

RESOLUTION NO.12- 2104

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AMENDING THE ANNUAL APPROPRIATIONS RESOLUTIONS ADOPTED FOR THE FISCAL YEAR OCTOBER 1, 2011 TO SEPTEMBER 30, 2012; FOR THE PURPOSE OF AMENDING THE CURRENT YEAR'S GENERAL FUND BUDGET, RESORT TAX FUND BUDGET, TRANSPORTATION FUND BUDGET, WATER & SEWER FUND BUDGET, STORMWATER FUND BUDGET, PARKING FUND BUDGET, AND SOLID WASTE FUND BUDGET UPWARD; AND OTHER BUDGETARY ADJUSTMENTS REQUIRED TO THE FISCAL YEAR ENDED SEPTEMBER 30, 2012 BUDGET; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS,** the Town of Surfside adopted Resolution Nos. 11-2045, 11-2046 on September 26, 2011 establishing revenues and appropriations for the Town of Surfside, Florida for the fiscal year ended September 30, 2012; and

**WHEREAS,** the Town's General Fund operation revenues (income) have increased and the most notable increase resulted from building permit activity; and

**WHEREAS,** the Town's Resort Tax Fund has primarily received an unbudgeted increase in 2% Food and Beverage collections and projected sponsorships for the Surfside Turtles; and

**WHEREAS,** the Transportation Fund has encountered an increase in expenditures due to the Community Shuttle Service route expansion, and;

**WHEREAS,** the Town's Water & Sewer and Stormwater Funds have received an overall increase in system revenues; and

**WHEREAS,** the Town's Parking Fund has received an unbudgeted increase in revenues mainly from increased parking fee revenues; and

**WHEREAS,** the Town's Solid Waste Fund has encountered a decline in late penalty collections and an overall increase in expenditures attributable to the renovation of three trucks and implementing the Pay and Classification study; and

**WHEREAS,** to address the corresponding necessary modifications in expenditures and revenues, the Finance Director and Budget Officer have met with the Town Manager and Department Heads to identify modifications with no impact on service delivery.

**WHEREAS,** an increase to the budgeted revenue estimates is required for the General Fund, the Resort Tax Fund, the Water and Sewer Fund, the Stormwater Fund, the Parking Fund, an increase in expenditures to the Transportation Fund, and a decrease in budgeted revenues and an increase in expenditures to the Solid Waste Fund, as a result of State statutes as well as the Town's commitment to sound budgeting practices, budgeted expenses may not exceed anticipated revenues. Accordingly, the budget resolution proposes to amend the current year's budget as set forth as Attachments A, B and C.

**WHEREAS,** it is in the best interest of the Town of Surfside to adopt the proposed FY 2011-2012 amendatory General Fund, Resort Tax Fund, Transportation Fund, Water & Sewer Fund, Stormwater Fund, Parking Fund, and Solid Waste Fund budget resolution as submitted.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA,**

**Section 1.      Recitals.**      That the above and foregoing recitals are true and correct and are incorporated herein by reference.

**Section 2.      Authorization.** The Town Commission hereby approves and authorizes the proposed budget 2011/12 amendments.

**Section 3. Implementation.** The Town Manager is hereby authorized to take any and all action necessary to implement this Resolution.

**Section 4. Effective Date.** This Resolution shall become effective immediately upon its adoption.

Motion by <sup>Vice Mayor</sup> Commissioner Karukin, Second by Commissioner Kligman.


**PASSED AND ADOPTED** this 15 th day of August, 2012.

**FINAL VOTE ON ADOPTION**

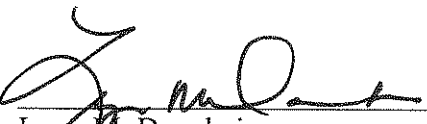
Commissioner Michelle Kligman	<u>yes</u>
Commissioner Marta Olchyk	<u>yes</u>
Vice Mayor Michael Karukin	<u>yes</u>
Mayor Daniel Dietch	<u>yes.</u>

