 945-0279  
Fax (954) 346-0993

DATE: January 21, 2020

TO: Hector Gomez

FOR Town of Surfside  
SHIPMENT  
TO:

Town of Surfside  
9293 Harding Ave  
Surfside, FL 33154

PROJECT: Surfside PS 1 Repair-Replacement Pump

Delivery  
Besttime

Via  
Bestway

From  
Barney's Pumps

F.O.B.  
Barney's Pumps

Terms  
net 30 with approved credit

ITEM	QTY	DESCRIPTION	PRICE
A	1	<p>Electrical: 480/ø3/60</p> <p>HOMA AMX644-360/60GU FM submersible non-clog sewage pump, 6" discharge, 4" solids handling capacity, 1750RPM, 360mm impeller, 60HP motor, standard jacket cooled with 2 1" flush ports, explosion proof, 60' power cord, special impeller trim, with SS lift handle.</p> <p>Delivery is F.O.B. Barney's Pumps with freight allowance to Surfside. Start-up and training services are NOT included. Taxes, anchor bolts, piping, field wiring, etc. are not included. <i>If shop drawings are required for approval, please request them from our office.</i></p>	\$32,612

The following items are attached: Bulletin        Performance curve        Elevation drawing       

Prices quoted are firm for 30 days (unless otherwise noted), then subject to adjustment to agree with prices at time of shipment and subject to any tax required by law. This quotation is subject to Barney's Pumps standard terms of sale and warranty. We appreciate the opportunity to serve you and trust that we are favored with your order.

BARNEY'S PUMPS INC.

*JIMMY HIDALGO, PMP*

Authorized Signature



**BARNEY'S PUMPS INC.**

LAKELAND • CORAL SPRINGS • JACKSONVILLE

## Submersible Pump Inspection Summary

Inspected by/Date: OM 1-17-20 SO#/Customer: 49465 Town of Surfside Date Rcvd: 1-7-20

Manufacturer		Model		S/N		Date Code	
Homa		AMX644-350/60GU/C		265071			
Customer Location		Pump Location		Customer Part No.		Customer Order No.	
Builder Code	HP	Volts	Phase	FLA	Run Amps		
	60	230	3	152	72,76,74,		

Resistance Readings	Cord			Junction Box			Stator			Motor Heat Sensor	Moisture Sensor
	1	2	3	1	2	3	1	2	3	1	1
Meg Readings	550	550	550								
Ohm Readings	0.2	0.2	0.2								

Shaft T.I.R.	MFR Tol.	Actual	Actual Imp. Dia.	Bearing Fits		MFR Tol.	Actual
	NA	NA		350MM	Lower Bearing/Shaft End	NA	NA
Wear Ring	NA	NA		Upper Bearing/Shaft End	NA	NA	
				Lower Bearing/Housing	5.5128	5.5119	
				Upper Bearing/Housing	4.3316	4.3313	

High Potential Pass: ☒ Yes ☐ No  
 If all above tests pass, but High Pot fails See Manager

Pump Condition	OK						Notes
Power Cord	<input type="checkbox"/> Cut <input checked="" type="checkbox"/> Hard <input checked="" type="checkbox"/> Swollen <input type="checkbox"/> Shortened						
Connection Box	<input checked="" type="checkbox"/> Moisture <input type="checkbox"/> Short <input type="checkbox"/> Cut Wire						
Stator	<input checked="" type="checkbox"/> Dirty <input type="checkbox"/> Grd Short <input type="checkbox"/> Coil Short <input type="checkbox"/> Phase Short						
Seal Housing	<input type="checkbox"/> Dirty <input type="checkbox"/> Worn <input type="checkbox"/> Cracked						
Lower Mech Seal	<input type="checkbox"/> Worn <input type="checkbox"/> Cracked <input type="checkbox"/> Burned <input type="checkbox"/> Spring						
Upper Mech Seal	<input type="checkbox"/> Worn <input type="checkbox"/> Cracked <input type="checkbox"/> Burned <input type="checkbox"/> Spring						
Lower Bearing	<input type="checkbox"/> Failed <input type="checkbox"/> Water <input type="checkbox"/> Dry <input checked="" type="checkbox"/> Rough						
Upper Bearing	<input type="checkbox"/> Failed <input type="checkbox"/> Water <input type="checkbox"/> Dry <input checked="" type="checkbox"/> Rough						
Impeller	<input type="checkbox"/> Worn <input checked="" type="checkbox"/> Broken <input type="checkbox"/> Cavitated						
Seal Failure Probe	<input type="checkbox"/> Failed						
Rotor and Shaft	<input type="checkbox"/> Grooves <input checked="" type="checkbox"/> Broken <input checked="" type="checkbox"/> Excess Runout						
Wear Ring	<input type="checkbox"/> Worn <input type="checkbox"/> Split <input type="checkbox"/> Obstruction						
<b>Failure Mode:</b>	<u>Severe impact to impeller broke shaft,</u>						<u>NO VOLUTE</u>

Pictures Req'd Y / N

Pictures Taken Y / N

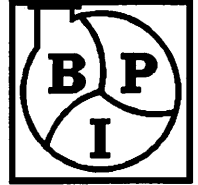
As-Built Insp. Req'd Y / N

QUOTATION NUMBER  
12318

Page 1 of 1

# BARNEY'S PUMPS INC.

P.O. Box 3529 Lakeland, FL 33802-3529  
2965 Barney's Pumps Place Lakeland, FL 33812  
Phone (863) 665-8500  
Fax (863) 666-3858



DATE: 1-16-20

TO: Town of Surfside

FOR  
SHIPMENT  
TO:

PROJECT: 49465

Delivery  
3-weeks

Via  
Bestway

From  
Barney's Pumps

F.O.B.  
Barney's Pumps

Terms  
net 30 with approved credit

ITEM	QTY	DESCRIPTION	PRICE
	1	<p>Repair estimate: Homa - AMX644-350/60GU/C SN:265071</p> <p>Scope of work to be performed: Sand blast Disassemble Inspect (check all fits and clearances) Reassemble with the following parts and procedures: New OEM shaft New OEM stator New OEM bearing kit New OEM mechanical seal kit New OEM seal probes New OEM o-ring kit New OEM impeller install kit New OEM impeller New OEM wear ring New OEM power cord Paint with Devprime 1403 primer and finish coat with Devlac 1433 enamel Dry Run Test (meg, ohm, amps)</p> <p><b><i>Repair cost exceed new unit cost</i></b></p> <p>Delivery is F.O.B. Barney's Pumps with freight allowed to jobsite. All terms and conditions of Barney's Pumps Terms of Sale &amp; Warranty are incorporated herein by this reference as if fully set forth herein. See attached or contact the office for a copy. Start-up and training services are not included. Taxes, anchor bolts, piping, field wiring, etc. are not included. If shop drawings are required for approval, please request them from our office.</p>	\$NWR.

The following items are attached: Bulletin        Performance curve        Elevation drawing       

Prices quoted are firm for 30 days (unless otherwise noted), then subject to adjustment to agree with prices at time of shipment and subject to any tax required by law. We appreciate the opportunity to serve you and trust that we are favored with your order. This quotation is subject to Barney's Pumps standard terms of sale and warranty.

BARNEY'S PUMPS INC.

*CLAYTON GRAVES*

Authorized Signature

**RESOLUTION NO. 2020 \_\_\_\_**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA APPROVING THE PURCHASE OF A BACK-UP PUMP FOR SANITARY SEWER LIFT STATIONS FROM BARNEY’S PUMPS INC.; FINDING THAT THE PURCHASE IS EXEMPT FROM COMPETITIVE BIDDING PURSUANT TO SECTION 3-13(7)F OF THE TOWN CODE AS A PUBLIC WORKS OR UTILITIES PURCHASE OF EQUIPMENT; AUTHORIZING THE TOWN MANAGER TO ENTER INTO A PURCHASE ORDER FOR SUCH PURCHASE; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Town of Surfside (Town”) is in need of a new replacement back-up pump to service the two sanitary lift stations located at 501 93<sup>rd</sup> Street and 601 89<sup>th</sup> Street (“Equipment”) for emergency purposes and in response to the urgent need to have a fully functional back-up pump to address rain water and storm events; and

**WHEREAS**, pursuant to Section 3-13(7)f. of the Town’s Code, public works or utilities purchases of Equipment are exempt from competitive bidding; and

**WHEREAS**, Barney’s Pumps Inc. (“Vendor”), an existing vendor the Town utilizes for pump repairs and maintenance, has provided the Quotation attached hereto as Exhibit “A” for the Equipment at a total cost of \$32,612.00; and

**WHEREAS**, the Town Commission wishes to authorize the Town Manager to purchase the Equipment and enter into a Purchase Order with the Vendor, in substantial conformance with the Quotation attached hereto as Exhibit “A”; and

**WHEREAS**, the Town Commission finds that the purchase of the Equipment is in the best interests and welfare of the Town.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF  
THE TOWN OF SURFSIDE, FLORIDA, AS FOLLOWS:**

**Section 1. Recitals Adopted.** Each of the above stated recitals are hereby adopted, confirmed and incorporated herein.

