



**Town of Surfside  
Special Town Commission Meeting  
AGENDA  
May 26, 2020  
7 p.m.**

Town Hall Commission Chambers - 9293 Harding Ave, 2<sup>nd</sup> Floor  
Surfside, FL 33154

**1. Opening**

**A. Call to Order**

**B. Roll Call of Members**

**C. Mayor and Commission Remarks – Mayor Charles W. Burkett**

- Search for a New Town Manager
- Planning and Zoning Consultant

**2. Resolutions**

**A. Resolution to Combat Anti-Hate during COVID-19 – Vice Mayor Tina Paul (PAGES 1-13)**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, DECLARING THE TOWN OF SURFSIDE'S COMMITMENT TO PROTECTING THE SAFETY AND WELFARE OF ALL COMMUNITY MEMBERS AND TO COMBATING HATE SPEECH DUE TO THE COVID-19 HEALTH PANDEMIC; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.**

**B. Property Appraiser Exemption of Certain Personal Information – Guillermo Olmedillo, Town Manager (PAGES 14-20)**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA APPROVING AN INTERLOCAL AGREEMENT WITH THE MIAMI-DADE COUNTY PROPERTY APPRAISER FOR ACCESS TO CERTAIN INFORMATION EXEMPT UNDER CHAPTER 119, "PUBLIC RECORDS", OF THE FLORIDA STATUTES; PROVIDING FOR AUTHORIZATION; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE**

- C. **Interlocal Agreement between Miami-Dade County and the Town of Surfside for the enforcement of Section 8CC of the Miami-Dade County Code as it relates to Section 21-81 of the Miami-Dade County Code – Guillermo Olmedillo, Town Manager (PAGES 21-44)**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING AN INTERLOCAL AGREEMENT BETWEEN MIAMI-DADE COUNTY AND THE TOWN OF SURFSIDE, FLORIDA, TO ALLOW THE TOWN OF SURFSIDE TO ENFORCE SECTION 21-81 OF THE MIAMI-DADE COUNTY CODE OF ORDINANCES PURSUANT TO SECTION 8CC OF THE MIAMI-DADE COUNTY CODE OF ORDINANCES; PROVIDING FOR AUTHORIZATION; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE**

- D. **FY 2020 Budget Amendment - Guillermo Olmedillo, Town Manager (PAGES 45-48)**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING BUDGET AMENDMENT NO. 5 FOR THE FISCAL YEAR 2020 BUDGET; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.**

### 3. Ordinances

- A. **Planning and Zoning Board Membership Requirements – Guillermo Olmedillo, Town Manager (PAGES 49-53)**

**AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AMENDING SECTION 90-15 OF CHAPTER 90, "ZONING", OF THE TOWN CODE TO REQUIRE ONE MEMBER OF THE PLANNING AND ZONING BOARD TO HAVE EDUCATION AND/OR EXPERIENCE IN SUSTAINABILITY AND RESILIENCY; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR INCORPORATION OF RECITALS; AND PROVIDING FOR AN EFFECTIVE DATE.**

- B. Tourist Board Members Requirements - Guillermo Olmedillo, Town Manager (PAGES 54-57)**

**AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AMENDING SECTION 70-124, OF DIVISION 2.–“RESORT TAX BOARD”, OF ARTICLE IV.–“RESORT TAX”, CHAPTER 70 OF THE TOWN CODE, TO REQUIRE ONE MEMBER OF THE RESORT TAX BOARD TO HAVE EDUCATION AND/OR EXPERIENCE IN SUSTAINABILITY AND RESILIENCY; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR INCORPORATION OF RECITALS; AND PROVIDING FOR AN EFFECTIVE DATE.**

- 4. Public Comments from Residents (Set for approximately 8:15 p.m.)**  
*Public comments for subjects or items not on the agenda. Public comment on agenda items will be allowed when agenda item is discussed by the Commission.*

