

RESOLUTION NO. 2023- 3232

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, ADOPTING A PLANNING AND ZONING FEE SCHEDULE FOR DESIGN REVIEW AND RELATED SERVICES; AUTHORIZING THE TOWN MANAGER TO AMEND THE FEE SCHEDULE; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Surfside (the “Town”) Planning and Zoning Department (the “Department”) is responsible for guiding and reviewing all new developments and modifications to existing developments to ensure compliance with the Town’s Code of Ordinances (the “Code”); and

WHEREAS, pursuant to Sections 90-11 and 90-13 of the Town Code, the Town Manager or Designee is authorized to charge and collect fees from applicants for consulting or professional services incurred in the review of any application, except by a single-family homeowner in the H30A and H30B districts; and

WHEREAS, Section 90-12 of the Town Code requires that an applicant, at the time of submission of any application or thereafter, establish an escrow account from which withdrawals shall be made to reimburse the Town for the cost of professional review services; and

WHEREAS, the Town desires to establish a fee schedule for the Department’s services, including cost recovery for professional review services; and

WHEREAS, the Department has recommended a fee schedule for design review and related services, including cost recovery deposits, as set forth in the Planning and Zoning Department Fee Schedule attached hereto as Attachment “A” (the “Fee Schedule”); and

WHEREAS, the Town Commission has determined that the Fee Schedule is necessary for the proper conduct of the Town’s business; and

WHEREAS, the Town Commission desires to adopt the Fee Schedule, as may be amended from time to time by the Town Manager or Designee; and

WHEREAS, the Town Commission finds that this Resolution is in the best interest and welfare of the residents of the Town.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AS FOLLOWS:

Section 1. Recitals. Each of the above-stated recitals are hereby adopted, confirmed, and incorporated herein.

Section 2. Approval of Fee Schedule. The Town Commission desires to approve and adopt the Fee Schedule attached hereto as Attachment “A.” The Town Manager is authorized to amend the Fee Schedule from time to time, as deemed appropriate or necessary.

Section 3. Implementation. The Town Manager and/or his designee are directed to take any and all action necessary to implement the Fee Schedule and the purposes of this Resolution.

Section 4. Effective Date. This Resolution shall take effect immediately upon its adoption.


PASSED AND ADOPTED on this 14th day of November, 2023.

Motion By: Commissioner Landsman
Second By: Vice Mayor Rose

FINAL VOTE ON ADOPTION:


Commissioner Fred Landsman	<u>Yes</u>
Commissioner Marianne Meisheid	<u>Absent</u>
Commissioner Nelly Velasquez	<u>Yes</u>
Vice Mayor Jeffrey Rose	<u>Yes</u>
Mayor Shlomo Danzinger	<u>Yes</u>

Attest:



Sandra McCreedy, MMC
Town Clerk





Shlomo Danzinger, Mayor

Approved as to Form and Legal Sufficiency:



Weiss Serota Helfman Cole & Bierman, P.L.
Town Attorney



**Town of Surfside
Planning and Zoning Department
Fee Schedule**

Categories	Application Fee	Cost Recovery Deposit
Planning and Zoning Board Review		
New SFH	\$3,500.00	-
SFH Addition, Accessory, FY structure	\$200.00	-
Signs/Facade in SD-B40, H40, H30C, H120	\$200.00	-
Variance SFH	\$1,500.00	\$2,500.00
Variance Multi-Family an Commercial	\$3,500.00	\$5,000.00
Site Plan Approval		
H30C	\$5,000.00	\$7,500.00
SD-B40, H40	\$7,500.00	\$10,000.00
H120	\$12,500.00	\$15,000.00
Site Plan Amendment	Same as Site Plan Approval	
General Building Permit		
Zoning Review	\$80.00	-
After-the-fact Zoning Review	\$240.00	-
Landscape Permit SFH/Duplex	\$200.00	-
Landscape Permit Multi-Family/Commercial	\$500.00	\$2,500.00
Plat and Zoning Review		
Waiver of Plat/Unity of Title letter	\$200.00	-
Any application for subdivision	\$2,500.00	\$7,500.00
Zoning Verification Letter	\$500.00	-
Development Approval Compliance (at Permitting)		
New Single-Family Home/Duplex Design Review	\$500.00	-
Everything other than SFH Design Review	\$2,500.00	-
"Dry Run" plans review		
New Single-Family Home/Duplex Design Review	\$500.00	-
Everything other than SFH Design Review	\$2,500.00	-
Regulation Change Review		
Zoning Change	\$5,000.00	\$7,500.00
Comprehensive Plan Change	\$5,000.00	\$7,500.00

Notes:

All cost recovery deposits are subject to Town Code Sec. 90-12