**Section 1. Purchase of Equipment Approved; Exemption from Competitive Bidding.** The purchase of the Equipment in the amount of \$32,612.00 from the Vendor is hereby approved. The Town Commission finds that pursuant to Section 3-13(7)f. of the Town's Code, the purchase of the Equipment is exempt from competitive bidding. The Quotation substantially in the form attached hereto as Exhibit "A" is hereby approved, and the Town Manager is authorized to execute a Purchase Order for the Equipment in substantial conformance with the Quotation attached hereto as Exhibit "A."

**Section 3. Implementation.** The Town Manager and Town Officials are authorized to take any and all necessary or further action to implement the purchase of the Equipment and the purposes of this Resolution.

**Section 4. Effective Date.** This Resolution shall be effective immediately upon adoption.

PASSED AND ADOPTED this 12th day of March, 2020.

**FINAL VOTE ON ADOPTION**

Commissioner Barry Cohen \_\_\_\_\_  
Commissioner Michael Karukin \_\_\_\_\_  
Commissioner Tina Paul \_\_\_\_\_  
Vice Mayor Daniel Gielchinsky \_\_\_\_\_  
Mayor Daniel Dietch \_\_\_\_\_

\_\_\_\_\_  
Daniel Dietch  
Mayor

**ATTEST:**

---

Sandra Novoa, MMC  
Town Clerk

**APPROVED AS TO FORM AND LEGALITY FOR THE USE  
AND BENEFIT OF THE TOWN OF SURFSIDE ONLY:**

---

Weiss Serota Helfman Cole & Bierman, P.L.  
Town Attorney





**Town of Surfside  
Town Commission Meeting**

Town Hall Commission Chambers - 9293 Harding Ave, 2<sup>nd</sup> Floor  
Surfside, FL 33154

**DISCUSSION ITEM MEMORANDUM**

**Agenda #:**

**Date: March 2, 2020**

**From: Commissioner Tina Paul**

**Subject: Pelican Harbor Seabird Station Funding Request**

---

**Background** – Town of Surfside has previously provided sponsorship of Pelican Harbor Seabird Station (“Pelican Harbor”), a non-profit organization. Pelican Harbor is the oldest and largest full service wildlife hospital in Miami-Dade County dedicated to the rescue, rehabilitation and release of sick, injured or orphaned brown pelicans, seabirds and other native wildlife. A total of 1,426 patients of 111 native species have been treated by Pelican Harbor in 2018 with over 3,100 wildlife calls fielded by staff and volunteers.

**Consideration** – The Town of Surfside will be hosting its 5<sup>th</sup> annual Earth Day Resource Fair on Sunday, April 19, 2020. For the past four years, Pelican Harbor has participated with a bird release and information table at this event. Many of the patients treated and rehabilitated at their facility are birds that were injured in Surfside. The participation of Pelican Harbor in our event is reliant on our sponsorship to assist in their daily work dedicated to the rescue, rehabilitation and release of sick, injured or orphaned brown pelicans, seabirds and other native wildlife. Town of Surfside is recognized as a community that cares by providing support for our seabirds and other native wildlife through Pelican Harbor.

**Recommendation** – Approve the sponsorship in the amount of \$1,000. to continue support for Pelican Harbor and their dedication to the rescue, rehabilitation and release of sick, injured or orphaned brown pelicans, seabirds and other native wildlife, and coordinate the public release of a seabird at our 5<sup>th</sup> annual Earth Day Resource Fair.

# *State of Florida*

## *Department of State*

I certify from the records of this office that PELICAN HARBOR SEABIRD FOUNDATION, INC. is a corporation organized under the laws of the State of Florida, filed on May 15, 2006.

The document number of this corporation is N06000005337.

I further certify that said corporation has paid all fees due this office through December 31, 2020, that its most recent annual report/uniform business report was filed on January 28, 2020, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the  
Great Seal of the State of Florida  
at Tallahassee, the Capital, this  
the Twenty-eighth day of January,  
2020*



*Randy Be*  
**Secretary of State**

Tracking Number: 4888480927CC

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>

## BOARD OF DIRECTORS

**Julia Zaias, DVM**  
*President*

**Marilyn Magill**  
*Vice-President*

**Darren Steinbook**  
*Treasurer*

**Helene Valentine**  
*Secretary*

**Katie Comer, Ph.D.**

**Carol F. Keys, Esq.**

**Harvey Ruvin**

**Astrid Garcia**

**Robert Glidewell**

**Marcus McCarthy**

**Jacqueline D. Greenberg, CPA**

## STAFF

**Christopher Boykin**  
*Executive Director*

**Yaritza Acosta**  
*Wildlife Rehabilitation  
Manager*

**Hannah McDougall**  
*Rescue & Release Coordinator*

**Tori Fields**  
*Wildlife Rehabilitator*

**Stephanie Moure**  
*Front Office Coordinator*

**Kiki Mutis**  
*Volunteer & Operations  
Coordinator*

## PART-TIME STAFF

**Sarah Curry**  
*Education & Communications  
Coordinator*

**Mary Diddle**  
*Accounting Coordinator*

**Douglas Giraldo**  
*Wildlife Rehabilitator*

**Judith Gatti**  
*Development Director*

**Liz Jones**  
*Development Associate*

**Dr. Linda Gregard**  
*DVM, Veterinarian*

**FEDERAL TAX ID#**  
**59-2137331**



**Pelican Harbor**  
SEABIRD STATION

February 28, 2020

Commissioner Tina Paul  
Town of Surfside  
9293 Harding Avenue  
Surfside, FL 33154

## RE: PELICAN HARBOR SEABIRD STATION REQUEST MUNICIPAL SPONSORSHIP

Dear Commissioner Paul,

This letter is to confirm that I, Christopher Boykin, Executive Director of Pelican Harbor Seabird Station, is authorized to submit a funding request on behalf of Pelican Harbor Seabird Station to the Town of Surfside for a municipal sponsorship of our 2020 Pelican Party Gala.

If you would like any additional information please contact:  
Christopher Boykin or Kiki Mutis at 305-762-7633  
[christopher@pelicanharbor.org](mailto:christopher@pelicanharbor.org) or [kiki@pelicanharbor.org](mailto:kiki@pelicanharbor.org)

Founded in 1980, Pelican Harbor Seabird Station (PHSS) is dedicated to the rescue, rehabilitation and release of sick, injured or orphaned brown pelicans, seabirds and other native wildlife; and the preservation and protection of these species through environmental education and conservation. Please visit us at:

Website at <https://www.pelicanharbor.org>;  
Facebook page at <https://www.facebook.com/pelicanharbor/>;  
Instagram at <https://www.instagram.com/seabirdstatio>

On behalf of the board of directors, staff, volunteers and the native wildlife of South Florida, thank you for your consideration of this funding request.

Sincerely,

Christopher Boykin  
Executive Director  
**Pelican Harbor Seabird Station**  
*Caring since 1980*  
[305.762.7633](tel:305.762.7633) | [PelicanHarbor.org](http://PelicanHarbor.org)



**PELICAN HARBOR SEABIRD STATION**

1279 NE 79<sup>TH</sup> St. Cswy., Miami, FL 33138 | 305-751-9840 | [PELICANHARBOR.ORG](http://PELICANHARBOR.ORG)

**Consumer's Certificate of Exemption**

Issued Pursuant to Chapter 212, Florida Statutes

DR-14  
R. 10/15

85-8012640670C-3	06/30/2017	06/30/2022	501(C)(3) ORGANIZATION
Certificate Number	Effective Date	Expiration Date	Exemption Category

This certifies that

PELICAN HARBOR SEABIRD STATION INC  
1279 NE 79TH ST  
MIAMI FL 33138-4206

is exempt from the payment of Florida sales and use tax on real property rented, transient rental property rented, tangible personal property purchased or rented, or services purchased.

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE TOWN COMMISSION OF THE  
TOWN OF SURFSIDE, FLORIDA, APPROVING A  
DONATION TO THE PELICAN HARBOR SEABIRD  
STATION IN SUPPORT AND SPONSORSHIP OF THEIR  
PROGRAMS; PROVIDING FOR IMPLEMENTATION;  
AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, Pelican Harbor Seabird Station, a non-profit organization (“Pelican Harbor”), seeks a donation from the Town of Surfside (“Town”) for annual fund-raising in support of its wildlife hospital and programs dedicated to the rescue, rehabilitation, and release of sick, injured or orphaned pelicans, seabirds and other native wildlife; and

**WHEREAS**, the Town Commission wishes to approve the donation in the amount of \$1,000.00 to Pelican Harbor and provide that the funds shall be used towards support and sponsorship of their programs, including Pelican Harbor’s attendance at the Town’s Earth Day Event on April 19, 2020 and the release of a bird to the wild , if feasible; and

**WHEREAS**, the Town Commission finds that the donation and the use of the funds as indicated in this Resolution are in the best interest of the Town and its residents.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION  
OF THE TOWN OF SURFSIDE, FLORIDA AS FOLLOWS:**

**Section 1.**     **Recitals.** The above Recitals are true and correct and incorporated herein by this reference.

**Section 2.**     **Ratification and Approval of the Donation.** The donation to Pelican Harbor in the amount of \$1,000 is approved, and providing that the funds shall be used towards support and sponsorship of their programs, including Pelican Harbor’s attendance at the Town’s Earth Day Event on April 19, 2020 and the release of a bird to the wild, if feasible.



