RESOLUTION NO. 2025-3466

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA APPROVING THE PROFESSIONAL SERVICES AGREEMENT OF MAD STRATEGIC CONSULTING, LLC TO PROVIDE SERVICES AS AN ACTING TOWN MANAGER PURSUANT TO THE AGREEMENT ATTACHED HERETO AS EXHIBIT "A"; FINDING THAT THE SERVICES ARE EXEMPT FROM COMPETITIVE BIDDING PURSUANT TO SECTION 3-13(2) OF THE TOWN CODE AS PROFESSIONAL SERVICES; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Art. III, Sec. 35 of the Town Charter designates the Town Manager as the chief executive office and the head of the administrative branch of the Town government; and

WHEREAS, Art. II, Sec. 11(1) of the Town Charter empowers the Commission of the Town of Surfside ("Commission") to appoint and remove the Town Manager; and

WHEREAS, at its October 22, 2025 Regular Commission Meeting, the Commission terminated the services of the prior Town Manager; and

WHEREAS, the Commission now seeks to retain an Acting Town Manager for the Town; and

WHEREAS, Mario Diaz ("Diaz") of MAD Strategic Consulting, LLC ("Consultant") desires to serve as Acting Town Manager for the Town of Surfside ("Town") upon the terms set forth in the Professional Services Agreement attached hereto as Exhibit "A" (the "Services"); and

WHEREAS, the Consultant and Town, through mutual negotiation, have agreed upon a fee for the Services; and

WHEREAS, at its October 27, 2025 Special Commission, the Commission

appointed Mario Diaz of MAD Strategic Consulting, LLC to the position of Acting Town Manager; and

WHEREAS, Mario Diaz began providing the Services to the Town through MAD Strategic Consulting, LLC on October 30, 2025;

WHEREAS, the Town Commission now desires to formalize the terms and conditions of the professional services to be provided by the Consultant in the capacity of Acting Town Manager in accordance with the Professional Services Agreement; and

WHEREAS, the Town wishes to enter into the Professional Services Agreement with the Consultant to provide the Services pursuant to Section 3-13(2) of the Town Code exempting professional services from competitive bidding; and

WHEREAS, the Town wishes to authorize the Mayor to purchase the Services from the Consultant and enter into the Professional Services Agreement, in substantially the form attached hereto as Exhibit "A", subject to final approval as to form, content, and legal sufficiency by the Town Attorney; and

WHEREAS, the Town Commission finds that it is in the best interest and welfare of the Town and its residents to approve the Agreement with the Consultant for the Services and proceed as indicated in this Resolution..

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AS FOLLOWS:

<u>Section 1.</u> <u>Recitals Adopted.</u> Each of the above stated recitals are hereby adopted, confirmed and incorporated herein.

Section 2. Approval of Professional Services Agreement. The

Professional Services Agreement between MAD Strategic Consulting, LLC and the Town attached hereto as Exhibit "A" is hereby approved as of the adoption of this Resolution.

Section 3. Implementation of Contract. The Mayor is hereby authorized to take any and all necessary or further action to execute and implement said Professional Services Agreement.

<u>Section 5</u>. <u>Effective Date</u>. This Resolution and Professional Services Agreement shall be effective immediately upon adoption and as of the Effective Date.

PASSED AND ADOPTED on this 12th day of November, 2025.

Motion By: Vice Mayor Paul,

Second By: Commissioner Vildsotegui.

FINAL VOTE ON ADOPTION:

Commissioner Ruben A. Coto	<u>Yes</u>
Commissioner Nelly Velasquez	<u>Absent</u>
Commissioner Gerardo Vildostegui	<u>Yes</u>
Vice Mayor Tina Paul	Yes
Mayor Charles W. Burkett	Yes /

Charles W. Burkett, Mayor

CV FI

Sandra McCready, MMC

Town Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

Thais Hernandez, Town Attorney

PROFESSIONAL SERVICES AGREEMENT BETWEEN THE TOWN OF SURFSIDE AND MAD STRATEGIC CONSULTING, LLC

THIS AGREEMENT ("Agreement") is made effective as of the ______ day of ______, 2025 (the "Effective Date"), by and between the TOWN OF SURFSIDE, a Florida municipal corporation, (hereinafter the "Town"), and MAD STRATEGIC CONSULTING, LLC, a Florida limited liability company, (collectively hereinafter, the "Consultant").