**5. Mayor, Commission and Staff Communications**

- A. COVID-19 Task Force Update – Mayor, Vice Mayor and Members of the Town Commission**
- B. New Zoning Code- Procedural and Notice Requirements – Mayor Charles W. Burkett**
- C. 92<sup>nd</sup> St Beach-end Improvements - Mayor Charles W. Burkett (PAGES 58-59)**
- D. Rope Fencing & Posts-Beachwalk/Hardpack - Mayor Charles W. Burkett**
- E. Develop Capital Improvement Plan (CIP) - Mayor Charles W. Burkett**
- F. 10 Year Water Supply Plan - Mayor Charles W. Burkett**
- G. Various Parks & Recreation Related Events and Initiatives – Mayor Charles W. Burkett**
- H. Building Department File Digitization – Mayor Charles W. Burkett**
- I. Pinzur Communication – Mayor Charles W. Burkett (PAGES 60-66)**
- J. Preservation of Eden Project located at 9300 Collins Avenue - Mayor Charles W. Burkett**
- K. Speeding on Collins and Harding - Mayor Charles W. Burkett**
- L. Amending Town Code Section 2-205 Conduct of Meetings; Agenda – Mayor Charles W. Burkett (PAGES 67-82)**
- M. Homeless Contribution by the Town of Surfside of \$100,000 - Mayor Charles W. Burkett**

- N. **Free (hassle-free) downtown parking for residents - Mayor Charles W. Burkett**
- O. **Charter Amendments to affirm the limit of pay for elected officials to a maximum of \$1 per year, term limits for elected officials of 3 consecutive terms, or any part thereof, for both Mayor & Commissioners, a prohibition on the sale or leasing of any Town property without a referendum & a prohibition against any loan or borrowing of any type, which would put the Town into debt for more than 10% of its annual property tax revenue and which could not be fully amortized within a total of 5 years and restore development protections in the charter- Mayor Charles W. Burkett (PAGES 83-85)**
- P. **Records Retention Policy – Mayor Charles W. Burkett**
- Q. **Regulation of Short-Term Rentals – Mayor Charles W. Burkett (PAGE 86)**
- R. **Star Cleaning service (Street Sweeping) – Mayor Charles W. Burkett**
- S. **S.M.A.R.T Goals, Quality Control & Quality Assurance – Commissioner Charles Kesl**
- T. **Design Review Board Discussion – Staff Report – Guillermo Olmedillo, Town Manager (PAGES 87-105)**
- U. **Weiss Serota Contract Follow up – Staff Report – Guillermo Olmedillo, Town Manager (PAGES 106-112)**
- V. **Town Pension Benefits for Non-Public Safety Employees – Mayor Charles W. Burkett (PAGES 113-130)**
- W. **Additional lighting in the residential area – Staff Report – Guillermo Olmedillo, Town Manager (PAGES 131-159)**
- X. **Construction Guidelines for Hurricane Season – Commissioner Nelly Velasquez**
- Y. **Brightview Agreement (FKA Luke’s Landscape) Report and Follow up– Staff Report – Guillermo Olmedillo, Town Manager (PAGES 160-162)**
- Z. **Lowering of Property Taxes and Water Bills – Staff Report – Guillermo Olmedillo, Town Manager (PAGES 163-200)**
- AA. **CGA Contract Follow Up – Staff Report – Guillermo Olmedillo, Town Manager (PAGES 201-207)**
- BB. **Discussion Regarding Appointments to Committees and Boards – Sandra N. McCready, Town Clerk**
- CC. **Flooding/ Drainage Improvements – Staff Report – Guillermo Olmedillo, Town Manager (PAGES 208-228)**
- DD. **Downtown Lighting RFP – Mayor Charles W. Burkett**
- EE. **Undergrounding power lines – Staff Report – Guillermo Olmedillo, Town Manager (PAGES 229-235)**
- FF. **Dog Park – Mayor Charles W. Burkett (PAGES 236-237)**

