



**Town of Surfside**

**PARKS & RECREATION COMMITTEE  
MEETING**

**AGENDA**

**May 17, 2021 at 7:00 p.m.**

Surfside Community Center

9301 Collins Avenue, Surfside, FL 33154

- 1. Call to Order/Roll Call**
- 2. Agenda and Order of Business**
- 3. Approval of Minutes:**
  - April 12, 2021 Special Parks and Recreation Committee Meeting
  - April 19, 2021 Regular Parks and Recreation Committee Meeting.
- 4. 96<sup>th</sup> Street Park Design Project Presentation #2 – Barry Miller (SAVINO&MILLER)**
- 5. Public Comments - (2-minute time limit per speaker)**
- 6. Next Meeting: June 21, 2021**
- 7. Adjournment**

THIS MEETING IS OPEN TO THE PUBLIC. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, ALL PERSONS THAT ARE DISABLED; WHO NEED SPECIAL ACCOMMODATIONS TO PARTICIPATE IN THIS MEETING BECAUSE OF THAT DISABILITY SHOULD CONTACT THE OFFICE OF THE TOWN CLERK AT 305-861-4863 EXT. 226 NO LATER THAN FOUR DAYS PRIOR TO SUCH PROCEEDING.

AGENDA ITEMS MAY BE VIEWED AT THE OFFICE OF THE TOWN CLERK, TOWN OF SURFSIDE TOWN HALL, 9293 HARDING AVENUE. ANYONE WISHING TO OBTAIN A COPY OF ANY AGENDA ITEM SHOULD CONTACT THE TOWN CLERK AT 305-861-4863. A COMPLETE AGENDA PACKET IS ALSO AVAILABLE ON THE TOWN WEBSITE AT [www.townofsurfsidefl.gov](http://www.townofsurfsidefl.gov).

TWO OR MORE MEMBERS OF TOWN COMMISSION OR OTHER TOWN BOARDS MAY ATTEND AND PARTICIPATE AT THIS MEETING.

THESE MEETINGS MAY BE CONDUCTED BY MEANS OF OR IN CONJUNCTION WITH COMMUNICATIONS MEDIA TECHNOLOGY, SPECIFICALLY, A TELEPHONE CONFERENCE CALL. THE LOCATION 9293 HARDING AVENUE, SURFSIDE, FL 33154, WHICH IS OPEN TO THE PUBLIC, SHALL SERVE AS AN ACCESS POINT FOR SUCH COMMUNICATION.



**Town of Surfside**

**SPECIAL PARKS & RECREATION COMMITTEE  
MEETING**

**MINUTES  
APRIL 12, 2021 at 7:00 p.m.**

**1. Call to Order/Roll Call**

The meeting was called to order by Chair Logan at 7:00 p.m.

The following were present: Chair Retta Logan  
Vice Chair Nicole Travis  
Committee Member Frank MacBride, Jr.  
Committee Member Janice Tatum  
Commissioner Nelly Velasquez (arrived at 7:20 pm)

Absent: Committee Member Marta Olchyk

Also, present: Town Manager Andy Hyatt  
Tim Milian, Parks and Recreation Director  
Evelyn Herbello, Deputy Town Clerk

**2. Agenda and Order of Business**

Parks and Recreation Director Milian introduced himself and Adrian Hernandez from the Parks and Recreation Department.

Barry Miller and Adriana Savino Miller from Savino and Miller company introduced themselves.

William Lane, from William Lane Company introduced himself.

Kelly Hitzing, from Savino Miller introduced herself.

The Committee members introduced themselves.

**3. 96<sup>th</sup> Street Park Design Review with Savino Miller Design Group-** Tim Milian, Parks and Recreation Director

Parks and Recreation Director Milian introduced the item and the representative from Savino Miller Design Group.

Barry Miller, Savino and Miller provided a presentation of the project.

Kelly Hitzing, Savino and Miller gave a presentation of the project and provided three schemes in order to receive feedback.

Mr. Miller presented the different site plan concepts.

Parks and Recreation Director Milian spoke regarding the two points that were presented. He stated that they discussed at length with the Committee the priorities that were listed which were functional and the possibility of a building with two different playgrounds with green programmable space. He also stated that they are dealing with less than an acre. He spoke regarding the kayak launch and he would like to stay focused on the park and get the design for the park moving forward.

