



**Town of Surfside  
Regular Town Commission Meeting  
AGENDA**

**Tuesday, June 14, 2022  
7:00 PM**

Commission Chambers - 9293 Harding Avenue  
Surfside, FL 33154

***Rule 7.05 Decorum. Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the commission shall be barred from further appearance before the commission by the presiding officer, unless permission to continue or again address the commission is granted by the majority vote of the commission members present. No clapping, applauding, heckling or verbal outbursts in support or opposition to a speaker or his or her remarks shall be permitted. Signs or placards may be disallowed in the commission chamber by the presiding officer. Persons exiting the commission chambers shall do so quietly.***

***Rule 6.05 Agenda. The good and welfare portion of the agenda set for 8:15 p.m. shall be restricted to discussion on subjects not already specifically scheduled on the agenda for discussion and debate. In no event shall this portion of the agenda be allotted more than 45 minutes with each speaker to be given no more than three minutes, unless by vote of a majority of the members of the commission present, it is agreed to extend the time frames. Likewise, commission members shall be restricted to speaking three minutes each unless an extension is granted in the same manner as set forth in the prior sentence.***

***Any person who received compensation, remuneration or expenses for conducting lobbying activities is required to register as a lobbyist with the Town Clerk prior to engaging in lobbying activities per Town Code Sec. 2-235. "Lobbyist" specifically includes the principal, as defined in this section, as well as any agent, officer or employee of a principal, regardless of whether such lobbying activities fall within the normal scope of employment of such agent, officer or employee. The term "lobbyist" specifically excludes any person who only appears as a representative of a not-for-profit community-based organization for the purpose of requesting a grant without special compensation or reimbursement for the appearance; and any person who only appears as a representative of a neighborhood, homeowners or condominium association without compensation for the appearance, whether direct or indirect or contingent, to express support of or opposition to any item.***

***Per Miami Dade County Fire Marshal, the Commission Chambers has a maximum capacity of 99 people. Once this capacity has been reached, people will be asked to watch the meeting from the first floor.***

## 1. Opening

1A. Call to Order

1B. Roll Call of Members

1C. Pledge of Allegiance

1D. Mayor and Commission Remarks

1E. Agenda and Order of Business

1F. Presentation of Police Officers of the Year 2021. - Andrew Hyatt, Town Manager

1G. CTS Update

1H. Legislative Update by Senator Jason Pizzo - Andrew Hyatt, Town Manager

1I. Legislative Update by Town Lobbyist - Andrew Hyatt, Town Manager  
[Town of Surfside Leg Update Memo.pdf](#)

## 2. Quasi-Judicial Hearings

*Please be advised that the following items on the agenda are quasi-judicial in nature. If you wish to object or comment upon an item, please complete a Public Speaker's Card indicating the agenda item number on which you would like to comment. You must be sworn before addressing the Town Commission and you may be subject to cross-examination. If you refuse to submit to cross-examination, the Town Commission will not consider your comments in its final deliberation. Please also disclose any ex-parte communications you may have had with any members of the Town Commission. Town Commission members must also do the same.*

## 3. Consent Agenda

*All items on the consent agenda are considered routine or status reports by the Town Commission and will be approved by one motion. Any Commission member may request that an item be removed from the Consent Agenda and discussed separately. If the public wishes to speak on a matter on the consent agenda, they must inform the Town Clerk prior to the start of the meeting by completing a speaker card. They will be recognized to speak prior to the approval of the consent agenda.*

3A. Approval of Minutes - Sandra N. McCready, MMC - Town Clerk  
[2022-05-10 Town Commission Meeting Minutes.pdf](#)

3B. Committee Reports/Minutes  
[2022-04-28 Planning and Zoning Board Meeting Minutes.pdf](#)  
[2022-02-28 Parks and Recreation Committee Meeting Minutes.pdf](#)

3C. Town of Surfside Title VI Program Plan Re-adoption - Andrew Hyatt, Town Manager

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING A TITLE VI PROGRAM PLAN IN ACCORDANCE WITH TITLE VI, 42 U.S.C. SECTION 2000D, CIVIL RIGHTS ACT OF 1964, AS**