- GG. FPL Solar Together Program - Vice Mayor Tina Paul (PAGES 238-241)**
- HH. Climate Environmental Collective - Revised - Vice Mayor Tina Paul (PAGES 242-243)**
- II. Interest Free Loans to Surfside Builders Granted by Former Mayor and Commission – Mayor Charles W. Burkett (PAGES 244-255)**
- JJ. How our Zoning Protections Against Over-Development Were Gutted - Mayor Charles W. Burkett**
- KK. Amending Town Code Section 2-233 to Include Non-for-Profit – Mayor Charles W. Burkett**
- LL. Amending Town Code Section 2-237 Business Relationships – Commissioner Eliana Salzhauer**
- MM. Staffing Hiring Freeze - Commissioner Eliana Salzhauer**
- NN. Speeding & Stop Sign Running - Commissioner Eliana Salzhauer**
- OO. Surfside Point Lake Subaqueous WM Crossing - Bid Documents – Guillermo Olmedillo, Town Manager (PAGES 256-310)**
- PP. Beachwalk Trimming- Staff Report – Guillermo Olmedillo, Town Manager (PAGE 311)**
- QQ. Pool Deck Lighting for Extended Winter Hours- Staff Report – Guillermo Olmedillo, Town Manager (PAGE 312)**
- RR. Community Center Second Floor – Staff Report - Guillermo Olmedillo, Town Manager (PAGE 313)**
- SS. Streamline Town Staffing – Commissioner Eliana Salzhauer (PAGES 314-315)**
- TT. Miami Christmas Lights Contract - Guillermo Olmedillo, Town Manager**
- UU. Repeal of Ordinance No. 17-1662 Beach Furniture – Mayor Charles W. Burkett (PAGES 316-323)**
- VV. Replace Ordinance No. 17-1662 Beach Furniture with New Beach Furniture Ordinance – Commissioner Eliana Salzhauer**
- WW. Designated (Painted) Walking Areas in the Residential District- Staff Report – Guillermo Olmedillo, Town Manager (PAGES 324-326)**
- XX. Arya Gray Memorial – Commissioner Eliana Salzhauer**
- YY. Procurement Expertise – Commissioner Eliana Salzhauer**
- ZZ. Take Home Vehicles - Commissioner Eliana Salzhauer**
- AAA. Interlocal Shuttle System Report Update – Guillermo Olmedillo, Town Manager (PAGES 327-388)**
- BBB. Police Body-Worn Camera System - Guillermo Olmedillo, Town Manager [This item will come back as a resolution at a later Commission meeting] (PAGES 389-444)**

**Thirty (30) Day Staff Report– Items from March 24, 2020 Special Town Commission Meetings – COMPLETED**

***Thirty (30) Day Staff Report – Items from March 31, 2020 Special Town Commission Meetings – COMPLETED***

***Thirty (30) Day Staff Report – Items from April 7, 2020 Special Town Commission Meetings – COMPLETED***

***Thirty (30) Day Staff Report – Items from April 16, 2020 Regular Town Commission Meetings – COMPLETED***

***Thirty (30) Day Staff Report – Items from April 21, 2020 Regular Town Commission Meetings***

- A. **Stormwater Masterplan - Staff Report – Guillermo Olmedillo, Town Manager**

***Thirty (30) Day Staff Report – Items from April 28, 2020 Regular Town Commission Meetings***

- A. **Beach Preservation Initiatives (“Carry On-Carry Off”/ Clean-Ups/ Chair-Free Safe Space Behind Community Center) - Commissioner Eliana Salzhauer**
- B. **Comparison of 2006 Code to 2020 Code – Staff Report – Guillermo Olmedillo, Town Manager**
- C. **Securing Power Infrastructure: Timely Action Plan for Hurricane Season through accountability now by FPL, ATT and Atlantic Broadband – Commissioner Charles Kesl**
- D. **Abbott Avenue Drainage Improvements – Commissioner Nelly Velasquez**
- E. **Downtown Surfside Sidewalk Beautification - Plans 65and Studies - Mayor Charles W. Burkett**

***Items Completed or Removed from Previous Agendas***

- A. **Resolution Adopting an Amended Resiliency Reserve Policy Revision**
- B. **Resolution Approving the March 17, 2020 Town of Surfside Municipal Election**