Mr. Miller spoke regarding raising the building due to previous flooding issues, issues with the grass, saving the existing trees, creating a new maintenance and pedestrian access, adjusting the fence and height location.

Commissioner Velasquez asked regarding the different schemes with the basketball court and possibly making the basketball court on the roof of the building and does not see that on the design.

Mr. Miller addressed the comments made by Commissioner Velasquez regarding the basketball court, the size of the court and that they were trying to stay fairly close to the RFQ. He addressed the comment made regarding the basketball court on the roof and they moved the court all over the site to determine which was better. He continued going through scheme 1.

Mr. Miller presented the scheme 2 design plans.

Chair Logan advised everyone if they have questions that they will have a question-and-answer section after the presentations.

Mr. Lane, provided the different schemes of the architectural design of the project.

Mr. Miller stated that their goal tonight is to have at least two schemes to be able to work with and make the necessary changes.

Commissioner Velasquez asked as to the louvers and if they are open louvers or glass behind them due to the fact that it gets very hot in the summer and the idea is to have the rooms airconditioned. She also asked why they are not utilizing all the space including the bottom section which could be used as an indoor space and asked if it could be enclosed in order to be able to use that space.

Mr. Lane addressed the question from Commissioner Velasquez.

Mr. Miller stated that there is glass behind the louvers and it is airconditioned. He spoke regarding the open lower section.

Mrs. Savino Miller stated that the idea was to create a continuation of the trees and an area where the parents could watch their children play.

Mr. Miller stated that the more you enclose you start raising the cost of the building especially the airconditioned area.

Chair Logan stated that many of their events have a DJ and it is nice to have the bottom area open and they want to be close enough to the field and not be separated from the activities.

Commissioner Velasquez asked if they could have it like a multipurpose area that could be a closed room with doors of some sorts, possibly making it something that can be interchanged.

Committee Member MacBride thanked the design team for how they designed the park and gave the reasoning why they placed the basketball court on the other side. He asked what the size of the greenspace field is where the children play soccer. He asked if scheme 1 and 2 is equal or bigger in size. He asked if the seawall met code and asked where would trucks come into the South of the walk-in gate in scheme 1. He stated that the area was used as a FEMA dumpsite until it could be moved out. He asked if they allow parties.

Ms. Hitzing answered Committee Member MacBride's question.

Parks and Recreation Director Milian addressed the comments made and stated that it is about equal in size. He stated that the idea is to maximize the greenspace.

Town Manager Hyatt answered Committee Member MacBride's question as it pertained to parties and stated that due to COVID they do not allow parties.

Parks and Recreation Director Milian stated that they do not have the space to rent for parties.

Discussion took place regarding the cost involved to include the budget for the hiring of employees as well as the difference in schemes and what is more visible as to who is coming in and out of the park.

Chair Logan asked regarding the fence height and stated that four feet is low on the water side.

Parks and Recreation Director Milian stated that it does meet code for a park fence but does understand the concern.

Mr. Miller stated that they could go easily to a five- or six-foot fence.

Chair Logan stated that her favorite scheme is number 2 and prefers the building not tucked in the corner but instead having the park portion tucked in the corner.

Vice Chair Travis asked which scheme would lend itself better from a design and logistics perspective for a launch.

Mr. Miller addressed Vice Chair Travis' question and believes that scheme 1 and 2 monitors that area and they could do other things as far as a design. He stated that if a kayak launch would be placed, the access would be on the northwest corner and there might be the need to have a storage area for the kayaks. He also addressed the possible issue of kayak traffic and have a possible kayak share use program.

Further discussion took place regarding a possible kayak launch while keeping it safe and recommendation of scheme 2 that would be the easiest to modify and have access to the water.

Mr. Miller spoke regarding the issue of the use of the launch and the FIND Grant funding.

Commissioner Velasquez stated that discussion took place with the Town Attorney and that in the long run if they decide to do a kayak launch it would be a matter of paying back that FIND grant dollars for that portion.

Vice Chair Travis asked if the park has to be fenced in.

Mrs. Savino Miller stated that the entire park is fenced and it does not have to be fenced in.

Discussion took place regarding the fence and what would be more aesthetically pleasing.

Parks and Recreation Director Milian discussed vandalism of the fence and they did not replace it in the last few years because they did not want to throw good money away on something that was going to be removed.