**REQUIRED FOR THE TOWN TO RECEIVE FEDERAL PASS-THROUGH FUNDING FROM MIAMI-DADE COUNTY FOR THE TOWN'S TRANSIT SERVICES; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.**

[Reso Adopt Title VI Plan.docx](#)

[Title VI Program Plan.RTF](#)

- 3D. Adoption of Town of Surfside Fund Balance Policy** - Andrew Hyatt, Town Manager

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING AND ADOPTING A FUND BALANCE POLICY; PROVIDING FOR AUTHORIZATION; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.**

[Resolution Adopting a Fund Balance Policy.DOCX](#)

[Fund Balance Policy - 2022.pdf](#)

[Fund Balance Implementation FY 2022.pdf](#)

- 3E. Approval to Execute FPL Binding Estimate Agreement** - Andrew Hyatt, Town Manager

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING THE BINDING COST ESTIMATE WITH FLORIDA POWER & LIGHT COMPANY (FPL) AND THE UNDERGROUND FACILITIES CONVERSION AGREEMENTS IN CONNECTION WITH THE UNDERGROUNDING ELECTRIC FACILITIES CONVERSION; AUTHORIZING THE TOWN MANAGER TO EXECUTE THE AGREEMENTS WITH FPL FOR THE PROJECT; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.**

[Resolution Approving FPL Binding Estimate Agreement.DOCX](#)

[BCE Cvr ltr Town of Surfside 9-21.pdf](#)

[TOS - Binding Cost Estimate and GAF Phase 1.pdf](#)

[TOS - Binding Cost Estimate and GAF Phase 2.pdf](#)

[TOS - Binding Cost Estimate and GAF Phase 3.pdf](#)

[FPL Undergrounding Map.pdf](#)

- 3F. Digitization and Storage of Documents: GRM Proposal and Service Agreement** - Andrew Hyatt, Town Manager

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING AN AGREEMENT FOR DOCUMENT STORAGE, HANDLING, SCANNING, AND DIGITIZATION SERVICES FOR THE TOWN BUILDING DEPARTMENT WITH GRM INFORMATION MANAGEMENT SERVICES, INC.; FINDING THAT THE PURCHASE IS EXEMPT FROM COMPETITIVE BIDDING PURSUANT TO SECTION 3-13(2) OF THE TOWN CODE AS A CONTRACT FOR PROFESSIONAL SERVICES; AUTHORIZING THE TOWN MANAGER TO ENTER INTO AN AGREEMENT IN SUBSTANTIALLY THE FORM ATTACHED HERETO AS EXHIBIT "A" WITH THE CONTRACTOR; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE**

**DATE.**

[Resolution Approving Agreement with GRM for Document Storage.DOCX](#)  
[GRM Agreement for Document Storage.PDF](#)

**3G. Town Hall Front Office Lobby Remodel - Andrew Hyatt, Town Manager**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING A CONTRACT FOR CONSTRUCTION WITH R MILLER BUILDERS CORPORATION FOR THE REMODELING OF TOWN HALL FIRST FLOOR OFFICES AND AUTHORIZING EXPENDITURE OF FUNDS; FINDING THAT THE WORK IS EXEMPT FROM COMPETITIVE BIDDING PURSUANT TO 3-13(7)F OF THE TOWN CODE AS A PUBLIC WORKS CONTRACT FOR A TOWN FACILITY IMPROVEMENT; AUTHORIZING AN ADDITIONAL EXPENDITURE OF \$25,000 FOR TOWN PURCHASED FIXTURES AND FURNITURE; PROVIDING FOR AUTHORIZATION; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.**

[Resolution Approving Contractor And Authorizing Expenditure of Funds for Town Hall Remodel Project.DOCX](#)

[Contract for Construction - Bldg Dept Interior Remodel V4.DOC](#)

[FINAL AMENDED FLOOR PLAN DRAFT 5.0 2-23-2022.pdf](#)

[FINAL ELECTRICAL PLAN 3.5 FOR OFFICE REMODEL 2-23-2022.pdf](#)

