



**Town of Surfside  
Special Town Commission Meeting  
AGENDA  
July 28, 2020  
7 p.m.**

Town Hall Commission Chambers - 9293 Harding Ave, 2<sup>nd</sup> Floor  
Surfside, FL 33154

**1. Opening**

- A. Call to Order**
- B. Roll Call of Members**
- C. Pledge of Allegiance**
- D. Mayor and Commission Remarks – Mayor Charles W. Burkett**
- E. Agenda and Order of Business** Additions, deletions and linkages
- F. Community Notes – Mayor Charles W. Burkett**

**2. Quasi-Judicial Hearings**

- A. Surf Club Site Plan – 9133-9149 Collins Avenue** Jason Greene, Interim  
Town Manager

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, [APPROVING/ DENYING] A REQUEST TO EXTEND SITE PLAN AND CONDITIONAL USE APPROVAL GRANTED BY RESOLUTION NO. 18-2489 FOR THE PROPERTY LOCATED AT 9133-9149 COLLINS AVENUE, SURFSIDE, FLORIDA (THE “PROPERTY”); CLARIFYING EFFECTIVENESS OF ORIGINAL TERMS AND CONDITIONS; AND PROVIDING FOR AN EFFECTIVE DATE.**

- 3. Consent Agenda (*Set for approximately 7:30 p.m.*)** *All items on the consent agenda are considered routine or status reports by the Town Commission and will be approved by one motion. Any Commission member may request that an item be removed from the Consent Agenda and discussed separately. If the public wishes to speak on a matter on the consent agenda they must inform the Town Clerk prior to the start of the meeting. They will be recognized to speak prior to the approval of the consent agenda.*

**A. Minutes** – Sandra N. McCready, MMC, Town Clerk

- June 3, 2020 Zoning Code Workshop Meeting Minutes
- June 9, 2020 Regular Town Commission Meeting Minutes
- June 18, 2020 Budget Workshop Minutes
- June 23, 2020 Special Town Commission Meeting Minutes
- July 1, 2020 Special Town Commission Meeting Minutes
- July 1, 2020 Zoning Code Workshop Minutes
- July 6, 2020 Joint Town Commission and Pension Board Meeting Minutes
- July 9, 2020 Emergency Meeting to Determine Items for Placement on the November Ballot Minutes
- July 14, 2020 Regular Town Commission Meeting Minutes

**\*B. Town Manager's Report** – Jason Greene, Interim Town Manager

**\*C. Town Attorney's Report** – Weiss Serota, Town Attorney

**D. Committee Reports** – Jason Greene, Interim Town Manager – ***None at this time***

**E. Resolution authorizing Mutual Aid Agreement between Bal Harbour Village and Town of Surfside** – Jason Greene, Interim Town Manager

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING A VOLUNTARY COOPERATION AND OPERATIONAL ASSISTANCE MUTUAL AID AGREEMENT WITH THE BAL HARBOUR VILLAGE, FLORIDA; PROVIDING FOR AUTHORIZATION; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.**

**F. Resolution authorizing the Mutual Aid Agreement between the Town of Surfside and the School Board of Miami Dade County through the School Board Police** - Jason Greene, Interim Town Manager

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING A VOLUNTARY COOPERATION AND OPERATIONAL ASSISTANCE MUTUAL AID AGREEMENT WITH THE SCHOOL BOARD OF MIAMI DADE COUNTY, FLORIDA; PROVIDING FOR AUTHORIZATION; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.**

**4. Ordinances**

*(Set for approximately N/A p.m.) (Note: Good and Welfare must begin at 8:15)*

**A. Second Reading Ordinances**

*(Set for approximately N/A p.m.) (Note: Good and Welfare must begin at 8:15)*

**B. First Reading Ordinances**

**5. Resolutions and Proclamations**

*(Set for approximately 9:00 p.m.) (Note: Depends upon length of Good and Welfare)*

