

RESOLUTION NO. 2025-3447

A RESOLUTION OF THE MAYOR AND THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING THE CONTINUING SERVICES AGREEMENT WITH WGI, INC. FOR PROFESSIONAL LAND SURVEYING AND MAPPING SERVICES; AUTHORIZING THE TOWN MANAGER TO EXECUTE THE CONTINUING SERVICES AGREEMENT; AUTHORIZING THE TOWN MANAGER AND TOWN OFFICIALS TO TAKE ALL ACTION NECESSARY TO IMPLEMENT THE CONTINUING SERVICES AGREEMENT; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, pursuant to Section 287.055, Florida Statutes ("CCNA"), on October 11, 2023, the Town of Surfside (the "Town") issued Request for Qualifications (RFQ) No. 2023-06 requesting qualifications from professional architectural, engineering, landscape architectural, and/or surveying and mapping services to provide, among other services, professional land surveying and mapping services with respect to various Town projects and assignments (the "Services"); and

WHEREAS, in accordance with the RFQ, the Evaluation Committee evaluated, ranked and scored all proposals received, and recommended that the first tier or top four (4) ranked firms be qualified to provide the Services and eligible for award at this time of a Continuing Services Agreement for the Services; and

WHEREAS, on March 12, 2024, the Town Commission adopted Resolution No. 3274 approving the rankings and recommendations of the Evaluation Committee as to qualified firms and authorizing negotiations for award of a Continuing Services Agreements to first tier or top four (4) ranked and qualified firms for the Services; and

WHEREAS, WGI Inc. (the "Consultant") is one of the firms qualified to perform the Services and has agreed to provide the following services, specifically: land surveying and mapping; and

WHEREAS, the Town Commission finds that approval of the Continuing Services Agreement between the Town and Consultant for the Services, substantially in the form attached hereto as Exhibit "A," is in the best interest of the Town.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AS FOLLOWS:

Section 1. Recitals. The above recitals are true and correct and incorporated into this Resolution by this reference.

Section 2. Approval of Continuing Services Agreement. The Continuing Services Agreement for professional land surveying and mapping services between the Town and Consultant, in substantially the form attached hereto as Exhibit "A," together with such non-material changes as may be acceptable as to form and legality by the Town Attorney, is approved.

Section 3. Authorization to Execute Continuing Services Agreement. The Town Manager is authorized to execute the Continuing Services Agreement with Consultant on behalf of the Town, and to execute any documents or amendments related thereto, subject to the approval as to form and legality by the Town Attorney.

Section 4. Implementation by Town Officials. The Town Manager and/or Town Officials are authorized to take all action necessary to implement the terms and conditions of the Continuing Services Agreement and this Resolution.

Section 5. Effective Date. This Resolution shall take effect immediately upon adoption.

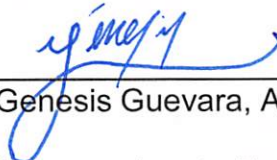
PASSED AND ADOPTED on this 22nd day of October, 2025.

Motion By: Vice Mayor Paul
Second By: Commissioner Velasquez

FINAL VOTE ON ADOPTION:

Commissioner Ruben A. Coto	<u>Yes</u>
Commissioner Nelly Velasquez	<u>Yes</u>
Commissioner Gerardo Vildostegui	<u>Yes</u>
Vice Mayor Tina Paul	<u>Yes</u>
Mayor Charles W. Burkett	<u>Yes</u>

Attest:



Genesis Guevara, Acting Town Clerk





Charles W. Burkett, Mayor

Approved as to Form and Legal Sufficiency:



Thais Hernandez, Town Attorney

TOWN OF SURFSIDE, FLORIDA
CONTINUING SERVICES AGREEMENT
PROFESSIONAL LAND SURVEYING AND
MAPPING SERVICES



The Town of Surfside Commission:

Mayor Charles W. Burkett
Vice Mayor Tina Paul
Commissioner Ruben A. Coto
Commissioner Nelly Velasquez
Commissioner Gerardo Vildostegui

Town of Surfside
9293 Harding Ave
Surfside, FL 33154

**CONTINUING SERVICES AGREEMENT
BETWEEN
THE TOWN OF SURFSIDE
AND
WGI INC.**

THIS CONTINUING SERVICES AGREEMENT is made between **TOWN OF SURFSIDE, FLORIDA**, a Florida municipal corporation (hereinafter referred to as the "Town") and **WGI INC.**, a Florida for profit corporation authorized to do business in the State of Florida (hereinafter referred to as the "Contractor"), whose principal place of business is 2035 Vista Parkway, West Palm Beach, FL 33411.

WHEREAS, pursuant to Section 287.055, Florida Statutes, on October 11, 2023, the Town issued Request For Qualifications (RFQ) No. 2023-06 (Exhibit "A") requesting qualifications from professional architectural, engineering, landscape architectural, and/or land surveying and mapping services firms and selected the Contractor to provide professional land surveying and mapping services with respect to various Town projects and assignments; and

WHEREAS, the Contractor is willing and able to perform land surveying and mapping services for the Town ("Services") in accordance with the terms and conditions set forth in this Agreement (hereinafter referred to as this "Continuing Services Agreement" or this "Agreement"); and

WHEREAS, the purpose of this Continuing Services Agreement is not to authorize the Contractor to perform a specific project, but to set forth certain terms and conditions which shall govern and be incorporated into subsequent supplemental agreements or work orders for specific projects or services when required.

