

RESOLUTION NO. 2024-3253

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING AN AGREEMENT WITH KEITH & ASSOCIATES, INC. FOR DESIGN SERVICES RELATED TO THE SURFSIDE MEMORIAL PURSUANT TO REQUEST FOR QUALIFICATIONS (RFQ) NO. 2023-02 AND REQUEST FOR PROPOSALS (RFP) NO. 2023-04; PROVIDING FOR AUTHORIZATION; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on June 13, 2023, the Town of Surfside (the "Town") issued Request for Qualifications (RFQ) No. 2023-02 seeking to qualify and short-list firms for design services for the Surfside Memorial ("Services"), where three firms submitting responses and were evaluated and deemed responsive and qualified; and

WHEREAS, on August 15, 2023, the Town provided the pre-qualified and short-listed firms with Request for Proposals (RFP) No. 2023-04, for design services for the Surfside Memorial, with one firm submitting a proposal in response thereto; and

WHEREAS, during the RFP evaluation, the Town's Evaluation Committee evaluated and scored the one firm submitting a proposal, Keith & Associates, Inc. (the "Firm"), and recommended selection of the Firm for negotiation of an agreement for the Services; and

WHEREAS, on November 14, 2023, the Town Commission adopted Resolution No. 2023-3220 selecting the Firm to provide the Services and authorizing the Town Manager to negotiate and execute an agreement with the Firm for the Services in accordance with Section 287.055, Florida Statutes, subject to final approval and award by the Town Commission; and

WHEREAS, the Town Manager has negotiated an agreement attached hereto as Exhibit "A" (the "Agreement") with the Firm for the Services, which includes a scope of

services and fee/compensation for the Services in an amount not to exceed \$246,000, and may include additional optional services to the Firm or other provider(s) related to the Surfside Memorial at the direction and approval of the Town in an amount not to exceed \$30,000; and

WHEREAS, the Town Commission wishes to approve the Agreement, in substantially the form attached hereto as Exhibit "A", and authorize the expenditure of such funds; and

WHEREAS, the Town Commission finds that this Resolution is in the best interest and welfare of the Town and its residents.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AS FOLLOWS:

Section 1. Recitals. The above-stated recitals are true and correct and are incorporated herein by this reference.

Section 2. Approval of Agreement. The Town Commission hereby approves the Agreement with the Firm, in substantially the form attached hereto as Exhibit "A," for the Services in the amount of \$246,000, and additional optional services or tasks to the to the Firm or other provider(s) related to the Surfside Memorial at the direction and approval of the Town in an amount not to exceed \$30,000, and the expenditure of funds pursuant to the Agreement is approved.

Section 3. Authorization. The Town Manager is authorized to execute the Agreement, in substantially the form attached hereto as Exhibit "A," with the Firm for the Services, subject to the approval as to form, content and legal sufficiency by the Town Manager and Town Attorney.

Section 4. Implementation. The Town Manager and Town Officials are hereby authorized to take any and all actions which are necessary to implement the Agreement and the purposes of this Resolution.


Section 5. Effective Date. This Resolution shall become effective immediately upon adoption.

PASSED AND ADOPTED this 9th day of January, 2024.

Motion By: Vice Mayor Rose
Second By: Commissioner Landsman

FINAL VOTE ON ADOPTION:

Commissioner Fred Landsman	<u>Yes</u>
Commissioner Marianne Meisheid	<u>Absent</u>
Commissioner Nelly Velasquez	<u>Absent</u>
Vice Mayor Jeffrey Rose	<u>Yes</u>
Mayor Shlomo Danzinger	<u>Yes</u>



Shlomo Danzinger, Mayor


ATTEST:



Sandra McCready, MMC
Town Clerk



APPROVED AS TO FORM AND LEGALITY FOR THE USE AND BENEFIT OF THE TOWN OF SURFSIDE ONLY:



Weiss Serota Helfmari Cole & Bierman, P.L.
Town Attorney