**A. Amendment No. 3 Mental Health Agreement Form 2020-21 School Year - Jason Greene, Interim Town Manager**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA APPROVING AMENDMENT NO. 3 TO THE MEMORANDUM OF UNDERSTANDING BETWEEN THE TOWN OF SURFSIDE, THE CITY OF MIAMI BEACH, NORTH BAY VILLAGE, TOWN OF BAY HARBOR ISLANDS, BAL HARBOUR VILLAGE, AND THE MIAMI BEACH CHAMBER EDUCATION FOUNDATION, INC. TO FUND A NURSE ENHANCEMENT INITIATIVE FOR SCHOOL YEAR 2020/2021 FOR RUTH K. BROAD BAY HARBOR K-8 CENTER; PROVIDING FOR AUTHORIZATION AND IMPLEMENTATION OF THE AMENDMENT TO THE MOU; AND PROVIDING FOR AN EFFECTIVE DATE.**

**B. External Auditor Extension Resolution - Jason Greene, Interim Town Manager**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING AN ENGAGEMENT LETTER WITH MARCUM LLP FOR FINANCIAL AUDITING SERVICES FOR FISCAL YEAR ENDING SEPTEMBER 30, 2020; PROVIDING FOR AUTHORIZATION; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.**

**6. Good and Welfare/ Public Comments from Residents**

*(Set for approximately 8:15 p.m.)*

*Public comments for subjects or items not on the agenda. Public comment on agenda items will be allowed when agenda item is discussed by the Commission.*

**7. Town Manager and Town Attorney Reports**

Town Manager and Town Attorney Reports have been moved to the Consent Agenda – Item 3.

**8. Unfinished Business and New Business**

**9. Mayor, Commission and Staff Communications**

- A. COVID-19 Task Force Update** – Mayor, Vice Mayor and Members of the Town Commission
- B. New Zoning Code- Procedural and Notice Requirements** – Mayor Charles W. Burkett
- C. 92<sup>nd</sup> St Beach-end Improvements** - Mayor Charles W. Burkett
- D. Rope Fencing & Posts-Beachwalk/Hardpack** - Mayor Charles W. Burkett
- E. Develop Capital Improvement Plan (CIP)** - Mayor Charles W. Burkett
- F. 10 Year Water Supply Plan** - Mayor Charles W. Burkett
- G. Various Parks & Recreation Related Events and Initiatives** – Mayor Charles W. Burkett
- H. Building Department File Digitization** – Mayor Charles W. Burkett
- I. Pinzur Communication** – Mayor Charles W. Burkett
- J. Preservation of Eden Project located at 9300 Collins Avenue** - Mayor Charles W. Burkett
- K. Speeding on Collins and Harding** - Mayor Charles W. Burkett
- L. Amending Town Code Section 2-205 Conduct of Meetings; Agenda** – Mayor Charles W. Burkett
- M. Homeless Contribution by the Town of Surfside of \$100,000** - Mayor Charles W. Burkett
- N. Free (hassle-free) downtown parking for residents** - Mayor Charles W. Burkett
- O. Records Retention Policy** – Mayor Charles W. Burkett
- P. Regulation of Short-Term Rentals** – Mayor Charles W. Burkett
- Q. S.M.A.R.T Goals, Quality Control & Quality Assurance** – Commissioner Charles Kesl
- R. Design Review Board Discussion – Staff Report** – Jason Greene, Interim Town Manager
- S. Weiss Serota Contract Follow up – Staff Report** – Jason Greene, Interim Town Manager
- T. Town Pension Benefits for Non-Public Safety Employees** – Mayor Charles W. Burkett
- U. Additional lighting in the residential area – Staff Report** – Jason Greene, Interim Town Manager

