

**RESOLUTION NO. 2023- 2986**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING A PROJECT AGREEMENT WITH THE CORRADINO GROUP, INC. TO PROVIDE LANDSCAPE ARCHITECTURAL SERVICES RELATING TO THE TENNIS RECREATION CENTER BUILDING IMPROVEMENTS PROJECT, PURSUANT TO THE CONTINUING SERVICES AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES; AUTHORIZING THE EXPENDITURE OF FUNDS; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, pursuant to Section 287.055, Florida Statutes (also known as the Consultants' Competitive Negotiation Act), the Town of Surfside (the "Town") entered into a Continuing Services Agreement with The Corradino Group, Inc. ("Consultant") for professional engineering services and other services executed by the parties on February 16, 2021 (the "CSA"); and

**WHEREAS**, in accordance with the provisions of the CSA, the Consultant and the Town have agreed to enter into a specific Project Agreement (the "Project Agreement"), in substantially the form attached hereto as Exhibit "A," authorizing the Consultant to perform landscape architectural services (the "Services") related to the Tennis Recreation Center Building Improvements Project; and

**WHEREAS**, the Services provided by the Consultant will include preparation of a topographic survey, landscape architecture design services, agency coordination, and drafting of construction documents and permitting plans; and

**WHEREAS**, the Consultant's Proposal, attached as Exhibit "1" to the Project Agreement, provides for a scope of services detailing the Services to be provided by the Consultant, as well as a schedule for performance and compensation for the Services in an amount not to exceed \$48,555.00; and

**WHEREAS**, pursuant to the CSA, the Town Commission wishes to approve the Project Agreement, in substantially the form attached hereto as Exhibit "A," consistent with the terms and conditions of the CSA and the Consultant's Proposal, attached as Exhibit "1" to the Project Agreement, and authorize the expenditure of funds in an amount not to exceed \$48,555.00; and

**WHEREAS**, the Town Commission finds that this Resolution is in the best interest and welfare of the Town and its residents.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AS FOLLOWS:**

**Section 1. Recitals.** Each of the above-stated recitals are hereby adopted, confirmed, and incorporated herein.

**Section 2. Approval of Project Agreement and Proposal.** The Project Agreement, attached hereto as Exhibit "A," and the Consultant's Proposal, attached as Exhibit "1" to the Project Agreement, are hereby approved.

**Section 3. Authorization; Expenditure of Funds.** The Town Manager is hereby authorized to enter into a Project Agreement with the Consultant for the Services in substantially the form attached hereto as Exhibit "A" in an amount not to exceed \$48,555.00, consistent with the terms and conditions of the CSA and the Consultant's Proposal attached as Exhibit "1" to the Project Agreement, subject to final approval as to form and legal sufficiency by the Town Manager and Town Attorney.

**Section 4. Implementation.** The Town Manager and Town Officials are authorized to take any and all necessary action to implement the Project Agreement and the purposes of this Resolution.

**Section 5. Effective Date.** This Resolution shall be effective immediately upon adoption.

PASSED AND ADOPTED this 18<sup>th</sup> day of April, 2023.


Motion By: Vice Mayor Rose  
Second By: Commissioner Landsman

**FINAL VOTE ON ADOPTION:**


Commissioner Fred Landsman	<u>Yes</u>
Commissioner Marianne Meisheid	<u>Yes</u>
Commissioner Nelly Velasquez	<u>Yes</u>
Vice Mayor Jeffrey Rose	<u>Yes</u>
Mayor Shlomo Danzinger	<u>Yes</u>

  
\_\_\_\_\_  
Shlomo Danzinger, Mayor

**ATTEST:**

  
\_\_\_\_\_  
Sandra McCready, MMC  
Town Clerk

**APPROVED AS TO FORM AND LEGALITY FOR THE USE  
AND BENEFIT OF THE TOWN OF SURFSIDE ONLY:**

  
\_\_\_\_\_  
Weiss Serota Helfman Cole & Bierman, P.L.  
Town Attorney

# **PROJECT AGREEMENT**

Between

**TOWN OF SURFSIDE, FL**

And

**THE CORRADINO GROUP, INC.**

**Project Name: Landscape Architectural Services Relating to the  
Tennis Recreation Center Building Improvements Project**

## PROJECT AGREEMENT

Between

TOWN OF SURFSIDE, FL

And

THE CORRADINO GROUP, INC.

