

**RESOLUTION NO. 2025- 3425**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING AN AGREEMENT WITH TYLER TECHNOLOGIES, INC; FINDING THAT THE SERVICES ARE EXEMPT FROM COMPETITIVE BIDDING PURSUANT TO SECTION 3-13(7)(J) OF THE TOWN CODE AS A RENEWAL OF A SOFTWARE AND HARDWARE LICENSE AND MAINTENANCE AGREEMENT; AUTHORIZING THE TOWN MANAGER TO EXECUTE THE AGREEMENT; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Town seeks to retain a Contractor to provide an upgrade for system integration with Bluebeam, a plan review software currently being used by the Town's Building Department, as well as implementation of an EREVIEW module; and

**WHEREAS**, the system integration will allow the Building Department to eliminate the reviews currently being done in Laserfiche; and

**WHEREAS**, the system integration will also allow batch printing, comments and clouding capabilities which are advantageous in plan review and permits; and

**WHEREAS**, the EREVIEW module will streamline the workflow by allowing the review coordinators to assign and track permits and plans, as well as implementing email alerts; and

**WHEREAS**, the services to be provided by Contractor are described in the Sales Quotation attached hereto as Exhibit "A" (the "Services")

**WHEREAS**, the Contractor, Tyler Technologies, Inc., presented a proposal for the Services at a total cost not to exceed \$40,400.00; and

**WHEREAS**, the Contractor and Town, through mutual negotiation, have agreed upon a fee for the Services; and

**WHEREAS**, the Town desires to engage the Contractor to perform the Services and provide the deliverables as specified below.

**WHEREAS**, the Town wishes to enter into an agreement with the Contractor to provide the Services pursuant to Section 3-13(7)(J) of the Town Code exempting renewals of software and hardware licenses and maintenance agreements from competitive bidding, in substantially the form attached hereto as Exhibit "B" (the "Agreement"), subject to final approval as to form and content by the Town Manager, and legal sufficiency by the Town Attorney; and

**WHEREAS**, the Town Commission finds that it is in the best interest and welfare of the Town and its residents to approve the Agreement with the Contractor for the Services.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AS FOLLOWS:**

**Section 1. Recitals Adopted.** Each of the above-stated recitals are hereby adopted, confirmed and incorporated herein.

**Section 2. Town Manager Authorized: Agreement Authorized.** The Town Manager is hereby authorized to enter into the Agreement with the Contractor for the Services, substantially in the form attached hereto as Exhibit "B", subject to final approval as to form and content by the Town Manager, and legal sufficiency by the Town Attorney.

**Section 3. Implementation of Agreement.** The Town Manager and Town Officials are authorized to take any and all necessary action to implement the Agreement for Services and the purposes of this Resolution.

**Section 4. Effective Date.** This Resolution shall be effective immediately upon adoption.

**PASSED AND ADOPTED** on this 12<sup>th</sup> day of August, 2025.

Motion By: Vice Mayor Paul

Second By: Commissioner Vildostegui

**FINAL VOTE ON ADOPTION:**

|                                  |            |
|----------------------------------|------------|
| Commissioner Ruben A. Coto       | <u>Yes</u> |
| Commissioner Nelly Velasquez     | <u>Yes</u> |
| Commissioner Gerardo Vildostegui | <u>Yes</u> |
| Vice Mayor Tina Paul             | <u>Yes</u> |
| Mayor Charles W. Burkett         | <u>Yes</u> |

**Attest:**

  
\_\_\_\_\_  
Sandra N. McCready, MMC  
Town Clerk



  
\_\_\_\_\_  
Charles W. Burkett, Mayor

**Approved as to Form and Legal Sufficiency:**

  
\_\_\_\_\_  
Thais Hernandez, Town Attorney



Quoted By:  
Quote Expiration:  
Quote Name:

Ally Maddox  
1/11/26

**Sales Quotation For:**

Town of Surfside  
Town of Surfside  
TOWN MANAGER  
9293 HARDING AVE  
SURFSIDE FL 33154-3009  
Phone: +1 (305) 861-4863

**Tyler SaaS**

| Description                                  | Term        | Monthly Fee | Users/Units | Annual Fee      |
|--|-------------|-------------|-------------|-----------------|
| Enterprise Permitting & Licensing Extensions |             |             |             |                 |
| eReviews                                     |             | \$ 667      | 1           | \$ 8,000        |
| <b>TOTAL</b>                                 | <b>1.00</b> |             |             | <b>\$ 8,000</b> |

