

RESOLUTION NO. 2024- 3272

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING ADDITIONAL CONSTRUCTION PHASE DESIGN AND ARCHITECTURAL SERVICES FROM SAVINO & MILLER DESIGN STUDIO, P.A. PURSUANT TO THE PROFESSIONAL SERVICES AGREEMENT FOR THE 96TH STREET PARK PROJECT; AUTHORIZING THE EXPENDITURE OF FUNDS; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on January 31, 2020, the Town of Surfside (“Town”) issued Request for Qualifications No. 2020-02 (the “RFQ”) requesting qualifications from firms experienced and qualified to provide design and architectural services (the “Services”) for the 96th Street Park Project (the “Project”); and

WHEREAS, on January 14, 2021, the Town Commission adopted Resolution No. 2021-2815, approving an agreement with Savino & Miller Design Studio, P.A. (the “Consultant”) to provide the Services for the Project pursuant to the RFQ, and the parties entered into a Professional Services Agreement dated February 12, 2021, for the Project (the “Agreement”); and

WHEREAS, on November 15, 2022, the Town Commission adopted Resolution No. 2022-2951, selecting and awarding a contract for construction for the Project to Lunacon Engineering Group, Corp.; and

WHEREAS, the Town requires additional Services from the Consultant for the construction phase of the Project due to unexpected construction issues and the need to revise existing drawings for the Project, including the kayak launch component of the Project (the “Additional Services”); and

WHEREAS, in accordance with the provisions of the Agreement, the Consultant has agreed to provide the Additional Services, with a scope of services and fees in an amount not to exceed \$99,880, as set forth in the Consultant's Proposal attached hereto as Exhibit "A,"; and

WHEREAS, the Town Commission wishes to approve the Additional Services, consistent with the terms and conditions of the Agreement and the Consultant's Proposal attached hereto as Exhibit "A," and authorize the expenditure of funds in an amount not to exceed \$99,880; and

WHEREAS, the Town Commission finds that this Resolution is in the best interest and welfare of the Town and its residents.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AS FOLLOWS:

Section 1. Recitals. Each of the above-stated recitals are hereby adopted, confirmed, and incorporated herein.

Section 2. Approval of Additional Services and Contractor's Proposal. The Additional Services are hereby approved, consistent with the terms and conditions of the Agreement and the Consultant's Proposal attached hereto as Exhibit "A."

Section 3. Authorization; Expenditure of Funds. The Town Manager is hereby authorized to expend funds for the Additional Services in an amount not to exceed \$99,880, consistent with the terms and conditions of the Agreement and the Consultant's Proposal attached hereto as Exhibit "A."

Section 4. Implementation. The Town Manager and Town Officials are authorized to take any and all necessary action to implement the Additional Services and the purposes of this Resolution.

Section 5. Effective Date. This Resolution shall be effective immediately upon adoption.

PASSED AND ADOPTED this 12th day of March, 2024.

Motion By: Vice Mayor Rose
Second By: Commissioner Landsman

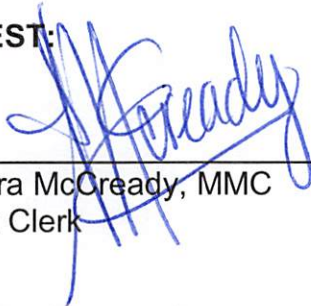
FINAL VOTE ON ADOPTION:

Commissioner Fred Landsman	<u>Yes</u>
Commissioner Marianne Meisheid	<u>Yes</u>
Commissioner Nelly Velasquez	<u>Yes</u>
Vice Mayor Jeffrey Rose	<u>Yes</u>
Mayor Shlomo Danzinger	<u>Yes</u>



Shlomo Danzinger, Mayor

ATTEST:



Sandra McCready, MMC
Town Clerk



APPROVED AS TO FORM AND LEGALITY FOR THE USE AND BENEFIT OF THE TOWN OF SURFSIDE ONLY:



Weiss Serota Hellman Cole & Bierman, P.L.
Town Attorney



February 15, 2024

Mr. Hector Gomez, Town Manager
9293 Harding Avenue
Town of Surfside, Florida 33154

CC: Ricardo Escobar

RE: Surfside 96th St Park – Additional Design / Architectural Services

Dear Mr. Gomez,

The Design / Architectural Services team for Surfside 96th St Park is requesting Additional Professional Service Fees for the ongoing Construction Phase of the Project due to an extended schedule, unforeseen construction complications and required drawing revisions.