Project Name: Landscape Architectural Services Relating to the Tennis Recreation Center Building Improvements Project (the "Project")

Subject to the provisions contained in the "Continuing Services Agreement for Professional Engineering Services" (hereinafter referred to as the "Continuing Services Agreement") between the **TOWN OF SURFSIDE, FL** (hereinafter referred to as "Town") and **THE CORRADINO GROUP, INC.**, (hereinafter referred to as "Consultant") dated February 16, 2021, which Continuing Services Agreement was competitively procured through Request For Qualifications (RFQ) No. 2020-06 in accordance with Section 287.955, Florida Statutes, this Project Agreement is made effective as of the \_\_\_ day of \_\_\_\_\_, 2023, and authorizes the Consultant to provide the services as set forth below:

### SECTION 1. SCOPE OF SERVICES

1.1 Consultant shall provide the landscape architectural services for the Project (the "Services"), as further outlined in Exhibit "1" attached hereto. Consultant shall utilize the services of Savino & Miller Design Studio, P.A. ("SMDS") as a subconsultant for the provision of the Services and shall not utilize any other subconsultant for the provision of the Services without the written approval of the Town Manager.

1.1 The Town may request changes that would increase, decrease, or otherwise modify the scope of services. Such changes must be contained in a written change order executed by the parties in accordance with the provisions of the Continuing Services Agreement, prior to any deviation from the terms of the Project Agreement, including the initiation of any extra work.

### SECTION 2. DELIVERABLES

2.1 The Consultant, together with SMDS, shall prepare and provide the Town with a topographic survey, landscape architecture design services, agency coordination, and drafting of construction documents and permitting plans for the Project, which shall be approved by the Town Manager.

### SECTION 3. TERM/TIME OF PERFORMANCE/DAMAGE

3.1 Term. This Project Agreement shall commence on the date this instrument is fully executed by all parties and shall continue in full force and effect until terminated pursuant to Section 6 or other applicable provisions of this Project Agreement. The Town Manager, in his sole discretion, may extend the term of this Agreement through written notification to the Consultant. Such extension shall not exceed 90 days. No further extensions of this Agreement shall be effective unless authorized by the Town Manager.

3.2 Commencement. Services provided by the Consultant under this Project Agreement and the time frames applicable to this Project Agreement shall commence upon the date provided in a written Notice to Proceed ("Commencement Date") provided to the Consultant by the Town. The Consultant shall not incur any expenses or obligations for payment to third parties prior to the issuance of the Notice to Proceed. Consultant must receive written notice from the Town Manager prior to the beginning the performance of services.

3.3 Contract Time. Upon receipt of the Notice to Proceed, the Consultant shall provide services to the Town on the Commencement Date and continuously perform services to the Town, without interruption. The final study shall be completed and submitted to the Town within 450 days (15 months) of the Notice to Proceed.

3.4 All limitations of time set forth in this Agreement are of the essence.

#### SECTION 4. AMOUNT, BASIS AND METHOD OF COMPENSATION

4.1 Compensation. Consultant shall be compensated for the provision of the Services in accordance with Exhibit "B," "Consultant's Fees/Hourly Billing Rates," of the Continuing Services Agreement for Professional Engineering Services. Consultant shall be paid based on hours of service provided to a maximum not to exceed amount of \$48,555.00.

4.2 Reimbursable Expenses. The following expenses are reimbursable and will be billed at actual cost: Travel and accommodations (requires prior written approval), long distance telephone calls, facsimile, courier services, mileage (at a rate approved by the Town), photo and reproduction services. All document reproductions are also reimbursable, at a rate approved by the Town.