- V. Construction Guidelines for Hurricane Season – Commissioner Nelly Velasquez**
- W. Lowering of Property Taxes and Water Bills – Staff Report – Jason Greene, Interim Town Manager**
- X. CGA Contract Follow Up – Staff Report – Jason Greene, Interim Town Manager**
- Y. Discussion Regarding Appointments to Committees and Boards – Sandra N. McCready, Town Clerk**
- Z. Downtown Lighting RFP (Commission deferred to Downtown Vision Advisory Committee (DVAC)) – Mayor Charles W. Burkett**
- AA. Dog Park – Mayor Charles W. Burkett**
- BB. FPL Solar Together - Vice Mayor Tina Paul**
- CC. Climate Environmental Collective Revised - Vice Mayor Tina Paul**
- DD. Interest Free Loans to Surfside Builders Granted by Former Mayor and Commission – Mayor Charles W. Burkett**
- EE. How our Zoning Protections Against Over-Development Were Guttled - Mayor Charles W. Burkett**
- FF. Amending Town Code Section 2-233 to Include Non-for-Profit – Mayor Charles W. Burkett**
- GG. Amending Town Code Section 2-237 Business Relationships – Commissioner Eliana Salzhauer**
- HH. Speeding & Stop Sign Running - Commissioner Eliana Salzhauer**
- II. Surfside Point Lake Subaqueous WM Crossing - Bid Documents – Jason Greene, Interim Town Manager**
- JJ. Beachwalk Trimming- Staff Report – Jason Greene, Interim Town Manager**
- KK. Pool Deck Lighting for Extended Winter Hours- Staff Report – Jason Greene, Interim Town Manager**
- LL. Community Center Second Floor – Staff Report - Jason Greene, Interim Town Manager**
- MM. Repeal of Ordinance No. 17-1662 Beach Furniture – Mayor Charles W. Burkett**
- NN. Designated (Painted) Walking Areas in the Residential District- Staff Report – Jason Greene, Interim Town Manager**
- OO. Procurement Expertise – Commissioner Eliana Salzhauer**
- PP. Take Home Vehicles - Commissioner Eliana Salzhauer**
- QQ. Recent and Significant Increase in Boat, Paddleboard and Kayak Use on Point Lake – Mayor Charles W. Burkett**
- RR. Comparison of 2006 Code to 2020 Code – Staff Report – Jason Greene, Interim Town Manager**
- SS. Stormwater Masterplan - Staff Report – Jason Greene, Interim Town Manager**

- TT. Securing Power Infrastructure: Timely Action Plan for Hurricane Season through accountability now by FPL, ATT and Atlantic Broadband – Staff Report – Jason Greene, Interim Town Manager**
- UU. Amendment to the Tourist Board Ordinance – Commissioner Nelly Velasquez**
- VV. Demolition by Neglect - Mayor Charles W. Burkett**
- WW. Discussion and Action Regarding Newly Implemented “Town Blog”, Surfside Gazette and Social Media Guidelines – Commissioner Eliana Salzhauer**
- XX. Draft Ordinance Amending Definitions of Lot Coverage - Commissioner Eliana Salzhauer**
- YY. Zoning Rewrite “Acre” vs. “Gross Acre” - Commissioner Eliana Salzhauer**
- ZZ. Legally Defective Charter Amendment Vote in 2012 – Mayor Charles W. Burkett**
- AAA. Purchase of the property located at 9540 Bay Drive (Pink House) – Commissioner Nelly Velasquez**

***Thirty (30) Day Staff Report – Items from June 23, 2020 Special Town Commission Meetings***

- A. Miami Christmas Lights – Jason Greene, Interim Town Manager**

***Items Completed or Removed from Previous Agendas***

- A. Resolution Adopting an Amended Resiliency Reserve Policy Revision**
- B. Resolution Approving the March 17, 2020 Town of Surfside Municipal Election**
- C. Resolution Abolishing the Sustainability and Resiliency Committee**
- D. Resolution Amending the Downtown Vision Advisory Committee**
- E. Resolution Reauthorizing the Parks and Recreation Committee**
- F. “Flash Your Lights”**
- G. Mandatory Face Mask in the Town of Surfside**
- H. Bandanas for Town Residents**
- I. Commission Meeting Starting Time at 6:00pm**
- J. Discussion Regarding Assistant Town Manager position and Action**
- K. Photovoltaic RFP**
- L. Facilities Review**
- M. Kayak Launch**

