### **RESOLUTION NO. 2019-2613**

A RESOLUTION OF THE TOWN COMMISSION OF THE SURFSIDE, FLORIDA, ADOPTING A TOWN OF TENTATIVE BUDGET FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2019 AND ENDING SEPTEMBER 30, 2020; CONFIRMING THE DATE OF THE PUBLIC **HEARING;** PROVIDING FOR SECOND **INCORPORATION OF RECITALS; AND PROVIDING FOR** AN EFFECTIVE DATE.

WHEREAS, pursuant to Section 200.065, Florida Statutes, the Miami-Dade County Property Appraiser ("Property Appraiser") has certified the taxable value within the Town of Surfside (the "Town") for the year 2019 which includes all real property within the Town; and

WHEREAS, on July 9, 2019, the Town Commission held a special meeting on the proposed budget and operating millage rate for the fiscal year commencing October 1, 2019 and ending September 30, 2020, and further scheduled public hearings on the millage rate as required by Section 200.065, Florida Statutes, with the first hearing on September 10, 2019 at 5:01 P.M. and the second hearing on September 24, 2019 at 5:01 P.M., both at Town of Surfside Town Hall, Commission Chambers, 9293 Harding Avenue, Surfside, Florida 33154; and

WHEREAS, the Town Manager has submitted to the Town Commission a budget and an explanatory budget message for Fiscal Year 2019-2020 showing estimates of revenues and expenditures, together with the character and object of expenditures and an estimate of all municipal projects pending or to be undertaken; and

WHEREAS, the Town Commission and the Town Manager have reviewed the Town's proposed Fiscal Year 2019-2020 Budget, considered an estimate of the necessary expenditures contemplated for in the Budget, and determined the proposed millage rate levy to provide the necessary funds for such expenditures.

# NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AS FOLLOWS:

Section 1. <u>Recitals Adopted.</u> That the above-stated recitals are hereby adopted and confirmed.

<u>Section 2.</u> <u>Adopting Tentative Budget.</u> The Town's Tentative Budget for the fiscal year commencing October 1, 2019 and ending September 30, 2020, is hereby approved and adopted as set forth in Exhibit "A" attached hereto and incorporated herein ("Tentative Budget").

Section 3. <u>Confirming Date of Second Public Hearing</u>. The Town confirms that it will hold a second public hearing to finally adopt the millage rate and budget for fiscal year 2019-2020 on September 24, 2019 at 5:01 P.M. at Town of Surfside Town Hall, Commission Chambers, 9293 Harding Avenue, Surfside, Florida 33154.

Section 4. Effective Date. That this Resolution shall become effective immediately upon adoption.

**PASSED AND ADOPTED** on this 10<sup>th</sup> day of September, 2019.

Moved By: <u>Vice Mayor Gielchinsky</u> Second By: <u>Commissioner Paul</u>

### FINAL VOTE ON ADOPTION

Commissioner Barry Cohen	Yes
Commissioner Michael Karukin	Yes
Commissioner Tina Paul	Yes
Vice Mayor Daniel Gielchinsky	Yes
Mayor Daniel Dietch	Yes

Daniel Dietch Mayor

ATTEST: Sandra Novoa, MM Town Clerk

APPROVED AS TO FORM AND LEGALITY FOR THE USE AND BENEFIT OF THE TOWN OF SURFSIDE ONLY:

Weiss Serota Helfman Cole & Bierman, P.L. Town Attorney

# EXHIBIT A

TENTATIVE BUDGET

FISCAL YEAR 2019-2020



.

