

**RESOLUTION NO. 2024-3324**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING AN ADDITIONAL SERVICES REVISION WITH AN UPDATED SCOPE OF SERVICES AND ADDITIONAL FEES TO 300 ENGINEERING GROUP, LLC PURSUANT TO AN APPROVED PROJECT AGREEMENT FOR CONSTRUCTION MANAGEMENT AND OWNER REPRESENTATION SERVICES FOR THE 96 STREET PARK; PROVIDING FOR AUTHORIZATION AND IMPLEMENTATION; AUTHORIZING THE EXPENDITURE OF FUNDS; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, pursuant to Section 287.055, Florida Statutes (the Consultants' Competitive Negotiation Act), the Town of Surfside (the "Town") retained the services of 300 Engineering Group, LLC ("Consultant") for professional engineering services for Construction Management and Owner Representation Services for the 96 Street Park, in accordance with the Continuing Services Agreement effective February 16, 2021, executed by the parties (the "CSA"); and

**WHEREAS**, on November 15, 2022, the Town adopted Resolution No. 2022-2952 approving a Project Agreement ("Agreement") with Consultant for Construction Management and Owner Representation Services for the 96 Street Park ("Services"); and

**WHEREAS**, Contractor has proposed an updated and revised proposed fee schedule for the Services, as detailed in the proposal attached hereto as Attachment "A" ("Additional Services Revision"), due to additional project management and coordination meetings, document control coordination, quality control and assurance, safety inspections and pay application reviews in an amount not to exceed \$80,000; and

**WHEREAS**, the Additional Services Revision attached hereto as Attachment "A," provides for an updated and revised scope of services, as well as additional fees for the Services; and

**WHEREAS**, the Town Commission wishes to approve the Additional Services Revision and authorize the expenditure of such funds; and

**WHEREAS**, the Town Commission finds that this Resolution is in the best interest and welfare of the Town and its residents.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AS FOLLOWS:**

**Section 1. Recitals.** Each of the above-stated recitals are hereby adopted, confirmed, and incorporated herein.

**Section 2. Approval of Additional Services Revision.** The Additional Services Revision, as detailed in the Consultant's Proposal attached as Attachment "A" hereto, is hereby approved.

**Section 3. Authorization.** The Town Manager is hereby authorized to execute and necessary agreements or amendments to the Project Agreement with the Consultant for the Additional Services Revision, subject to final approval by the Town Manager and Town Attorney as to form, content, and legal sufficiency. The Town Manager is authorized to expend funds for the Additional Services Revision.

**Section 4. Implementation.** The Town Manager and Town Officials are authorized to take all necessary action to implement the purposes of this Resolution.

**Section 5. Effective Date.** This Resolution shall be effective immediately upon adoption.

**PASSED AND ADOPTED** this 10th day of September 2024.

Motion By: Commissioner Velasquez

Second By: Commissioner Coto

**FINAL VOTE ON ADOPTION:**

Commissioner Ruben Coto	<u>Yes</u>
Commissioner Nelly Velasquez	<u>Yes</u>
Commissioner Gerardo Vildostegui	<u>Yes</u>
Vice Mayor Tina Paul	<u>Yes</u>
Mayor Charles W. Burkett	<u>Yes</u>


  
\_\_\_\_\_  
Charles W. Burkett, Mayor

**ATTEST:**

  
\_\_\_\_\_  
Sandra N. McCready, MMC  
Town Clerk



**APPROVED AS TO FORM AND LEGALITY FOR THE USE  
AND BENEFIT OF THE TOWN OF SURFSIDE ONLY:**

  
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Mark Blumstein, Esq.  
Town Attorney



Town of Surfside

96th Street Park Construction Management and Owner Representation Services  
 Task # 4 - Revision 3  
 Proposed Fee Schedule  
 Appendix B

		Project Manager	Senior Construction Manager	Project Engineer	Senior Construction Inspector	Total Hours	Total Amount
Rate, \$/Hr		\$194.00	\$200.00	\$140.00	\$135.00		
100	Project Management & Coordination Meetings	0	152	35	0	186	\$35,159.60
200	Document Control Coordination	0	0	121	0	121	\$16,973.60
300	Quality Control & Quality Assurance	0	0	0	40	40	\$5,400.00
400	Safety Inspections	0	0	0	0	0	\$0.00
500	Pay Application Reviews	0	106	0	0	106	\$21,217.00
<b>Total (Hours)</b>		<b>0</b>	<b>258</b>	<b>156</b>	<b>40</b>	<b>454</b>	
<b>Sub-Total Labor Fee</b>							<b>\$78,750.20</b>
<b>ODC's (Mileage, Reproduction &amp; Reimbursable)</b>							<b>\$500.00</b>
<b>Sub-Total Labor Fee/ODC</b>							<b>\$79,250.20</b>
<b>Total Project Cost (Labor/ODC)</b>							<b>\$79,250.20</b>
<b>% Utilization</b>		<b>0.00%</b>	<b>56.81%</b>	<b>34.37%</b>	<b>8.82%</b>	<b>100.00%</b>	
<b>Total (\$)</b>		<b>\$0.00</b>	<b>\$51,527.00</b>	<b>\$21,823.20</b>	<b>\$5,400.00</b>		<b>\$79,250.20</b>