NOW THEREFORE, in consideration of the mutual terms, conditions, promises and covenants set forth below, the Town and Contractor agree as follows:

1. Definitions.

The following definitions and references are given for interpreting the terms as used in this Agreement and apply unless the context indicates a different meaning:

1.1 Compensation: The total amount paid by the Town for the Contractor's professional services for a specific project, exclusive of reimbursable expenses.

1.2 Reimbursable Expenses: The direct non-salary expenses directly attributable to the Project. Reimbursable expenses include long-distance communications, application and permit fees paid for securing approval of authorities having jurisdiction over the Specific Project; actual

cost of reproduction, printing, binding, and photocopying of drawings, specifications, renderings and other documents; postage; travel expenses; and subContractor's fees.

1.3 Specific Project Agreement or Project Agreement: A purchase order or specific agreement to provide services for a particular Project, substantially in the form attached hereto and incorporated herein by reference as Exhibit "E."

1.4 SubContractor Fee: The direct and actual cost of the SubContractor with no markup, as reflected by actual invoices of the SubContractor.

1.5 Travel Expenses: One-half Contractor's hourly rate as indicated on Exhibit "D", meals and lodging expenses incurred directly for the specific project for travel outside of Miami Dade and Broward Counties. No travel expenses or overnight travel outside of Miami-Dade and Broward Counties shall be reimbursed unless the Contractor has secured advance written authorization for such travel from the Town Manager or his designee.

2. Specific Project/Scope of Services.

2.1. In accordance with the Contractors' Competitive Negotiation Act (Section 287.055, Florida Statutes), the Contractor shall be eligible to provide professional services listed under Exhibit "C," which is attached hereto and incorporated by reference, for Specific Projects authorized from time to time by the Town Commission and/or Town Manager pursuant to subsection 2.6 (hereinafter, the "Specific Project" or the "Project"). The Town intends to retain and may retain more than one (1) firm, if possible and as necessary, that is qualified to perform professional services for Specific Projects, which may include, without limitation: professional land surveying and mapping services listed under Exhibit "C".

2.2. When the need for services for a Specific Project occurs, the Town Manager or his designee may, enter into negotiations with the Contractor for that Specific Project under the terms and conditions of this Agreement. The Town shall initiate said negotiations by providing the Contractor with a "Scope of Services Request," requesting from the Contractor a proposal to provide professional services for the Specific Project. The Contractor shall prepare a proposal which includes those subjects specified in subsection 2.3 (a) through (g). The Town Manager or his designee and Contractor shall negotiate the terms of the Specific Project in accordance with the provisions of Subsection 2.3.

2.3. The Town and Contractor shall utilize as the agreement for each Specific Project, a Purchase Order or standard Project Agreement ("Project Agreement") in substantially the form attached hereto and incorporated herein as Exhibit "E." Each supplemental purchase order or agreement for a Specific Project will, by mutual agreement, set forth, among other things, the following:

- a. The Scope of Services;

- b. The Deliverables (all reports, documents, and information obtained pursuant to this Agreement, and recommendations during the term of this Agreement);
- c. The Time and Schedule of Performance and Term;
- d. The amount of Compensation setting forth whether the Town agrees to pay Contractors a lump sum fee as compensation for the services, or hourly based on approved rates up to a maximum amount not to be exceeded;
- e. The Personnel assigned to the Specific Project;
- f. Any additional contractual requirements of Section 287.055, Florida Statutes, for Contractor agreements; and
- g. Any modifications to the Project Agreement, if mutually agreed upon by the parties.

2.4. If the Town Manager determines that the Contractor's services in its capacity as land surveying and mapping Contractor for a particular project are needed on an hourly basis, in lieu of a lump sum compensation package, the Contractor shall charge the Town for professional services at those hourly fees as specified in Exhibit "D." The Project Agreement shall specify that the Contractor's services shall be provided on an hourly basis with a maximum amount of compensation that may not be exceeded without additional approval.

2.5. Commencing with the fourth year term of this Agreement or on or after the anniversary date of this Agreement (_____, 202___), the Contractor's hourly fees/rates set forth in Exhibit "D" shall be subject to CPI adjustment annually effective on the anniversary date of the Agreement and annually thereafter. Fees/Rates shall be increased each year thereafter by the same percentage by which the Revised Consumer Price Index U.S. City Average for All Urban Consumers All Items, 1982-84 ("CPI") shall have increased since the previous year of this Agreement. After consultation and agreement with the Town Manager as to any adjustment to the Fees/Rates, Contractor shall provide an updated Fee/Rates Schedule to be attached as Exhibit "D" to the Agreement commencing with fourth year term and annually thereafter.

2.6. The professional services to be rendered by the Contractor shall commence subsequent to the execution of each Project Agreement. Performance of services by Contractor prior to execution of a Project Agreement shall be at Contractor's sole risk.

2.7. The Contract Documents for each Specific Project shall incorporate this Continuing Services Agreement. In the event that any of the terms or conditions

of this Agreement conflict with the Project Agreement, the provisions of the Project Agreement shall govern and apply.