#### SECTION 5. BILLING AND PAYMENTS

##### 5.1 Invoices

5.1.1. Compensation and Reimbursable Expenses. Consultant shall submit invoices which are identified by the specific project number on a monthly basis in a timely manner. These invoices shall identify the nature of the work performed.

5.1.2. Florida Prompt Payment Act. The Town shall pay the Consultant in accordance with the Florida Prompt Payment Act after approval and acceptance of the Services by the Town Manager.

5.2 Disputed Invoices. In the event that all or a portion of an invoice submitted to the Town for payment to the Consultant is disputed, or additional backup documentation is required, the Town shall notify the Consultant within fifteen (15) working days of receipt of the invoice of such objection, modification or additional documentation request. The Consultant shall provide the Town within five (5) working days of the date of the Town's notice. The Town may request additional information, including but not limited to, all invoices, time records, expense records, accounting records, and payment records of the Consultant. The Town, at its sole discretion, may pay to the Consultant the undisputed portion of the invoice. The parties shall endeavor to resolve the dispute in a mutually agreeable fashion.

5.3 Suspension of Payment. In the event that the Town becomes credibly informed that any representations of the Consultant, provided pursuant to Subparagraph 5.1, are wholly or partially inaccurate, or in the event that the Consultant is not in compliance with any term or condition of this Project Agreement, the Town may withhold payment of sums then or in the future otherwise due to the Consultant until the inaccuracy, or other breach of Project Agreement, and the cause thereof, is corrected to the Owner's reasonable satisfaction.

5.4 Retainage. Not applicable.

5.5 Final Payment. Submission to the Consultant's invoice for final payment and reimbursement shall constitute the Consultant's representation to the Town that, upon receipt from the Town of the amount invoiced, all obligations of the Consultant to others, including its consultants, incurred in connection with the Project, shall be paid in full. The Consultant shall deliver to the Town all documents requested by the Town evidencing payments to any and all subcontractors, and all final specifications, plans, or other documents as dictated in the Scope of Services and Deliverable. Acceptance of final payment shall constitute a waiver of all claims against the Town by the Consultant.

## **SECTION 6. TERMINATION/SUSPENSION**

6.1 For Cause. This Agreement may be terminated by either party upon five (5) calendar days written notice to the other should such other party fail substantially to perform in accordance with its material terms through no fault of the party initiating the termination. In the event that Consultant abandons this Agreement or causes it to be terminated by the Town, the Consultant shall indemnify the Town against any loss pertaining to this termination. In the event that the Consultant is terminated by the Town for cause and it is subsequently determined by a court by a court of competent jurisdiction that such termination was without cause, such termination shall thereupon be deemed a termination for convenience under Section 6.2 and the provision of Section 6.2 shall apply.

6.2 For Convenience. This Agreement may be terminated by the Town for convenience upon fourteen (14) calendar days' written notice to the Consultant. In the event of such termination a termination, the Consultant shall incur no further obligations in connections with the Project and shall, to the extent possible terminate any outstanding subconsultant obligation. The Consultant shall be compensated for all services performed to the satisfaction of the Town and reimbursable expenses incurred prior the date of termination. In such event, the Consultant shall promptly submit to the Town its invoice for final payment and reimbursement which invoice shall comply with the provisions of Section 5.1. Under no circumstances shall the Town make payment of profit to the Consultant for services which have not been performed.

6.3 Assignment upon Termination. Upon termination of this Project Agreement, a copy of all work product of the Consultant shall become the property of the Town and the Consultant shall within ten (10) working days of receipt of written direction from the Town, transfer to either the Town or its authorized designee, a copy of all work product in its possession, including but not limited to designs, specifications, drawings, studies, reports and all other documents and data in the possession of the Consultant pertaining to this Project Agreement. Upon the Town's request, the Consultant shall additionally assign its rights, title and interest under any subcontractor's agreements to the Town.

