

RESOLUTION NO. 2026-3495

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, ESTABLISHING A BUILDING PERMIT RECERTIFICATION FEE ASSISTANCE GRANT PROGRAM FOR ELIGIBLE MULTI-FAMILY RESIDENTIAL CONDOMINIUM BUILDINGS REQUIRED TO COMPLETE 30-YEAR, 40-YEAR, 50-YEAR, OR 60-YEAR BUILDING RECERTIFICATION; PROVIDING FOR ELIGIBILITY, FUNDING LIMITATIONS, AND ADMINISTRATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town Commission recognizes the importance of maintaining the structural and electrical safety of multi-family residential condominium buildings (“condominium buildings”) within the Town of Surfside (“Town”); and

WHEREAS, certain condominium buildings in the Town are required to undergo 30-year, 40-year, 50-year, or 60-year building recertifications pursuant to applicable law and regulatory requirements; and

WHEREAS, the costs associated with municipal recertification permit fees may impose substantial financial burdens on condominium property owners; and

WHEREAS, the Town Commission finds that establishing a Building Recertification Permit Fee Assistance Grant Program will promote public safety, encourage timely compliance, and support the continued structural integrity of aging condominium buildings within the Town.

WHEREAS, the Town Commission finds that this Resolution is in the best interest and welfare of the Town and its residents.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AS FOLLOWS:

Section 1. Recitals Adopted. The foregoing recitals are true and correct and are incorporated herein by reference.

Section 2. Establishment of Program. The Town Commission hereby establishes the Building Recertification Permit Fee Assistance Grant Program (the "Program") to provide limited financial assistance to eligible multi-family residential condominium buildings required to complete 30-year, 40-year, 50-year, or 60-year building recertifications.

Section 3. Eligibility. Eligibility requirements shall be limited to multi-family residential condominium buildings located within the Town that are subject to mandatory recertification and that meet the criteria established in the Program Guidelines approved by the Town Commission in substantially the form attached hereto as Exhibit "A". Applicants must be in good standing with the Town and compliant with all applicable codes and regulations.

Section 4. Funding Limitations. Funding for the Program shall be subject to annual budgetary appropriation by the Town Commission. Grant awards shall not exceed the amount allocated in the adopted budget and shall be distributed in accordance with the approved Program Guidelines.

Section 5. Administration. The Town Manager, or designee, is hereby authorized to administer the Program, develop and implement Program Guidelines consistent with this Resolution, and execute all necessary documents to effectuate the intent of this Resolution.

Section 6. Effective Date. This Resolution shall be effective immediately upon adoption.

PASSED AND ADOPTED on this 10th day of March, 2026.

Motion By: Commissioner Vildostegui

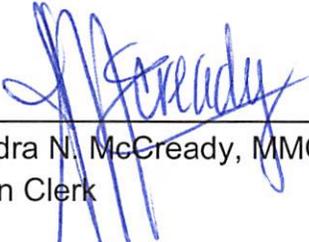
Second By: Commissioner Velasquez

FINAL VOTE ON ADOPTION:

| | |
|----------------------------------|---------------|
| Commissioner Ruben A. Coto | <u>Yes</u> |
| Commissioner Nelly Velasquez | <u>Yes</u> |
| Commissioner Gerardo Vildostegui | <u>Yes</u> |
| Vice Mayor Tina Paul | <u>Yes</u> |
| Mayor Charles W. Burkett | <u>Absent</u> |

Charles W. Burkett, Mayor

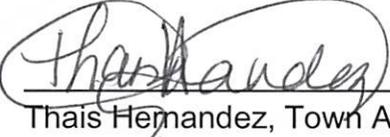
Attest:



Sandra N. McCready, MMC
Town Clerk



APPROVED AS TO FORM AND LEGAL SUFFICIENCY:



Thais Hernandez, Town Attorney

EXHIBIT "A"
BUILDING RECERTIFICATION PERMIT FEE ASSISTANCE GRANT PROGRAM
GUIDELINES
(Condominium Buildings Only)

1. Purpose

The purpose of this Program is to provide limited financial assistance to eligible Condominium Buildings required to complete 30-year, 40-year, 50-year, or 60-year building recertification, in order to promote public safety, encourage timely compliance, and assist with municipal recertification fees.

2. Eligible Applicants

To qualify, the applicant must:

- Be a multi-family residential condominium building located within the Town of Surfside;
- Be subject to mandatory 30-year, 40-year, 50-year, or 60-year structural and/or electrical recertification;
- Have submitted a complete recertification application to the Town;
- Be in good standing with the Town (no outstanding liens, unresolved code violations, or unpaid municipal obligations, unless under an approved compliance plan); and
- Not have previously received assistance under this Program for the same recertification cycle.

Only the Condominium Building, through its authorized association, may apply. Individual unit owners are not eligible to apply separately.

3. Eligible Expenses

Eligible expenses are limited strictly to municipal building recertification permit fees paid to the Town, including structural and electrical review fees.

The following are not eligible:

- Engineering or architectural services;
 - Construction, repair, or remediation costs;
 - Legal, consulting, or administrative expenses;
 - Fines, penalties, or reinspection fees.
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4. Grant Structure

Flat Building Cap:

Maximum reimbursement of \$200,000 per condominium, per recertification cycle.

Total Program funding shall not exceed the amount appropriated in the adopted Fiscal Year budget. Grants shall be awarded on a first-come, first-qualified basis, subject to available funding.

5. Application Requirements

The condominium must submit:

- Completed application form signed by an authorized officer of its association;
- Proof of payment of municipal recertification permit fees;
- Documentation confirming recertification requirement;
- Board resolution authorizing submission of the application;
- W-9 form and payment information; and
- Any additional documentation required by the Town Manager.

Incomplete applications will not be considered.

6. Review and Administration

- Applications will be reviewed by the Building and Finance Departments.
- The Town Manager or designee shall determine eligibility and approve awards consistent with available funding.
- All disbursements shall be subject to the Town's financial controls and procurement procedures.

7. Disbursement

Funds shall be disbursed directly to the condominium association as reimbursement after verification of eligibility and payment of recertification fees.

8. Program Duration

The Program shall apply to recertification cycles active as of the adoption of Ordinance 2024-1773, per the Commission's intent, and shall remain in effect unless amended or terminated by the Town Commission.