#### **GOVERNMENTAL FUNDS**

GENERAL FUND:			
General Fund Revenues			
	Explanation	Increase	Decrease
Ad Valorem	Tentative 4.5000 mills @ 95% budgeted		\$5,842
First Local Option Fuel Tax	State estimate @ 95%	\$3,385	
Second Local Option Fuel Tax	State estimate @ 95%	\$1,674	
Communications Services Tax	State estimate @ 95%		\$11,000
State - Municipal Revenue Sharing	State estimate @ 95%	\$6,000	
Half Cent Sales Tax	State estimate @ 95%	\$16,500	
Interfund Transfer - Building Fund Interfund Transfer -Municipal	Revised estimate	\$30,630	
Transportation Fund	Revised based on MDC FY2020 projection	\$1,000	
	Total General Fund Revenue Adjustments	\$59,189	\$16,842
	Net Revenue Change	\$42,347	
General Fund Expenditures			
	Explanation	Increase	Decrease
	Recommendation No. 1 Additional retirement		
Various - Retirement Contribution	contribution allocated	\$101,710	
	Recommendation No. 2 Prepaid contribution		
Various - Retirement Contribution	reserve pension plan allocated	\$40,684	
	Reduction in cost of employee health		
Various - Health Insurance	insurance plan		\$44,788
Legislative	Charter & Code rewrite removed		\$300,000
	Reduction to Surfside 305 Strategic Climate		
Planning & Code Compliance	Action Plan		\$50,000
	Reduction to Surfside 305 Strategic Climate		
	Action Plan for resiliency reserve match to		
Planning & Code Compliance	developer contribuiton Resiliency reserve match to developer		\$60,000
Non-Departmental - Resiliency Reserve	contribuiton	\$60,000	
	Reduction to transfer for turnkey solar power		
Non-Departmental - Transfer to CIP	system		\$200,000
Non-Departmental - Transfer to CIP	Transfer for Kayak launch project	\$25,000	
Reserves/	Net increase to reserves	\$469,741	
	Total General Fund Expenditure Adjustments	\$697,135	\$654,788
	Net Expenditure Change	\$42,347	

CAPITAL PROJECTS FUND: Capital Projects Fund Revenues			
	Explanation	increase	Decrease
	Reduction in transfer -Turnkey solar power		
Transfer from General Fund	system		\$200,000
Transfer from General Fund	Transfer for kayak launch	\$25,000	
Intergovernmental -Federal/State	FIND grant for kayak launch	\$25,000	
	Total CIP Fund Revenue Adjustments	\$50,000	\$200,000
	Net Revenue Change	(\$150,000)	
Capital Projects Fund Expenditures			
	Explanation	Increase	Decrease
Capital Improvement Projects	Kayak Launch Reduction in turnkey solar panel estimated	\$50,000	
Capital Improvement Projects	cost		\$200,000
· · · · ·	Total CIP Fund Expenditure Adjustments	\$50,000	\$200,000
	Net Expenditure Change	(\$150,000)	

#### **SPECIAL REVENUE FUNDS:**

TOURIST RESORT FUND:			
Tourist Resort Fund Expenditures	<b>Explanation</b> Recommendation No. 1 Additional retirement	Increase	Decrease
Retirement Contribution	contribution allocated Recommendation No. 2 Prepaid contribution	\$6,177	
Retirement Contribution	reserve pension plan allocated Reduction in cost of employee health	\$2,472	
Health Insurance	insurance plan		\$7,948
	Total Tourist Resort Fund Expenditure Adjustments	\$8,649	\$7,948
	Net Expenditure Change	\$701	

#### POLICE FORFEITURE FUND: NO CHANGE

MUNICIPAL TRANSPORTATION FUND	):		
CITT / PTP / Municipal Transportation	n Fund Revenues		
	Explanation	Increase	Decrease
	Municipal Transportation Surtax adjusted to		
Transportation Surtax Proceeds	MDC estimate @95%	\$20,010	
	Reduction from net increase in revenues and		
Use of Restricted Fund Balance	expenditures		\$19,010
	Total CITT Fund Revenue Adjustments	\$20,010	\$19,010
	Net Revenue Change	\$1,000	
CITT / PTP / Municipal Transportation	n Fund Expenditures		
	Explanation	Increase	Decrease
Transfer to General Fund		\$1,000	
	Totals CITT Fund Expenditure Adjustments	\$1,000	\$0
	Net Expenditure Change	\$1,000	

BUILDING FUND:			
Building Fund Revenues:			
	Explanation	Increase	Decrease
Building Permits	Adjustment to revised estimate		\$15,000
Electrical Permits	Adjustment to revised estimate		\$3,000
Permit Penalties	Adjustment to revised estimate		\$2,000
	Use of fund balance for revenue and		
Appropriated Fund Balance	expenditure adjustments	\$194,919	
	Total Building Fund Revenue Adjustments	\$194,919	\$20,000
	Net Revenue Change	\$174,919	
Building Fund Expenditures			
	Explanation Recommendation No. 1 Additional retirement	Increase	Decrease
Retirement Contribution	contribution allocated Recommendation No. 2 Prepaid contribution	\$4,313	
Retirement Contribution	reserve pension plan allocated Reduction in cost of employee health	\$1,725	
Health Insurance	insurance plan Additional needs to digitalize building plans		\$5,449
Professional Fees	through FY2020 Project management for software system	\$50,000	
Professional Fees	conversion Wireless service for inspectors' tablets -	\$57,600	
Telecommunications	software implementation Adjustment to transter for computers and	\$3,600	
Administrative Transfer	additional shared costs	\$30,630	
Transfer to Fleet Management Fund	Transfer for Building Services vehicle	\$32,500	
-	Total Building Fund Expenditure Adjustments	\$180,368	\$5,449
	Net Expenditure Change	\$174,919	