6.4 Suspension for Convenience. The Town shall have the right at any time to direct the Consultant to suspend its performance, or any designated part thereof, for any reason whatsoever, or without reason, for a cumulative period of up to thirty (30) calendar days. If any such suspension is directed by the Town the Consultant shall immediately comply with same. In the event the Town directs a suspension of performance as provided herein, through no fault of the Consultant, the Town shall pay the Consultant as full compensation for such suspension the Consultant's reasonable cost, actually incurred and paid, of demobilization and remobilization.

[THE REST OF THIS PAGE INTENTIONALLY LEFT BLANK. SIGNATURE PAGE FOLLOWS.]

**IN WITNESS WHEREOF**, the parties hereto have caused this Project Agreement to be executed the day and year as first stated above.

**TOWN:**

ATTEST:

**TOWN OF SURFSIDE, FLORIDA**, a  
Florida Municipal Corporation

\_\_\_\_\_  
TOWN CLERK

By: \_\_\_\_\_  
Hector Gomez, Acting Town Manager

Date: \_\_\_\_\_

APPROVED AS TO FORM AND LEGAL  
SUFFICIENCY:

\_\_\_\_\_  
TOWN ATTORNEY

**CONSULTANT:**

**THE CORRADINO GROUP, INC.**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

WITNESSES:

\_\_\_\_\_  
Print Name: \_\_\_\_\_

\_\_\_\_\_  
Print Name: \_\_\_\_\_



**Exhibit "1"**

(Attach the Scope of Services Proposal from The Corradino Group, Inc.)

# THE CORRADINO GROUP, INC.

CORRADINO

ENGINEERS • PLANNERS • PROGRAM MANAGERS • ENVIRONMENTAL SCIENTISTS

Sent via Email to [hgomez@townofsurfsidefl.gov](mailto:hgomez@townofsurfsidefl.gov)

March 30, 2023

Hector Gomez  
Acting Town Manager  
Town of Surfside  
9293 Harding Avenue  
Surfside, FL. 33154

Dear Mr. Gomez:

It is our understanding that the Town of Surfside has requested an additional task work order proposal from The Corradino Group, Inc. for supplemental services related to the Surfside Tennis Center Improvements project. This additional scope of services supplements the original agreement dated December 19, 2022.

Enclosed, please find our scope of services proposal with specific detailed tasks related to additional topographic survey and landscape architecture services for the new Tennis Center, to be located at the existing Tennis Center at Veterans Park, 8750 Collins Avenue, Surfside, Florida 33154. These services will be provided per the existing Professional Engineering Continuing Services Agreement dated February 16, 2021.

The Corradino Group appreciates this opportunity to submit this additional task work order proposal to the Town of Surfside. We look forward to providing the best Consultant Services possible to the Town.

Sincerely,



Joseph M. Corradino, AICP  
President  
The Corradino Group, Inc.

## CONSULTING SERVICE AUTHORIZATION

### Statement of Work (SOW)

TOWN P.O. NO. \_\_\_\_\_

TOWN EXPENSE CODE \_\_\_\_\_

**TITLE: Surfside Tennis Center Improvements- Additional Service Agreement  
Number One**

#### **I. PROJECT DESCRIPTION:**

The Consultant will provide engineering design and permitting services for the new Tennis Center to be located at the existing Tennis Center at Veterans Park, 8750 Collins Avenue, Surfside, Florida 33154. The project involves a new three-level building to replace the current tennis office at the Veteran's Park and Tennis Center on Harding Avenue between 87th and 88th Streets.

These additional services include additional topographic surveys and landscape architecture services. The Corradino Group, Inc., along with its sub-consultants, will provide these services as outlined in the below detailed scope of services. This additional scope of services will supplement the original agreement dated December 19, 2022. These services will be provided per the existing Professional Engineering Continuing Services Agreement dated February 16, 2021.