2.8. Non-Exclusive Agreement. Notwithstanding the provisions of this Section, the Town Manager or his designee may issue request for qualifications, requests for proposals, or other similar procurement documents for this professional discipline at any time and may utilize the services of any other Contractors retained by the Town under similar continuing services agreements. Nothing in this Agreement shall be construed to give the Contractor a right to perform services for a Specific Project.

3. Term/Termination.

3.1. Term of Agreement/Contract Time. This Agreement shall commence on the date this instrument is fully executed by all parties ("Commencement Date") and shall continue in full force and effect, unless and until terminated pursuant to Section 3.2, 3.5, 3.6, or other applicable sections of this Agreement.

3.2. Termination For Convenience. This Continuing Services Agreement may be terminated by the Town for convenience upon thirty (30) calendar days written notice to the Contractor.

3.3. Non-Exclusive Agreement. Notwithstanding the provisions of Subsection 3.1, the Town Manager or his designee may issue request for qualifications, requests for proposals, or other similar procurement documents for this professional discipline at any time and may utilize the services of any other Contractors retained by the Town under similar continuing services agreements. Nothing in this Agreement shall be construed to give the Contractor a right to perform services for a Specific Project.

3.4. Term of Project Agreement/Contract Time. Each Project Agreement shall commence on the date the instrument is fully executed by all parties ("Commencement Date of Project Agreement") and shall specify the period of service or Contract Time agreed to by the Town and Contractor for services to be rendered under said Project Agreement, unless otherwise terminated pursuant to this Section. The Town Manager, in his sole discretion, may extend the Term of a Project Agreement through written notification to Contractor. Such extension shall not exceed ninety (90) days. No further extensions of the Project Agreement shall be effective unless authorized by the Town Commission. Upon the Commencement Date of the Project Agreement, the Contractor shall commence services to the Town, and shall continuously perform services to the Town, without interruption, in accordance with the Term and time frames set forth in the "Project Schedule" included therein. The number of calendar days from the Commencement Date of the Project Agreement, through the date set forth in the Project Schedule for completion of the Project or the date of actual completion of the Project, whichever shall last occur, shall constitute the Contract Time.

3.5. Termination For Cause; Project Agreement. A Project Agreement may be terminated by either party upon five (5) calendar days written notice to the other party should the other party fail substantially to perform in accordance with its material terms through no fault of the party initiating the termination. In the event that Contractor abandons a Project Agreement or causes it to be terminated by the Town, the Contractor shall indemnify the Town against any loss pertaining to this termination. In the event that the Contractor is terminated by the Town for cause and it is subsequently determined by a court of competent jurisdiction that such termination was without cause, such termination shall thereupon be deemed a termination for convenience under Section 3.6 of this Agreement and the provision of Section 3.6 shall apply.

3.6. Termination For Convenience; Project Agreement. A Project Agreement may be terminated by the Town for convenience upon fourteen (14) calendar days' written notice to the Contractor. In the event of termination, the Contractor shall incur no further obligations in connection with the Project and shall, to the extent possible, terminate any outstanding subContractor obligations. The Contractor shall be compensated for all services performed to the satisfaction of the Town and for reimbursable expenses incurred prior to the date of termination. The Contractor shall promptly submit its invoice for final payment and reimbursement and the invoice shall comply with the provisions of this Agreement and the Project Agreement for payment. Under no circumstances shall the Town make any payment to the Contractor for services which have not been performed or performed subsequent to the termination date.

3.7. Assignment upon Termination. Upon termination of a Project Agreement, a copy of all of the Contractor's work product shall become the property of the Town and the Contractor shall, within ten (10) working days of receipt of written direction from the Town, transfer to either the Town or its authorized designee, a copy of all work product in its possession, including but not limited to designs, plans, specifications, drawings, studies, reports and all other documents and data in the possession of the Contractor pertaining to this Project Agreement. Further, upon the Town's request, the Contractor shall assign its rights, title and interest under any subcontractor's agreements to the Town.

3.8. Suspension for Convenience. The Town shall have the right at any time to direct the Contractor to suspend its performance of a Specific Project, or any designated part thereof, for any reason whatsoever or without reason, for a cumulative period of up to thirty (30) calendar days. If any such suspension is directed by the Town, the Contractor shall immediately comply with same. In the event the Town directs a suspension of performance as provided for herein through no fault of the Contractor, the Town shall pay to the Contractor its reasonable costs, actually incurred and paid, of demobilization and remobilization, as full. Any modifications or reuse by the Client of any of the Contractor's documents, including but not limited to, detailed reports, studies,

plans, drawings, surveys, maps, models, photographs, specifications, digital files, and all other data prepared for the Town or furnished by the Contractor without written authorization by the Contractor will be at the Client's sole risk and without liability to the Contractor.

4. Additional Services and Changes in Scope of Services.

4.1. Changes Permitted. Changes in the Scope of Services of a Project Agreement consisting of additions, deletions, revisions, or any combination thereof, may be ordered by the Town by Change Order without invalidating the Project Agreement.

4.2. Change Order Defined. Change Order shall mean a written order to the Contractor executed by the Town, issued after execution of a Project Agreement, authorizing and directing a change in the Scope of Services or an adjustment in the Contract Price or the Contract Time, or any combination thereof. The Contract Price and/or the Contract Time may be changed only by Change Order.