#### **ENTERPRISE FUNDS**

WATER AND SEWER FUND:			
Water and Sewer Fund Expenses			
	Explanation	Increase	Decrease
	Recommendation No. 1 Additional retirement		
Retirement Contribution	contribution allocated	\$2,608	
	Recommendation No. 2 Prepaid contribution		
Retirement Contribution	reserve pension plan allocated Reduction in cost of employee health	\$1,043	
Health Insurance	insurance plan		\$3,644
Contingency/Reserve	Net increase in expenses		\$7
	Total Water and Sewer Fund Expense Adjustments	\$3,651	\$3,651
	Net Expense Change	\$0	

MUNICIPAL PARKING FUND:			
Municipal Parking Fund Revenues			
	Explanation	Increase	Decrease
Appropriated Net Assets	Use of net position for expenditure adj	\$1,637	
	Total Municipal Parking Fund Revenue Adjustments	\$1,637	\$0
	Net Revenue Change	\$1,637	
Municipal Parking Fund Expenses			
	Explanation	Increase	Decrease
	Recommendation No. 1 Additional retirement		
Retirement Contribution	contribution allocated	\$4,070	
	<b>Recommendation No. 2 Prepaid contribution</b>		
Retirement Contribution	reserve pension plan allocated	\$1,628	
	Reduction in cost of employee health		
Health Insurance	insurance plan		\$4,061
	Total Municipal Parking Fund Expense Adjustments	\$5,698	\$4,061
	Net Expense Change	\$1,637	

SOLID WASTE FUND:			
Solid Waste Fund Revenues			
	Explanation	Increase	Decrease
Appropriated Net Assets	Use of net position for expenditure adj		\$2,838
	Total Solid Waste Fund Revenue Adjustments	\$0	\$2,838
	Net Revenue Change	(\$2,838)	
Solid Waste Fund Expenses			
	Explanation	Increase	Decrease
	Recommendation No. 1 Additional retirement		
Retirement Contribution	contribution allocated	\$4,800	
	Recommendation No. 2 Prepaid contribution		
Retirement Contribution	reserve pension plan allocated	\$1,920	
	Reduction in cost of employee health		
Health Insurance	insurance plan		\$8,958
Transfer to General Fund	Adjustment to transfer		\$600
	Total Solid Waste Fund Expense Adjustments	\$6,720	\$9,558
	Net Expense Change	(\$2,838)	

STORMWATER FUND:			
Stormwater Fund Revenues			
	Explanation	Increase	Decrease
Appropriated Net Assets	Use of net position for expenditure adj	\$269	
	Total Stormwater Fund Revenue Adjustments	\$269	\$0
	Net Revenue Change	\$269	
Stormwater Fund Expenses			
	Explanation	Increase	Decrease
	Recommendation No. 1 Additional retirement		
Retirement Contribution	contribution allocated	\$866	
	Recommendation No. 2 Prepaid contribution		
Retirement Contribution	reserve pension plan allocated	\$346	
	Reduction in cost of employee health		
Health Insurance	insurance plan		\$943
	Total Stormwater Fund Expense Adjustments	\$1,212	\$943
	Net Expense Change	\$269	

FLEET MANAGEMENT FUND			
Fleet Management Fund Revenues			
	Explanation	Increase	Decrease
Interfund Transfer In from Building Fund	Building Services vehicle purchase	\$32,500	
То	tal Fleet Management Fund Revenue Adjustments	\$32,500	\$0
	Net Revenue Change	\$32,500	
Fleet Management Fund Expenses			
	Explanation	Increase	Decrease
	Recommendation No. 1 Additional retirement		
Retirement Contribution	contribution allocated	\$456	
	Recommendation No. 2 Prepaid contribution		
Retirement Contribution	reserve pension plan allocated	\$182	
	Reduction in cost of employee health		
Health Insurance	insurance plan		\$1,209
Fleet Replacement Reserves	Net increase to reserves	\$33,071	
т	otal Fleet Management Fund Expense Adjustment	\$33,709	\$1,209
	Net Expense Change	\$32,500	