#### **II. SCOPE OF SERVICES:**

##### **1) Existing Conditions- Topographic Survey**

Our sub-consultant, KEITH, shall be responsible for preparing a Topographic Survey of the Surfside Tennis Center site, the limits of which are shown hereon as part of Exhibit One. The project site is located at 8750 Collins Ave., Surfside, FL 33154. The property consists of 2 parcel(s) that include folio numbers 14-2235-005-0500 and 14-2235-005-4190, and the Owner of the property is listed as the Town of Surfside.

The survey shall show the surface improvements such as buildings, roadways, pavement, sidewalks, traffic striping, walls, fences, surface utilities, etc. Trees shall be noted by common name and trunk diameter. Storm and Sanitary structures shall be noted with the pipe invert elevation, diameter, material, and direction. The survey shall be referenced to the Florida State Plane Coordinate System (NAD83/11) and the National Geodetic Vertical Datum of 1929 (NGVD29). Elevations shall be shown at an interval of approximately 50 feet, including intermediate changes in grade.

This additional scope of service extends the topographic survey limits to the limits shown in Exhibit One.

##### **2) Landscape Architecture Design Services and Agency Coordination**

Our sub-consultant, Savino & Miller Design Studio (SMDS), will be responsible for providing landscape architectural services to improve the green spaces surrounding

the new building at the Town of Surfside Tennis Center Facility. This additional scope of services agreement includes landscape architectural services only for the immediate surroundings of the building, as per the project area illustration depicted in Exhibit Two.

- Phase One - Schematic Design

Based on the comments received on the Concept Plans, SMDS shall prepare Schematic Designs indicating the following improvements:

- Schematic Planting Plan– with images
- Tree Management Plans– Preliminary preservation, transplanting, and removal of all large (over 4” caliper) existing trees and palms per local requirements. Schedule included.
- Schematic Hardscape Layout– with images
- Schematic Site Furniture– Image Boards with the preliminary layout of exterior site furniture, including cabanas, tables/chairs, chaise lounges, trash receptacles, and umbrellas.
- Schematic Lighting– with images

Meetings - SMDS shall attend up to one (1) out-of-office meeting, plus four (4) one-hour weekly conference calls or web/teleconference meetings to facilitate project coordination. Additional meetings will constitute and be paid as Additional Services.

- Phase Two- Design Development Plans

The work completed under this Phase shall be for receiving approval from Town Commission. Based on the approved Schematic Design Plans, SMDS shall prepare Design Development Documents consisting of drawings and other documents to fix and describe the size and character of the Project as to landscape architectural elements such as planting, lighting, water features, paving, and hard surface elements (i.e. seat walls, planters).

The Design Development Documents will address the open space landscape improvements for the entire project. An Opinion of Probable Construction Costs of the Design Development Documents will be submitted for review and approval.

- Planting Plans- will consist of type & location of all existing and proposed planting material. A preliminary Plant List for size and quality shall be provided.
- Tree Management Plans– Proposed preservation, transplanting and removal of all large (over 4” caliper) existing trees and palms per DERM requirements. Schedule included.
- Site Hardsurface Plans– Preliminary Paving / hard surface plans shall indicate the proposed location and materials, and preliminary

Elevation/Slopes of paved surfaces, walls, raised planters, prefabricated fences/gates, and other approved site features.

- Site Lighting Plans- Preliminary Lighting Plans with preliminary lighting schedule, fixture images, and photometrics.
- Site Furniture– Preliminary selections (up to two (2) alternates) of “off-the shelf” furniture in exterior open spaces only, including tables/chairs, chaise lounges, trash receptacles, and umbrellas.
- Irrigation Plans- Indicating the location and type of irrigation in all planting areas. Specifications included.
- Sections and Elevations- will indicate key sections & elevations to illustrate the design.
- Opinion of Probable Costs- for approval by the Client and shall form the basis for the preparation of construction documents.

Meetings – SMDS shall attend up to one (1) Town Commission meeting in Phase 3. SMDS shall also be available for up to four (4) one-hour bi-weekly conference calls or web/teleconference meetings for up to eight (8) weeks to facilitate project coordination. Additional meetings and conference calls will constitute and be paid as Additional Services.