4.3. Effect of Executed Change Order. The execution of a Change Order by the Town and the Contractor shall constitute conclusive evidence of the Contractor's agreement to the ordered changes in the Scope of Services or an adjustment in the Contract Price or the Contract Time, or any combination thereof. The Contractor, by executing the Change Order, waives and forever releases any claim against the Town for additional time or compensation for matters relating to or arising out of or resulting from the Services included within or affected by the executed Change Order.

5. Billing and Payments to the Contractor.

5.1. Lump Sum Compensation and Reimbursable Expenses. Pursuant to a Project Agreement, Contractor shall submit invoices which are identified by the specific project number on a monthly basis in a timely manner. These invoices shall identify the Project, the nature of the work performed, the phase of work, the payment due, and the estimated percent of work accomplished in accordance with the approved Payment Schedule set forth in the Project Agreement. If compensation is based on hourly rates, invoices shall also identify the name and title of personnel who performed the work with applicable hourly rates. Invoices for each phase shall not exceed amounts allocated to each phase of the Project plus reimbursable expenses accrued during each phase. All requests for reimbursable expenses payment must be accompanied with relevant documentation which substantiates the cost. The statement shall show a summary of fees with accrual of the total and credits for portions previously paid by the Town. The Town shall pay the Contractor in accordance with the Florida Prompt Payment Act after approval and acceptance of the Services by the Town Manager.

5.2. Disputed Invoices. In the event that all or a portion of an invoice submitted to the Town for payment to the Contractor pursuant to a Project Agreement is disputed, or additional backup documentation is required, the Town shall notify the Contractor

within fifteen (15) working days of receipt of the invoice of such objection, modification or additional documentation request. The Contractor shall provide the Town with additional backup documentation within five (5) working days of the date of the Town's notice. The Town may request additional information, including but not limited to, all invoices, time records, expense records, accounting records, and payment records of the Contractor. The Town, at its sole discretion, may pay to the Contractor the undisputed portion of the invoice. The parties shall endeavor to resolve the dispute in a mutually agreeable fashion.

5.3. Suspension of Payment. In the event that the Town becomes credibly informed that any representations or invoices of the Contractor, provided pursuant to this Agreement and/or any Project Agreement, are wholly or partially inaccurate, or in the event that the Contractor is not in compliance with any term or condition of this Agreement and/or a Project Agreement, the Town may withhold payment of sums then or in the future otherwise due to the Contractor until the inaccuracy, or other breach of this Agreement and/or the Project Agreement, and the cause thereof, is corrected to the Town's reasonable satisfaction.

5.4. Final Payment. Submission of the Contractor's invoice for final payment and reimbursement shall constitute the Contractor's representation to the Town that, upon receipt from the Town of the amount invoiced, all obligations of the Contractor to others, including its Contractors, incurred in connection with the Project, shall be paid in full. The Contractor shall deliver to the Town all documents requested by the Town evidencing payments to any and all subcontractors, and all final specifications, plans, or other documents as dictated in the Scope of Services and Deliverable. Acceptance of final payment shall constitute a waiver of any and all claims against the Town by the Contractor.

6. Survival of Provisions. Any terms or conditions of either this Agreement that require acts beyond the date of the term of the Agreement, shall survive termination of the Agreement, shall remain in full force and effect unless and until the terms or conditions are completed and shall be fully enforceable by either party.

7. Town's Responsibilities.

7.1. Town shall make available any maps, plans, existing studies, reports, staff and representatives, and other data pertinent to the Services and in possession of the Town, and provide criteria requested by Contractor to assist Contractor in performing the Services.

7.2. Upon Contractor's request, Town shall reasonably cooperate in arranging access to public information that may be required for Contractor to perform the Services.

7.3. Arrange for access to and make all provisions for Contractor to enter upon public property as required for Contractor to perform services.

8. Code of Ethics.

8.1. The code of ethics of the Florida Engineering Society shall be incorporated in this Agreement by this reference.

8.2. Contractor warrants and represents that its employees shall abide by the Code of Ethics for Public Officers and Employees, Chapter 112, Florida Statutes, Miami-Dade County's Code of Ethics and the Town's Ethics Code.

9. Compliance with Laws; Policy of Non-Discrimination/Wages; Licenses and Permits

9.1. The Contractor shall comply with all federal, state and Town and local laws and ordinances applicable to the services or work or payment for such work and shall not discriminate on the grounds of race, color, religion, sex, age, marital status, national origin, physical or mental disability in the performance of work under this Agreement.

9.2. If the Project is subject to federal and grant funding that requires specific wage and non-discrimination provisions, Contractor shall be required to comply with the same.

9.3. The Contractor shall at all times during the term of this Agreement and any Specific Project Agreement maintain in good standing all licenses, certifications and permits required under applicable federal, state and local laws and regulations for performance of the work or services.

10. Ownership of Documents/Deliverables.

10.1. All finished or unfinished documents, including but not limited to, detailed reports, studies, plans, drawings, surveys, maps, models, photographs, specifications, digital files, and all other data prepared for the Town or furnished by the Contractor pursuant to any Project Agreement, shall become the property of the Town, whether the Project for which they are made is completed or not, and shall be delivered by Contractor to the Town within five (5) calendar days after receipt of written notice requesting delivery of said documents or digital files. The Contractor shall have the right to keep one record set of the documents upon completion of the Project, however, in no event shall the Contractor, without the Town's prior written authorization, use, or permit to be used, any of the documents except for client or educational presentations or seminar use.

