



**Town of Surfside
Special Town Commission Meeting
Final Budget Hearing
AGENDA**

September 23, 2021

5:01 p.m.

Town Hall Commission Chambers - 9293 Harding Ave, 2nd Floor
Surfside, FL 33154

1. Opening

A. Call to Order

B. Roll Call of Members

2. Discussion Regarding Millage Rate and Budget – Andrew Hyatt, Town Manager

3. Final Millage Rate Adoption Resolution for FY 2022 - Andrew Hyatt, Town Manager

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, ADOPTING THE FINAL MILLAGE RATE FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2021 AND ENDING SEPTEMBER 30, 2022; ANNOUNCING THE ADOPTED FINAL MILLAGE RATE OF 4.3499 MILLS WHICH IS GREATER THAN THE ROLLED BACK RATE OF 4.1046 MILLS COMPUTED PURSUANT TO STATE LAW BY 5.98%; AND PROVIDING FOR AN EFFECTIVE DATE.

4. Public Comment

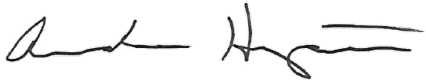
5. FY 2022 Final Budget Adoption Resolution - Andrew Hyatt, Town Manager

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, ADOPTING A FINAL BUDGET FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2021 AND ENDING SEPTEMBER 30, 2022; PROVIDING FOR EXPENDITURE OF BUDGETED FUNDS; PROVIDING FOR BUDGETARY CONTROLS; PROVIDING FOR GRANTS AND GIFTS; PROVIDING FOR BUDGET AMENDMENTS; AND PROVIDING FOR AN EFFECTIVE DATE.

6. Public Comment

7. Adjournment

Respectfully submitted,



Andrew Hyatt
Town Manager

THIS MEETING IS OPEN TO THE PUBLIC. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, ALL PERSONS THAT ARE DISABLED; WHO NEED SPECIAL ACCOMMODATIONS TO PARTICIPATE IN THIS MEETING BECAUSE OF THAT DISABILITY SHOULD CONTACT THE OFFICE OF THE TOWN CLERK AT 305-861-4863 EXT. 226 NO LATER THAN FOUR DAYS PRIOR TO SUCH PROCEEDING.

IN ACCORDANCE WITH THE PROVISIONS OF SECTION 286.0105, FLORIDA STATUTES, ANYONE WISHING TO APPEAL ANY DECISION MADE BY THE TOWN OF SURFSIDE COMMISSION, WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING, WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH RECORD SHALL INCLUDE THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

AGENDA ITEMS MAY BE VIEWED AT THE OFFICE OF THE TOWN CLERK, TOWN OF SURFSIDE TOWN HALL, 9293 HARDING AVENUE. ANYONE WISHING TO OBTAIN A COPY OF ANY AGENDA ITEM SHOULD CONTACT THE TOWN CLERK AT 305-861-4863. A COMPLETE AGENDA PACKET IS ALSO AVAILABLE ON THE TOWN WEBSITE AT www.townofsurfsidefl.gov.

TWO OR MORE MEMBERS OF OTHER TOWN BOARDS MAY ATTEND THIS MEETING.

THESE MEETINGS MAY BE CONDUCTED BY MEANS OF OR IN CONJUNCTION WITH COMMUNICATIONS MEDIA TECHNOLOGY, SPECIFICALLY, A TELEPHONE CONFERENCE CALL. THE LOCATION 9293 HARDING AVENUE, SURFSIDE, FL 33154, WHICH IS OPEN TO THE PUBLIC, SHALL SERVE AS AN ACCESS POINT FOR SUCH COMMUNICATION.