Two (2) Design Development Plan Sets shall be submitted, at 50% and 100% completion. Additional sets reflecting revisions to architectural/engineering improvements shall be considered an additional service.

- Phase Three- Construction Documents & Permitting

Based on the approved Design Development Plans and Opinion of Probable Construction Costs, SMDS shall prepare Construction Documents consisting of Drawings and Specifications setting forth in detail the requirements for the construction of the Project. The Construction Documents shall include::

- Planting Plans- will consist of the type & location of all existing and proposed planting material. Planting details will indicate methods of installation, and a Plant List for size and quality shall be provided. Specifications in CSI format included. Note: Green Walls incorporating custom/specialized hydroponic water delivery and construction systems are considered additional services.
- Tree Management Plans– Final preservation, transplanting, and removal of all large (over 4” caliper) existing trees and palms per DERM requirements. Schedule included.
- Site Hardsurface Plans- Final Paving/hard surface plans that shall indicate the proposed location and materials of paved surfaces, walls, raised planters, prefabricated fences/gates, and

other approved site features (Final elevations by the Structural and Civil engineers).

- Site Lighting Plans- Final Lighting Plans, with lighting schedule and images, and photometrics. NOTE: Electrical engineering and specifications by others.
- Site Furniture- Final selection (by Client) of “off-the-shelf” furniture in exterior open spaces only, including cabanas, tables/chairs, chaise lounges, trash receptacles, and umbrellas. Custom-designed site furniture or cabanas are not included.
- Irrigation Plans- Indicating the location and type of irrigation in all planting areas. Specifications included.
- Construction Details, Sections- Will indicate the proposed materials, relationships, and dimensions for the planting, hard-surface paving, and irrigation improvements.
- Permitting- Signed and sealed plans will be delivered to the Prime Consultant for submittal to necessary government agency stakeholders. SMDS will be responsible for any plan revisions due to comments related to their design plans.

Meetings - SMDS shall attend up to two (2) out-of-office meetings in Phase 4. SMDS shall also be available for up to four (4) one-hour bi-weekly conference calls or web/teleconference meetings for up to eight (8) weeks to facilitate project coordination.

Additional meetings and conference calls will constitute and be paid as Additional Services.

Three (3) Construction Document Sets shall be submitted, at 50%, 90%, and 100% completion. Additional sets reflecting revisions to architectural / engineering improvements shall be considered an Additional Service.

The following are additional basis of scope for this task work order authorization.

- Note: This scope of services includes the initial design submittal plus up to one design plan revision based on one comprehensive set of government agency stakeholder review comments. Any additional design revisions and government agency permitting not already included will be provided as an additional service as requested by the Town of Surfside.
- Note: This scope of services does not include preparation of design plans or permitting of site development parking lot and stormwater drainage plans, off-site roadway/civil engineering, intersection, or road segment improvements. All design-related services such as roadway design, traffic engineering, civil engineering design and utility coordination and other related services are not included. These services can be provided as an additional services agreement as necessary at the request of the Town of Surfside.

- Note: If additional tree relocation or mitigation is required due to tree removals and Town of Surfside/Miami-Dade County minimum tree requirements for the entire site, we will provide an additional services contract to the Client.
- Note: This scope of services does not include the 87<sup>th</sup> Terrace Road Closure Analysis and approval by Miami-Dade County DTPW. These services can be provided as an additional service as requested by the Town of Surfside.
- Note: This scope of services does not include bidding assistance and construction administrative services. These services will be provided as an additional service as requested by the Town of Surfside.
- Note: This scope of services assumes that the existing sewer laterals and water service connections will be provided for the new Tennis Center facilities. This scope of services does not include utility design services. These services will be provided as an additional service as requested by the Town of Surfside.
- Note: This scope of services does not include Subsurface Utility Exploration services. These services will be provided as an additional service as requested by the Town of Surfside.
- Note: This scope of services may require the need for additional consulting services. This scope of services does not include the following specialty services:
  - Urban Planning and Resiliency Consultant
  - Pool and Fountain Engineer
  - Lighting Consultant
  - Ornamental Horticulturalist/Arborist

If these services are required, an additional service will be provided as requested by the Town of Surfside.