**Section 3.**     **Authority to Implement the Donation.**     The Town Manager is hereby authorized to take all action necessary to implement the donation and the purposes of this Resolution.

**Section 4.**     **Effective Date.**     This Resolution shall be effective immediately upon adoption.

**PASSED AND ADOPTED** this 12th day of March, 2020.

Motion by \_\_\_\_\_,

Second by \_\_\_\_\_.

**FINAL VOTE ON ADOPTION**

Commissioner Barry Cohen	_____
Commissioner Michael Karukin	_____
Commissioner Tina Paul	_____
Vice Mayor Daniel Gielchinsky	_____
Mayor Daniel Dietch	_____

\_\_\_\_\_  
Daniel Dietch, Mayor

**ATTEST:**

\_\_\_\_\_  
Sandra Novoa, MMC, Town Clerk

**APPROVED AS TO FORM AND LEGAL SUFFICIENCY  
FOR THE TOWN OF SURFSIDE ONLY:**

\_\_\_\_\_  
Weiss Serota Helfman Cole & Bierman, P.L.  
Town Attorney



# MEMORANDUM

ITEM NO. ITEM 5C

**To:** Honorable Mayor, Vice-Mayor and Members of the Town Commission

**From:** Guillermo Olmedillo, Town Manager

**Date:** March 12, 2020

**Subject:** Resolution authorizing a Memorandum of Understanding between Big Brothers Big Sisters of Miami (BBBSM) and the Town of Surfside Police Department.

In 2011, Big Brothers Big Sisters of Miami recognized a growing need for improved communication and understanding between law enforcement and the community. Thus, Bigs in Blue was created. Bigs in Blue matches at-risk youth (Littles) with volunteer mentors (Bigs) who are local police officers and other law enforcement employees.

Operating like all the other one-to-one mentoring programs – in the community, at schools, and through School to Work at various departments throughout the county – these programs provide added benefit to Littles such as:

- Mentoring friendship and guidance
- Improvement in social, emotional and cognitive development
- Improvement in employability skills and experience in the workplace
- Access to career guidance and educational support
- Access to college scholarships
- Access to BBBS Miami career pathways programs

In continuing our focus on community policing practices, the Surfside Police Department would like to collaborate with Big Brothers Big Sisters of Miami (BBBSM), targeting at-risk and high risk students in Miami-Dade County to reduce delinquency and foster individual success for our youth. BBBSM and SPD will partner in the Bigs in Blue program, matching youth with police officers and staff in one-on-one mentoring matches.

## **Roles and Responsibilities:**

*Big Brothers Big Sisters of Miami will:*

- A. Present an overview of BBBSM mentoring programs.
- B. Obtain parent/guardian written consent for student program participation.
- C. Provide designated professional staff who will interview volunteer mentors and students, and pair volunteers to students based on common interests

- and needs. Recruitment staff will assist with the recruitment of volunteers.
- D. Train, screen, and orient volunteer mentors, who receive ongoing support and follow-up from professional staff regarding mentored student's needs and program progress.
  - E. Meet with SPD as needed to discuss the program and coordinate efforts.
  - F. Follow-up with mentored students and volunteers to monitor progress and satisfaction.
  - G. Maintain confidential student and volunteer files.
  - H. Highlight SPD involvement in the BBBSM program through annual reports, social media, BBBSM website, press releases, etc.

*Surfside Police Department will:*

- A. When possible, refer police officers and staff personnel to BBBSM Bigs in Blue program as prospective mentors.
- B. Complete BBBSM Partnership Agreement (MOU).
- C. Meet with BBBSM staff to discuss program as needed.
- D. Obtain parent/guardian written consent for student program participation.
- E. Adhere to BBBSM on-boarding screening requirements, which are in line with Miami-Dade County Public Schools and various funding sources.

Through impact measurement tools - a Youth Outcomes Survey, Florida Outcomes Assessment Report, and Strength of Relationship Survey found that:

- 90.9% of participating Littles who had low parental trust significantly strengthened trust of their parents;
- 73.9% of participating Littles who started out not having strong feelings of scholastic competence felt more confident in school after time with their Bigs;
- 60% of participating Littles who started out not having strong feelings of social acceptance felt more socially accepted after time with their Bigs;
- 41% of all participating Littles improved their attitudes towards risky behaviors, and 80% of those who felt truancy was acceptable understood that it is not;
- 75% of participating Littles who were struggling in school significantly increased their school grades;
- 96.9% of participating Littles felt their relationship with their Big was important after just three months, and 100% felt the same way over time;
- 96.2% of participating Littles felt close with their Bigs;
- 95% of participating Littles felt safe with their Bigs; and
- 92.5% of participating Littles felt they had a strong relationship with their Bigs.

Staff recommends a motion to approve a resolution authorizing the Memorandum of Understanding between Big Brothers Big Sisters of Miami (BBBSM) and the Town of Surfside Police Department.

Prepared by: Chief Julio Yero

**RESOLUTION NO. 2020-\_\_\_\_\_**

**A RESOLUTION OF THE TOWN COMMISSION OF THE  
TOWN OF SURFSIDE, FLORIDA, APPROVING A  
MEMORANDUM OF UNDERSTANDING (MOU)  
BETWEEN THE TOWN OF SURFSIDE AND BIG  
BROTHERS AND BIG SISTERS OF MIAMI (BBBSM);  
PROVIDING FOR AUTHORIZATION; PROVIDING FOR  
IMPLEMENTATION; AND PROVIDING FOR AN  
EFFECTIVE DATE.**

**WHEREAS**, the Town of Surfside (“Town”) and Big Brothers and Big Sisters Miami (“BBBSM”) wish to enter into a Memorandum of Understanding, substantially in the form attached hereto as Exhibit “A” (“MOU”); and

**WHEREAS**, the Town wishes to collaborate with BBBSM in the Bigs in Blue Program which targets at-risk and high risk students in Miami-Dade County to reduce delinquency and foster individual success for our youth; and

**WHEREAS**, the Town Commission wishes to approve the MOU, in substantially the form attached hereto, and authorize the Town Manager to execute the MOU approved by this Resolution; and

**WHEREAS**, the Town Commission finds that the MOU and this Resolution are in the best interest and welfare of the Town.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AS FOLLOWS:**

**Section 1. Recitals.** The above-stated recitals are true and correct and are incorporated herein by this reference.

**Section 2. Approval and Authorization.** The Town Commission hereby approves the MOU, in substantially the form attached hereto as Exhibit “A”, subject to final approval by the Town Manager and Town Attorney. The Town Manager is authorized to execute the MOU, in substantially the form attached hereto as Exhibit “A.”

**Section 3. Implementation.** The Town Manager and/or designee are authorized to take any and all action necessary to implement the purposes of this Resolution and the MOU.

**Section 4. Effective Date.** This Resolution shall become effective immediately upon adoption.

**PASSED AND ADOPTED** on this 12th day of March, 2020.

**Moved By:** \_\_\_\_\_

**Second By:** \_\_\_\_\_

**FINAL VOTE ON ADOPTION**

Commissioner Barry Cohen \_\_\_\_\_

Commissioner Michael Karukin \_\_\_\_\_

Commissioner Tina Paul \_\_\_\_\_

Vice Mayor Daniel Gielchinsky \_\_\_\_\_

Mayor Daniel Dietch \_\_\_\_\_

\_\_\_\_\_  
Daniel Dietch

Mayor

**ATTEST:**

\_\_\_\_\_  
Sandra Novoa, MMC  
Town Clerk

**APPROVED AS TO FORM AND LEGALITY FOR THE USE  
AND BENEFIT OF THE TOWN OF SURFSIDE ONLY:**

\_\_\_\_\_  
Weiss Serota Helfman Cole & Bierman, P.L.  
Town Attorney





## MEMORANDUM

ITEM NO. ITEM 5D

**To:** Honorable Mayor, Vice-Mayor and Members of the Town Commission

**From:** Guillermo Olmedillo, Town Manager

**Date:** March 12, 2020

**Subject:** Resolution authorizing expenditure of Forfeiture Funds for Fiscal Year 2019-2020.

Section 881(e)(3) of Title 21, United States Code and Florida Statute 932.7055, define the purpose and procedures for appropriation of funds from the Police Forfeiture Fund. Forfeiture funds may be used for law enforcement purposes only including supporting community policing activities, law enforcement training, law enforcement operations, law enforcement equipment, crime awareness programs, and community-based initiatives. Although the expenditures have been authorized in the budget, the Town Commission must also approve a specific resolution to utilize forfeiture funds to support crime prevention initiatives, community-based programs, and law enforcement training, operations and equipment for use by law enforcement personnel that supports law enforcement activities.

The Police Forfeiture Fund is comprised of the following accounts:

Department of Justice, estimated fund balance \$5

Department of Treasury, estimated fund balance \$6,393

State of Florida, estimated fund balance \$99,333

The Police Department conducts promotional activities, crime prevention programs, and distributes crime prevention material and miscellaneous supplies for children, residents and businesses throughout the year. Those initiatives and programs include, the Citizens Police Academy, school career days, Teen Summer Camp, Holiday Toy Drive, residential and commercial security surveys, victim awareness seminars, Bike with the Chief and Do the Right Thing of Miami youth program. Also included is the expense for the annual mandated federal audit. Projected total cost \$12,000.

