



## **Town of Surfside**

### **PARKS & RECREATION COMMITTEE MEETING**

#### **AGENDA**

**August 17, 2020 – 7:00 p.m.**

Surfside Community Center

9301 Collins Avenue, Surfside, FL 33154

- 1. Call to Order/Roll Call**
- 2. Agenda and Order of Business**
- 3. Approval of Minutes: July 20, 2020**
- 4. Reservation Set up and cancelation for lap Swimming - Tim Milian, Parks and Recreation Director**
- 5. Fall on site programing under new normal - Tim Milian, Parks and Recreation Director**
- 6. Part-Time Staff vs. Full-Time Staff – Tim Milian, Parks and Recreation Director**
- 7. Scholarship Selection Announcement - Tim Milian, Parks and Recreation Director**
- 8. 96<sup>th</sup> Street Park Project Update - Tim Milian, Parks and Recreation Director**
- 9. Public Comments - (3-minute time limit per speaker)**
- 10. Next Meeting: September 21, 2020**
- 11. Adjournment**

THIS MEETING IS OPEN TO THE PUBLIC. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, ALL PERSONS THAT ARE DISABLED; WHO NEED SPECIAL ACCOMMODATIONS TO PARTICIPATE IN THIS MEETING BECAUSE OF THAT DISABILITY SHOULD CONTACT THE OFFICE OF THE TOWN CLERK AT 305-861-4863 EXT. 226 NO LATER THAN FOUR DAYS PRIOR TO SUCH PROCEEDING.

AGENDA ITEMS MAY BE VIEWED AT THE OFFICE OF THE TOWN CLERK, TOWN OF SURFSIDE TOWN HALL, 9293 HARDING AVENUE. ANYONE WISHING TO OBTAIN A COPY OF ANY AGENDA ITEM SHOULD CONTACT THE TOWN CLERK AT 305-861-4863. A COMPLETE AGENDA PACKET IS ALSO AVAILABLE ON THE TOWN WEBSITE AT [www.townofsurfsidefl.gov](http://www.townofsurfsidefl.gov).

TWO OR MORE MEMBERS OF TOWN COMMISSION OR OTHER TOWN BOARDS MAY ATTEND AND PARTICIPATE AT THIS MEETING.

THESE MEETINGS MAY BE CONDUCTED BY MEANS OF OR IN CONJUNCTION WITH COMMUNICATIONS MEDIA TECHNOLOGY, SPECIFICALLY, A TELEPHONE CONFERENCE CALL. THE LOCATION 9293 HARDING AVENUE, SURFSIDE, FL 33154, WHICH IS OPEN TO THE PUBLIC, SHALL SERVE AS AN ACCESS POINT FOR SUCH COMMUNICATION.



**Town of Surfside**

**PARKS & RECREATION COMMITTEE  
MEETING**

**MINUTES**

**July 20, 2020 – 7:00 p.m.**

Surfside Community Center

9301 Collins Avenue, Surfside, FL 33154

**1. Call to Order/Roll Call**

The meeting was called to order by Deputy Town Clerk Herbello at 7:01 p.m.

The following were present:   Committee Member Retta Logan  
  Committee Member Nicole Travis  
  Committee Member Frank McBride, Jr. (absent) (he kept  
  trying to connect but was unable to connect via video or  
  phone.) (He was able to join at 7:50 pm)  
  Committee Member Janice Tatum  
  Committee Member Marta Olchyk

Also, present:                           Commissioner Nelly Velasquez  
  Tim Milian, Parks and Recreation Director  
  Sandra McCready, Town Clerk  
  Evelyn Herbello, Deputy Town Clerk

**2. Agenda and Order of Business**

**3. Committee Introductions**

Parks and Recreation Director Milian introduced himself to the new Committee members and gave them an overview of the functions of the Parks and Recreation Committee.

The Committee members introduced themselves.

Town Clerk McCready read the duties and responsibilities of the Liaison for this Committee. She stated that the Liaison for this Committee is Commissioner Nelly Velasquez.

Commissioner Velasquez introduced herself and her goals. She spoke regarding the undergrounding of powerlines in the Town and her goal as a liaison for this Committee.

Town Clerk McCready reminded the Committee members of their upcoming Committee orientation scheduled for July 28, 2020 at from 2:00 p.m. to 3:00 p.m., which will entail ethics law and sunshine law as well.

Parks and Recreation Director Milian gave an introduction of Committee member MacBride since he had difficulty connecting all night via phone and video.

Committee member MacBride introduced himself after connection issues.

#### **4. Appointment of Chair and Vice Chair**

A motion was made by Committee member Tatum to appoint Committee member Logan to be the Chair of the Parks and Recreation Committee, seconded by Committee member Olchyk. The motion carried with a 4-0 vote with Committee member MacBride absent.

A motion was made by Committee Member Olchyk to appoint Committee member Travis as Vice Chair of the Parks and Recreation Committee, seconded by Committee member Tatum. The motion carried with a 4-0 vote with Committee member MacBride absent.

#### **5. Committee Function**

Parks and Recreation Director Milian gave the Committee members an overview of their functions.

#### **6. Approval of Minutes: February 24, 2020**

A motion was made by Committee Member Tatum to approve the February 24, 2020 Parks and Recreation Committee Meeting Minutes, seconded by Vice Chair Travis. The motion carried with a 4-0 vote with Committee Member MacBride absent.