- Note: This scope of services does not include MEP services related to Commercial Cooking Facilities. This scope of services does not include Commissioning of MEP Systems. Specifications pertaining to this project will be provided for inclusion into the Project Manual during the Bidding Assistance Phase.
- Note: This scope of services will not include LEED-rating services. If these services are required, an additional service will be provided as requested by the Town of Surfside.
- Note: Revisions to the plans after the completion and Submission of WLA 50% Construction Documents due to changes in the Client's design program or budget, architectural or engineering revisions to plans, or as requested by the regulatory agencies having jurisdiction will be an additional service. This includes the preparation of alternate designs after approval of the Schematic Design Plans.

- Note: This scope of services does not include a Community Outreach Workshop Meeting. If these services are requested, an additional service will be provided as requested by the Town of Surfside. The Parks and Recreation Committee Meeting will include a public input component.
- Exhibit Two includes the hourly rate schedule for sub-consultants not included in The Corradino Group's existing Professional Engineering Continuing Services Agreement dated 02/16/2021.
- Note: Reimbursable Expenses, in addition to those included in the Basis Scope of Services, are not included in the total fee and shall include all photographic, long-distance telephone/fax, printing, parking, mail, and courier costs necessary for project completion. Automobile mileage shall be reimbursed at the prevailing IRS rate.
- Note: Additional services shall be reimbursed by the Client, at the Hourly Fees listed, for work not specifically described in the Basic Scope of Services, including but not limited to:
  - Green/Green Walls incorporating custom/specialized hydroponic water delivery and construction systems.
  - Architectural features such as pergolas/trellises attached to existing building, custom ironwork, gates, fences, etc.
  - All site improvements not included in the Basic Scope of Services, including planting in interiors and private balconies, Site Signage/Graphics.
  - Revisions to the plans after the completion and Submission of SMDS 50% Construction Documents due to changes in the Client's design program or budget, architectural or engineering revisions to plans, or as requested by the regulatory agencies having jurisdiction.
  - The preparation of alternate designs after approval of the Schematic Design Plans.
  - Preparation of record as-built drawings or of measured drawings of existing conditions. If record drawings are requested, SMDS shall have the right to rely on the completeness and accuracy of the as-built conditions supplied by the contractor.
  - "Final" Perspective Renderings for marketing brochures.
  - Consulting Services for preparation of a Maintenance Manual for bidding by certified landscape maintenance contractors, site visit after planting installation.
  - LEED forms, drawings, calculations or certifications.
  - Additional work for design, documentation and project administration time required for project -related improvements outside of Project Area, including separate permit/design approvals from FDOT.
  - Additional meetings not defined in the Basic Scope of Services, including meetings outside the allotted timeframe for each Phase.

### **III. BUDGET:**

The Corradino Group, Inc. will provide to the Town of Surfside the basic services described in this scope of services for a lump sum budget of **\$48,555.00**.



**IV. ANTICIPATED SCHEDULE:**

The Corradino Group, Inc. will complete the task work order scope of services within **12 months** from the issuance of a Notice to Proceed by the Town of Surfside. This time of performance is contingent on getting the required information, as previously noted.