- C. Resolution Abolishing the Sustainability and Resiliency Committee**
- D. Resolution Amending the Downtown Vision Advisory Committee**
- E. Resolution Reauthorizing the Parks and Recreation Committee**
- F. “Flash Your Lights” - Commissioner Eliana Salzhauer**
- G. Mandatory Face Mask in the Town of Surfside – Commissioner Nelly Velasquez**
- H. Bandanas for Town Residents – Commissioner Eliana Salzhauer**
- I. Commission Meeting Starting Time at 6:00pm – Mayor Charles W. Burkett**
- J. Discussion Regarding Assistant Town Manager position and Action -**  
Commissioner Nelly Velasquez
- K. Photovoltaic RFP - Mayor Charles W. Burkett**
- L. Facilities Review - Mayor Charles W. Burkett**
- M. Kayak Launch - Mayor Charles W. Burkett**
- N. Jacober Contract – Mayor Charles W. Burkett**
- O. Zambelli Fireworks Manufacturing - Mayor Charles W. Burkett**
- P. Small Business Survival Grant - Vice Mayor Tina Paul**
- Q. Review of Amendment No. 2 to Update No. 5 Town of Surfside Emergency Measures – Vice Mayor Tina Paul**
- R. Downtown Surfside Sidewalk Beautification - Plans and Studies -**  
Mayor Charles W. Burkett [*Downtown Vision Advisory Committee to discuss*]
- S. Sidewalk on N 95<sup>th</sup> St between Abbott and Byron - Mayor Charles W. Burkett**
- T. Beach Raking – Mayor Charles W. Burkett**
- U. Community Digital Signs – Mayor Charles W. Burkett**
- V. Government Academy - Mayor Charles W. Burkett**
- W. Various Tourism Related Events, Initiatives, and Destination Marketing - Mayor Charles W. Burkett**
- X. Classification and Compensation Study – Mayor Charles W. Burkett**

## 6. Adjournment

Respectfully submitted,



Guillermo Olmedillo  
Town Manager

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THIS MEETING IS OPEN TO THE PUBLIC. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, ALL PERSONS THAT ARE DISABLED; WHO NEED SPECIAL ACCOMMODATIONS TO PARTICIPATE IN THIS MEETING BECAUSE OF THAT DISABILITY SHOULD CONTACT THE OFFICE OF THE TOWN CLERK AT 305-861-4863 EXT. 226 NO LATER THAN FOUR DAYS PRIOR TO SUCH PROCEEDING.

IN ACCORDANCE WITH THE PROVISIONS OF SECTION 286.0105, FLORIDA STATUTES, ANYONE WISHING TO APPEAL ANY DECISION MADE BY THE TOWN OF SURFSIDE COMMISSION, WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING, WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH RECORD SHALL INCLUDE THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

AGENDA ITEMS MAY BE VIEWED AT THE OFFICE OF THE TOWN CLERK, TOWN OF SURFSIDE TOWN HALL, 9293 HARDING AVENUE. ANYONE WISHING TO OBTAIN A COPY OF ANY AGENDA ITEM SHOULD CONTACT THE TOWN CLERK AT 305-861-4863. A COMPLETE AGENDA PACKET IS ALSO AVAILABLE ON THE TOWN WEBSITE AT [www.townofsurfsidefl.gov](http://www.townofsurfsidefl.gov).

TWO OR MORE MEMBERS OF OTHER TOWN BOARDS MAY ATTEND THIS MEETING.

THESE MEETINGS MAY BE CONDUCTED BY MEANS OF OR IN CONJUNCTION WITH COMMUNICATIONS MEDIA TECHNOLOGY, SPECIFICALLY, A TELEPHONE CONFERENCE CALL. THE LOCATION 9293 HARDING AVENUE, SURFSIDE, FL 33154, WHICH IS OPEN TO THE PUBLIC, SHALL SERVE AS AN ACCESS POINT FOR SUCH COMMUNICATION.