**Professional Services**

| Description                          | Quantity | Unit Price | Extended Price | Maintenance |
|--------------------------------------|----------|------------|----------------|-------------|
| Professional Services                |          |            |                |             |
| Professional Implementation Services | 120      | \$ 225     | \$ 27,000      | \$ 0        |

|                          |    |        |                  |             |
|--------------------------|----|--------|------------------|-------------|
| Project Manager Services | 24 | \$ 225 | \$ 5,400         | \$ 0        |
| <b>TOTAL:</b>            |    |        | <b>\$ 32,400</b> | <b>\$ 0</b> |

| <b>Summary</b>                                 | <b>One Time Fees</b> | <b>Recurring Fees</b> |
|--|----------------------|-----------------------|
| Total SaaS                                     |                      | \$ 8,000              |
| Total Services                                 | \$ 32,400            | \$ 0                  |
| Total Third-Party Hardware, Software, Services | \$ 0                 | \$ 0                  |
| <b>Summary Total</b>                           | <b>\$ 32,400</b>     | <b>\$ 8,000</b>       |
| <b>Contract Total</b>                          | <b>\$ 40,400</b>     |                       |

Customer Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_ P.O.#: \_\_\_\_\_

Client agrees that items in this sales quotation are, upon Client's signature or approval of same, hereby added to the existing agreement ("Agreement") between the parties and subject to its terms. Additionally, payment for said items, as applicable but subject to any listed assumptions herein, shall conform to the following terms:

- License fees for Tyler and third party software are invoiced upon the earlier of (i) delivery of the license key or (ii) when Tyler makes such software available for download by the Client;
- Fees for hardware are invoiced upon delivery;
- Fees for year one of hardware maintenance are invoiced upon delivery of the hardware;
- Annual Maintenance and Support fees, SaaS fees, Hosting fees, and Subscription fees are first payable when Tyler makes the software available for download by the Client (for Maintenance) or on the first day of the month following the date this quotation was signed (for SaaS, Hosting, and Subscription), and any such fees are prorated to align with the applicable term under the Agreement, with renewals invoiced annually thereafter in accord with the Agreement.
- Fees for services included in this sales quotation shall be invoiced as indicated below.
  - Implementation and other professional services fees shall be invoiced as delivered.
- Expenses associated with onsite services are invoiced as incurred.

#### **Comments**

SaaS Monthly Fees are rounded to the nearest dollar. The Annual Fee value represents the cost to the customer.

eReviews enables the electronic review and markup process of submitted plans and other documentation within the regulatory process. eReviews also requires third party software either from Avolve's DigEplan (which is sold by Tyler) or Bluebeam (sold separately through Bluebeam resellers) to be purchased.

**eReviews Quote Includes:** eReviews implementation hours for Surfside, FL for 22 eReviews processes, as well as the eReviews software purchase.

- eReviews Software - annual maintenance for SaaS eReviews access
- eReviews Professional Services – 120
- eReviews PM Services – 24

**Additional Project Scope Details:**

Tyler will deploy and implement eReviews for the number of processes noted in the proposal (22). If the client requires additional eReviews process configuration beyond the number noted in the proposal, additional professional services fees will apply. If no processes noted in the proposal, assume hours will be used to optimize as many EP&L processes as possible with the proposed hours, with configuration training being provided to assist the client with completing the remaining process optimization.

Some configuration of the Civic Access portal may be done using the hours noted in this proposal, but this quote does not included enough services hours to do a full Civic Access implementation alongside the eReviews implementation.

This quote is for eReviews configuration only, and does not include services or licensing for Bluebeam. Client must work directly with Bluebeam to gain appropriate licensing to use the eReviews integration with EPL.



Date: 7/24/25

To: Mark Blumstein

From: Manny Salazar

Re: Tyler/Bluebeam upgrades

Good afternoon, Mark,

I am requesting \$40,000.00 as per attached proposal from Tyler for Bluebeam integration and EREVIEW module. These upgrades are for the system integration with Bluebeam, a plan review software currently being used by the town building department. It works stand alone from Tyler EPL and is not efficient. Integrating it into Tyler EPL will allow us to eliminate the reviews currently being done in Laserfiche. It will allow the review coordinators to assign and track permits and plans. Batch printing, comments and clouding capabilities are extremely advantageous in plan review and permits. Tyler EPL is always implemented with a plan review software such as Bluebeam, E Review, Project Docs, etc. This is normally done at implementation but was never done. Along with the EREVIEW module will help streamline the workflow process in Tyler EPL that is manually done by staff, this includes email alerts and allows tracking of permits and plans. This is the model other municipalities like Miami Beach, City of Coral Gables, Miami Gardens, Doral and Homestead.