**V. ACCEPTANCE OF PROPOSAL**

**Surfside Tennis Center Improvements- Additional Service Agreement Number One**

Approved by:

**TOWN OF SURFSIDE**

Date: \_\_\_\_\_

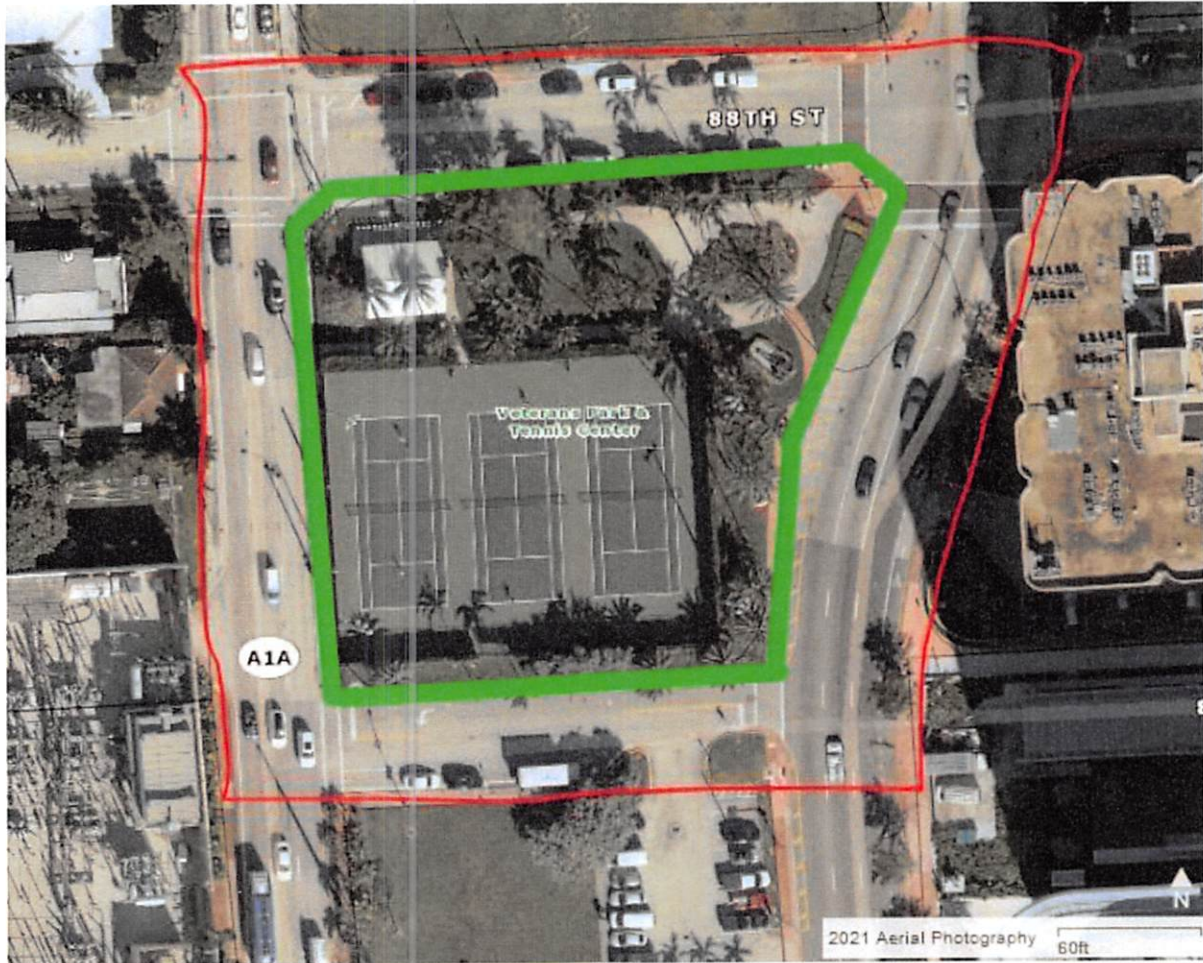
By: \_\_\_\_\_  
Hector Gomez, Acting Town Manager

**THE CORRADINO GROUP, INC.**

Date: March 30, 2023

By:  \_\_\_\_\_  
Joseph M. Corradino, President

**EXHIBIT ONE**  
**TOPOGRAPHIC SURVEY AREA (MODIFIED)**



**EXHIBIT TWO**  
**LANDSCAPE ARCHITECTURE DESIGN PROJECT LIMITS**