The patrol mobile laptop program allows officers to electronically complete their reports, arrest affidavits and conduct criminal and driver license checks, tasks required of a law enforcement officer. The project includes the cost for the lease of the laptops and air cards. Projected cost \$65,800.

The Police Department also purchases special police equipment throughout the fiscal year. This equipment may include firearms, weapon accessories, less lethal and electronic control weapons, ammunition, body armor, electronic surveillance, office supplies, fitness and training. Projected total cost \$23,500.

The total projected expenditure from the forfeiture fund is \$101,300, approved in the adopted FY 2019-2020 budget. The total projected expenditure will be derived from the State of Florida forfeiture account.

Staff request a motion to approve a Resolution to utilize \$101,300 from forfeiture funds to support crime prevention initiatives and materials, community-based programs and events, the patrol mobile laptop project and law enforcement special equipment.

Prepared by: Chief Julio Yero

**RESOLUTION NO. 2019-\_\_\_\_\_**

**A RESOLUTION OF THE TOWN COMMISSION OF THE  
TOWN OF SURFSIDE, FLORIDA, APPROVING FISCAL  
YEAR 2019/2020 POLICE FORFEITURE FUND  
EXPENDITURES; PROVIDING FOR AUTHORIZATION;  
AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, Section 881(e)(3) of Title 21, United States Code and Section 932.7055, Florida Statutes define the purpose and procedures for appropriation of funds from the Town of Surfside (the “Town”) Police Forfeiture Fund; and

**WHEREAS**, forfeiture funds may be used for law enforcement purposes only, including supporting community policing activities, law enforcement training, law enforcement operations, law enforcement equipment, crime awareness programs, and community-based initiatives (collectively, the “Forfeiture Initiatives”); and

**WHEREAS**, forfeiture funds assist the Town’s Police Department in conducting promotional activities and crime prevention programs, and distributing crime prevention material and miscellaneous supplies for children, residents and businesses throughout the year, including: the Citizens Police Academy; school career days; Teen Summer Camp; Holiday Toy Drive; residential and commercial security surveys; victim awareness seminars; Bike with the Chief and o the Right Thing of Miami youth program; and

**WHEREAS**, forfeiture funds assist the Town’s Police Department in supporting the patrol mobile laptop program which allows officers to electronically complete their reports, arrest affidavits and conduct criminal and driver license checks; and

**WHEREAS**, forfeiture funds also assist the Town’s Police Department in purchasing special police equipment throughout the fiscal year such as weapons, weapon accessories, field

force equipment, electronic control weapons, ammunition, body armor, electronic surveillance, office supplies, fitness and training; and

**WHEREAS**, the Town's Chief of Police has determined that the appropriation and expenditure of forfeiture funds is necessary to support the Forfeiture Initiatives and in support of the expenditures has executed the Certification attached hereto as Attachment "A"; and

**WHEREAS**, the Town Commission wishes to approve the use and expenditure of \$101,300 of forfeiture funds to support the Forfeiture Initiatives as set forth in Attachment "A"; and

**WHEREAS**, forfeiture funds are available in the State of Florida Forfeiture Account within the Town's Police Forfeiture Fund; and

**WHEREAS**, the Town Commission finds that this Resolution is in the best interest and welfare of the residents of the Town.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AS FOLLOWS:**

**Section 1.**     **Recitals.** Each of the above-stated recitals are hereby adopted, confirmed, and incorporated herein.

**Section 2.**     **Approval of Police Forfeiture Fund Expenditures.** Based on the Certificate of the Chief of Police set forth in Attachment "A" hereto, the Town Commission hereby approves the Police Forfeiture Fund expenditures for Fiscal Year 2019/2020 in the amount of \$101,300 to support Forfeiture Initiatives, all as set forth in Attachment "A."

**Section 3.**     **Authorization.** The Town Commission hereby authorizes the Town Manager and Chief of Police to execute any purchase orders or required documentation for the expenditures described in this Resolution, subject to approval by the Town Attorney as to form

and legality, and to take any action which is reasonably necessary to implement the purpose of this Resolution.

**Section 4.**     **Effective Date.** That this Resolution shall take effect immediately upon its adoption.

**PASSED AND ADOPTED** on this 12<sup>th</sup> day of March, 2020.

Motion By: \_\_\_\_\_

Second By: \_\_\_\_\_

**FINAL VOTE ON ADOPTION:**

Commissioner Barry Cohen                      \_\_\_\_\_

Commissioner Michael Karukin                      \_\_\_\_\_

Commissioner Tina Paul                      \_\_\_\_\_

Vice Mayor Daniel Gielchinsky                      \_\_\_\_\_

Mayor Daniel Dietch                      \_\_\_\_\_

\_\_\_\_\_  
Daniel Dietch, Mayor

Attest:

\_\_\_\_\_  
Sandra Novoa, MMC  
Town Clerk

Approved as to Form and Legal Sufficiency:

\_\_\_\_\_  
Weiss Serota Helfman Cole & Bierman, P.L.  
Town Attorney



**ATTACHMENT A**

**CERTIFICATE OF CHIEF OF POLICE**

**I, JULIO YERO, Chief of Police of the Town of Surfside**, do hereby certify the following expenditures for **\$101,300.00** from the State of Florida Forfeiture Account within the Town of Surfside Police Forfeiture Fund, for the 2019/2020 Fiscal Year budget complies with provisions Section 881(e)(3) of Title 21, United States Code and §932.7055, Fla. Stat.:

(1) \$12,000.00 for promotional activities; crime prevention initiatives, programs, and training; and distribution of crime prevention material and miscellaneous supplies for children, residents and businesses throughout the year. The training, programs, and materials include the Citizens Police Academy, school career days, Teen Summer Camp, Holiday Toy Drive, residential and commercial security surveys, victim awareness seminars, Bike with the Chief, and Do The Right Thing of Miami youth program,. The sum also includes the expense for the annual mandated federal audit.

(2) \$65,800.00 for patrol mobile program that includes laptop program lease and air cards; and

(3) \$23,500.00 for special law enforcement equipment (weapons, weapon accessories, field force equipment, electronic control weapons, ammunition, body armor, electronic surveillance, office supplies, fitness, and training).

**Dated:** \_\_\_\_\_

\_\_\_\_\_  
**JULIO YERO**  
**Chief of Police**



## MEMORANDUM

ITEM NO. ITEM 5E

**To:** Honorable Mayor, Vice-Mayor and Members of the Town Commission

**From:** Guillermo Olmedillo, Town Manager

**Date:** March 12, 2020

**Subject:** Resolution authorizing Mutual Aid and Joint Declaration Agreements between the Town of Surfside and Indian Creek Village.

It is the responsibility of the governments of the Town of Surfside, Florida, and the Indian Creek Village, Florida, to ensure the public safety of their citizens by providing adequate police service to address any foreseeable routine or emergency situation; and because of the existing and continuing possibility of the occurrence of law enforcement problems and other natural or manmade conditions which are likely to be, beyond the control of the services, personnel, equipment or facilities of the participating police departments; these municipalities have the authority to enter into a Mutual Aid Agreement in order to adequately address any and all of these conditions, to protect the public peace and safety, and to preserve the lives and property of the people of the municipalities. The Mutual Aid Agreement specifies the circumstances and conditions under which mutual aid may be requested and rendered regarding police operations.

The Town of Surfside Police Department has mutual aid agreements with many Miami-Dade County law enforcement agencies and Indian Creek Village Public Safety Department has been one of them for years. The Town of Surfside and Indian Creek Village are located in a way that it is advantageous and in their best interest to receive and extend mutual aid in the form of law enforcement services and resources.

The new Mutual Aid Agreement between the Town of Surfside Police Department and Indian Creek Village Public Safety Department will be in effect upon execution and approval by both parties and shall continue in full force and effect through and including January 1, 2025. The Surfside Police Department requires approval and authorization to enter into the new Mutual Aid Agreement at the request of Indian Creek Village Public Safety Department.

Staff recommends a motion to approve a resolution authorizing the Mutual Aid and Joint Declaration Agreements between the Town of Surfside and Indian Creek Village.

Prepared by: Chief Julio Yero

**RESOLUTION NO. 2020-\_\_\_\_\_**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING A MUTUAL AID AGREEMENT WITH INDIAN CREEK VILLAGE, AND A JOINT DECLARATION OF THE CHIEF OF INDIAN CREEK VILLAGE PUBLIC SAFETY DEPARTMENT AND THE CHIEF OF POLICE OF THE TOWN OF SURFSIDE PURSUANT TO MUTUAL AID AGREEMENT; PROVIDING FOR AUTHORIZATION; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Town of Surfside (the “Town”) has historically entered into mutual aid agreements with other municipalities for the purpose of providing voluntary cooperation and assistance of a routine law enforcement nature across jurisdictional lines; and

**WHEREAS**, the Town and Indian Creek Village wish to enter into a Mutual Aid Agreement, and a Joint Declaration of the Chief of Indian Creek Village Public Safety Department and the Chief of Police of the Town of Surfside Pursuant to Mutual Aid Agreement, in the forms attached hereto as Exhibit “A” (collectively, the “Agreement”); and

**WHEREAS**, the Town Commission wishes to approve the Agreement and authorize the Town Manager and Chief of Police to execute the Agreement approved by this Resolution; and

**WHEREAS**, the Town Commission finds that this Resolution is in the best interest and welfare of the residents of the Town.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AS FOLLOWS:**

**Section 1.    Recitals.**    The above-stated recitals are true and correct and are incorporated herein by this reference.