As Prime Consultant and Landscape Architect, Savino Miller Design Studio is requesting additional professional service fees to continue our involvement in the Construction Phase of the project until the end of May 2024, an additional four months beyond the contracted substantial completion date. This timeframe assumes the inclusion of post construction closeout and LEED / SITES Commissioning. We are also requesting fees related to drawing revisions and coordination of the revised maintenance entry, when the SE sports field light was not installed in the incorrect location by the GC.

The Project Architect, William Lane Architecture, is requesting additional professional service fees for unforeseen construction complications and to continue their involvement for an additional four months beyond the contracted substantial completion date. See attached letter for additional details.

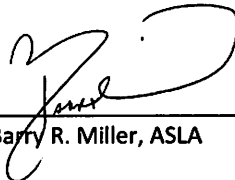
The Civil Engineer, Coastal Systems International, is also requesting additional professional service fees to continue their involvement in the Construction Phase of the Kayak Launch and Park. The kayak launch has required unanticipated additional permitting coordination, plan revision and construction administration due to changes initiated by the GC and existing site conditions. Civil has also revised their plans for the maintenance entry and were asked by the Town to assess the damage to the drain field during construction and recommend the extent of restoration to be performed by the GC. See attached letter for additional details.

The Structural Engineer, Wood/O'Donnell & Naccarto, and the Mechanical, Electrical and Plumbing Engineer, Louis J. Aguirre and Assoc, are also requesting additional fee for continued construction administration during the extended construction period.

DESIGN / ARCHITECTURAL SERVICE FEES

Savino Miller Design Studio (Prime)	\$ 33,720
William Lane Architect	\$ 38,280
Coastal Systems International (Civil)	\$ 21,800
Wood/O'Donnell & Naccarto (Structural)	\$ 4,080
Louis J. Aguirre & Assoc. (MEP)	<u>\$ 2,000</u>
TOTAL:	\$ 99,880

AGREED TO AND ACCEPTED BY:



Barry R. Miller, ASLA

Savino & Miller Design Studio

2-15-2024
Date

Hector Gomez, Town Manager

Town of Surfside

Date

william lane architect inc

96th Street Park Design/Architectural Services (Construction Phase)

To: Barry Miller
Savino & Miller Design Studio
12345 NE 6th Avenue, Suite A
North Miami, FL 33161

Date: February 14th , 2024

Barry,

In reviewing our time to date for the Construction Phase for the Surfside Community Park, the processing of the Submittals, RFI's and Change Orders have needed more time by our office than originally estimated.

Attached is a spreadsheet that enumerates this additional time and associated value.

An itemization of specific tasks that have involved particular attention is described below.

Included is an estimate of future construction administration services to be provided due to the extended work schedule for completion of the project.

Processing of Shop Drawings and Submittals:

Additional time was provided for the coordination and review of the submittals. The fee allocated time for 40 submittals for their review and coordination. This has increased to 98 submittal reviews.

Listed below are submittals that required work beyond the estimated time:

- Oratso Submittals (Original Subcontractor for Storefront, Louvers, Doors and Railings)
 - Coordination with G.C. and Subcontractor for development of shop drawings. The associated work involved meetings, e-mail correspondence, drawing markups and the review of several iterations of submittals.
 - Submittals reviewed:
 - Review and markup of (3) submittals for Louvers
 - Review and markup of (3) submittals for Storefronts and Windows
 - Review and markup of submittal for Railings
- R&S Company Submittals (New Subcontractor for Storefront, Doors and Railings)
 - Coordination with G.C. and Subcontractor for development of shop drawings. The associated work involved meetings, e-mail correspondence, drawing markups and the review of several iterations of submittals.
 - Submittals reviewed:
 - Review and markup of (2) submittals for Storefronts and Windows
 - Review and markup of submittal for (2) Railings
- Master Fabricators (New Subcontractor for Louvers)
 - Coordination with G.C. and Subcontractor for development of shop drawings. The associated work involved meetings, e-mail correspondence, drawing markups and the review of two iterations of submittals.
 - Submittals reviewed:

1480 Marseille Drive, Miami Beach, Florida 33141
tel: 305 865 7830
wlane@williamlane.com

FL. LIC. # AR00014247

- Review and markup of (2) submittals for Louvers

Requests for Information/Field Conditions:

Additional fees for RFI's and Field Conditions due to additional time required on the items below:

- RFI #17: Oolite stone veneer brick pattern
 - Coordination with G.C., Stone supplier and design team for selection of stone based on finish, availability, and installation pattern. Work entailed meetings, review of several samples and e-mail correspondence.
- RFI #40: Detailed drawings of the handrail with LED lighting
 - Coordination with G.C., Electrical Contractor, Lighting Supplier, and design team to provide alternate for handrail lighting fixture. Work entailed site meetings, field sketches, and e-mail correspondence.
- RFI #45: Coiling door locking mechanism
 - Coordination with G.C. and coiling door fabricator for requested emergency controls for roll up door.
- RFI #46: Pre-cast Concrete Relief Tile
 - Coordination with G.C. and Pre-cast Tile Fabricator for development of shop drawings based on tile geometry. Work entailed virtual meetings, sketches, review of (3) shop drawing iterations and e-mail correspondence.
- RFI #47: Clarification regarding terrazzo floor finish
 - Coordination with G.C., Owner and Terrazzo Installer for preparation of sample based on selected aggregates and subsequent selection of slip-resistant finish per input from the Town. Work entailed virtual meetings, review of samples, and e-mail correspondence. Review of this item is ongoing as of 02/14.
- RFI #64: Query regarding glass specification/tint color/u-values based on drawings and specifications
 - Coordination with G.C., Storefront manufacturer and LEED team to determine values for glass. Work entailed meetings, sample requests, sample review and e-mail correspondence.
- RFI #75: Direction regarding the step light fixture
 - Coordination with G.C., Electrical Contractor, Lighting Supplier to determine installation of Type M lights at west stair. Work entailed site meetings, field sketches and e-mail correspondence.

Review of Change Orders:

Additional time was required for the review of change orders issued by the Contractor. The work entailed markups, meetings, and correspondence with the Town project manager.

Additional Construction Administration services for 3 months (March, April and May 2024):

Additional time will be required for future construction administration on the project based on the extension of the project schedule.

Total Construction Administration Services Request: \$38,280

The attached fee schedule summarizes time and costs associated with the Construction Administration Scope of Work as described above.

Surfside Community Park - Contract Fee for Construction Administration Services

	Architect	PM	Designer	Total
CONSTRUCTION ADMINISTRATION SERVICES				
Bidding and Contract Award (1 mtg)	3	0	0	\$600
Pre-construction Conference (1 mtg)	3	0	0	\$600
Site Visits (20 visits)	30	20	0	\$9,200
Bi-Weekly Construction Meetings (18 meetings)	28	28	0	\$10,080
Requests for Information (estimated 40 rfi's)	20	40	20	\$12,800
Processing of Shop Drawings and Submittals (estimated 40 submittals)	20	40	20	\$12,800
Project Closeout	8	16	0	\$4,160
Total Hours	112	144	40	
Hourly Rate	\$200	\$160	\$120	
Total Cost	\$22,400	\$23,040	\$4,800	\$50,240

Surfside Community Park - Construction Administration Services to date

	Architect	PM	Designer	Total
CONSTRUCTION ADMINISTRATION SERVICES TO DATE				
Requests for Information (47 rfi's)	50.25	91.5	0	\$24,690
Processing of Shop Drawings and Submittals (98 submittal responses)	61.75	130.75	0	\$33,270
Project Closeout	0	0	0	\$0
ESTIMATED CONSTRUCTION ADMINISTRATION SERVICES TO PROJECT COMPLETION				
Requests for Information (10 rfi's)	10	20	0	\$5,200
Processing of Shop Drawings and Submittals (3)	4	10	0	\$2,400
Project Closeout	12	16	0	\$4,960
Total Hours	112	222.25	0	
Hourly Rate	\$200	\$160	\$120	
Total Cost	\$22,400	\$35,560	\$0	\$70,520