  
\_\_\_\_\_  
Daniel Dietch, Mayor

**ATTEST:**

  
\_\_\_\_\_  
Sandra Novoa, Town Clerk

**Approved as to form and legality for the use and benefit of the Town of Surfside only:**

  
\_\_\_\_\_  
Lynn M. Dannheisser  
Town Attorney

**TOWN OF SURFSIDE  
BUDGET TRANSFER/AMENDMENT REQUEST**

Fund No. 001 Fiscal Year: 2011/2012 Attachment A Fund Name: General Fund

Account Number	Account Description	Justification	Increase Expenditure Account	Decrease Expenditure Account	Increase or (Decrease) Revenue Account
001-0000-311-1000	Current & Delinquent Real Property	Mid-year Budget Adjustment			(78,859)
001-0000-311-1001	Current & Delinquent Personal Property				2,069
001-0000-312-1200	Two Percent Resort Tax (Food)				60,000
001-0000-312-1400	Four Percent Resort Tax				6,600
001-0000-312-1500	Resort Tax Penalties / Interest				20,000
001-0000-312-4200	Second Local Option Gas Tax				680
001-0000-314-1000	Electric Utility				24,405
001-0000-314-4000	Gas Utility				(7,000)
001-0000-316-0100	Surfside Local Business Licensing Tax				(5,000)
001-0000-316-0200	Miami-Dade Occ Licenses Tax Share				(653)
001-0000-316-0300	Surfside Local Business License Penalty				3,412
001-0000-323-4000	Gas Franchise				1,430
001-0000-322-1000	Building Permits				834,800
001-0000-322-2000	Electrical Permits				(22,190)
001-0000-322-3000	Plumbing Permits				(13,175)
001-0000-322-4000	Mechanical Permit				(16,301)
001-0000-322-8600	Certificate of Use				(44,500)
001-0000-322-9100	Educational Dev. - Building Services				(6,500)
001-0000-329-1000	Zoning Review / Variance Fees				(1,500)
001-0000-331-2110	Miami-Dade Public Safety Grant				280
001-0000-331-2120	U.S. Public Safety Grant - Justice Asst.				(2,500)
001-0000-335-1500	Beverage License				600
001-0000-335-1800	1/2 Cent Sales Tax				8,492
001-0000-341-8000	Permit Penalties				(4,000)
001-0000-342-1010	Special Police Detail - Extra Duty (new)				69,000
001-0000-347-2002	Pool Admission Fees				2,000
001-0000-347-2004	Recreation - Special Events / Hosting				(20,000)
001-0000-347-2005	Recreation - ID Cards				350
001-0000-347-2006	Recreation - Winter Camp				(920)
001-0000-347-2008	Recreation - Locker Rentals				(3,250)
001-0000-351-5030	Red Light Enforcement				(190,000)
001-0000-359-4000	Code Enforcement Fees and Penalties				(10,000)
001-0000-359-5000	Fines - Lien Enforcement Revenue (new)				(15,000)
001-0000-361-1000	Interest Earnings				1,000
001-0000-364-1000	Disposition of Assets				9,786
001-0000-369-9004	Other Miscellaneous Revenues - Police				1,415
001-0000-369-9009	Blue Prints				450
001-2000-512-1210	EX - Regular Salaries	Town Manager Salary Adjustment	10,110		
001-2000-512-2110	EX - Payroll Taxes	Town Manager Salary Adjustment	773		
001-2000-512-2210	EX - Retirement Contribution	Town Manager Salary Adjustment	1,520		
001-2000-512-2310	EX - Life & Health Insurance	Department Coverage Adjustments	7,858		
001-2000-512-2410	EX - Workers Comp	Department Adjustment	114		
001-2500-524-3410	BS - Other Contractual	Adj Structural Engineering	7,759		
001-2000-524-2310	PC - Life & Health Insurance	Department Coverage Adjustments	3,648		
001-2000-524-3410	PC - Other Contractual Services	Unbudgeted Hearing Officers/Special Masters	6,000		
001-2000-524-4601	PC - Main Service/Repair Cont	Adj for new monthly web-based program	1,440		
001-2400-519-4402	TC - Building Rental/Leasing	Unbudgeted cost adj backup tapes pickup & retrieval	3,000		
001-2400-516-4603	TC - Equipmen Maintenance IT	Adj	2,318		
001-3000-521-1210	PS - Regular Salaries	FOP Contract	54,606		
001-3000-521-1520	PS - Extra Duty	Adj	69,000		
001-3000-521-4911	PS - Other Current Charges	Savings - Red Light Cameras contract renegotiation	(30,000)		
001-5000-539-1210	PW - Regular Salaries	Director Salary Adjustment	4,375		
001-5000-539-2310	PW - Life & Health Insurance	Department Coverage Adjustments	2,445		
001-5000-539-4311	PW - Water & Sewer	Unbudgeted cost adjustment	8,625		
001-5000-539-4601	PW - Maint. Serv/Repair Contracts	Unbudgeted cost adjustment	3,000		
001-5000-539-4611	PW - Miscellaneous Maintenance	Unbudgeted cost increase	4,174		
001-5000-539-5210	PW - Property Maintenance	Unbudgeted cost increase	10,000		
001-6000-572-4810	PR - Promotional Activities	Increase for 4th of July and Special Events	10,000		
001-6000-572-4601	PR - Maintenance Service/Repair Contracts	Unbudgeted cost adjustment	567		
001-6600-552-3110	TR - Professional Services	Increase for Resort Tax Auditor cost	5,225		
001-7900-590-9910	Contingency/Reserves	Net Increase in Fund Balance	418,844		
<b>NET INCREASE GENERAL FUND</b>			<b>605,401</b>	-	<b>605,401</b>