**Section 2.    Approval.**    The Town Commission approves the Agreement in substantially the form attached hereto as Exhibit “A.”

**Section 3.    Authorization.**    The Town Manager and Chief of Police are hereby authorized to execute the Agreement in substantially the form attached hereto as Exhibit “A,” subject to final approval by the Town Attorney as to form, content, and legal sufficiency. The Town Manager and Chief of Police are further authorized to execute any future renewals of the Agreement.

**Section 4. Implementation.** The Town Manager, the Town's Chief of Police, and/or their respective designees, are authorized to take any and all action necessary to implement the purposes of this Resolution and the Agreement.

**Section 5. Effective Date.** This Resolution shall become effective immediately upon adoption.

**PASSED AND ADOPTED** on this 12<sup>th</sup> day of March, 2020.

**Moved By:** \_\_\_\_\_

**Second By:** \_\_\_\_\_

**FINAL VOTE ON ADOPTION**

Commissioner Barry Cohen \_\_\_\_\_

Commissioner Michael Karukin \_\_\_\_\_

Commissioner Tina Paul \_\_\_\_\_

Vice Mayor Daniel Gielchinsky \_\_\_\_\_

Mayor Daniel Dietch \_\_\_\_\_

\_\_\_\_\_  
Daniel Dietch

Mayor

**ATTEST:**

\_\_\_\_\_  
Sandra Novoa, MMC

Town Clerk

**APPROVED AS TO FORM AND LEGALITY FOR THE USE  
AND BENEFIT OF THE TOWN OF SURFSIDE ONLY:**

\_\_\_\_\_  
Weiss Serota Helfman Cole & Bierman, P.L.

Town Attorney

**MUTUAL AID AGREEMENT**  
**Between the Indian Creek Village Public Safety Department**  
**and the Town of Surfside Police Department**

**WHEREAS**, it is the responsibility of the governments of the **Indian Creek Village**, Florida and the **Town of Surfside**, Florida to ensure the public safety of their citizens by providing adequate levels of police services to address any foreseeable routine or emergency situation; and

**WHEREAS**, because of the existing and continuing possibility of the occurrence of law enforcement problems and other natural and man-made conditions which are, or are likely to be, beyond the control of the services, personnel, equipment of facilities of the participating municipal police departments; and

**WHEREAS**, in order to ensure that preparation of these law enforcement agencies will be adequate to address any and all of these conditions, to protect the public peace and safety, and to preserve the lives and property of the people of the participating **Miami-Dade County** municipalities; and

**WHEREAS**, the participating Miami-Dade County municipalities have the authority under Chapter 23, Florida Statutes, Florida Mutual Aid Act, to enter into a mutual aid agreement;

**NOW, THEREFORE, BE IT KNOWN** that **Indian Creek Village**, subdivision of the State of Florida, and the undersigned representatives, in consideration for mutual promises to render valuable aid in times of necessity, do hereby agree to fully and faithfully abide by and be bound by the following terms and conditions:

1. **Short title:** Mutual Aid Agreement
2. **Description:** Since this Mutual Aid Agreement provides for the requesting and rendering of assistance for both routine and law enforcement intensive situations, this Mutual Aid Agreement combines the elements of both a voluntary cooperation agreement and a requested operational assistance agreement, as described in Chapter 23, Florida Statutes.



3. **Definitions:**

- A. **Joint declaration:** A document which enumerates the various conditions or situations where aid may be requested or rendered pursuant to this Agreement, as determined by concerned agency heads. Subsequent to execution by the concerned agency heads, the joint declaration shall be filed with the clerks of the respective political subdivisions and shall thereafter become part of this Agreement. Said declaration may be amended or supplemented at any time by the agency heads by filing subsequent declarations, subject to the approval of the legal counsel of their respective political subdivisions, and filed with the clerks of the respective political subdivisions.
- B. **Agency or participating law enforcement agency:** Either the **Indian Creek Village Public Safety Department** or the **Town of Surfside Police Department**.
- C. **Agency Head:** Either the Chief of **Indian Creek Village Public Safety**, or the Chief's designees; and the Chief of Police of the **Town of Surfside Police Department**, or the Chief's designees.
- D. **Participating municipal police department:** The police department of any municipality in **Miami-Dade County**, Florida, that has approved and executed this Agreement upon the approval of the governing body of the municipality.
- E. **Certified law enforcement employee:** Any law enforcement employee certified as provided in Chapter 943, Florida Statutes.

4. **Operations:**

- A. In the event that a party to this Agreement is in need of assistance as specified in the applicable joint declaration, an authorized representative of the police department requiring assistance shall notify the agency from whom such assistance is requested. The authorized agency representative whose assistance is sought shall evaluate the situation and his available resources and will respond in a manner deemed appropriate.
- B. Each party to this Agreement agrees to furnish necessary manpower, equipment, facilities, and other resources and to render services to the other party as required to assist the requesting party in addressing the situation which caused the request; provided, however, that no party shall be required to deplete unreasonably its own manpower, equipment, facilities, and other resources and services in rendering such assistance.

- C. The agency heads of the participating law enforcement agencies, or their designees, shall establish procedures for giving control of the mission definition to the requesting agency, and for giving tactical control over accomplishing any such assigned mission and supervisory control over all personnel or equipment provided pursuant to this Agreement to the providing agency.

## **5. Powers, Privileges, Immunities, and Costs:**

- A. All employees of the participating municipal police department, including certified law enforcement employees as defined in Chapter 943, Florida Statutes, during such time that said employees are actually providing aid outside of the jurisdictional limits of the employing municipality pursuant to a request for aid made in accordance with this Agreement, shall, pursuant to the provisions of Chapter 23, Florida Statutes, have the same powers, duties, rights, privileges, and immunities as if they were performing their duties in the political subdivision in which they are normally employed.
- B. The political subdivision having financial responsibility for the law enforcement agency providing services, personnel, equipment, or facilities pursuant to the provisions of this Agreement shall bear any loss or damage to same and shall pay any and all expenses incurred in the maintenance and operation of same.
- C. The political subdivision having financial responsibility for the law enforcement agency providing aid pursuant to this Agreement shall compensate all of its employees rendering aid pursuant to this Agreement, during the time of the rendering of such aid, and shall defray the actual travel and maintenance expenses of such employees while they are rendering such aid. Such compensation shall include any amounts paid or due for compensation due to personal injury or death while such employees are engaged in rendering such aid. Such compensation shall also include all benefits normally due such employees.
- D. All exemptions from ordinances and rules, and all pension, insurance, relief, disability, workers' compensation salary, death, and other benefits which apply to the activity of such officers, agents, or employees of any such agency, when performing their respective functions within the territorial limits of their respective agencies, shall apply to them to the same degree, manner, and extent while engaged in the performance of their functions and duties extraterritorially under the provisions of the Mutual Aid Agreement. The provisions of this Agreement shall apply with equal effect to paid and auxiliary employees.

- 6. Indemnification:** The political Subdivision having financial responsibility for the law enforcement agency providing aid pursuant to this agreement agrees to hold harmless, defend, and indemnify the requesting law enforcement agency and it's political subdivision in ay suit, action or claim for damages resulting from any and all acts or conduct of employees of said providing agency while providing aid pursuant to this Agreement, subject to Chapter 768, Florida Statutes, where applicable.
- 7. Forfeitures:** It is recognized that during the course of the operation of this Agreement, property subject to forfeiture under the Florida Contraband Forfeiture Act, Florida Statutes, may be seized. The property shall be seized, forfeited, and equitably distributed among the participating agencies in proportion to the amount of investigation and participation performed by each agency. This shall occur pursuant to the provisions of the Florida Contraband Forfeiture Act.
- 8. Conflicts:** Any conflicts between this Agreement and the Florida Mutual Aid Act will be controlled by the provisions of the latter, whenever conditions exist that are within the definitions stated in Chapter 23, Florida Statutes.
- 9. Effective Date and Duration:** This Agreement shall be in effect from date of signing, through and including January 1<sup>st</sup>,2025. Under no circumstances may this Agreement be renewed, amended or extended except in writing.
- 10. Cancellation:** This Agreement may be canceled by either party upon sixty (60) day's written notice to the other party. Cancellation will be at the discretion of the chief executive officers of the parties hereto.