MEMORANDUM

ITEM NO. 3

To: Honorable Mayor, Vice-Mayor and Members of the Town Commission
From: Andrew Hyatt, Town Manager
Date: September 23, 2021
Subject: Final Millage Rate Adoption Resolution for FY 2022

At the first budget public hearing on September 13, 2021, the Town adopted Resolution No. 2021-2808, approving a proposed and tentative millage rate of 4.3499 mills. The millage rate has been noticed by advertisement. The tentative millage rate of 4.3499 mills is greater than the rolled-back rate of 4.1046 mills by 5.98%. The millage rate supports and provides the necessary funding for the Town's budget. The adoption of the budget is inseparable from the adoption of the Town's operating millage rate.

This will be the second of two public hearings regarding the millage rate. The Commission may make modifications downward to the millage at this meeting, but it may not increase the rate that was noticed to property owners.

If the Commission fails to adopt a final millage rate, the law will require that the tax collector use the rolled-back rate of 4.1046 mills as the millage rate for the Town.

The Town's Administration recommends approval of the resolution that would adopt the final millage rate for FY 2022.

Reviewed by JDG

Prepared by AM

RESOLUTION NO. 2021-_____

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, ADOPTING THE FINAL MILLAGE RATE FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2021 AND ENDING SEPTEMBER 30, 2022; ANNOUNCING THE ADOPTED FINAL MILLAGE RATE OF 4.3499 MILLS WHICH IS GREATER THAN THE ROLLED BACK RATE OF 4.1046 MILLS COMPUTED PURSUANT TO STATE LAW BY 5.98%; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, pursuant to Section 200.065, Florida Statutes, the Miami-Dade County Property Appraiser (“Property Appraiser”) has certified the taxable value within the Town of Surfside (the “Town”) for the year 2021, which includes all real property within the Town; and

WHEREAS, on September 13, 2021, the Town Commission held its first budget public hearing and adopted Resolution No. 2021-2808 setting the proposed millage rate at 4.3499 mills for the fiscal year commencing October 1, 2021; and

WHEREAS, the Town Commission finds that it is necessary to levy and adopt a final ad valorem millage rate in the Town; and

WHEREAS, the Town Commission and the Town Manager have reviewed the Town’s proposed Fiscal Year 2021/2022 Budget, considered an estimate of the necessary expenditures contemplated for in the Budget, and have determined that the final millage rate levy set forth below provides the necessary funds for such expenditures.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AS FOLLOWS:

Section 1. Recitals Adopted. That the above-stated recitals are hereby adopted and confirmed.

Section 2. Adopting Final Millage Rate. The final millage rate to be levied for the Town of Surfside for the fiscal year commencing October 1, 2021 and ending September 30, 2022 is hereby fixed and adopted at 4.3499 mills per \$1,000.00 of assessed property value.

Section 3. Announcing Percentage Increase. The proposed millage rate of 4.3499 mills is greater than the rolled-back rate of 4.1046 mills computed pursuant to Section 200.065, Florida Statutes by 5.98%, which is the percentage increase in property taxes.

Section 4. Effective Date. That this Resolution shall become effective immediately upon adoption.

PASSED AND ADOPTED on this 23rd day of September, 2021.

Motion By: _____

Second By: _____

FINAL VOTE ON ADOPTION

Commissioner Charles Kesl _____
Commissioner Eliana R. Salzhauer _____
Commissioner Nelly Velasquez _____
Vice Mayor Tina Paul _____
Mayor Charles W. Burkett _____

Charles W. Burkett, Mayor

ATTEST:

Sandra McCready, MMC
Town Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

Weiss Serota Helfman Cole & Bierman, P.L.
Town Attorney



MEMORANDUM

ITEM NO. 5

To: Honorable Mayor, Vice-Mayor and Members of the Town Commission
From: Andrew Hyatt, Town Manager
Date: September 23, 2021
Subject: FY 2022 Final Budget Adoption Resolution

The Town tentatively adopted the FY 2022 budget by Resolution No. 2021-2809 on September 13, 2021. The Commission tentatively adopted the proposed budget with the related proposed millage rate of 4.3499.

The Town's Administration recommends approval of the resolution that would adopt the FY 2022 budget.