Surfside Community Park - Construction Administration Additional Service Request

				Total
CONSTRUCTION ADMINISTRATION SERVICES TO DATE				\$70,520
PROPOSED MONTHLY CONSTRUCTION ADMINISTRATION FEE (3 MONTHS)				\$18,000
CONSTRUCTION ADMINISTRATION CONTRACT FEE				- \$50,240
TOTAL CONSTRUCTION ADMINISTRATION ADDITIONAL SERVICE REQUEST				\$38,280



COASTAL SYSTEMS INTERNATIONAL, INC.
464 South Dixie Highway • Coral Gables, Florida 33146
Tel: 305-661-3655 • Fax: 305-661-1914
www.coastalsystemsint.com

396900-A5R1

February 13, 2024

Ms. Kelly Hitzing
SAVINO & MILLER DESIGN STUDIO
12345 NE 6th Avenue
North Miami, FL 33161

Via E-mail: kelly@savinomiller.com

**RE: KAYAK LAUNCH SERVICES FOR THE PROPOSED 96TH STREET PARK, TOWN OF SURFSIDE,
MIAMI-DADE COUNTY, FLORIDA**

Dear Ms. Hitzing:

Pursuant to recent discussions referenced to the proposed site restoration of the drain field, the relocation of the light poles, additional site visits and additional to construction administration. Coastal Systems International, Inc. (Coastal Systems) would like to provide this addendum for additional scope of services.

The following work task, numbered sequentially from our existing contract, outlines the scope of services to be provided by Coastal Systems for Savino & Miller Design Studio (Client):

PART 10 – ADDITIONAL ENGINEERING SERVICES

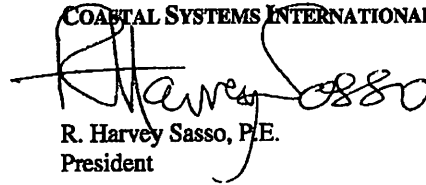
- a. **Sport Field Restoration:** Coastal Systems will provide services to modify the drainage plan and details with the change of land use over the sport field, and damaged by the site construction equipment and parking. The modification will also include the South driveway relocation design caused by the light pole installed in the incorrect location.
- b. **Site Civil Construction Administration:** Coastal Systems will provide additional engineering services to extend the construction administration for the site civil. The construction administration services will include site visits, virtual meetings, and respond to additional RFIs and submittals.
- c. **Kayak Floating Dock Construction Administration:** Coastal Systems will provide additional engineering services to extend the construction administration for services referenced for the kayak floating dock installation and the construction of the access platform. The construction administration services will include site visits, virtual meetings, and respond to RFIs and submittals.

GENERAL

This contract is subject to the original agreement “General Agreement Terms and Conditions” and is valid to be executed for sixty (60) days. Coastal Systems will invoice the Client each month on a percent complete basis for lump sum tasks and on an hourly basis for hourly tasks pursuant to the approved “Rate Schedule”. Expenses will be invoiced separately pursuant to the approved “Rate Schedule”.

We look forward to continuing to work with you through successful implementation of this Project. If you wish us to perform the services described above, please sign this agreement and return a signed copy to us, which will serve as our Authorization to Proceed. Should you have any questions or require additional information, please feel free to contact me at (305) 669-6236 or rhsasso@coastalsystemsint.com, or Mr. Orestes Betancourt at (305) 669-6258 or obetancourt@coastalsystemsint.com.

Sincerely,
COASTAL SYSTEMS INTERNATIONAL, INC.



R. Harvey Sasso, P.E.
President

SIGNED: _____
SAVINO & MILLER DESIGN STUDIO

DATE

PRINT: _____
NAME

TITLE

ob:jao

Enclosure

TABLE 1-A5
SUMMARY OF COSTS FOR CIVIL ENGINEERING ADDITIONAL SERVICES
96TH STREET PARK, TOWN OF SURFSIDE, MIAMI-DADE COUNTY, FLORIDA

DESCRIPTION	TYPE	FEES
Part 10. Additional Engineering Services		
a. Sport Field Restoration	Lump Sum	\$9,100
b. Site Civil Construction Administration	Lump Sum	\$3,100
c. Kayak Floating Dock Construction Administration	Lump Sum	\$8,500
Subtotal:		\$20,700
SUBTOTAL:		\$20,700
Estimated Standard Expenses:		\$1,100
GRAND TOTAL:		\$21,800