10.2. All subcontracts for the preparation of reports, studies, plans, drawings, specifications, digital files or other data, entered into by the Contractor for each Specific Project shall provide that all such documents and rights obtained by virtue of such contracts shall become the property of the Town.

10.3. All final plans and documents prepared by the Contractor shall bear the endorsement and seal of a person duly registered as a Professional Engineer,

Architect, Landscape Architect, Professional Geologist, or Land Surveyor, as appropriate, in the State of Florida and date approved and/or sealed.

- 10.4. All deliverables should be provided in electronic format to the Town. Drawings should be provided in CAD and written documentation should be provided in Microsoft Word.

11. Public Records Act Compliance

- 11.1. Contractor acknowledges Contractor agrees to keep and maintain public records in Contractor's possession or control in connection with Contractor's performance under this Agreement. Contractor additionally agrees to comply specifically with the provisions of Section 119.0701, Florida Statutes. Contractor shall ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed, except as authorized by law, for the duration of the Agreement, and following completion of the Agreement until the records are transferred to the Town.
- 11.2. Upon request from the Town custodian of public records, Contractor shall provide the Town with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided by Chapter 119, Florida Statutes, or as otherwise provided by law.
- 11.3. Unless otherwise provided by law, any and all records, including but not limited to reports, surveys, and other data and documents provided or created in connection with this Agreement are and shall remain the property of the Town.
- 11.4. Upon completion of this Agreement or in the event of termination by either party, any and all public records relating to the Agreement in the possession of the Contractor shall be delivered by the Contractor to the Town Manager, at no cost to the Town, within seven (7) days. All such records stored electronically by Contractor shall be delivered to the Town in a format that is compatible with the Town's information technology systems. Once the public records have been delivered upon completion or termination of this Agreement, the Contractor shall destroy any and all duplicate public records that are exempt or confidential and exempt from public records disclosure requirements.
- 11.5. Any compensation due to Contractor shall be withheld until all records are received as provided herein.
- 11.6. Contractor's failure or refusal to comply with the provisions of this section shall result in the immediate termination of this Agreement by the Town.
- 11.7. **Notice Pursuant to Section 119.0701(2)(a), Florida Statutes. IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF**

CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS.

Custodian of Records: Sandra McCreedy, MMC
Mailing address: 9293 Harding Avenue
Surfside, FL 33154
Telephone number: 305-861-4863
Email: smccreedy@townofsurfsidefl.gov

12. No Contingent Fee. The Contractor warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the Contractor, to solicit or secure this Agreement, and that it has not paid or agreed to pay any person(s), company, corporation, individual or firm, other than a bona fide employee working solely for the Contractor, any fee, commission, percentage, gift, or any other consideration, contingent upon or resulting from the award or making of this Agreement. In the event the Contractor violates this provision, the Town shall have the right to terminate this Agreement or any Project Agreement, without liability, and at its sole discretion, to deduct from the Contract Price, or otherwise recover, the full amount of such fee, commission, percentage, gift or consideration.

13. Independent Contractor. The Contractor is an independent contractor under this Agreement and any Project Agreements. Personal services provided by the Contractor shall be by employees of the Contractor and subject to supervision by the Contractor, and not as officers, employees, or agents of the Town, Personnel policies, tax responsibilities, social security, health insurance, employee benefits, purchasing policies and other similar administrative procedures applicable to services or work rendered under this Agreement or any Project Agreements shall be those of the Contractor.

14. Assignment; Amendments.

14.1. This Agreement shall not be assigned, transferred or otherwise encumbered, under any circumstances, by Contractor, without the prior written consent of the Town.

14.2. No modification, amendment or alteration in the terms or conditions of this Agreement shall be effective unless contained in a written document executed with the same formality as this Agreement.

15. Indemnification/Hold Harmless. Pursuant to Section 725.08, Florida Statutes, the Contractor shall indemnify and hold harmless the Town and its officers and employees, from liabilities, damages, losses, and costs, including, but not limited to, reasonable attorneys' fees at all trial and appellate levels, to the extent such liabilities, damages, losses, and costs are caused by the negligence, recklessness, or intentionally wrongful conduct of the Contractor or any persons employed or utilized by the Contractor in the performance of this Agreement or any Project Agreement.

16. Insurance.

The Contractor shall secure and maintain throughout the duration of this Agreement and any Project Agreement, insurance of such type and in such amounts necessary to protect its interest and the interest of the Town against hazards or risks of loss as specified below. The underwriter of such insurance shall be qualified to do business in Florida and have agents upon whom service of process may be made in the State of Florida. The insurance coverage shall be primary insurance with respect to the Town, its officials, employees, agents and volunteers. Any insurance maintained by the Town shall be in excess of the Contractor's insurance and shall not contribute to the Contractor's insurance. The Town may from time to time review existing insurance coverages and limits and require Contractor to add coverages, increase limits or amend insurance policies for future Project Agreements. The insurance coverages shall include at a minimum:

16.1 Worker's Compensation and Employer's Liability Insurance: Coverage to apply for all employees for Statutory Limits as required by applicable State and Federal laws. The policy(ies) must include Employer's Liability with minimum limits of \$1,000,000.00 each accident.

