

RESOLUTION NO. 2020-2689

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, ESTABLISHING A BUDGET ADVISORY COMMITTEE; ADOPTING THE COMMITTEE'S CHARTER AND ORGANIZATIONAL STRUCTURE; PROVIDING FOR AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, for transparency and citizen participation and input in the annual budget and expenditure process, the Town of Surfside ("Town") desires to establish a Budget Advisory Committee ("Committee") as a continuing committee that will serve in an advisory capacity to the Town Commission, and to assist the Town Commission in the establishment of priorities in the Town's annual budget and review of certain expenditures as requested by the Town Commission, as further detailed in the Committee Charter attached hereto as Exhibit "A"; and

WHEREAS, the Town Commission wishes to provide for the Committee's compliance with Section 2-204 of the Town Code, Florida's Government-in-the-Sunshine and Public Records Laws and the State of Florida, Miami-Dade County and Town of Surfside Codes of Ethics; and

WHEREAS, the Town Commission finds that this Resolution is in the best interest and welfare of the residents of the Town.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AS FOLLOWS:

Section 1. Recitals. That each of the above-stated recitals are hereby adopted, confirmed, and incorporated herein.

Section 2. Establishing Budget Advisory Committee. The Town Commission hereby establishes the Budget Advisory Committee as a continuing committee that will serve in

an advisory capacity to the Town Commission, in accordance with the Charter attached hereto as Exhibit "A."

Section 3. Committee Charter; Organization. The Town Commission hereby approves and adopts the Committee's Charter, attached hereto as Exhibit "A." The Charter may ne amended by the Town Commission, from time to time, as deemed prudent or necessary.

Section 4. Compliance with Town Code, Florida's Sunshine and Public Records Laws, and Ethics Codes. The Committee shall comply with Section 2-204 of the Town Code, Florida's Government-in-the-Sunshine and Public Records Laws, and the State of Florida, Miami-Dade County and Town of Surfside Codes of Ethics.

Section 5. Implementation. That the Town Clerk and Town Manager and/or his designee are directed to take any and all action as may be required to implement the Committee and the purposes of this Resolution.

Section 6. Effective Date. This Resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED on this 28th day of April, 2020.

Motion By: Commissioner Velasquez

Second By: Vice Mayor Paul

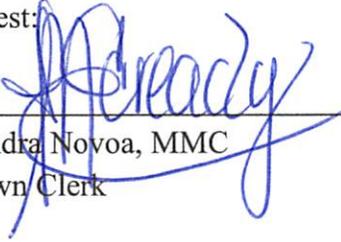
FINAL VOTE ON ADOPTION:

Commissioner Charles Kesl	<u>Yes</u>
Commissioner Eliana R. Salzhauer	<u>Yes</u>
Commissioner Nelly Velasquez	<u>Yes</u>
Vice Mayor Tina Paul	<u>Yes</u>
Mayor Charles W. Burkett	<u>Yes</u>



Charles W. Burkett, Mayor

Attest:



Sandra Novoa, MMC
Town Clerk

Approved as to Form and Legal Sufficiency:



Weiss Serota Helfman Cole & Bierman, P.L.
Town Attorney

EXHIBIT "A"

Budget Advisory Committee Charter

The Town of Surfside's (the "Town") Budget Advisory ("Committee") Charter establishes the objectives, goals, and purposes of the Committee as an advisory committee to the Town Commission, and the organizational structure of the Committee.

A. Purpose: The purpose of the Committee is to assist the Town Commission in the establishment of priorities in the Town's annual budget and review certain expenditures as requested by the Commission.

B. Objectives and Purposes: The Committee shall serve in an advisory capacity to the Town Commission and shall have the following objectives and purposes:

1. Examine, analyze, and make recommendations on the preliminary budget to the Commission.
2. Examine and analyze certain expenditures as directed by the Town Commission.

C. Composition, Appointment, and Qualifications: The Committee shall consist of five (5) voting members who are Surfside residents.

The members shall possess a professional background or expertise in the following:

1. Governmental experience
 - a. Recommended to have experience in government procurement/management
2. General Business
3. Accounting/auditing
 - a. Recommended to have a CPA, CFE, CGFO, CIA, or CPFO certification
4. Engineering/Construction experience

One of the members appointed shall have education and/or experience in sustainability and resilience, including but not limited to, environmental sciences.

D. Appointments: Each Town Commissioner shall appoint one (1) member to the Committee who have applied for and completed the requisite application, which shall be approved and ratified by majority vote of the Town Commission.

E. Organization: The Committee shall be an advisory committee of the Town Commission. The Committee shall meet monthly during the annual budget and as directed by the Town Commission for specific tasks. Reports to the Town Commission will be made through the Town Manager and/or the Town Commission via Town Commission meeting agendas. The minutes of each meeting will be included in the Town Commission's meeting agendas.

F. Compliance with Laws and Ethics Codes. The Committee shall comply with Section 2-204 of the Town Code and shall be subject to Florida's Government-in-the-Sunshine and Public Records Laws and the State of Florida, Miami-Dade County and Town of Surfside Code of Ethics.