WHEREAS, Art. III, Sec. 35 of the Town Charter designates the Town Manager as the chief executive office and the head of the administrative branch of the Town government; and

WHEREAS, Art. II, Sec. 11(1) of the Town Charter empowers the Town Commission ("Commission") to appoint and remove the Town Manager; and

WHEREAS, at its October 22, 2025 Special Commission Meeting, the Commission terminated the services of the prior Town Manager; and

WHEREAS, the Commission now seeks to retain an Acting Town Manager for the Town; and

WHEREAS, the Consultant desires to serve as Acting Town Manager for the Town upon the terms set forth herein (the "Services"); and

WHEREAS, the Consultant and Town, through mutual negotiation, have agreed upon a fee for the Services; and

WHEREAS, Consultant was appointed Acting Town Manager by the Commission at its October 27, 2025 Special Commission Meeting; and

WHEREAS, the Town desires to engage the Consultant to perform the Services and provide the deliverables as specified below.

NOW, THEREFORE, in consideration of the mutual covenants and conditions contained herein, the Consultant and the Town agree as follows:

1. Recitals.

The above and foregoing recitals are true and correct and are incorporated herein by this reference.

2. Appointment.

The Town appoints Mario Diaz ("Diaz") of MAD Strategic Consulting, LLC as Acting Town Manager of the Town of Surfside, subject to the terms and conditions set forth herein.

3. Exclusivity.

Diaz shall provide the Services to the Town through MAD Strategic Consulting, LLC on an exclusive basis. Diaz will engage in no other employment, whether as an employee or independent contractor, individually, through MAD Strategic Consulting, LLC, or otherwise, during the term of this Agreement.

Notwithstanding the preceding, the parties recognize that prior to providing the Services to the Town, Diaz, through MAD Strategic Consulting, LLC provided consulting services to other parties in matters which are ongoing ("Existing Prior Matters"). Diaz agrees that, as of the effective date of this Agreement, he will not, without Commission approval in advance, take on any new consulting activities or services in order to devote all of his time, attention, knowledge and skills to faithfully performing his duties under this Agreement.

4. Duties.

- **4.1.** The Acting Town Manager shall have all powers and perform all duties and responsibilities required by this Agreement and prescribed in the Charter and applicable sections of the Town Code and in accordance with Florida law.
- **4.2.** The Acting Town Manager shall also perform such other duties and carry out such policy directives as determined by a majority of the Town Commission from time to time.
- 4.3. The Acting Town Manager shall provide the Town Commission with a monthly report, which shall include a list of directives from the Town Commission and the status of achievement of the same. The report shall be included in the monthly Commission Agenda Package.
- 4.4. The Acting Town Manager shall attend all Commission meetings unless excused by the Commission. He shall also attend the Town's Planning & Zoning Board meetings, Resort Tax Board meetings and Pension Board meetings. In addition, he shall attend other standing and ad hoc committee meetings and other meetings, as appropriate, to fulfill his duties as Acting Town Manager unless a conflict precludes such attendance. Except for Town Commission meetings, the Acting Town Manager may assign a designee to attend certain meetings, if he is unavailable.
- **4.5.** The Acting Town Manager shall be available to confer and/or meet with the Mayor, Vice Mayor and Commissioners, as requested and as needed.

5. Hours of Office.

- 5.1. The Acting Town Manager shall make himself available at least from 9:00 a.m. to 5:00 p.m. EST a minimum of five (5) days per week (including Monday, Tuesday, Wednesday, Thursday, and Friday) at the Town of Surfside Town Hall, other Town premises, or remotely on those days when traveling for Town business. The Mayor and Acting Town Manager may mutually agree to some flexibility in this schedule to accommodate the needs of both the Acting Town Manager and the Town.
- **6.** <u>Holidays</u>. The Acting Town Manager shall be entitled to all holidays recognized by the Town.

7. <u>Term.</u>

The Effective Date of this Agreement shall be **November 13, 2025**, a date after the Town Commission adopting Resolution No. _____ approving this Agreement.