16.2 Comprehensive Automobile and Vehicle Liability Insurance: This insurance shall be written in comprehensive form and shall protect the Contractor and the Town against claims for injuries to members of the public and/or damages to property of others arising from the Contractor's use of motor vehicles or any other equipment and shall cover operation with respect to onsite and offsite operations and insurance coverage shall extend to any motor vehicles or other equipment irrespective of whether the same is owned, non-owned, or hired. The limit of liability shall not be less than \$1,000,000.00 per occurrence, combined single limit for Bodily Injury Liability and Property Damage Liability. Coverage must be afforded on a form no more restrictive than the latest edition of the Business Automobile Liability Policy, without restrictive endorsement, as filed by the Insurance Services Office.

16.3 Commercial General Liability. This insurance shall be written in comprehensive form and shall protect the Contractor and the Town against claims arising from injuries to members of the public or damage to property of others arising out of any act or omission to act of the Contractor or any of its agents, employees, or subcontractors. The limit of liability shall not be less than \$1,000,000.00 per occurrence, combined single limit for Bodily Injury Liability and Property Damage Liability.

- (a) Coverage must be afforded on a form no more restrictive than the latest edition of the Commercial General Liability Policy, without restrictive endorsements, as filed by the Insurance Services Office, and must include:
 - (1) Premises and/or Operations;
 - (2) Independent contractors and Products and/or completed Operations;
 - (3) Broad Form Property Damage, Personal

Injury and a Contractual Liability Endorsement, including any hold harmless and/or indemnification agreement pursuant to ISO Form CG001.

- (b) The Town is to be specifically included as an Additional Insured for the liability of the Town resulting from services or work performed by or on behalf of Contractor in performance of this or any Project Agreement. Contractor's insurance, including that applicable to the Town as an Additional Insured, shall apply on a primary basis and any other insurance maintained by the Town shall be in excess of and shall not contribute to Contractor's insurance. Contractor's insurance shall contain a severability of interest provision providing that, except with respect to the total limits of liability, the insurance shall apply to each Insured or Additional Insured in the same manner as if separate policies had been issued to each.

16.4 Professional Liability: The Contractor shall furnish professional liability errors and omissions insurance coverage in an amount not less than \$2,000,000.00 with a maximum deductible of \$25,000.00 per claim. The Contractor shall be responsible for maintaining this professional liability insurance for a minimum of five (5) years from the date of execution of each Project Agreement. Upon request of the Town, the Contractor shall make available for inspection copies of any claims filed or made against the policy during the policy term. The Contractor shall additionally notify the Town, in writing, within thirty (30) calendar days of any claims filed or made against this policy in excess of \$25,000.00 during the policy term.

16.5 Certificate of Insurance: Prior to the execution of this Agreement, Contractor shall provide the Town Manager with evidence of insurability from the Contractor's Insurance Carrier or a Certificate of Insurance. Prior to execution of any Project Agreement, the Contractor shall provide to the Town Manager, Certificates of Insurance evidencing the required insurance coverages. The Certificates of Insurance shall not only name the types of policy(ies) provided, but also shall refer specifically to this Agreement and any Project Agreement and shall state that such insurance is as required by this and any Project Agreement. The Town reserves the right to require the Contractor to provide copies of such policies, upon written request by the Town. If a policy is due to expire prior to the completion of the services, renewal Certificates of Insurance or policies shall be furnished thirty (30) calendar days prior to the date of their policy expiration. Each policy certificate shall be endorsed with a provision that not less than thirty (30) calendar days' written notice shall be provided to the Town before any policy or coverage is cancelled or restricted. Acceptance of the Certificate(s) is subject to approval of the Town Manager.

16.6 All deductibles or self-insured retentions must be declared to and be approved by the Town Manager or his designee. The Contractor shall be responsible for the payment of any deductible or self-insured retentions in the

event of any claim. The Town Manager may require the Contractor, as a condition of execution of a particular Project Agreement, to provide a bond or other monetary consideration to cover the Contractor's deductible for Professional Liability Insurance.

17. Representative of Town and Contractor

17.1. Town Representative. It is recognized that questions in the day-to-day conduct of this Agreement will arise. The Town designates the Town Manager or his designee, as the person to whom all communications pertaining to the day-to-day conduct of this Agreement shall be addressed.

17.2. Contractor's Representative. Contractor shall inform the Town Representative, in writing, of the representative of the Contractor to whom all communications pertaining to the day-to-day conduct of this Agreement and Project Agreement shall be addressed.

18. Cost and Attorney's Fees/Waiver of Jury Trial

18.1 If either the Town or Contractor is required to enforce the terms of this Agreement or any Project Agreement by court proceedings or otherwise, whether or not formal legal action is required, the prevailing party shall be entitled to recover from the other party all costs, expenses, and attorney's fees, in any state or federal administrative, circuit court and appellate court proceedings.

18.2 In the event of any litigation arising out of this Agreement or any Project Agreement, each party hereby knowingly, irrevocably, voluntarily and intentionally waives its right to trial by Jury.