Requested by: \_\_\_\_\_  
Budget Officer

Approved: \_\_\_\_\_  
Finance Director

Approved: \_\_\_\_\_  
Town Manager

Entered to GMBA \_\_\_\_\_  
By

- |                        |                           |
|------------------------|---------------------------|
| EX - Executive         | PS - Public Safety        |
| BS - Building Services | PW - Public Works         |
| PC - Planning and Code | PR - Parks and Recreation |
| TC - Town Clerk        | TR - Tourism Services     |

**TOWN OF SURFSIDE  
BUDGET TRANSFER/AMENDMENT REQUEST**

Fiscal Year:

2011/2012

**ATTACHMENT B**

BA #

Fund No.

Multiple

**SPECIAL REVENUE FUNDS**

Fund Name:

Multiple

Department:

Multiple

Account Number	Account Description	Justification	Increase Expenditure Account	Decrease Expenditure Account	Increase or (Decrease) Revenue Account
<b>RESORT TAX Fund</b>					
102-0000-312-1200	Two Percent Resort Tax	Projected collections in excess of budget			30,909
102-0000-312-1400	Four Percent Resort Tax	Projected collections in excess of budget			3,400
102-0000-369-9000	Other Miscellaneous Revenues	Projected sponsorships for Surfside Turtles			54,600
102-8000-552-1210	Regular Salaries	Merit Pay Allocation	1,775		
102-8000-552-2110	Payroll Taxes	Merit Pay Allocation	136		
102-8000-552-1210	Regular Salaries	Compensation/Classification Study Adj	2,394		
102-8000-552-2110	Payroll Taxes	Compensation/Classification Study Adj	183		
102-8000-552-3110	Professional Services	Resort Tax Audit Fees	6,536		
102-8000-552-3410	Other Contractual Services	Surfside Turtles	68,000		
102-8000-552-4110	Postage	Mid-year increase	500		
102-8000-552-9910	Contingency/Reserves	Net Increase in Fund Balance	9,385		
	<b>NET INCREASE RESORT TAX Fund</b>		<b>88,909</b>		<b>88,909</b>
<b>MUNICIPAL TRANSPORTATION Fund</b>					
107-0000-392-0000	Use of Restricted Fund Balance	For unanticipated cost increase			10,000
107-8500-549-3410	Other Contractual Services	Increased cost of Community Shuttle Service	10,000		
	<b>NET INCREASE MUNICIPAL TRANSPORTATION Fund</b>		<b>10,000</b>		<b>10,000</b>

Requested by: \_\_\_\_\_  
Budget Officer

Approved: \_\_\_\_\_  
Finance Director

Approved: \_\_\_\_\_  
Town Manager

Entered to GMBA \_\_\_\_\_  
By

**TOWN OF SURFSIDE  
BUDGET TRANSFER/AMENDMENT REQUEST**

Fiscal Year:

2011/2012

**ATTACHMENT C**

BA #

Fund No.