AGREED AND ACKNOWLEDGED this \_\_\_\_\_ day of \_\_\_\_\_ 2020

\_\_\_\_\_  
Samuel Kissinger  
Village Manager  
Indian Creek Village, Florida

\_\_\_\_\_  
Guillermo Olmedillo,  
Town Manager  
Town of Surfside, Florida

ATTEST :

ATTEST:

\_\_\_\_\_  
Marilane Lima,  
Village Clerk  
Indian Creek Village, Florida

\_\_\_\_\_  
Sandra Nova  
Town Clerk  
Town of Surfside, Florida

APPROVED AS TO FORM AND LEGAL SUFFICENCY:

\_\_\_\_\_  
Steve Helfman  
Village Attorney  
Indian Creek Village, Florida

\_\_\_\_\_  
Wiess, Sorota, Helfman, Cole &  
Bierman, P.L.  
Town Attorney,  
Town of Surfside, Florida

*Filing the mutual aid agreement: section 23.1225(4), Florida statutes, requires the filing of a copy of the signed mutual aid agreement with FDLE within 14 days after signature.*

## **JOINT DECLARATION OF THE CHIEF OF INDIAN CREEK VILLAGE PUBLIC SAFETY DEPARTMENT AND THE CHIEF OF POLICE OF THE TOWN OF SURFSIDE PURSUANT TO MUTUAL AID AGREEMENT**

A deputy sheriff or police officer of either of the participating law enforcement agencies shall be considered to be operating under the provisions of the mutual aid agreement when:

- Participating in law enforcement activities that are preplanned and approved by each respective agency head, or
- Appropriately dispatch in response to a request for assistance from the other law enforcement agency.

In compliance with and under the authority of the Mutual Aid Agreement, hereto entered into by the **Town of Surfside**, Florida and **Indian Creek Village**, Florida, it is hereby declared that the following list comprises the circumstances and conditions under which mutual aid may be requested and rendered regarding police operations pursuant to the agreement. Said list may be amended or supplemented from time to time, as needs dictate by subsequent declarations.

1. Joint multi-jurisdictional criminal investigations.
2. Civil affray or disobedience, disturbances, riots, large protest demonstrations, controversial trails, political conventions, labor disputes, and strikes.
3. Any natural disaster.
4. Incidents which require rescue operations and crowd control measures including, but not limited to, large-scale evacuations, aircraft and shipping disaster, fires, explosions, gas line leaks, radiological incidents, train wrecks and derailments, chemical or hazardous waste spills, and electronical power failures.
5. Terrorist activities including, but not limited to, act of sabotage.
6. Escapes from or disturbances within detention facilities.
7. Hostage and barricaded subject situations, and aircraft piracy.
8. Control of major crime scenes, area searches, perimeter control, back-ups to emergency and in-progress calls, pursuits, and missing person calls.
9. Participating in exigent situations without a formal request, which are spontaneous occurrences such as area searches for wanted subjects, perimeters, crimes in progress, escaped prisoners. Traffic stops near municipal boundaries, request for assistance and no local unit is available or nearby call or transmissions indicating an officer is injured calls indicating a crime or



incident has occurred in which a citizen may likely be injured and the assisting municipality is closer to the area than the officer receiving the call.

10. Enemy attack.
11. Transportation of evidence requiring security.
12. Major events; e.g., sporting events, concerts, parades, fairs, festivals and conventions.
13. Security and escort duties for dignitaries.
14. Emergency situations in which one agency cannot perform its functional objective.
15. Incidents requiring utilization of specialized units; e.g., underwater recovery, aircraft, canine, motorcycle, bomb, crime scene, marine patrol, and police information.
16. Joint training in areas of mutual need.
17. Mutual enforcement of all existing applicable laws and ordinances and exercise of arrest powers within the area compromising the jurisdictional water with respective municipal boundaries.

The following procedures will apply in mutual aid operations:

1. Mutual aid requested or rendered will be approved by the Chief of Police or designee.
2. Specific reporting instructions for personnel rendering mutual aid should be included in the request for mutual aid. In the absence of such instructions, personnel will report to ranking on-duty supervisor on the scene.
3. Communications instructions will be included in each request for mutual aid.
4. Incidents requiring mass processing of arrestees, transporting prisoners, and operating temporary detention facilities will be handled per established procedures.

\_\_\_\_\_  
Clarke P. Maher  
Chief of Indian Creek  
Village Public Safety, Florida

Date : \_\_\_\_\_

ATTEST :

\_\_\_\_\_  
Marilane Lima  
Village Clerk  
Indian Creek Village

Date: \_\_\_\_\_

\_\_\_\_\_  
Julio Yero  
Chief of Police  
Town of Surfside, Florida

Date : \_\_\_\_\_

ATTEST :

\_\_\_\_\_  
Sandra Novoa  
Town Clerk  
Town of Surfside

Date: \_\_\_\_\_



**Town of Surfside  
Town Commission Meeting  
March 12, 2020  
7:00 pm**

Town Hall Commission Chambers - 9293 Harding Avenue, 2<sup>nd</sup> Floor  
Surfside, FL 33154

**Date:** February 29, 2020  
**Prepared by:** Daniel Dietch, Mayor  
**Subject:** Overhead Utility Standards

---

**Objective:** To discuss whether to direct the Town Manager to develop overhead utility standards or some other mechanism to hold Florida Power & Light (FPL), Atlantic Broadband (AB), and AT&T and others accountable for the condition of their equipment within Surfside.

**Consideration:** FPL, AB, and AT&T have utility poles, cables, and related equipment throughout Surfside. However, Surfside has limited ability to hold the companies responsible for the placement and condition of their utility poles, cables, and related equipment. For the last year, Surfside has attempted to work with the companies to replace poles, remove duplicate poles, and address aesthetic impacts. Surely, there could be some mechanism to require greater accountability from these companies.

**Recommendation:** For the Town Commission to direct the Town Manager to develop overhead utility standards or some other mechanism to hold FPL, AB, and AT&T and others accountable for the condition of their equipment within Surfside.



**Town of Surfside  
Town Commission Meeting  
February 11, 2020  
7:00 pm**

Town Hall Commission Chambers - 9293 Harding Ave, 2<sup>nd</sup> Floor  
Surfside, FL 33154

**DISCUSSION ITEM**

**Agenda #:**

**Date:** March 12, 2020

**From:** Commissioner Barry Cohen

**Subject:** Mechanical Equipment in Setbacks

---

**Objective:** To review the feasibility of locating mechanical equipment within the setback areas.

**Recommendation:** Seek Town Commission direction whether to amend the zoning code to allow certain encroachments of mechanical equipment.



**Town of Surfside  
Town Commission Meeting**

Town Hall Commission Chambers - 9293 Harding Ave, 2<sup>nd</sup> Floor  
Surfside, FL 33154

**DISCUSSION ITEM MEMORANDUM**

**Agenda #:**

**Date: February 28, 2020**

**From: Commissioner Tina Paul**

**Subject: Double Parking in Harding Avenue Business District**

---

**Objective** – A solution to alleviate Double Parking in the Business District on Harding Avenue.

**Consideration** – In conversations with visitors, residents and Law Enforcement during walks on Harding Avenue between 95<sup>th</sup> and 94<sup>th</sup> Streets, my discussions with regards to Double Parking violations provided insight for a concept to potentially solve this issue.

There is no Handicap parking on Harding Avenue therefore a driver dropping off an individual may need to double park, creating a traffic hazard. Likewise, ride shares or deliveries may double park momentarily on Harding Avenue creating an unsafe situation for other drivers.

Florida Statutes 316.1945 (attached) allows for temporary parking of a vehicle while engaged in loading and unloading merchandise or passengers.

By assigning two parking spaces mid-block near the crosswalk for the purpose of loading and unloading, this can possibly lessen the amount of Double Parking in the Business District on Harding Avenue.

**Recommendation** – To dedicate two parking spaces mid-block on Harding Avenue between 96<sup>th</sup> and 95<sup>th</sup> Streets and two parking spaces mid-block on Harding Avenue between 95<sup>th</sup> and 94<sup>th</sup> Streets near the crosswalk, providing a total of four spaces to be used for loading and unloading.



Select Year: 2019  Go

## The 2019 Florida Statutes

---

[Title XXIII](#)[Chapter 316](#)[View Entire Chapter](#)

## MOTOR VEHICLES

## STATE UNIFORM TRAFFIC CONTROL

**316.1945 Stopping, standing, or parking prohibited in specified places.—**

(1) Except when necessary to avoid conflict with other traffic, or in compliance with law or the directions of a police officer or official traffic control device, no person shall:

(a) Stop, stand, or park a vehicle:

1. On the roadway side of any vehicle stopped or parked at the edge or curb of a street.
2. On a sidewalk.
3. Within an intersection.
4. On a crosswalk.
5. Between a safety zone and the adjacent curb or within 30 feet of points on the curb immediately opposite the ends of a safety zone, unless the Department of Transportation indicates a different length by signs or markings.
6. Alongside or opposite any street excavation or obstruction when stopping, standing, or parking would obstruct traffic.
7. Upon any bridge or other elevated structure upon a highway or within a highway tunnel.
8. On any railroad tracks.
9. On a bicycle path.
10. At any place where official traffic control devices prohibit stopping.
11. On the roadway or shoulder of a limited access facility, except as provided by regulation of the Department of Transportation, or on the paved portion of a connecting ramp; except that a vehicle which is disabled or in a condition improper to be driven as a result of mechanical failure or crash may be parked on such shoulder for a period not to exceed 6 hours. This provision is not applicable to a person stopping a vehicle to render aid to an injured person or assistance to a disabled vehicle in obedience to the directions of a law enforcement officer or to a person stopping a vehicle in compliance with applicable traffic laws.
12. For the purpose of loading or unloading a passenger on the paved roadway or shoulder of a limited access facility or on the paved portion of any connecting ramp. This provision is not applicable to a person stopping a vehicle to render aid to an injured person or assistance to a disabled vehicle.