8. Termination.

- **8.1.** In accordance with the Charter, the Acting Town Manager shall serve at the pleasure of the Town Commission. Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of the Town Commission to terminate the services of the Acting Town Manager at any time during a Regular or Special Town Commission meeting, subject to the provisions set forth in this Agreement.
- **8.2.** This Agreement may be terminated by either party without cause upon thirty (30) days' written notice.

9. Compensation and Payment.

9.1. As consideration for the Services to be rendered by the Town Manager pursuant to this Agreement, the Town shall pay MAD Strategic Consulting, LLC a flat fee of twenty thousand dollars (\$20,000) monthly. The monthly fee shall be paid every month within ten (10) calendar days following the end of such monthly period and upon receipt of an invoice from MAD Strategic Consulting, LLC for services rendered each month. For purposes of calculating the monthly term, the first date of Services will be Oct. 30, 2025, which is the first day the Acting Town Manager began providing Services under this Agreement. The Town shall pay the Consultant in accordance with the Florida Prompt Payment Act after approval and acceptance of the Services by the Town Manager.

10. Town's Responsibilities.

10.1. Town shall make available any maps, plans, existing studies, reports, staff and representatives, and other data pertinent to the Services and in possession

- of the Town, and provide criteria requested by Consultant to assist Consultant in performing the Services.
- **10.2.** Upon Consultant's request, Town shall reasonably cooperate in arranging access to public information that may be required for Consultant to perform the Services.

11. Consultant's Responsibilities; Representations and Warranties.

- 11.1. The Consultant shall exercise the same degree of care, skill and diligence in the performance of the Services as is ordinarily provided by a consultant under similar circumstances. If at any time during the term of this Agreement or within two (2) years from the completion of this Agreement, it is determined that the Consultant's Deliverables or Services are incorrect, not properly rendered, defective, or fail to conform to Town requests, the Consultant shall at Consultant's sole expense, immediately correct its Deliverables or Services.
- 11.2. The Consultant hereby warrants and represents that at all times during the term of this Agreement it shall maintain in good standing all required licenses, certifications and permits required under Federal, State and local laws applicable to and necessary to perform the Services for Town as an independent contractor of the Town. Consultant further warrants and represents that it has the required knowledge, expertise, and experience to perform the Services and carry out its obligations under this Agreement in a professional and first class manner.
- 11.3. The Consultant represents that is an entity validly existing and in good standing under the laws of Florida. The execution, delivery and performance of this Agreement by Consultant have been duly authorized, and this Agreement is binding on Consultant and enforceable against Consultant in accordance with its terms. No consent of any other person or entity to such execution, delivery and performance is required.

12. Insurance.

- 12.1. Vendor shall secure and maintain throughout the duration of this agreement insurance of such types and in such amounts not less than those specified below as satisfactory to Town, naming the Town as an Additional Insured, underwritten by a firm rated A-X or better by A.M. Best and qualified to do business in the State of Florida. The insurance coverage shall be primary insurance with respect to the Town, its officials, employees, agents, and volunteers naming the Town as additional insured. Any insurance maintained by the Town shall be in excess of the Vendor's insurance and shall not contribute to the Vendor's insurance. The insurance coverages shall include at a minimum the amounts set forth in this section and may be increased by the Town as it deems necessary or prudent.
 - **12.1.1.** Commercial General Liability coverage with limits of liability of not less than a \$1,000,000 per Occurrence combined single limit for Bodily Injury and Property Damage. This Liability Insurance shall also include Completed

Operations and Product Liability coverages and eliminate the exclusion with respect to property under the care, custody and control of Vendor. The General Aggregate Liability limit and the Products/Completed Operations Liability Aggregate limit shall be in the amount of \$2,000,000 each.

