



**Town of Surfside  
Town Commission Workshop  
AGENDA  
Tuesday, March 21, 2023  
5:30 PM  
Commission Chambers**

***Rule 7.05 Decorum. Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the commission shall be barred from further appearance before the commission by the presiding officer, unless permission to continue or again address the commission is granted by the majority vote of the commission members present. No clapping, applauding, heckling or verbal outbursts in support or opposition to a speaker or his or her remarks shall be permitted. Signs or placards may be disallowed in the commission chamber by the presiding officer. Persons exiting the commission chambers shall do so quietly.***

***Rule 6.06 (a)3 Agenda. The good and welfare portion of the agenda set for 8:15 p.m. shall be restricted to discussion on subjects not already specifically scheduled on the agenda for discussion and debate. In no event shall this portion of the agenda be allotted more than 45 minutes with each speaker to be given no more than three minutes, unless by vote of a majority of the members of the commission present, it is agreed to extend the time frames. Likewise, commission members shall be restricted to speaking three minutes each unless an extension is granted in the same manner as set forth in the prior sentence.***

***Any person who received compensation, remuneration or expenses for conducting lobbying activities is required to register as a lobbyist with the Town Clerk prior to engaging in lobbying activities per Town Code Sec. 2-235. "Lobbyist" specifically includes the principal, as defined in this section, as well as any agent, officer or employee of a principal, regardless of whether such lobbying activities fall within the normal scope of employment of such agent, officer or employee. The term "lobbyist" specifically excludes any person who only appears as a representative of a not-for-profit community-based organization for the purpose of requesting a grant without special compensation or reimbursement for the appearance; and any person who only appears as a representative of a neighborhood, homeowners or condominium association without compensation for the appearance, whether direct or indirect or contingent, to express support of or opposition to any item.***

***Per Miami Dade County Fire Marshal, the Commission Chambers has a maximum capacity of 99 people. Once this capacity has been reached, people will be asked to watch the meeting from the first floor.***

## 1. Opening

### 1.A Call to Order

### 1.B Roll Call of Members

### 1.C Pledge of Allegiance

## 2. Mayor, Commission and Staff Communication

### 2.A Commission Direction Budget Workshop, Discussion and Direction for the FY 2024 Budget - Acting Town Manager Hector Gomez [2024 Budget Preparation Calendar.pdf](#)

## 3. Adjournment

Respectfully submitted,

Hector R. Gomez  
Acting Town Manager

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THIS MEETING IS OPEN TO THE PUBLIC. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, ALL PERSONS THAT ARE DISABLED; WHO NEED SPECIAL ACCOMMODATIONS TO PARTICIPATE IN THIS MEETING BECAUSE OF THAT DISABILITY SHOULD CONTACT THE OFFICE OF THE TOWN CLERK AT 305-861-4863 EXT. 226 NO LATER THAN FOUR DAYS PRIOR TO SUCH PROCEEDING.

IN ACCORDANCE WITH THE PROVISIONS OF SECTION 286.0105, FLORIDA STATUTES, ANYONE WISHING TO APPEAL ANY DECISION MADE BY THE TOWN OF SURFSIDE COMMISSION, WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING, WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH RECORD SHALL INCLUDE THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

AGENDA ITEMS MAY BE VIEWED AT THE OFFICE OF THE TOWN CLERK, TOWN OF SURFSIDE TOWN HALL, 9293 HARDING AVENUE. ANYONE WISHING TO OBTAIN A COPY OF ANY AGENDA ITEM SHOULD CONTACT THE TOWN CLERK AT 305-861-4863. A COMPLETE AGENDA PACKET IS ALSO AVAILABLE ON THE TOWN WEBSITE AT [www.townofsufsidefl.gov](http://www.townofsufsidefl.gov).

TWO OR MORE MEMBERS OF THE TOWN COMMISSION AND/OR TOWN BOARDS MAY ATTEND THIS MEETING.

THESE MEETINGS MAY BE CONDUCTED BY MEANS OF OR IN CONJUNCTION WITH COMMUNICATIONS MEDIA TECHNOLOGY, SPECIFICALLY, A TELEPHONE CONFERENCE CALL. THE LOCATION 9293 HARDING AVENUE, SURFSIDE, FL 33154, WHICH IS OPEN TO THE PUBLIC, SHALL SERVE AS AN ACCESS POINT FOR SUCH COMMUNICATION.



**Town of Surfside  
Town Commission Workshop  
March 21, 2023**

**DISCUSSION ITEM MEMORANDUM**

**Agenda #:** 2.A

**Date:** March 21, 2023

**From:** Acting Town Manager Hector Gomez

**Subject:** Commission Direction Budget Workshop, Discussion and Direction for the FY 2024 Budget

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**Suggested Action:** – The goal of the workshop is to receive direction on those items the Town Commission would like to see addressed next fiscal year.

**Background/Analysis:** – Staff will incorporate the Town Commission's initial program modifications into the initial budget request. While financial resources may not allow for final inclusion of all the items, they will be studied and quantified for the Commission's further consideration in the budget process.

The Commission should consider at this initial step any program modification that the Town should undertake during FY 2024. While budget resources usually result in prioritizing these requests, Departments can consider and formalize the direction given at this workshop with the intent of bringing back for further consideration fully developed financial plans for implementation of these new or modified programs.

## **BUDGET PREPARATION CALENDAR**

<b><u>Description</u></b>	<b><u>Date</u></b>	<b><u>Time</u></b>
Budget Visioning (Goals & Objectives) Workshop with Town Commission to set forth funding priorities for the new fiscal	March 21	5:00pm
Distribution of Departmental Budget Package to Department Directors	March	
Submission of Department Budget Requests to Finance Department Due	March/April	
Departmental Budget Meetings for Review with Town	April/May	
Miami Dade Property Appraiser 2023 Assessment Roll	June 1	
Town Commission Budget Workshop	June 13	5:00pm
Regular Town Commission Meeting	June 13	7:00pm
Fiscal Year 2024 Proposed Budget Delivered to the Town Commission	July	
Miami-Dade Property Appraiser Certified Taxable Value	July 1	
Town Commission Special Meeting - Budget Presentation and Discussion, Accept Town Manager's Proposed Millage Rate	July 11	5:00pm
Regular Town Commission Meeting	July 11	7:00pm
Notification to Property Appraiser of Proposed Millage Rate; back Rate; and Date, Time, and Meeting Place of the Budget Hearing	August 4	
First Public Hearing	September 12	5:01pm
Regular Town Commission Meeting	September 12	7:00pm
Final Assessment Resolution for Solid Waste	September 12	
Budget Summary and Notice of Hearing Published	September 17	
Second Public Hearing	September 19	5:01pm
Fiscal Year 2024 Begins	October 1	