(b) **Stand or park a vehicle, whether occupied or not, except momentarily to pick up or discharge a passenger or passengers:**

1. In front of a public or private driveway.
2. Within 15 feet of a fire hydrant.
3. Within 20 feet of a crosswalk at an intersection.
4. Within 30 feet upon the approach to any flashing signal, stop sign, or traffic control signal located at the

side of a roadway.

5. Within 20 feet of the driveway entrance to any fire station and on the side of a street opposite the entrance to any fire station within 75 feet of such entrance (when property signposted).

6. On an exclusive bicycle lane.

7. At any place where official traffic control devices prohibit standing.

(c) Park a vehicle, whether occupied or not, except temporarily for the purpose of, and while actually engaged in, loading or unloading merchandise or passengers:

1. Within 50 feet of the nearest rail of a railroad crossing unless the Department of Transportation establishes a different distance due to unusual circumstances.

2. At any place where official signs prohibit parking.

(2) No person shall move a vehicle not lawfully under his or her control into any such prohibited area or away from a curb such a distance as is unlawful.

(3) A law enforcement officer or parking enforcement specialist who discovers a vehicle parked in violation of this section or a municipal or county ordinance may:

(a) Issue a ticket form as may be used by a political subdivision or municipality to the driver; or

(b) If the vehicle is unattended, attach such ticket to the vehicle in a conspicuous place, except that the uniform traffic citation prepared by the department pursuant to s. 316.650 may not be issued by being attached to an unattended vehicle.

The uniform traffic citation prepared by the department pursuant to s. 316.650 may not be issued for violation of a municipal or county parking ordinance.

(4) A violation of this section is a noncriminal traffic infraction, punishable as a nonmoving violation as provided in chapter 318.

**History.**—s. 1, ch. 71-135; s. 1, ch. 76-31; s. 2, ch. 78-52; s. 1, ch. 79-403; s. 2, ch. 80-316; s. 5, ch. 83-68; s. 5, ch. 84-309; s. 1, ch. 85-81; s. 2, ch. 88-91; s. 317, ch. 95-148; s. 143, ch. 99-248.

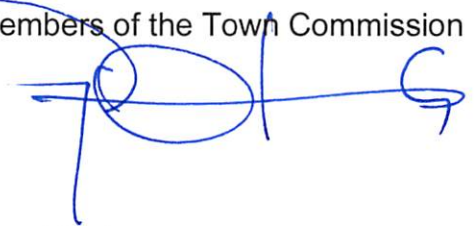
**Note.**—Former s. 316.160.



## MEMORANDUM

ITEM NO. ITEM 9D

**To:** Honorable Mayor, Vice-Mayor and Members of the Town Commission

**From:** Guillermo Olmedillo, Town Manager 

**Date:** March 12, 2020

**Subject:** Analysis for Determination of Additional Lighting Locations in Residential Areas within the Town of Surfside - Update and Recommendations

---

The Town of Surfside, in an effort to address pedestrian safety and promote walkability within the Town, recently partnered with Florida Power and Light (FPL) to upgrade all residential street lighting from high pressure sodium bulbs (BPSB) to Light Emitting Diodes (LED). The lighting upgrade project was completed in January 2020 with a total of 236 fixtures changed. After the conversion, the Public Works Department performed various nightly walkthroughs to evaluate the outcome of the conversion. As a result, a 33% increase in illumination per fixture was obtained. This determination was made by comparison of photometrics of both the new LED lighting and high-pressure sodium bulbs. Photometrics is the measurement of lighting. For the comparisons made, photometric data used was the surface coverage of lighting onto asphalt surface from both fixtures, before and after conversion.

During the month of February 2020, the Town Administration performed an analysis based on information gathered and field visits in order to increase the quantity of residential street lighting fixtures with locations non-subjectively selected, with the purpose of creating safer walkability by increasing illumination during evening hours. The analysis was based on the proposed methodology that was presented to the Town Commission during the February 2020 Town Commission General Meeting. During the evaluation of all the information, it was determined that 45% of the single-family residential areas right of way within the Town is illuminated. In order to increase illumination, new lighting fixtures need to be added. The current infrastructure allows for additional lighting fixtures since poles either have a transformer or are within the proximity of a pole with a transformer.

The analysis was based on targeted 90% illumination which is the maximum number of lighting fixtures to existing poles feasible with existing infrastructure. 90% was a targeted percentage based on other municipalities that have neighborhoods with comparable data.

**Table A** – “*Recommendation Table*” presents the number of additional lighting fixtures with respective illumination percentage for various options.

Item number	Number of Additional Lights (Overall)	Average Additional Lights per Block	Illumination Percentage
1	0	3	45%
2	89	4	60%
3	112	5	76%
4	133	6	90%

**Table A** – “*Recommendation Table*”

A complete analysis report performed by Town Administration can be requested for further review.

At this time, there is no cost estimate for each of the recommendations of **Table A** – “*Recommendation Table*”. A comprehensive cost estimate will involve coordination with Florida Power and Light, the Town of Surfside and contractors that may be required. Currently, the provided recommendations are based on using existing pole infrastructure.

The Town administration will proceed with creating a comprehensive cost estimate for all recommendations in **Table A** – “*Recommendation Table*”. The cost estimate and recommendation options will be brought before the Town Commission for additional direction.





## MEMORANDUM

ITEM NO. ITEM 9E

**To:** Honorable Mayor, Vice-Mayor and Members of the Town Commission  
**From:** Guillermo Olmedillo, Town Manager  
**Date:** March 12, 2020  
**Subject:** Model Development Order

One of the fundamental principles of the Growth Management Act in Florida is that development is responsible for the impacts it creates on the environment and the service infrastructure.

Traditionally, infrastructure has been defined as the network of utilities such as water and sewer, storm sewer, electricity, roads, etc. in addition to police, fire, schools and recreational facilities.

The Town in its Comprehensive Plan has adopted Levels of Service for a number of these components which serve as the base line to measure impacts.

Counties and municipalities have used this principle to create "Impact Fees" that require developers to pay a fair share of the impact on the local infrastructure.

With the increasing concerns about the impact of development on the environment, it becomes necessary to create instruments to measure those impacts and to create mechanisms to allow development to mitigate those impacts or pay local governments to provide the necessary mitigation.

Presently, the Town does not have an adopted Impact Fee ordinance, additionally a bill is being considered by the Florida Legislature to modify Impact Fees. When we learn the final version of the bill as adopted, we will come back to the Town Commission with recommendations. in consequence, the one instrument that the Town can still use to mitigate impacts of proposed development is a Development Order.

Section 70.45 (1) of the Florida Statutes requires that exactions such as Impact Fees and Development Orders, meet two conditions, first, they have to prove that there is an *"essential nexus to a legitimate public purpose and second, they have to be roughly proportionate to the impacts of the proposed development"*.



**70.45 Governmental exactions.—**

(1) As used in this section, the term:

(a) “Damages” means, in addition to the right to injunctive relief, the reduction in fair market value of the real property or the amount of the fee or infrastructure cost that exceeds what would be permitted under this section.

(b) “Governmental entity” has the same meaning as provided in s. [70.001\(3\)\(c\)](#).

(c) “Prohibited exaction” means any condition imposed by a governmental entity on a property owner’s proposed use of real property that lacks an essential nexus to a legitimate public purpose and is not roughly proportionate to the impacts of the proposed use that the governmental entity seeks to avoid, minimize, or mitigate.

(d) “Property owner” has the same meaning as provided in s. [70.001\(3\)\(f\)](#).

(e) “Real property” has the same meaning as provided in s. [70.001\(3\)\(g\)](#).

(2) In addition to other remedies available in law or equity, a property owner may bring an action in a court of competent jurisdiction under this section to recover damages caused by a prohibited exaction. Such action may not be brought until a prohibited exaction is actually imposed or required in writing as a final condition of approval for the requested use of real property. The right to bring an action under this section may not be waived. This section does not apply to impact fees adopted under s. [163.31801](#) or non-ad valorem assessments as defined in s. [197.3632](#).

Until the Town decides to adopt an Impact Fee Ordinance, the one instrument that can be used is a Development Order using the intent of Section 70.45 FS, and the Growth Management principles.

A model Development Order should require a developer to address physical, economic and social impacts. Below are areas that the Town Commission may use as a guideline to prepare a D. O. for review and approval of any new development.

1. PHYSICAL IMPACTS ON THE EXISTING INFRASTRUCTURE: New development creates impacts during the construction process and when the property is occupied.
  - 1.1. ENVIRONMENT.
    - 1.1.1. Air quality:
      - 1.1.1.1. During construction.
        - 1.1.1.1.1. Depending on the type of occupancy the developer has to mitigate the impact of emissions.