[REVISED PROPOSAL-RMB Contractors-Front Office Remodel - 20220511 - RMB.pdf](#)

**3H. Town of Surfside Social Media Policy - Revised - Andrew Hyatt, Town Manager**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AMENDING THE SOCIAL MEDIA POLICY FOR THE TOWN; PROVIDING FOR IMPLEMENTATION AND AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE.**

[Resolution Amending Social Media Policy TA v1.DOCX](#)

[Revisions to Social Media Policy 2022-6-6.docx](#)

**3I. Authorization to Proceed with Award and Contracting for Engineering Services with Kimley-Horn and Associates, Inc. as a Result of Request for Qualifications (RFQ No. 2022-02), CDBG-MIT Town-wide Drainage Improvement and Flood Hazard Mitigation Plan - Andrew Hyatt, Town Manager**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, SELECTING AND AWARDING A PROFESSIONAL SERVICES AGREEMENT TO KIMLEY-HORN AND ASSOCIATES, INC. FOR PROFESSIONAL ENGINEERING SERVICES RELATED TO THE COMMUNITY DEVELOPMENT BLOCK GRANT MITIGATION PROGRAM (CDBG-MIT) TOWNWIDE DRAINAGE IMPROVEMENT AND FLOOD HAZARD MITIGATION PLAN, AUTHORIZING THE TOWN MANAGER TO NEGOTIATE AND ENTER INTO AN AGREEMENT WITH KIMLEY-HORN AND ASSOCIATES, INC.; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.**

[Resolution Approving PSA with Kimley-Horn - Drainage Improvement and Flood Hazard Mitigation Project.DOCX](#)

- 3J. Authorization to Award Disaster Debris Monitoring Services to Whitt O'Brien's per RFP 2022-01 Disaster Debris Monitoring Evaluation Committee Recommendation - Andrew Hyatt, Town Manager**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, SELECTING AND AWARDING AN AGREEMENT TO WITT O'BRIEN'S LLC FOR DISASTER DEBRIS MONITORING SERVICES PURSUANT TO RFP NO. 2022-01; PROVIDING FOR AUTHORIZATION; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.**

[Resolution Selecting and Awarding Contract to Witt O'Brien's LLC for Disaster Debris Monitoring Services.DOCX](#)

[Disaster Debris Monitoring Contract - Witt O Briens.PDF](#)

- 3K. Surfside Farmer's Market Extension - Andrew Hyatt, Town Manager**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING A SECOND AMENDMENT TO THE LIMITED REVOCABLE LICENSE AGREEMENT WITH WAVEY ACAI BOWLS, LLC FOR THE OPERATION OF THE TOWN OF SURFSIDE'S FARMERS' MARKET; PROVIDING FOR AUTHORIZATION; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.**

[Resolution Approving Second Amendment to Wavey Acai Bowls LLC Agreement - Farmers Market.DOCX](#)

[Second Amendment to Wavey Acai Bowls LLC Agreement - Farmers Market.DOC](#)

- 3L. FY 2022 Budget Amendment Resolution No. 6 - Andrew Hyatt, Town Manager**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING BUDGET AMENDMENT NO. 6 FOR THE FISCAL YEAR 2022 BUDGET; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.**

[Resolution Approving Budget Amendment No 6 for FY 2022.DOCX](#)

[FY 2022 Budget Amendment No. 6.pdf](#)

#### **4. Ordinances**

##### **Second Reading**

- 4A1. Nonhabitable Understory - Commissioner Marianne Meisheid**

**AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA AMENDING THE TOWN OF SURFSIDE CODE OF ORDINANCES BY AMENDING SECTION 90-2. - "DEFINITIONS" TO AMEND THE DEFINITION OF "STORY" AND TO CREATE A DEFINITION OF "NONHABITABLE UNDERSTORY;" CREATING A NEW SECTION 90-49.5. - "NONHABITABLE UNDERSTORY" TO REGULATE NONHABITABLE UNDERSTORIES IN LOW-RISE RESIDENTIAL DISTRICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN THE CODE; PROVIDING FOR CONFLICTS;**