# FY 2020 New Program Enhancement (Modification)

			Funding	Department	Total
Departm	nent Name	<b>Division Name</b>	Source	Priority	Requested
Exe	cutive		General		\$200,000
		Justification and	Description		
Foundation world becom guidance, tr of disaster r developmen	as part of the ne more resilier aining, platforn ecovery includ	i area are collaborating w 100 Resilient Cities netw nt, known as Resilient 305 n for resiliency data, pre-& ing budgeting, funding fo and a sea level rise check /.	ork. This effort a . It will provide ac & post disaster p r resiliency projec	ims to help cit laptation tools i lanning, financi cts, best practio	ies around th ncluding onlin al component ce checklist fo
•		efits or Alternative/Adve	rse Impact if not	funded	
		cies and dedication to t our Village and the Town Required Res	of Bay Harbor Isla		
		New Perso	onnel		
Number of Positions		Title	Salary	Fringe Benefits	Cost
		Other Recurring Or	berating Costs		
		e aller i te e dan ing e p		•	Cost
Account Nur	nber		escription		
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# **Capital Improvement Project**

Project	Turnkey Solar Power System	
Location	Community Center	and the second second
Priority	Moderate	and the second
Department	Public Works	
	y solar power system at the community cente	

PROJECT COSTS	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Five Year Total	Prior Fiscal Years
Plans and Studies	_					\$0	\$10,000
Land/Site						_	
Engineering/Architecture						\$0	\$75,000
Construction	200,000					\$200,000	
Equipment							
Other						\$0	\$15,000
TOTAL COST	\$200,000	\$0	\$0	\$0	\$0	\$200,000	\$100,000

FUNDING SOURCES	FY 2020	FY 2021	FY 2022	FY 2023	FY 2023	Five Year Total	
Capital Project Fund - General							
Fund	200,000		_			\$200,000	\$100,000
						\$0	
						\$0	
TOTAL	\$200,000	\$0	\$0	\$0	\$0	\$200,000	\$100,000

ANNUAL OPERATING IMPACT	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Five Year Total	
Personnel						\$0	
Operating						\$0	
Capital Outlay						\$0	
Other						\$0	
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	

# **Capital Improvement Project**

Project	Kayak and Paddle Board Launch
Location	Area to be determined
Priority	
Department	Public Works/Parks & Recreation

#### Description/Justification

A kayak and paddle board launch at an existing public street end seawall for public access to the Intracoastal Waterway within the town limits. The new launch will provide expanded water recreational activities to Surfside residents. The project will proceed once it is determined feasible and the execution of a grant agreement.



PROJECT COSTS	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Five Year Total	Prior Fiscal Years
Plans and Studies						\$0	
Land/Site						\$0	
Engineering/Architecture	5,000					\$5,000	
Construction	45,000					\$45,000	
Equipment			_			\$0	
Other						\$0	
TOTAL COST	\$50,000	\$0	\$0	\$0	\$0	\$50,000	\$0

FUNDING SOURCES	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Five Year Total	
Grant-Florida Inland Navigation							
District (FIND)	25,000					\$25,000	
General Fund	25,000					\$25,000	
						\$0	
TOTAL	\$50,000	\$0	\$0	\$0	\$0	\$50,000	

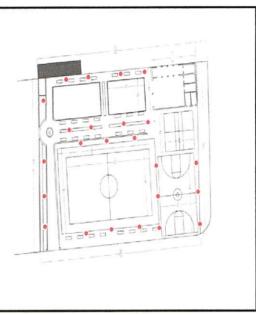
ANNUAL OPERATING IMPACT	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Five Year Total	
Personnel						\$0	
Operating		1,000	1,030	1,061	1,093	\$4,184	
Capital Outlay						\$0	
Other						\$0	
TOTAL	\$0	\$1,000	\$1,030	\$1,061	\$1,093	\$4,184	

Capital	Improvement	Proj	ect
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Project	96th Street Park Reconstruction
Location	96th Street Park
Priority	
Department	Parks and Recreation

#### Description/Justification

The 96th Street Park has not undergone major renovations in over 30 years. The Parks and Recreation Committee considered the Town's changing demographics and the age of the existing building and equipment to identify the park as the priority in the 5 Year Parks and Recreation Capital Plan. Demolishing, reconstructing, and updating the park as a whole will address an element of the recreational needs of town residents and visitors. The new park and facility will provide a recreational and cultural venue for expanding the Parks and Recreation Department's programming and activities, and for Tourist Bureau programming.