#### **7. Scholarship Selection- Tim Milian, Parks and Recreation Director**

Parks and Recreation Director Milian provided a summary of the application process and explained that there are 2 scholarships one for the Arya Gray Scholarship and one for the Higher Education Scholarship. The Commission voted to change one to Arya Gray and added a new criteria which was added after the deadline date of June 1. He stated that for next year the applicants will have to follow the new criteria.

Parks and Recreation Director Milian stated that the Committee's responsibility is to review the applicant's material submitted and determine if they meet the criteria for the scholarship. He stated that since there is no voting to take place because there are 2 applicants for 2 scholarships, they can email to him their review to determine that they met the criteria.

Chair Logan asked if there were different requirements for the Arya Gray scholarship.

Parks and Recreation Director Milian explained that the different criteria moving forward since the changing of the scholarship name was done after the submission deadline date.

Chair Logan explained the history of how the scholarship of Arya Gray came about and it was due to the tragedy that occurred.

Parks and Recreation Director Milian thanked Committee Member Olchyk for her assistance when she was a Commissioner and when she served on the Education Committee.

#### **8. 96<sup>th</sup> Street Park Project Update - Tim Milian, Parks and Recreation Director**

Parks and Recreation Director Milian gave an overview and status of the project.

Commissioner Velasquez stated the need for completing the project.

Parks and Recreation Director Milian gave an update on the RFQ process and the Cone of Silence.

Town Clerk McCready explained the Cone of Silence and advised the Committee they are not allowed to speak with any of the firms that submitted a proposal while the process is underway.

Parks and Recreation Director Milian gave the names of the firms that submitted a bid proposal.

Chair Logan explained what the RFQ process was for this project to the Committee.

Committee member Tatum asked if there will be another RFQ for the engineering portion.

Parks and Recreation Director Milian answered Committee Member Tatum's stated that the engineering portion will require another RFQ.

Chair Logan requested for the RFQ to be sent to the Committee members and explained what the previous Parks and Recreation Committee requested for this project. She also stated that the idea was to also have green space.

Parks and Recreation Director Milian explained that they wanted to keep as much green space as possible. He stated that the building would be crucial for the different programs the Parks and Recreation Department offers to the residents.

Chair Logan spoke regarding the entrance of 96<sup>th</sup> Street corner and changing the dynamics.

Committee member Tatum asked regarding the priority on this project and if a kayak launch would be on the list as a priority for this project.

Parks and Recreation Director Milian addressed the comment made regarding the kayak launch and stated that due to the Cone of Silence the specifics of this RFQ would not be addressed at this time.

Town Clerk McCready explained what the specific responsibility of the selection committee for the RFQ.

Parks and Recreation Director Milian stated that once an architectural firm is selected, the Parks and Recreation Committee will be fully engaged in the design concept of the 96<sup>th</sup> Street Park.

**9. New Normal Zoom Programing for Parks and Recreation Programing (Adults, Seniors, and Youth) During COVID-19 Pandemic - Tim Milian, Parks and Recreation Director**

Parks and Recreation Director Milian provided an overview of the new zoom programming for the programs for the adults, seniors and youth. He advised the Committee if they have ideas of other zoom programs to bring it up to his attention.

Chair Logan commented on how the children are playing video games and possibly coming up with some games for the youth to play among themselves but currently these types of programs would be hard to convince the teens to participate.

Parks and Recreation Director Milian stated that is the feedback he has received and they will determine if there is enough interest to continue with the zoom programs. He stated they will be bringing in an organization to work with the teens and preteens.

Vice Chair Travis asked when they give feedback do they come back to discuss what programs they would like or do they send Parks and Recreation Director Milian their suggestions.

Parks and Recreation Director Milian addressed the comments made by Vice Chair Travis.

Chair Logan explained to the Committee members how the process of bringing items on the agenda and the ideas should come in early in order to give the Clerk's Office time to prepare the agenda and have it ready for the next meeting.

Deputy Town Clerk Herbello explained the process of when the agenda goes out for the meetings.

Town Clerk McCready explained the importance of responding to the emails sent from the Town Clerk's Office on the meetings as well as their response advising the Town Clerk's Office of their attendance for said meeting. She advised the Committee that once the meeting is cancelled due to lack of quorum, they are not able to hold the meeting on that date.

Committee member Olchyk left the meeting at 8:15 p.m.

Parks and Recreation Director Milian advised the Committee to submit their items for the next agenda in advance so everyone has the opportunity to review the material.

Chair Logan explained how the public comment section works and stated that the public is able to speak through the chat section on zoom just like they do in the commission meetings.

Commissioner Velasquez commented on the kayak launch on 96<sup>th</sup> Street Park and the emails from residents she has been receiving. She stated that the desire of the residents is to have a kayak launch at the park.

Chair Logan stated that has to be on hold due to the RFQ and the Cone of Silence.

Committee member Tatum stated that she knows they will have residents approaching them for the kayak launch.

#### **10. Public Comments - (3-minute time limit per speaker)**

There were no public speakers.

**11. Next Meeting: August 17, 2020**

Parks and Recreation Director Milian discussed the next meeting for the Parks and Recreation Committee which will be held on August 17, 2020.

**12. Adjournment**

A motion was made by Committee member MacBride to adjourn the meeting without objection at 8:25 p.m. The motion received a second from Committee member Tatum. All voted in favor.

Respectfully submitted:

Accepted this \_\_\_\_\_ day of \_\_\_\_\_, 2020

\_\_\_\_\_  
Retta Logan, Chair

Attest:

\_\_\_\_\_  
Evelyn Herbello  
Deputy Town Clerk