Multiple

**ENTERPRISE FUNDS**

Fund Name:

Multiple

Department:

Multiple

Account Number	Account Description	Justification	Increase Expenditure Account	Decrease Expenditure Account	Increase or (Decrease) Revenue Account
<b>MUNICIPAL PARKING FUND</b>					
402-0000-344-5002	Permit Parking Fees	Projected collections in excess of budget			15,325
402-0000-344-5003	Metered Parking Fees	Projected collections in excess of budget			87,656
402-0000-389-8000	Capital Contributions Private	Capital contributions - unbudgeted			24,501
402-9500-545-9920	Reserve for Renewal and Replacement	Restricted fund for Capital contributions	24,501		
402-9500-545-9910	Contingency/Reserves	Net Increase in Fund Balance	102,981		
	<b>NET INCREASE MUNICIPAL PARKING Fund</b>		<b>127,482</b>		<b>127,482</b>
<b>SOLID WASTE FUND</b>					
403-0000-343-9001	Late Fees & Penalties	Reduced due to timely customer payments			(10,000)
403-4000-534-1210	Regular Salaries	Merit Pay Allocation	5,373		
403-4000-534-1210	Payroll Taxes	Merit Pay Allocation	411		
403-4000-534-1210	Regular Salaries	Compensation/Classification Study Adj	9,793		
403-4000-534-1210	Payroll Taxes	Compensation/Classification Study Adj	749		
403-4000-534-4612	Vehicle Maintenance	Unbudgeted truck refurbishment (3 trucks)	12,275		
403-4000-534-9910	Contingency/Reserves	Net Decrease in Fund Balance		38,601	
	<b>NET DECREASE SOLID WASTE Fund</b>		<b>28,601</b>	<b>38,601</b>	<b>(10,000)</b>
<b>WATER AND SEWER FUND</b>					
<b>REVENUES/EXPENSES</b>					
401-0000-343-3500	Tapping Fees	Projected collections in excess of budget			1,500
401-0000-343-5000	Wastewater Utility Service Revenue	Projected collections in excess of budget			25,000
401-0000-389-1000	Interest Earnings	Lower projected interest earnings			(4,340)
401-9900-536-9310	Contingency/Reserve	Net increase in Fund Balance	22,160		
	<b>NET INCREASE WATER &amp; SEWER Fund</b>		<b>22,160</b>		<b>22,160</b>
<b>STORMWATER FUND</b>					
<b>REVENUES/EXPENSES</b>					
404-0000-343-9110	Stormwater Utility Fees	Projected collections in excess of budget			18,000
404-0000-389-1000	Interest Earnings	Lower projected interest earnings			(342)
404-5500-538-1210	Regular Salaries	Merit Pay Allocation	450		
404-5500-538-2110	Payroll Taxes	Merit Pay Allocation	35		
404-5500-538-1210	Regular Salaries	Compensation Study	806		
404-5500-538-2110	Payroll Taxes	Compensation Study	62		
404-5500-538-1210	Regular Salaries	Director's Salary Adjustment	3,935		
404-5500-538-2110	Payroll Taxes	Director's Salary Adjustment	224		
404-5500-538-1410	Overtime	Unbudgeted increase	500		
404-5500-538-1510	Special Pay	Longevity unbudgeted	1,000		
404-5500-538-2110	Payroll Taxes	Longevity unbudgeted	115		
404-5500-538-9910	Contingency/Reserve	Net Increase in Fund Balance	10,531		
	<b>NET INCREASE STORMWATER Fund</b>		<b>17,658</b>		<b>17,658</b>

Requested by: \_\_\_\_\_  
Budget Officer

Approved: \_\_\_\_\_  
Finance Director

Approved: \_\_\_\_\_  
Town Manager

Entered to GMBA \_\_\_\_\_  
By