PROJECT COSTS	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Five Year Total	Prior Fiscal Years
Plans and Studies	65,000					\$65,000	\$10,000
Land/Site						\$0	
Engineering/Architecture	300,000					\$300,000	
Construction		1,350,000				\$1,350,000	
Equipment		575,000				\$575,000	
Other		200,000				\$200,000	
TOTAL COST	\$365,000	\$2,125,000	\$0	\$0	\$0	\$2,490,000	\$10,000

FUNDING SOURCES	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Five Year Total	Prior Fiscal Years
CIP-Developer Contributions/ Fund Balance						\$0	\$317,000
General Fund		1,725,000				\$1,725,000	\$458,000
						\$0	
TOTAL	\$0	\$1,725,000	\$0	\$0	\$0	\$1,725,000	\$775,000

ANNUAL OPERATING IMPACT	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Five Year Total	
Personnel			92,000	94,760	97,603	\$284,363	
Operating			81,300	83,739	86,251	\$251,290	
Capital Outlay			75,000			\$75,000	
Other			20,000	20,600	21,218	\$61,818	
TOTAL	\$0	\$0	\$268,300	\$199,099	\$205,072	\$672,471	

BUDGET SUMMARY

TOWN OF SURFSIDE, FLORIDA

#### FISCAL YEAR 2019 - 2020

#### THE PROPOSED OPERATING BUDGET EXPENDITURES OF THE TOWN OF SURFSIDE, FLORIDA, ARE 17.5% MORE THAN LAST YEAR'S TOTAL ADOPTED OPERATING EXPENDITURES

General Fund4.5000Voted Debt0.0000

ESTIMATED REVENUES		GENERAL FUND	SPECIAL REVENUE FUNDS	CAPITAL PROJECTS FUND	ENTERPRISE FUNDS	INTERNAL SERVICE FUNDS	TOTAL BUDGET ALI FUNDS
TAXES: Millage per \$	1.000						
• • •	5000						
Ad Valorem Taxes 0.0	0000 (voted debt)	\$ 13,323,608					\$ 13,323,608
Franchise /Utility Taxes	•	1,490,000					1,490,000
Sales & Use Taxes		99,477	3,297,550				3,397,022
Licenses/Permits		10,000	661,000				671,00
Intergovernmental		637,500	245,010	25,000	124,000		1,031,510
Charges for Services		478,700			8,130,682	954,846	9,564,228
Fines & Forfeitures		139,000					139,000
Miscellaneous Revenues		128,100					128,100
Capital Contributions/Developer Co	ontributions				21,000		21,000
TOTAL SOURCES		\$ 16,306,385	\$ 4,203,560	\$ 25,000	\$ 8,275,682	\$ 954,846	\$ 29,765,473
Interfund Transfers - In		538,967		225,000		32,500	796,467
Fund Balance/Reserves/Net Position		13,062,248	3,851,193	1,760,751	2,207,418	535,196	21,416,806
TOTAL REVENUES, TRANSFER	S & FUND						
BALANCE/UNRESTRICTED NET	POSITION	\$ 29,907,600	\$ 8,054,753	\$ 2,010,751	\$ 10,483,100	\$ 1,522,542	\$ 51,978,740
EXPENDITURES/EXPENSES	<u></u>						
General Government		\$ 5,320,864					\$ 5,320,864
Building Services			1,331,893				1,331,893
Public Safety		6,369,236	52,300				6,421,530
Streets		190,331					190,331
Recreation, Culture, and Tourism		819,932	3,072,917				3,892,849
Physical Environment		1,497,414		250,000	5,161,001		6,908,41
Municipal Transportation			263,750		1,201,126		1,464,870
Debt Service					1,643,151		1,643,151
Internal Services						788,164	788,164
TOTAL EXPENDITURES/EXPENSES		\$14,197,777	\$4,720,860	\$250,000	\$8,005,278	\$788,164	\$27,962,079
Interfund Transfers - Out		225,000	198,070		373,397		796,467
Fund Balance/Reserves/Net Position		15,484,823	3,135,823	1,760,751	2,104,425	734,378	23,220,200
TOTAL EXPENDITURES, TRANS	FERS, & FUND						
BALANCE/UNRESTRICTED NET		\$ 29,907,600	\$ 8,054,753	\$ 2,010,751		\$ 1,522,542	

33154) AS A PUBLIC RECORD.