Committee Member Tatum asked if the camouflage and vegetation being proposed will block the view of the water.

Mr. Miller addressed Committee Member Tatum's question and stated that it will not be a big hedge blocking the view.

Parks and Recreation Director Milian stated that the kayak launch has been discussed as well as scheme 1 and 2 if a kayak launch would be going in that section. He stated that they are tasked to come up with a design for the park and does not want it to be held up due to the kayak launch.

Commissioner Velasquez asked what the survey results showed where the residents want the kayak launch to be located at.

Committee Member MacBride stated that the excel spreadsheet did not state a specific area.

Communications Director Dauginikas gave the specifics on the kayak launch survey.

Chair Logan spoke regarding the kayak launch and the funding involved without losing any funding for the park.

Mr. Miller spoke regarding storage of the kayaks and space.

Further discussion took place regarding funding, location for a kayak launch as well as the use of the park.

Committee Member MacBride stated that he is against a kayak launch.

Vice Chair Travis stated that every time that the residents were asked for their opinion for the park, it has always been having the park on a waterfront property. She stated that these designs are beautiful.

Chair Logan spoke regarding the different schemes of the design and location of a kayak storage area to be placed against the wall and hidden.

Mr. Miller answered Chair Logan's question and advised the different changes that they can make.

Ms. Hitzing stated that the reason why they did not put a second floor was because that room would be looking into the roadway and headlights coming over the bridge would be coming in through the windows.

Parks and Recreation Director Milian summarized the item and reiterated the design from Savino and Miller and maximize the design.

Commissioner Velasquez stated that she does believe the park is the focal point and other members from the Commission are very supportive of a kayak launch at this particular park itself and would like to still have that possibility.

Chair Logan thanked Mr. Miller for their presentation and that consensus of the Committee is to go with schemes 1 and 2.

Mr. Miller stated that they will work with those schemes and work with Parks and Recreation Director Milian.

Ms. Hitzing stated that they will provide any revisions to the schemes at the April 28, 2021 Community Dialogue – Planning the 96<sup>th</sup> Street Park Meeting and then provide the final scheme to the Town Commission.

**4. Public Comments - (3-minute time limit per speaker)**

There were no public speakers.

**5. Next Meeting: April 19, 2021**

**6. Adjournment**

A motion was made by Committee Member MacBride to adjourn the meeting without objection at 8:52 p.m. The motion received a second from Committee Member Tatum. The motion carried with a 4-0 vote with Committee Member Olchyk absent.

Respectfully submitted:

Accepted this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Retta Logan, Chair

Attest:

\_\_\_\_\_  
Evelyn Herbello  
Deputy Town Clerk





**Town of Surfside**

**PARKS & RECREATION COMMITTEE  
MEETING**

**MINUTES**

**April 19, 2021 at 7:00 p.m.**

**1. Call to Order/Roll Call**

The meeting was called to order by Chair Logan at 7:00 p.m.

The following were present: Chair Retta Logan  
Vice Chair Nicole Travis  
Committee Member Frank MacBride, Jr.  
Committee Member Marta Olchyk  
Committee Member Janice Tatum

Also, present: Town Manager Andy Hyatt  
Commissioner Nelly Velasquez (arrived at 7:29 p.m.)  
Tim Milian, Parks and Recreation Director  
Adrian Hernandez, Parks and Recreation  
Superintendent  
Evelyn Herbello, Deputy Town Clerk

**2. Agenda and Order of Business**

Parks and Recreation Director Milian advised the Committee of a scheduling conflict that the Town Clerk's Office has for the October 18, 2021 and requested to change that meeting to October 25, 2021.

Consensus was reached to change the October 18, 2021 Parks and Recreation Committee meeting to October 25, 2021.

**3. Approval of Minutes: February 22, 2021**

A motion was made by Committee Member MacBride to approve the February 22, 2021 Parks and Recreation Committee Meeting Minutes, seconded by Committee Member Tatum. The motion carried with a 5-0 vote.

**4. 96<sup>th</sup> Street Park Design Project Update - Tim Milian, Parks and Recreation Director**

Parks and Recreation Director Milian gave a recap and update on the project and advised that the kayak launch is part of the design. He spoke regarding the upcoming Community Dialogue Meeting on April 28, 2021 where they will be discussing the project.