Reviewed by JDG

Prepared by AM

RESOLUTION NO. 2021-_____

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, ADOPTING A FINAL BUDGET FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2021 AND ENDING SEPTEMBER 30, 2022; PROVIDING FOR EXPENDITURE OF BUDGETED FUNDS; PROVIDING FOR BUDGETARY CONTROLS; PROVIDING FOR GRANTS AND GIFTS; PROVIDING FOR BUDGET AMENDMENTS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, pursuant to Section 200.065, Florida Statutes, the Miami-Dade County Property Appraiser (“Property Appraiser”) has certified the taxable value within the Town of Surfside (the “Town”) for the year 2021, which includes all real property within the Town; and

WHEREAS, on September 13, 2021, the Town Commission adopted Resolution No. 2021-2808 determining the proposed millage rate for the Fiscal Year 2021-2022 and further adopted Resolution No. 2021- 2809 adopting a tentative budget for the Fiscal Year 2021-2022; and

WHEREAS, the Town Manager has submitted to the Town Commission a final budget and an explanatory budget message for Fiscal Year 2021-2022 showing revenues and expenditures, together with the character and object of expenditures and an estimate of all municipal projects pending or to be undertaken; and

WHEREAS, the Town Commission and the Town Manager have reviewed the Town’s final Fiscal Year 2021-2022 Budget, considered an estimate of the necessary expenditures contemplated for in the Budget, and determined the final millage rate levy to provide the necessary funds for such expenditures.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AS FOLLOWS:

Section 1. **Recitals Adopted.** That the above-stated recitals are hereby adopted and confirmed.

Section 2. **Adopting Final Budget.** The Town’s Budget for the fiscal year commencing October 1, 2021 and ending September 30, 2022 is hereby approved and adopted as incorporated herein (“Budget”). The Budget Summary is attached hereto as Exhibit “A.”

Section 3. **Authorizing Expenditure of Budgeted Funds.** Funds appropriated in the Budget may be expended by and with the approval of the Town Manager in accordance with the

provisions of the Town Charter, Town Code and applicable laws. Town funds shall be expended in accordance with the appropriations provided in the Budget adopted herein and shall constitute an appropriation of the amounts specified therein. Supplemental appropriations or the reduction of appropriations, if any, shall be made in accordance with the Town Charter, Town Code and applicable laws. Encumbrances (transactions that reserve funding for contracted purchases of goods or services made in the prior fiscal year) are re-appropriated as part of the subsequent year's budget in a reserve for encumbrances. The undisbursed balance of any appropriation for incurred obligations for goods or services that have been approved and contracted for in the prior fiscal year as encumbrances against the undisbursed balances of such appropriations that is proven to be legal, due, and unpaid, shall be carried forward.

Section 4. Budget Control. The Budget establishes a limitation on expenditures by fund total. Fund limitations require that the total sum allocated to each fund for operating and capital expenses not be increased or decreased without specific authorization by a duly-enacted Resolution affecting such amendment or transfer. Therefore, the Town Manager and/or designee may authorize transfers from one individual line item account to another and from one department to another so long as the line item and department accounts are within the same fund.

Section 5. Grants and Gifts. If and when the Town receives monies from any source, be it private or public, by grant, gift, or otherwise, to which there is attached, as a condition of acceptance, any limitation regarding the use of expenditures of the monies received, the funds so received need not be shown in the Operating Budget nor shall said budget be subject to amendment of expenditures as a result of the receipt of said monies, but said monies shall only be disbursed and applied toward the purposes for which the said funds were received. To ensure the integrity of the Operating Budget, and the integrity of the monies received by the Town under grants or gifts, all monies received as contemplated above must, upon receipt, be segregated and accounted for based upon generally accepted accounting principles and, where appropriate, placed into separate and individual trust and/or escrow accounts from which any money drawn may only be disbursed and applied within the limitations placed upon same.

Section 6. Amendments. If the Town Manager determines that an operating or capital fund total will exceed its original appropriation, the Town Manager is hereby authorized and directed to prepare such resolutions as may be necessary and proper to amend the Budget.