- 12.1.2. Workers Compensation and Employer's Liability insurance, to apply for all employees for statutory limits as required by applicable State and Federal laws. The policy(ies) must include Employer's Liability with minimum limits of \$1,000,000.00 each accident. No employee, subcontractor or agent of the Vendor shall be allowed to provide Services pursuant to this Agreement who is not covered by Worker's Compensation insurance.
- 12.1.3. Business Automobile Liability with minimum limits of \$1,000,000 per occurrence, combined single limit for Bodily Injury and Property Damage. Coverage must be afforded on a form no more restrictive than the latest edition of the Business Automobile Liability policy, without restrictive endorsements, as filed by the Insurance Service Office, and must include Owned, Hired, and Non-Owned Vehicles.
- **12.1.4.** Professional Liability Insurance in an amount of not less than One Million Dollars (\$1,000,000.00) per occurrence, single limit.
- **12.1.5.** Exceptions to the insurance requirements in this section must be approved by the town commission.

13. Conflict of Interest.

13.1. To avoid any conflict of interest or any appearance thereof, Consultant shall not, for the term of this Agreement, provide any consulting services to any private sector entities (developers, corporations, real estate investors, etc.), with any current, or foreseeable, adversarial issues in the Town.

14. Electronic Devices.

The Town shall provide the Acting Town Manager with a cellular telephone, laptop, and related equipment. All communications related to Town business will be conducted solely through such equipment. All such equipment remains Town property at all times and must be returned upon termination of this Agreement.

15. Days.

Unless otherwise specified, any reference to days in this Agreement shall mean calendar days.

16. Bonds.

The Town shall pay the cost of any bonds for the Acting Town Manager, including those required by Florida Law and/or the Town Charter.

17. Nondiscrimination.

During the term of this Agreement, Consultant shall not discriminate against any of its employees or applicants for employment because of their race, color, religion, sex, or national origin, and to abide by all Federal and State laws regarding nondiscrimination.

18. Attorneys Fees and Waiver of Jury Trial.

- 18.1. In the event of any litigation arising out of this Agreement, the prevailing party shall be entitled to recover its attorneys' fees and costs, including the fees and expenses of any paralegals, law clerks and legal assistants, and including fees and expenses charged for representation at both the trial and all appellate levels.
- 18.2. IN THE EVENT OF ANY LITIGATION ARISING OUT OF THIS AGREEMENT, EACH PARTY HEREBY KNOWINGLY, IRREVOCABLY, VOLUNTARILY AND INTENTIONALLY WAIVES ITS RIGHT TO TRIAL BY JURY.

19. Indemnification.

The Town shall indemnify the Acting Town Manager against any tort, professional liability claim, or other legal action, whether groundless or otherwise, arising out of an alleged act or omission occurring during the performance of the Acting Town Manager's duties. This provision shall not apply to acts or omissions of the Acting Town Manager committed while acting outside the course and scope of his employment, committed in bad faith or with malicious purpose, or committed in a manner exhibiting wanton and willful disregard of human rights, safety, or property.

20. Compliance with Law.

In carrying out the Services under this Agreement, the Acting Town Manager shall comply with all applicable laws, ordinances, rules, regulations, the provisions of the Town Code of the Town of Surfside, Miami-Dade County and Statutes of the State of Florida, and federal law, as well as formal actions of the Town Council, and any and all other applicable laws.

21. <u>Notices/Authorized Representatives</u>. Any notices required by this Agreement shall be in writing and shall be deemed to have been properly given if transmitted by hand-delivery, by registered or certified mail with postage prepaid return receipt requested, or by a private postal service, addressed to the parties (or their successors) at the addresses listed on the signature page of this Agreement or such other address as the party may have designated by proper notice.

22. Governing Law and Venue.

This Agreement shall be construed in accordance with and governed by the laws of the State of Florida. Venue for any proceedings arising out of this Agreement shall be proper exclusively in Miami-Dade County, Florida.

23. Entire Agreement/Modification/Amendment.

- 23.1. This writing contains the entire Agreement of the parties and supersedes any prior oral or written representations. No representations were made or relied upon by either party, other than those that are expressly set forth herein.
- 23.2. No agent, employee, or other representative of either party is empowered to modify or amend the terms of this Agreement, unless executed with the same formality as this document.

24. <u>Waiver.</u>

The failure of either party to this Agreement to object to or to take affirmative action with respect to any conduct of the other which is in violation of the terms of this Agreement shall not be construed as a waiver of the violation or breach, or of any future violation, breach or wrongful conduct.

