



Town of Surfside
Special Commission Meeting
MINUTES
June 15, 2017
6:00 p.m.

Town Hall Commission Chambers - 9293 Harding Ave, 2nd Floor
Surfside, FL 33154

1. Opening

A. Call to Order

Mayor Dietch called the meeting to order at 6:15 p.m.

B. Roll Call of Members

Deputy Clerk Elora Riera called the roll with the following members present: Mayor Daniel Dietch, Commissioner Tina Paul, Commissioner Michael Karukin and Commissioner Daniel Gielchinsky with Vice Mayor Barry Cohen absent.

C. Pledge of Allegiance

Human Resources Director Yamileth Slate-McCloud led the Pledge of Allegiance.

Vice Mayor Cohen arrived at this time.

2. Town Attorney Selection Process Discussion – Guillermo Olmedillo, Town Manager
Town Manager Olmedillo provided an overview of the selection process that was decided by the Town Commission.

Commissioner Karukin commented that since there were only three interested firms, he felt that the Town Commission should invite the firms to submit their quotes as soon as possible so the Town Commission can make a better educated decision.

After some discussion, Commissioner Gielchinsky made a motion to provide a quote for the following scope of services:

- Firms to submit a flat rate proposal for all services, excludes labor and litigation.
- Not less than 3 days a week, full day (9-5pm) a mid-level associate in our offices.
- The lead attorney (partner) to attend all Commission meetings, Planning and Zoning Board, Design Review Board (DRB) and Sustainability Sub Committee of the Planning and Zoning Board.
- Not less than an associate level attorney to attend all Tourist Board meetings.
- The Associate who manages the office should attend the Development Impact Committee (DIC) meetings.
- Be specific if the fee to prepare Resolutions/Ordinances is included in the flat fee or if it's separate (Re: to our Code section 90-11 & 12).

The proposals are to be submitted to the Town Manager by 5pm, Wednesday June 21, 2017. The proposals to be delivered to Town Commission by 9 am Thursday, June 22, 2017. The motion received a second from Commission Karukin and all voted in favor.

3. Adjournment

The meeting adjourned at 5:58 p.m.

Respectfully submitted,

Accepted this 17th day of July, 2017



Daniel Dietch, Mayor

Attest:



Sandra Novoa, MMC
Town Clerk