19. All Prior Agreements Superseded. This document incorporates and includes all prior negotiations, correspondence, conversations, agreements or understandings applicable to the matters contained in this Agreement and the parties agree that there are no commitments, agreements or understandings concerning the subject matter of this Agreement that are not contained in this document. Accordingly, it is agreed that no deviation from the terms of this Agreement shall be predicated upon any prior representations or agreements whether oral or written.

20. Contractor's Responsibilities.

20.1 The Contractor and any and all drawings, plans, specifications, or other construction or contract documents prepared by the Contractor shall be accurate, coordinated and adequate for construction and shall comply with all applicable Town Codes, state and federal laws, rules and regulations.

20.2 The Contractor shall exercise the same degree of care, skill and diligence in the performance of the services for each Project Agreement as is ordinarily provided by a professional engineer, architect, landscape architect, surveyor or mapper under similar circumstances. If at any time during the term of any Project Agreement or the construction of the Project for which the Contractor has provided land surveying or mapping services under a prior Project Agreement, it is determined that the Contractor's documents are incorrect, defective or fail to conform to the Scope of Services of the particular Project, upon written notification from the Town, the Contractor shall immediately proceed to correct the work, re-perform services which failed to satisfy the foregoing standard of care, and shall pay all costs and expenses associated with correcting said incorrect or defective work, including any additional testing, inspections, and construction and reimbursements to the Town for any other services and expenses made necessary thereby, save and expect any costs and expenses which the Town would have otherwise paid absent the Contractor's error or omission. The Town's rights and remedies under this section are in addition to, and are cumulative of, any and all other rights and remedies provided by this Agreement, the Project Agreement, by law, equity or otherwise.

20.3 The Contractor's obligations under Paragraph 20.2 of this Agreement shall survive termination of this Agreement or any Project Agreement.

21. SubContractors.

21.1. In the event the Contractor requires the services of any SubContractors or other professional associates in connection with services covered by any Project Agreement, the Contractor must secure the prior written approval of the Town Manager or his designee. The Contractor shall utilize his/her best efforts to utilize SubContractors whose principal place of business is located within Miami-Dade County, Florida.

21.2. Any subcontract with a SubContractor shall afford to the Contractor rights against the SubContractor which correspond to those rights afforded to the Town against the Contractor herein, including but not limited to those rights of termination as set forth herein.

21.3. No reimbursement shall be made to the Contractor for any subContractors that have not been previously approved by the Town for use by the Contractor.

22. Notices/Authorized Representatives. Whenever either party desires to give notice to the other, it must be given by hand delivery or written notice, sent by certified United States mail, with return receipt requested or a nationally recognized private mail delivery service, addressed to the party for whom it is intended, at the place last specified, and the place for giving of notice in compliance with the provisions of this paragraph.

23. Truth-in-Negotiation Certificate. Signature of this Agreement by Contractor shall act as the execution of a truth-in negotiation certificate stating that wage rates and other factual unit costs supporting the compensation of this Agreement or any Project Agreement are accurate, complete, and current at the time of contracting. Each Project Agreement's contract prices and any additions shall be adjusted to exclude any significant sums by which the Town determines the Project's contract price was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs. All such adjustments shall be made within one year following the end of each Project Agreement.

24. Consent to Jurisdiction. The parties submit to the jurisdiction of any Florida state or federal court in any action or proceeding arising out of relating to this Agreement or any Project Agreement. Venue of any action to enforce this Agreement or any Project Agreement shall be in Miami-Dade County, Florida.

25. Governing Law.

25.1. This Agreement and any Project Agreement shall be construed in accordance with and governed by the laws of the State of Florida.

25.2. The Contractor represents that it is not currently engaged in, and will not engage in, a boycott, as defined in Section 3-1.1 of the Town of Surfside Code of Ordinances.

26. Headings. Headings are for convenience of reference only and shall not be considered in any interpretation of this Agreement.

27. Exhibits. Each Exhibit referred to in this Agreement forms an essential part of this Agreement. The Exhibits if not physically attached, should be treated as part of this Agreement, and are incorporated by reference.

28. Severability. If any provision of this Agreement or any Project Agreement or the application thereof to any person or situation shall to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provisions to persons or situations other than those as to which it shall have been held invalid or unenforceable shall not be affected thereby, and shall continue in full force and effect, and be enforced to the fullest extent permitted by law.

29. Counterparts. This Agreement may be executed in several counterparts, each of which shall be deemed an original and such counterparts shall constitute the same instrument.

30. Incorporation of Terms and Conditions of Continuing Service Agreement into Project Agreements. Each Project Agreement shall incorporate the terms and conditions set forth in this Continuing Services Agreement between the parties as though fully set forth therein. In the event that any terms or conditions of a Project

Agreement conflict with this Continuing Services Agreement, the provisions of the specific Project Agreement shall prevail and apply.