25. Severability.

If any provision, or any portion thereof, contained in this Agreement is held to be unconstitutional, illegal, invalid, or unenforceable, the remainder of this Agreement, or portions thereof, shall not be affected and shall remain in full force and effect.

26. Non-Assignment.

The rights and obligations herein granted are personal in nature and cannot be transferred or assigned by the Town Manager.

27. Ownership and Access to Records and Audits.

27.1. Consultant acknowledges that all inventions, innovations, improvements, developments, methods, designs, analyses, drawings, reports, compiled information, and all similar or related information (whether patentable or not) which relate to Services to the Town which are conceived, developed or made by Consultant during the term of this Agreement ("Work Product") belong to the Town. Consultant shall promptly disclose such Work Product to the Town and perform all actions reasonably requested by the Town (whether during or after the term of this Agreement) to establish and confirm such ownership (including, without limitation, assignments, powers of attorney and other instruments).

- 27.2. Consultant agrees to keep and maintain public records in Consultant's possession or control in connection with Consultant's performance under this Agreement. The Town Manager or his designee shall, during the term of this Agreement and for a period of three (3) years from the date of termination of this Agreement, have access to and the right to examine and audit any records of the Consultant involving transactions related to this Agreement. Consultant additionally agrees to comply specifically with the provisions of Section 119.0701, Florida Statutes. Consultant shall ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed, except as authorized by law, for the duration of the Agreement, and following completion of the Agreement until the records are transferred to the Town.
- 27.3. Upon request from the Town's custodian of public records, Consultant shall provide the Town with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided by Chapter 119, Florida Statutes, or as otherwise provided by law.
- 27.4. Unless otherwise provided by law, any and all records, including but not limited to reports, surveys, and other data and documents provided or created in connection with this Agreement are and shall remain the property of the Town.
- 27.5. Upon completion of this Agreement or in the event of termination by either party, any and all public records relating to the Agreement in the possession of the Consultant shall be delivered by the Consultant to the Town Manager, at no cost to the Town, within seven (7) days. All such records stored electronically by Consultant shall be delivered to the Town in a format that is compatible with the Town's information technology systems. Once the public records have been delivered upon completion or termination of this Agreement, the Consultant shall destroy any and all duplicate public records that are exempt or confidential and exempt from public records disclosure requirements.
- **27.6.** Any compensation due to Consultant shall be withheld until all records are received as provided herein.
- 27.7. Consultant's failure or refusal to comply with the provisions of this section shall result in the immediate termination of this Agreement by the Town.
- 27.8. Notice Pursuant to Section 119.0701(2)(a), Florida Statutes. IF THE CONSULTANT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONSULTANT'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS.

Custodian of Records: Sandra McCready, MMC

Mailing address: 9293 Harding Avenue

Surfside, FL 33154

Telephone number: 305-861-4863

Email: smccready@townofsurfsidefl.gov

28. Independent Contractor.

It is expressly agreed and understood by and between the parties that Acting Town Manager is an independent contractor, and as such Acting Town Manager is not a Town employee, and is not entitled to payment or compensation from the Town or to any fringe benefits to which other Town employees are entitled (other than as set forth in Section 6 above). As an independent contractor, Acting Town Manager further acknowledges that it is solely responsible for payment of any and all income taxes, FICA, withholding, unemployment insurance, or other taxes due and owing any governmental entity whatsoever as a result of this Agreement. As an independent contractor, Acting Town Manager will not make any claim, demand of application to or for any right or privilege applicable to any officer or employee of the Town, including but not limited to workmen's compensation coverage, unemployment insurance benefits, social security coverage, or retirement membership or credit (other than an set forth in Section 14 above). It is also agreed and understood that the Acting Manager is not precluded from applying or accepting other consulting work or government employment so long as he obtains Commission approval in advance pursuant to paragraph 3 herein, and such work or employment does not provide a conflict of interest with the duties performed for the Town of Surfside.