**AND PROVIDING FOR AN EFFECTIVE DATE.**

[EXHIBIT A.docx](#)

[Photo 8950 Irving UnderstoryFront.pdf](#)

[Photo 8950 Irving Understory Light Air.pdf](#)

[Ordinance Re Nonhabitable Understory - Second Reading with PZB - 5-26-22.pdf](#)

**First Reading**

- 4B1 First Reading: Ordinance Amending Section 54-78 of Code - Prohibited Noises**  
- Shlomo Danzinger, Mayor

**AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AMENDING THE TOWN OF SURFSIDE CODE OF ORDINANCES BY AMENDING SECTION 54-78. - "PROHIBITED NOISES" RELATING TO PERMITTED HOURS OF OPERATION FOR PERSONAL OR RESIDENT LANDSCAPING EQUIPMENT AND OTHER NOISE-PRODUCING MECHANICAL DEVICES; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN THE CODE; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.**

[Prohibited Noises Ordinance.docx](#)

- 4B2. Amending the Town of Surfside Code of Ordinances by Amending Section 90-57. - "Marine Structures", to Amend Regulations for Construction of Docks, Pier and Moorings on Waterfront Lots.** - Fred Landsman, Commissioner

**AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA AMENDING THE TOWN OF SURFSIDE CODE OF ORDINANCES BY AMENDING SECTION 90-57. - "MARINE STRUCTURES", TO AMEND REGULATIONS FOR CONSTRUCTION OF DOCKS, PIERS AND MOORINGS ON WATERFRONT LOTS TO MODIFY ALLOWABLE DOCK PROJECTIONS INTO WATERWAYS; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN THE CODE; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.**

[Ordinance Amending Section 90-57 Marine Structures - 1st Reading TAv2.DOCX](#)

[Ordinance Amending Section 90-57 Marine Structures Alternate Landsman](#)

[Proposal - 1st Reading TAv2.DOCX](#)

- 4B3. 24 Inch Setback Encroachment Clarification** - Jeffrey Rose, Vice Mayor

**AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA AMENDING THE TOWN OF SURFSIDE CODE OF ORDINANCES BY AMENDING SECTION 90-47. - "YARDS, GENERALLY ALLOWABLE PROJECTIONS" TO CLARIFY ALLOWANCES FOR PROJECTIONS INTO REQUIRED SETBACKS; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN THE CODE; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.**

[Ord Amending Section 90-47 - Yards Allowable Projections 1st Reading TAv2.DOCX](#)

**5. Resolutions and Proclamations**

*If the public wishes to speak on a matter on this section of the agenda, they must inform the Town Clerk by completing a speaker card and they will be recognized to speak.*

- 5A. Proclamation: Surfside Heroes Appreciation Month** - Shlomo Danzinger, Mayor  
[CTS Proclamation Application.pdf](#)  
[Surfside Heroes Proclamation.pdf](#)

- 5B. June 24th - Surfside Champlain Towers South Remembrance Day** - Shlomo Danzinger, Mayor

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, COMMEMORATING AND HONORING THE VICTIMS, FAMILY AND FRIENDS, FIRST-RESPONDERS, AND SEARCH-AND-RESCUE TEAMS TO THE CHAMPLAIN TOWERS SURFSIDE COLLAPSE; DECLARING JUNE 24, 2022, AND EACH JUNE 24 THEREAFTER, AS “SURFSIDE CHAMPLAIN TOWERS SOUTH REMEMBRANCE DAY”; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.**

[Resolution Surfside Champlain Towers South Remembrance Day.docx](#)

- 5C. New High School for Surfside and Neighboring Communities** - Vice Mayor Jeff Rose

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, EXPRESSING SUPPORT FOR THE ESTABLISHMENT OF A NEW HIGH SCHOOL TO SERVICE SURFSIDE AND NEIGHBORING COMMUNITIES; AUTHORIZING THE TOWN MANAGER TO WORK WITH NEIGHBORING COMMUNITIES AND THE MIAMI-DADE COUNTY SCHOOL BOARD TO ESTABLISH A NEW HIGH SCHOOL FOR THE AREA; PROVIDING FOR TRANSMITTAL; AND PROVIDING FOR AN EFFECTIVE DATE.**

