

RESOLUTION NO. 2026 - 3510

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING AN EXPENDITURE FOR THE PURCHASE OF ADDITIONAL MICROSOFT OFFICE 365 G3 AND RELATED CLOUD-BASED SOFTWARE LICENSES FROM LIFTOFF LLC; FINDING THAT THE PURCHASE IS EXEMPT FROM COMPETITIVE BIDDING PURSUANT TO SECTIONS 3-13(2) AND 3-13(7)J OF THE TOWN CODE; AUTHORIZING THE ACTING TOWN MANAGER TO NEGOTIATE AND ENTER INTO AN AGREEMENT FOR THE SERVICES; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on August 8, 2023, the Town Commission adopted Resolution No. 2023-3009, approving funding for Microsoft Office 365 G3 and related cloud-based software licenses for the provision of cloud-based email services; and

WHEREAS, the approved expenditure for Fiscal Year 2026 was \$48,617.90; and

WHEREAS, Microsoft is requiring all user platforms to move to cloud-based systems; and

WHEREAS, this program is necessary to support the operational and compliance needs of the Town; and

WHEREAS, the Police Department has since identified the need for additional system licenses ("Additional Licenses") to maintain full compliance with Criminal Justice Information Services (CJIS) requirements; and

WHEREAS, CJIS compliance is essential to ensure the secure handling, access, and protection of sensitive law enforcement data, and is a mandatory standard for agencies accessing criminal justice information systems; and

WHEREAS, this program is critical to maintaining the Town's compliance with state and federal law enforcement data security standards. Ensuring CJIS compliance protects

the integrity and confidentiality of sensitive information, reduces the risk of data breaches, and safeguards the Town from potential legal and regulatory liabilities; and

WHEREAS, additionally, maintaining proper licensing ensures that all Town Personnel have uninterrupted access to essential systems required for daily operations, public safety response, and interagency coordination; and

WHEREAS, failure to maintain compliance could result in restricted system access, operational disruptions, and potential penalties; and

WHEREAS, approval of this additional expenditure ensures continuity of services, supports public safety efforts, and upholds the Town's commitment to best practices in law enforcement operations; and

WHEREAS, to address this requirement, an additional expenditure of \$10,498.90 is necessary, bringing the total Fiscal Year 2026 cost to \$59,116.80, as detailed in Exhibit "A"; and

WHEREAS, Liftoff LLC ("Vendor") has submitted a quote attached hereto as Exhibit "A" (the "Quote") for the Additional Licenses in the amount of \$59,116.80 for fiscal year 2026; and

WHEREAS, the Town desires to engage the Vendor for the provision of the Additional Licenses; and

WHEREAS, pursuant to Section 3-13(2) of the Town Code of Ordinances (the "Code"), contracts for professional services, except those governed by the Consultant's Competitive Negotiations Act, are exempt from competitive bidding; and

WHEREAS, pursuant to Section 3-13(7)j. of the Town Code, purchases arising out of a renewal of software and hardware licenses and maintenance agreements are exempt from competitive bidding; and

WHEREAS, the Town Commission desires to approve the purchase of the Additional Licenses from the Vendor in an amount not to exceed \$10,498.90 for fiscal year 2026 and in an amount not to exceed \$59,116.80 annually thereafter and authorize the Acting Town Manager to negotiate and enter into a new Terms Agreement for the Additional Licenses based on the Contractor's Quote attached hereto as Exhibit "A"; and

WHEREAS, the Town Commission finds that this Resolution is in the best interest and welfare of the Town.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AS FOLLOWS:

Section 1. Recitals. The above-stated recitals are true and correct and are incorporated herein by this reference.

Section 2. Approval and Authorization to Purchase Additional Licenses; Exemption from Competitive Bidding. The Town Commission approves and authorizes the purchase of the Additional Licenses for the Services from the Vendor in an amount not to exceed \$10,498.90 for fiscal year 2026 and in an amount not to exceed \$59,116.80 annually thereafter, in accordance with the Quote attached hereto as Exhibit "A." The Acting Town Manager is authorized to negotiate and enter into a new terms Agreement with the Vendor based on the Contractor's Quote attached hereto as Exhibit "A," subject to the approval as to form, content, and legal sufficiency by the Town Attorney and Town Manager. The Town Commission finds that pursuant to Sections 3-13(2) and 3-13(7)j. of

the Town's Code, the purchase of the Additional Licenses for the Services are exempt from competitive bidding.

Section 3. Implementation. The Acting Town Manager and Town Officials are hereby authorized to take any and all actions which are necessary to implement the Additional Licenses for the Services and the purposes of this Resolution.

Section 4. Effective Date. This Resolution shall become effective immediately upon adoption.

PASSED AND ADOPTED on this 14th day of April 2026.

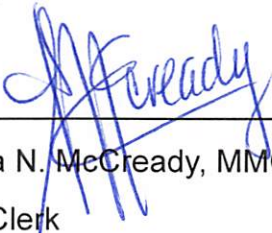
Motion by Commissioner Vildostegui,

Second by Commissioner Travani.

FINAL VOTE ON ADOPTION:

Commissioner Andrea Travani	<u>Yes</u>
Commissioner Gerardo Vildostegui	<u>Yes</u>
Commissioner David Weingot	<u>Absent</u>
Vice Mayor Dayana Benmergui	<u>Absent</u>
Mayor Charles W. Burkett	<u>Yes</u>

Attest:




Sandra N. McCready, MMC
Town Clerk



Charles W. Burkett, Mayor

Approved as to Form and Legal Sufficiency:



Thais Hernandez, Town Attorney

Exhibit A"

LiftOff, LLC
1667 Patrice Cir
Crofton, MD 21114



INVOICE

BILL TO

Town of Surfside
9293 Harding Avenue
Surfside, FL 33154

SHIP TO

Town of Surfside
9293 Harding Avenue
Surfside, FL 33154

INVOICE # 8593REN2026**DATE** 02/23/2026**TERMS** Due on receipt**LICENSING TERM**

Annual Renewal (5/2026-5/2027)

DESCRIPTION	RATE	LICENSES	AMOUNT
Intune GCC, 3QA-00008, 12 months, 7.10/month	85.20	55	4,686.00
Office 365 Plan G3 GCC, AAA-11894, 12 months, 23.00/month	276.00	135	37,260.00
Exchange Online Plan 1 GCC, 3MS-00001, 12 months, 4.00/month	48.00	55	2,640.00
ExchangeOnlineArchiving GCC, 4ES-00001, 12 months, 3.00/month	36.00	55	1,980.00
Entra ID P2 GCC, MQN-00001, 12 months, 8.50/month	102.00	1	102.00
Entra ID P1 GCC, MQM-00001, 12 months, 5.70/month	68.40	182	12,448.80

Payment Options: ACH or check

Credit card payments include a 3% processing fee; a payment link is available upon request.

Please forward billing inquiries to Amy Beck at abeck@liftoffonline.com.

SUBTOTAL	59,116.80
TAX	0.00
TOTAL	59,116.80
BALANCE DUE	\$59,116.80

Thank you for your business!