**5. New Normal Update/Programming - Tim Milian, Parks and Recreation Director**

Parks and Recreation Director Milian gave an update on the programs and advised that Miami-Dade County came up with some new updates and they are hoping to get back to a new normal. He spoke regarding expanding the lap lanes, open up the recreational swim spots with visitors and starting to move towards that direction and planning the summer camp.

Vice Chair Travis logged off at 7:08 pm due to technical difficulties.

Committee Member Tatum spoke regarding the water fountain and the dog drinking area.

Parks and Recreation Director Milian addressed the comments made by Committee Member Tatum and he has been addressing the issue with Miami Dade County.

**6. Spring Camp Recap - Tim Milian, Parks and Recreation Director**

Parks and Recreation Director Milian spoke regarding the Spring camp and the wide range of different programs available. He stated that he did not see an overwhelming participation and would consider looking at this for next year. He stated that they wanted to be able to spread out the individuals. He stated that they had too many programs available and would prefer that than not enough programs.

Vice Chair Travis stated that she has been having technical issues. She gave some feedback from other parents stating that they would like to have programs that would be the whole day.

**7. Summer Camp Update - Tim Milian, Parks and Recreation Director**

Parks and Recreation Director Milian spoke regarding the Summer Camp and spoke regarding the different programs available. He stated that it would depend on the space and new guidelines. He stated that they are looking at it again and in December they will be doing winter camp inhouse and by next summer and spring

they will be hosting it like before. He stated that the summer camp should be able to work to some degree this year. He spoke regarding a survey that was sent out on the Teen Camp and they only received a few responses.

Chair Logan stated that the camp will run differently. It will be done in 2-week blocks.

Parks and Recreation Director Milian explained how the reservation system works with the week blocks and how they run the extended camp. He spoke regarding the different amenities even though they will not have field trips.

## **8. Tennis Court Rules & Enforcement – Vice Chair Nicole Travis Loper**

Vice Chair Travis gave an overview, synopsis of the item and that the Tennis Center is one of the most used facilities especially during the Winter. She gave some observations and some apply to other facilities like the pool. She gave three main topics. She stated that she spoke with Parks and Recreation Director Milian regarding the topics and some have been addressed.

Vice Chair Travis gave her three main topics; nonresident use, unregulated coaching; and use of the reservation system.

Vice Chair Travis spoke regarding the courts to stay available for residents especially during peak hours and understands who is using the courts.

Vice Chair Travis spoke regarding unregulated coaching. She feels that it would be people that are not partnered with the Parks and Recreation Department and are not on that list but are using the courts and making money and this is an awareness factor that is taking place at the Tennis Center.

Vice Chair Travis spoke regarding the reservation system and how it applies to the pool, people making reservations and not showing up and it causes problems. She stated that these are valuable resources for the Town and when people sign up for a swim lane or tennis court and do not go and use it, it becomes a resource that is unable to be used. She stated that they need to stay vigilant and make sure that nobody is abusing the system.

Chair Logan spoke regarding the reservation system and those not showing up.

Parks and Recreation Director Milian addressed the comments made by Chair Logan and Vice Chair Travis as it relates to the reservation system. He stated that part is on staff to make sure they stay vigilant and non-residents would be able to use the courts. He spoke regarding regulating those instructors using the courts. He stated this is something that has been ongoing. He spoke regarding lap

swimming in the pool and the Town does not charge when other municipalities do charge and they have to pay in advance for their reservation. He stated that the swimming has improved. He spoke regarding when they renovated the tennis courts and for Parks and Recreation to take it over and contract out to an independent contractor for tennis classes.

Chair Logan asked Parks and Recreation Superintendent Hernandez regarding the reservation system.

Parks and Recreation Superintendent Hernandez addressed the question from Chair Logan and stated that they call them 15 minutes prior to their appointment.

Committee Member Tatum suggested having a waiting list online.

Parks and Recreation Superintendent Hernandez stated that they do not have that capability at this time.

Parks and Recreation Director Milian spoke regarding the online reservation system and they are trying to better their system.

Chair Logan asked if a resident comes with their private instructor to use the court if they are allowed to do that.

Parks and Recreation Superintendent Hernandez answered Chair Logan's question and the system and options they currently are using. He elaborated on the number of hours they are giving the contractor; GM Tennis and they are being given guaranteed court time.