- 1.1.2. Water.
  - 1.1.2.1. Emissions of any substance during construction.
  - 1.1.2.2. Emissions of any substance when development is occupied.
  - 1.1.2.3. Water saving devices.
- 1.1.3. Beach.
- 1.1.4. Landscape/Vegetation.
- 1.1.5. Resiliency fund.
- 1.2. TRANSPORTATION.
  - 1.2.1. Traffic local and regional.
  - 1.2.2. Public Transit.
  - 1.2.3. Hours of operation.
  - 1.2.4. Parking operations.
- 1.3. WATER AND SEWERS
  - 1.3.1. Impact on the existing infrastructure, particularly Collins and Harding.
  - 1.3.2. Mitigation of rates imposed by MDWASD on the Town as a Wholesale client.
- 1.4. STORM WATER.
  - 1.4.1. Impact on the existing infrastructure, particularly Collins and Harding.
  - 1.4.2. Mitigation of rates.
- 1.5. OPEN SPACE/RECREATION.
  - 1.5.1. Purchase of additional open space for parks and recreation.
  - 1.5.2. Financing of parks and recreation facilities.
  - 1.5.3. Maintenance of facilities.
- 1.6. POLICE.
  - 1.6.1. Police facilities and equipment.
  - 1.6.2. Operations.
- 2. ECONOMIC IMPACTS.
  - 2.1. JOB CREATION.
    - 2.1.1. Retention of a percentage of jobs for local residents.
    - 2.1.2. Short term v. long term jobs.
  - 2.2. COMMERCIAL ESTABLISHMENTS.
    - 2.2.1. Support for Downtown businesses.
    - 2.2.2. Support for Downtown infrastructure.
  - 2.3. TAXES.
    - 2.3.1. Timing of payment of property taxes.
- 3. SOCIAL IMPACTS.
  - 3.1. SCHOOLS.
  - 3.2. PLACES OF WORSHIP.
  - 3.3. COMMUNITY CENTER.
  - 3.4. HEALTH CARE.

This is a list of issues that have to be addressed by proposed development; however, the responsibility rests on the applicant to measure all the impacts and present to the Town Commission's consideration technical reports, authored by licensed professionals, demonstrating the impacts and the corresponding mitigation plan.

Longer term strategy is to create the Level of Service Standards for each one of the items listed and to adopt an Impact Fee Ordinance.

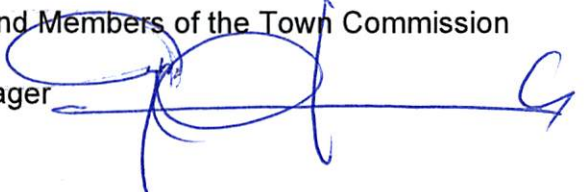
At this time, the Administration seeks direction on both short- and long-term policy.



## MEMORANDUM

ITEM NO. ITEM 9F

**To:** Honorable Mayor, Vice-Mayor and Members of the Town Commission

**From:** Guillermo Olmedillo, Town Manager 

**Date:** February 11<sup>th</sup>, 2020

**Subject:** Phasing of Underground Fuel Tanks Located at Town of Surfside Town Hall to Above-Ground Tanks

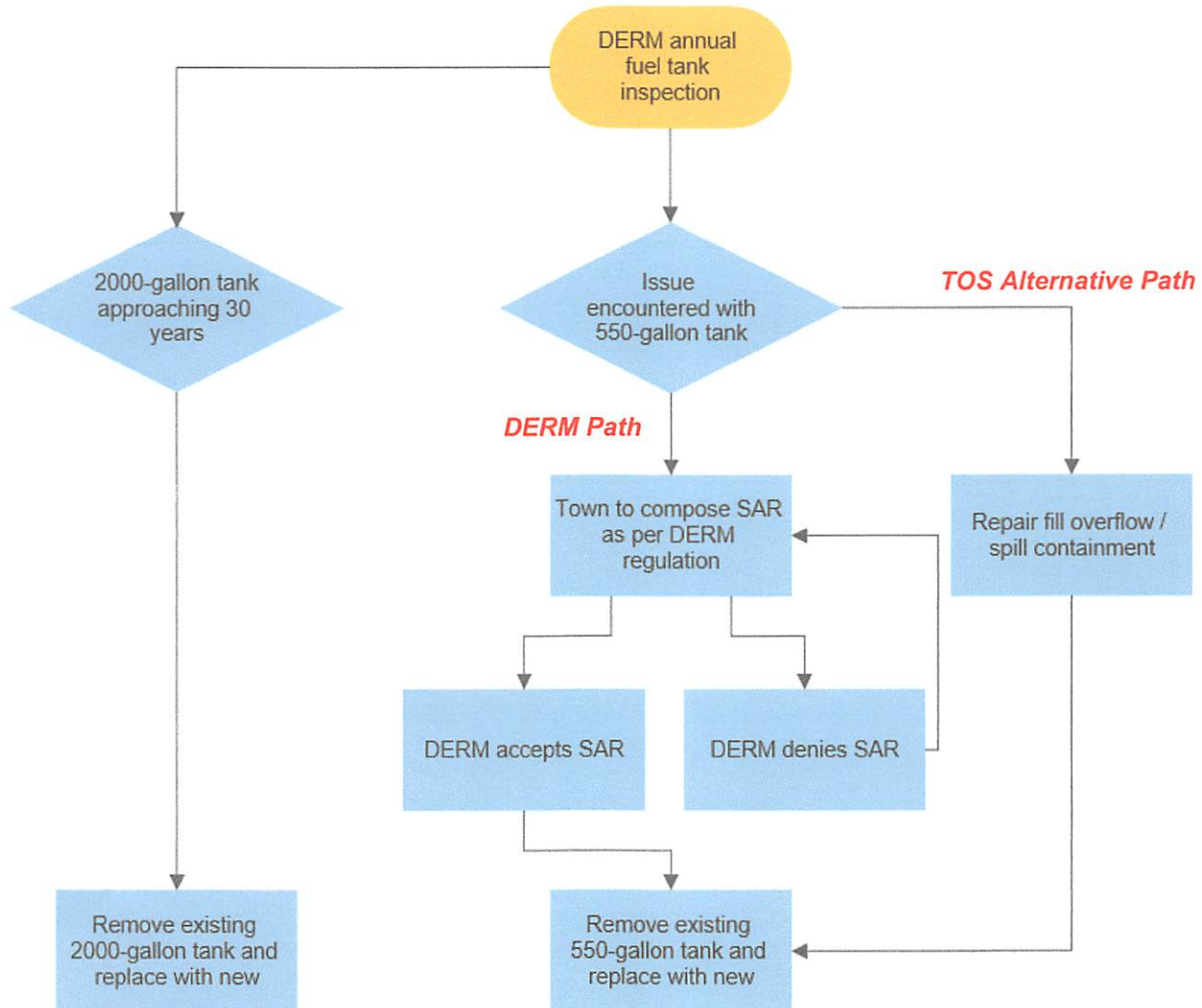
Currently, the Town of Surfside has 2 (two) underground fuel tanks to provide fuel services for all Town fleet vehicles and emergency use such as generator fuel supply. The generator diesel fuel tank is 550-gallons capacity while the gas fleet fuel tank is 2000-gallons capacity. Both tanks were commissioned underground in the year 1991 and are approaching 30 years which is the maximum insurable life cycle for the tanks. On August 2019, Miami-Dade County Department of Regulatory and Economic Resources (DERM) visited Town Hall for an annual fuel tank inspection and encountered free floating product (diesel) in one of the monitoring wells. As a result, additional testing was performed for the 550-gallon for potential breaches and they all resulted negative (no breach). It was concluded that the spill containment of the 550-gallon tank is corroded and leaking. The leak only occurs when the spill containment captures fuel during tank filling. A spill containment leak is a first sign of a failing tank. DERM requested a Site Assessment Report (SAR) to evaluate the extents of the leak as it relates to the undisturbed surroundings. The Town administration is currently drafting a phasing plan for the underground fuel tanks to be converted to above-ground fuel tanks. A coastal community such as the Town of Surfside is prone to tidal effects and accelerated corrosion due to salt water. By installing future tanks above ground, environmental concerns are limited and easier to address. Initial estimates for the phasing plan are shown in **Table A – "Phasing Plan Cost Estimates"** below:

Item Number	Activity	Projected Cost	FY of Cost Impact
1	Repair of Spill Containment	\$6,000.00	2019-2020
2	Site Assessment Report (SAR) Engineering	\$12,000.00	2019-2020
3	Site Assessment Report (SAR) Testing (Field)	\$23,000.00	2019-2020
4	Removal of 550 Gallon Tank and Installation of 500-Gallon Above ground Tank	\$25,000.00	2019-2020
5	Removal of 2000 Gallon Gas Tank and Installation of 2000-Gallon Above Ground Tank	\$115,000.00	2020-2021

**Table A – "Phasing Plan Cost Estimates"**



The figures in **Table A – “Phasing Plan Cost Estimates”** are based on 2019-2020 South Florida market rates for fuel systems engineers and contractors. The phasing of current underground tanks from underground to above-ground would occur over a period of 2 years. **Diagram A – “Phasing Plan Flow Chart”** below presents the Town’s plan to convert all underground fuel tanks to above ground. Furthermore, the diagram shows the plan the Town will negotiate with DERM for an issue specific report versus the DERM regulated path which requires an SAR.



**Diagram A – “Phasing Plan Flow Chart”**

Town administration is working with DERM to minimize the scope of the SAR to an issue specific report in order to minimize costs that would be incurred by a full SAR. The issue specific report would address the failed spill containment in order to mitigate immediate environmental concerns. **Table A – “Phasing Plan Cost Estimates”** presents a maximum price for each line item which may decrease in value as negotiations continue. Various line items would need to be procured during current fiscal year while others in upcoming fiscal years. During negotiations with DERM, Town administration will attempt to carry over some current fiscal year expenditures into future years to assist with mitigating costs.