31. Compliance with Section 558.0035, Florida Statutes.

PURSUANT TO AND SUBJECT TO CONTRACTOR'S COMPLIANCE WITH SECTION 558.0035 OF THE FLORIDA STATUTES, EMPLOYEES OF CONTRACTOR MAY NOT BE HELD INDIVIDUALLY LIABLE FOR DAMAGES RESULTING FROM NEGLIGENCE UNDER THIS

32. Conflicts. In the event of a conflict between the terms of any exhibits or attachments hereto, or any documents incorporated herein by reference, the conflict shall be resolved in the following order of priorities and the more stringent criteria for performance of the Services shall apply:

32.1.1. First Priority: Exhibit "A," RFQ No. 2023-06;

32.1.2. Second Priority: "Exhibit "C," the Scope of Services;

32.1.3. Third Priority: "Exhibit "D," the Rate Schedule; and

32.1.4. Fourth Priority: "Exhibit "B," the Response to RFQ No. 2023-06.

33. Boycotts. The Contractor is not currently engaged in, and will not engage in, a boycott, as defined in Section 3-1.1 of the Town of Surfside Code of Ordinances.

34. E-Verify Affidavit. In accordance with Section 448.095, Florida Statutes, the Town requires all contractors doing business with the Town to register with and use the E-Verify system to verify the work authorization status of all newly hired employees. The Town will not enter into a contract unless each party to the contract registers with and uses the E-Verify system. The contracting entity must provide its proof of enrollment in E-Verify. For instructions on how to provide proof of the contracting entity's participation/enrollment in E-Verify, please visit: <https://www.e-verify.gov/faq/how-do-i-provide-proof-of-my-participationenrollment-in-e-verify>. By entering into this Agreement, the Contractor acknowledges that it has read Section 448.095, Florida Statutes; will comply with the E-Verify requirements imposed by Section 448.095, Florida Statutes, including but not limited to obtaining E-Verify affidavits from subcontractors; and has executed the required affidavit attached hereto and incorporated herein.

[Remainder of page intentionally left blank; Signature page and E-Verify Affidavit follows.]

E-VERIFY AFFIDAVIT

In accordance with Section 448.095, Florida Statutes, the Town requires all contractors doing business with the Town to register with and use the E-Verify system to verify the work authorization status of all newly hired employees. The Town will not enter into a contract unless each party to the contract registers with and uses the E-Verify system.

The contracting entity must provide of its proof of enrollment in E-Verify. For instructions on how to provide proof of the contracting entity's participation/enrollment in E-Verify, please visit: <https://www.e-verify.gov/faq/how-do-i-provide-proof-of-my-participation/enrollment-in-e-verify>

By signing below, the contracting entity acknowledges that it has read Section 448.095, Florida Statutes and will comply with the E-Verify requirements imposed by it, including but not limited to obtaining E-Verify affidavits from subcontractors.

☐ Check here to confirm proof of enrollment in E-Verify has been attached to this Affidavit.

In the presence of:

Jill Mathison
Witness #1 Print Name: Jill Mathison
Kelsey Smith
Witness #2 Print Name: Kelsey Smith

Signed, sealed and delivered by:

Roberto Mantecon
Print Name: Roberto Mantecon
Title: Sr. Operations Manager
Entity Name: WGI, Inc.

ACKNOWLEDGMENT

State of Florida
County of Palm Beach

The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online notarization, this 14th day of September, 2025 by Roberto Mantecon (name of person) as Senior Ops Manager (type of authority) for WGI, Inc. (name of party on behalf of whom instrument is executed).

Cyndy Little
Notary Public (Print, Stamp, or Type as Commissioned)
 **CYNDY LITTLE**
Notary Public
State of Florida
Commission # HH224313
Expires 3/31/2026

☒ Personally known to me; or
☐ Produced identification (Type of Identification: _____)
☐ Did take an oath; or
☐ Did not take an oath

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year as first stated above.

TOWN OF SURFSIDE

By: _____
Mark Blumstein
Town Manager

Attest:

By: _____
Sandra McCready, MPA, MMC
Town Clerk

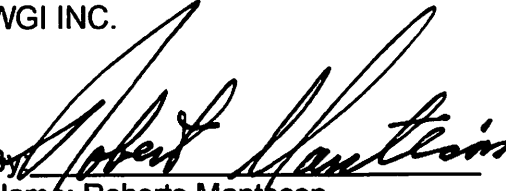
Approved as to form and legal
sufficiency:

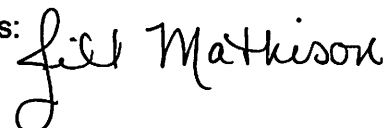
By: _____
Thais Hernandez, Esq.
Town Attorney

Addresses for Notice:
Town of Surfside
Attn: Town Manager
9293 Harding Avenue
Surfside, Florida 33154
(305) 861-4863
mblumstein@townofsurfsidefl.gov

With a copy to:
Thais Hernandez, Esq.
Town Attorney
9293 Harding Avenue
Surfside, Florida
Telephone: (305) 861-4863
Email: thernandez@townofsurfsidefl.gov

WGI INC.

By: 
Name: Roberto Mantecon
Sr. Operations Manager

Witness: 
By: Jill Mathison

Witness: 
By: Allan Welch

Addresses for Notice:

WGI, Inc.
Attn: Kate Fontaine
2035 Vista Parkway
West Palm Beach, FL 33411

561-687-2220 (telephone)
Kate.Fontaine@wginc.com (email)

With a copy to:
WGI, Inc.
Attn: Roberto Mantecon
11410 NW 20th Street, #101
Miami, FL 33172
305-553-0500 (telephone)
Roberto.Mantecon@wginc.com (email)