Vice Chair Travis asked regarding tracking the no-shows and if it is a chronic problem with certain individuals. She asked if they update the system and remove the name from the slot and does it reflect the current condition.

Parks and Recreation Superintendent Hernandez answered Vice Chair Travis' question and stated that yes, after 10 minutes of a no-show they will remove the name and the system is updated.

Commissioner Velasquez stated that at the last Commission meeting they approved adding the kayak launch at the 96<sup>th</sup> Street Park.

Vice Chair Travis stated that at the meeting she believed that what was approved was to have a design to add as an option the kayak launch.

Commissioner Velasquez stated that yes, then when they bring the design to the Commission Meeting they will bring it back.

Committee Member MacBride asked if then other locations in Town have been removed from the table to place the kayak launch. He stated that there are plenty of street ends that are available. He spoke regarding spending approximately \$500,000 to build the kayak launch. He stated that his concern is placing the launch at a park where children will be playing.

Commissioner Velasquez stated that based on the survey that was conducted, the majority would like it at 96<sup>th</sup> Street Park and the lands are very expensive to purchase. She stated that she does not believe it would be that costly but the Town has \$18 million dollars in reserves and it is what the residents want. She addressed the comment made regarding the children and stated that it will be very safely built.

Parks and Recreation Director Milian advised Commissioner Velasquez regarding the next public outreach and the kayak launch will be discussed in order for the public to have input. He stated that they have some design sketches out there, which is a big step forward.

Chair Logan spoke regarding the property that was on the table and it is no longer available for purchase. She asked if they are looking at any other waterfront property and that the street ends will be received backlash from the residents.

Town Manager Hyatt stated that they are still looking for property and expecting to purchase something that the price will work for the Town.

Chair Logan stated that the feedback she has received is that the residents are not happy with placing the launch at the street ends.

Commissioner Velasquez stated that at the park there will always be a staff member there and at a street end there is nobody watching the children and the street ends would be less safe than having it at the park.

Parks and Recreation Director Milian stated that they do staff the park when the park is open and the street end to have it staffed is something that has to be addressed.

Committee Member Tatum stated that possibly putting out flyers regarding the April 28, 2021 meeting.

Parks and Recreation Director Milian stated that they are working on the outreach for that meeting.

Further discussion took place among the Committee Members regarding how to get the word out for the outreach meeting on April 28, 2021.

#### **9. Public Comments - (3-minute time limit per speaker)**

The following individual from the public spoke:

Jeff Rose stated that the street ends make the most common sense for a kayak launch. He spoke regarding people complaining on purchasing a property. He stated that the park will take about 3-4 years and why wait 3-4 years to have a kayak launch. He stated that technically the street ends are pocket parks and cannot be used as traditional parks and that is in the charette.

Committee Member MacBride agrees with speaker Jeff Rose and spoke regarding if the Marine Patrol allows it at the park. He does not think the park will take 3 years to finish.

Parks and Recreation Director Milian stated that the design team is tasked with that as it pertains to permitting.

Committee Member Tatum asked if they are allowed to build a structure on an easement.

Town Manager Hyatt addressed the question by Committee Member Tatum.

Further discussion took place among the Committee and Commissioner Velasquez regarding placing the kayak launch at the street ends.

Chair Logan stated that what they should do is wait for the design to be addressed at the April 28, 2021.

#### **10. Next Meeting: May 17, 2021**

Consensus was reached to hold the next meeting on May 17, 2021

Committee Member Tatum asked if the meeting will still be zoom.

Deputy Town Clerk Herbello advised that for the month of May it will still be in zoom.

Commissioner Velasquez asked if they prefer keeping it zoom.

Committee Member Olchyk stated that zoom is very convenient. She asked regarding the status on the aquatic Zumba for seniors and if he is going to start it in person.

Parks and Recreation Director Milian stated that they tried but did not get enough participants but they are still working on getting the interest and spreading it out in the aqua setting.

### **11. Adjournment**

A motion was made by Committee Member Olchyk to adjourn the meeting without objection at 8:04 p.m. The motion received a second from Vice Chair Travis. The motion carried with a 5-0 vote.

Respectfully submitted:

Accepted this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

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Retta Logan, Chair

Attest:

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Evelyn Herbello  
Deputy Town Clerk