Section 7. Effective Date. This Resolution shall become effective immediately upon adoption.

PASSED AND ADOPTED on this 23rd day of September, 2021.

Motion By: _____

Second By: _____

FINAL VOTE ON ADOPTION

Commissioner Charles Kesl _____
Commissioner Eliana R. Salzhauer _____
Commissioner Nelly Velasquez _____
Vice Mayor Tina Paul _____
Mayor Charles W. Burkett _____

Charles W. Burkett, Mayor

ATTEST:

Sandra McCready, MMC
Town Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

Weiss Serota Helfman Cole & Bierman, P.L.
Town Attorney

EXHIBIT "A"
BUDGET SUMMARY

BUDGET SUMMARY
TOWN OF SURFSIDE, FLORIDA
FISCAL YEAR 2022

THE PROPOSED OPERATING BUDGET EXPENDITURES OF THE TOWN OF SURFSIDE, FLORIDA, ARE 10% MORE THAN LAST YEAR'S TOTAL ADOPTED OPERATING EXPENDITURES.

General Fund 4.3499
Voted Debt 0.0000

	GENERAL FUND	SPECIAL REVENUE FUNDS	CAPITAL PROJECTS FUND	ENTERPRISE FUNDS	INTERNAL SERVICE FUNDS	TOTAL BUDGET ALL FUNDS
ESTIMATED REVENUES						
TAXES:	Millage per \$1,000					
Ad Valorem Taxes	4.3499					
Ad Valorem Taxes	0.0000 (voted debt)					
Franchise /Utility Taxes	1,464,249					1,464,249
Sales & Use Taxes	93,404	3,503,823				3,597,227
Licenses/Permits	5,000	508,500				513,500
Intergovernmental	634,573	241,922		182,990		1,059,485
Charges for Services	457,600			8,225,443	763,044	9,446,087
Fines & Forfeitures	165,000					165,000
Miscellaneous Revenues	97,500	8,075	3,000	7,940	1,000	117,515
Capital Contributions/Developer Contributions				21,000		21,000
TOTAL SOURCES	\$ 16,522,276	\$ 4,262,320	\$ 3,000	\$ 8,437,373	\$ 764,044	\$ 29,989,013
Interfund Transfers - In	539,498				16,000	555,498
Fund Balance/Reserves/Net Position	18,186,248	4,361,033	1,893,679	4,727,151	1,091,799	30,259,910
TOTAL REVENUES, TRANSFERS & BALANCES	\$ 35,248,022	\$ 8,623,353	\$ 1,896,679	\$ 13,164,524	\$ 1,871,843	\$ 60,804,421
EXPENDITURES/EXPENSES						
General Government	\$ 5,564,116					\$ 5,564,116
Building Services		998,893				998,893
Public Safety	6,356,799	107,159				6,463,958
Streets	146,623					146,623
Recreation, Culture, and Tourism	525,788	3,303,309				3,829,097
Physical Environment	1,352,987		332,500	5,031,319		6,716,806
Municipal Transportation		275,000		1,055,513		1,330,513
Debt Service				1,643,150		1,643,150
Internal Services					687,109	687,109
TOTAL EXPENDITURES/EXPENSES	\$ 13,946,313	\$ 4,684,361	\$ 332,500	\$ 7,729,982	\$ 687,109	\$ 27,380,265
Interfund Transfers - Out		207,414		348,084		555,498
Fund Balance/Reserves/Net Position	21,301,709	3,731,578	1,564,179	5,086,458	1,184,734	32,868,658
TOTAL APPROPRIATED EXPENDITURES, TRANSFERS, RESERVES & BALANCES	\$ 35,248,022	\$ 8,623,353	\$ 1,896,679	\$ 13,164,524	\$ 1,871,843	\$ 60,804,421

The tentative, adopted, and /or final budgets are on file in the Town Clerk's office (9293 Harding Ave., Surfside, FL 33154) as a public record.