[Resolution Expressing Support For New High School.DOCX](#)

**6. Good and Welfare**

**7. Town Manager and Town Attorney Reports**

- 7A. Town Manager's Report** - Andrew Hyatt, Town Manager  
[Town Managers Report.pdf](#)

- 7B. Town Attorney's Report** - Lillian Arango, Town Attorney  
[Town Attorneys Report.pdf](#)

**8. Unfinished Business and New Business**

**9. Mayor, Commission and Staff Communications**

- 9A. Dogs on the Beach** - Commissioner Marianne Meisheid  
[Dog Signage A.jpg](#)  
[Dog Signage B.jpg](#)  
[Dog Signage C.jpg](#)

- 9B. Special Meetings before Regularly Scheduled Monthly Meetings** - Vice Mayor Jeff Rose
- 9C. Beach Chairs and Umbrellas at the Community Center** - Vice Mayor Jeff Rose
- 9D. New Tennis Center, Resident Gym, Rooftop Pickle Ball Court** - Vice Mayor Jeff Rose
- 9E. Tot Lot Upgrades** - Jeff Rose, Vice Mayor
- 9F. 50% Lot Coverage for 1-Story Homes** - Shlomo Danzinger, Mayor
- 9G. Residential Safety: Turtle-Friendly Lighting on the Beach** - Shlomo Danzinger, Mayor
- 9H. Planning and Zoning Board Recommendations to Town Commission; May 26, 2022 PZB Meeting.** - Fred Landsman, Commissioner
- 9I. Discussion Re Beach Furniture Ordinance** - Vice Mayor Jeff Rose
- 9J. Parking Rates in Surfside Municipal Parking Lots** - Shlomo Danzinger, Mayor
- 9K. Update on Improving Walkability and Pedestrian Safety within Residential Area** - Andrew Hyatt, Town Manager

## **10. Adjournment**

Respectfully submitted,

Andrew Hayatt  
Town Manager

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THIS MEETING IS OPEN TO THE PUBLIC. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, ALL PERSONS THAT ARE DISABLED; WHO NEED SPECIAL ACCOMMODATIONS TO PARTICIPATE IN THIS MEETING BECAUSE OF THAT DISABILITY SHOULD CONTACT THE OFFICE OF THE TOWN CLERK AT 305-861-4863 EXT. 226 NO LATER THAN FOUR DAYS PRIOR TO SUCH PROCEEDING.

IN ACCORDANCE WITH THE PROVISIONS OF SECTION 286.0105, FLORIDA STATUTES, ANYONE WISHING TO APPEAL ANY DECISION MADE BY THE TOWN OF SURFSIDE COMMISSION, WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING, WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH RECORD SHALL INCLUDE THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

AGENDA ITEMS MAY BE VIEWED AT THE OFFICE OF THE TOWN CLERK, TOWN OF SURFSIDE TOWN HALL, 9293 HARDING AVENUE. ANYONE WISHING TO OBTAIN A COPY OF ANY AGENDA ITEM SHOULD CONTACT THE TOWN CLERK AT 305-861-4863. A COMPLETE AGENDA PACKET IS ALSO AVAILABLE ON THE TOWN WEBSITE AT [www.townofsurfsidefl.gov](http://www.townofsurfsidefl.gov).



TWO OR MORE MEMBERS OF OTHER TOWN BOARDS MAY ATTEND THIS MEETING.

THESE MEETINGS MAY BE CONDUCTED BY MEANS OF OR IN CONJUNCTION WITH COMMUNICATIONS MEDIA TECHNOLOGY, SPECIFICALLY, A TELEPHONE CONFERENCE CALL. THE LOCATION 9293 HARDING AVENUE, SURFSIDE, FL 33154, WHICH IS OPEN TO THE PUBLIC, SHALL SERVE AS AN ACCESS POINT FOR SUCH COMMUNICATION.