- N. Jacober Contract**
- O. Zambelli Fireworks Manufacturing**
- P. Small Business Survival Grant**
- Q. Review of Amendment No. 2 to Update No. 5 Town of Surfside  
Emergency Measures**
- R. Downtown Surfside Sidewalk Beautification - Plans and Studies -  
*[Downtown Vision Advisory Committee to discuss]***
- S. Sidewalk on N 95<sup>th</sup> St between Abbott and Byron**
- T. Beach Raking**
- U. Community Digital Signs**
- V. Government Academy**
- W. Various Tourism Related Events, Initiatives, and Destination  
Marketing**
- X. Classification and Compensation Study**
- Y. Flooding/Drainage Improvements**
- Z. Abbott Avenue Drainage**
- AA. Police Body-Worn Camera System**
- BB. Care ACT Fund**
- CC. FY 2020 Budget Amendment**
- DD. Purchase of Additional Sewer Pump**
- EE. Planning and Zoning Board Membership Requirements Ordinance**
- FF. Tourist Board Membership Requirement Ordinances**
- GG. Resolution Renaming the Town's Higher Education Scholarships to  
be called the "Arya Gray Memorial Higher Education Scholarship"**
- HH. Interlocal Shuttle System Report Update**
- II. Reconsideration of the Installation of Berms on 92<sup>nd</sup>**
- JJ. Staffing Hiring Freeze**
- KK. Undergrounding power lines – Staff Report**
- LL. Streamline Town Staffing**
- MM. Brightview Agreement (FKA Luke's Landscape) Report and Follow  
up–Staff Report**
- NN. Replacement Bins for Trash and Recycling Receptacles  
Throughout Town**
- OO. Discussion and Action on Ballot Language for Undergrounding of  
Utilities**
- PP. Potential Ballot Question - P3/Lease or Sale of Town Property**
- QQ. Charter Amendments to affirm the limit of pay for elected officials  
to a maximum of \$1 per year, term limits for elected officials of 3  
consecutive terms, or any part thereof, for both Mayor &  
Commissioners, a prohibition on the sale or leasing of any Town  
property without a referendum & a prohibition against any loan or  
borrowing of any type, which would put the Town into debt for**

**more than 10% of its annual property tax revenue and which could not be fully amortized within a total of 5 years and restore development protections in the charter**  
**RR. Star Cleaning Service (Street Sweeping)**

**10. Adjournment**

Respectfully submitted,



Jason Greene  
Interim Town Manager

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THIS MEETING IS OPEN TO THE PUBLIC. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, ALL PERSONS THAT ARE DISABLED; WHO NEED SPECIAL ACCOMMODATIONS TO PARTICIPATE IN THIS MEETING BECAUSE OF THAT DISABILITY SHOULD CONTACT THE OFFICE OF THE TOWN CLERK AT 305-861-4863 EXT. 226 NO LATER THAN FOUR DAYS PRIOR TO SUCH PROCEEDING.

IN ACCORDANCE WITH THE PROVISIONS OF SECTION 286.0105, FLORIDA STATUTES, ANYONE WISHING TO APPEAL ANY DECISION MADE BY THE TOWN OF SURFSIDE COMMISSION, WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING, WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH RECORD SHALL INCLUDE THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

AGENDA ITEMS MAY BE VIEWED AT THE OFFICE OF THE TOWN CLERK, TOWN OF SURFSIDE TOWN HALL, 9293 HARDING AVENUE. ANYONE WISHING TO OBTAIN A COPY OF ANY AGENDA ITEM SHOULD CONTACT THE TOWN CLERK AT 305-861-4863. A COMPLETE AGENDA PACKET IS ALSO AVAILABLE ON THE TOWN WEBSITE AT [www.townofsurfsidefl.gov](http://www.townofsurfsidefl.gov).

TWO OR MORE MEMBERS OF OTHER TOWN BOARDS MAY ATTEND THIS MEETING.

THESE MEETINGS MAY BE CONDUCTED BY MEANS OF OR IN CONJUNCTION WITH COMMUNICATIONS MEDIA TECHNOLOGY, SPECIFICALLY, A TELEPHONE CONFERENCE CALL. THE LOCATION 9293 HARDING AVENUE, SURFSIDE, FL 33154, WHICH IS OPEN TO THE PUBLIC, SHALL SERVE AS AN ACCESS POINT FOR SUCH COMMUNICATION.