- 29. <u>Survival of Provisions</u>. Any terms or conditions of either this Agreement that require acts beyond the date of the term of the Agreement, shall survive termination of the Agreement, shall remain in full force and effect unless and until the terms or conditions are completed and shall be fully enforceable by either party.
- 30. Prohibition of Contingency Fees. The Consultant warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the Consultant, to solicit or secure this Agreement, and that it has not paid or agreed to pay any person(s), company, corporation, individual or firm, other than a bona fide employee working solely for the Consultant, any fee, commission, percentage, gift, or any other consideration, contingent upon or resulting from the award or making of this Agreement.
- **31.** Public Entity Crimes Affidavit. Consultant shall comply with Section 287.133, Florida Statutes (Public Entity Crimes Statute), notification of which is hereby incorporated herein by reference, including execution of any required affidavit.
- **32.** Counterparts. This Agreement may be executed in several counterparts, each of which shall be deemed an original and such counterparts shall constitute one and the same instrument.

- **33.** Conflicts. In the event of a conflict between the terms of this Agreement and any exhibits or attachments hereto, the terms of this Agreement shall control.
- **34.** Boycotts. The Consultant is not currently engaged in, and will not engage in, a boycott, as defined in Section 3-1.1 of the Town of Surfside Code of Ordinances.
- 35. E-Verify Affidavit. In accordance with Section 448.095, Florida Statutes, the Town requires all contractors doing business with the Town to register with and use the E-Verify system to verify the work authorization status of all newly hired employees. The Town will not enter into a contract unless each party to the contract registers with and uses the E-Verify system. The contracting entity must provide its proof of enrollment in E-Verify. For instructions on how to provide proof of the contracting entity's participation/enrollment in E-Verify, please visit: https://www.e-verify.gov/faq/how-do-i-provide-proof-of-my-participationenrollment-in-e-verify. By entering into this Agreement, the Contractor acknowledges that it has read Section 448.095, Florida Statutes; will comply with the E-Verify requirements imposed by Section 448.095, Florida Statutes, including but not limited to obtaining E-Verify affidavits from subcontractors; and has executed the required affidavit attached hereto and incorporated herein.

[Remainder of page intentionally left blank. Signature pages follow.]

E-VERIFY AFFIDAVIT

In accordance with Section 448.095, Florida Statutes, the Town requires all contractors doing business with the Town to register with and use the E-Verify system to verify the work authorization status of all newly hired employees. The Town will not enter into a contract unless each party to the contract registers with and uses the E-Verify system.

The contracting entity must provide its proof of enrollment in E-Verify. For instructions on how to provide proof of the contracting entity's participation/enrollment in E-Verify, please visit: https://www.e-verify.gov/faq/how-do-i-provide-proof-of-my-participationenrollment-in-e-verify

By signing below, the contracting entity acknowledges that it has read Section 448.095, Florida Statutes and will comply with the E-Verify requirements imposed by it, including but not limited to obtaining E-Verify affidavits from subcontractors.

□ Check here to confirm proof of enr Affidavit.	follment in E-Verify has been attached to this
In the presence of:	Signed, sealed and delivered by:
Witness #1 Print Name:	Title:
Witness #2 Print Name:	Entity Name:
State of Florida County of The foregoing instrument was acknowled	dged before me by means of □ physical presence f, 20, by s (type _ (name of party on behalf of whom instrument is
executed)Personally known to me; or	Notary Public (Print, Stamp, or Type as Commissioned) dentification:)

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year as first stated above.

TOWN OF SURFSIDE

CONSULTANT

By:	Ву:
Charles Burkett	Mario Diaz
Mayor	Managing Member
	MAD Strategic Consulting, LLC
Attest:	
D	
By:	
Sandra McCready, MMC	
Town Clerk	
Approved as to form and legal	
sufficiency:	
sumoiency.	
By:	
Thais Hernandez	
Town Attorney	

Addresses for Notice:

Charles W. Burkett
Town of Surfside
Attn: Mayor
9293 Harding Avenue
Surfside, FL 33154
305-861-4863 (telephone)
305-993-5097 (facsimile)
mayor@townofsurfsidefl.gov (email)

With a copy to:

Thais Hernandez, Esq.
Office of the Town Attorney
Town of Surfside
9293 Harding Avenue
Surfside, FL 33154
305-861-4863 (telephone)
thernandez@townofsurfsidefl.gov
(email)

Addresses for Notice:

Mario Diaz Acting Town Manager Town of Surfside 9293 Harding Avenue Surfside, FL 33154 305-861-4863 (telephone