



## Town of Surfside

### BUDGET ADVISORY COMMITTEE MEETING MINUTES

January 19, 2021 – 3:00 p.m.

#### 1. Call to Order/Roll Call

Chair Goldberg called the meeting to order at 3:00 p.m.

Present: Chair Sheryl Goldberg, Committee Member Andrew Craven, Committee Member Lauren Bardos and Committee Member Diana Gonzalez (arrived at 3:25 p.m.)

Absent: Vice Chair Robert Cummings

Also present were Town Manager Andrew Hyatt, Assistant Town Manager Jason Greene, Town Attorney Lilian Arango, Commissioner Eliana Salzhauer, Parks and Recreation Committee Member Frank MacBride and Parks and Recreation Committee Chair Reta Logan.

#### 2. Agenda and Order of Business

Chair Goldberg provided with her vision and goal of the Committee.

A motion was made by Committee Member Bardos to move future meetings to 4:00 p.m., seconded by Committee Member Craven. The motion carried with a 3-0 vote with Vice Chair Cummings and Committee Member Gonzalez absent.

#### 3. Approval of Minutes: September 9, 2020 Budget Advisory Committee Meeting

A motion was made by Committee Member Craven to approve the September 9, 2020 Budget Committee Meeting Minutes, seconded by Chair Goldberg. The motion carried with a 3-0 vote with Vice Chair Cummings and Committee Member Gonzalez absent.

Commissioner Salzhauer introduced herself as the new Committee Liaison.

#### 4. 2021 Budget Advisory Committee Meeting Dates

Deputy Town Clerk Herbello provided the 2021 dates for the Budget Advisory Committee meetings to start at 4:00 p.m.

A motion was made by Committee Member Bardos to approve the 2021 Budget Advisory Committee Meeting dates with start time of 4:00 p.m., seconded by Committee Member

Craven. The motion carried with a 3-0 vote with Vice Chair Cummings and Committee Member Gonzalez absent.

**5. Budget Savings Presentation – Assistant Town Manager Jason Greene**

Assistant Town Manager Greene gave an update and presentation on the item along with the annual recurring savings in the Town's budget.

Chair Goldberg thanked Assistant Town Manager Greene for the presentation and clarified the landscaping contract.

Assistant Town Manager Greene addressed the question from Chair Goldberg and stated that SFM will be a new landscape contractor along with the existing vendor Brightview.

**6. Public Works Staffing/Project Discussion – Assistant Town Manager Jason Greene**

Assistant Town Manager Greene gave an update and presentation on the item and spoke regarding the purchase of a new fuel tank which was approved at the last Commission meeting.

Public Works Director Stokes continued with the presentation and showed the organizational chart for the Public Works Department.

Chair Goldberg thanked Assistant Town Manager Greene and Public Works Director Stokes for their presentation and spoke regarding the wheelchair access available at the Town facility. She also is happy to see that they are looking at hiring an inhouse electrician and has no problem giving Public Works the manpower to keep the Town functioning.

Assistant Town Manager Greene stated that they are still working on this item and sending the information to the Commission. He also provided a synopsis of the process.

Committee Member Craven clarified the motion that has to be made adding the two positions to the Public Works Department.

Assistant Town Manager Greene clarified the process to Committee Member Craven.

Committee Member Gonzalez asked if there are some current positions/manpower that can be given to Public Works Director Stokes to help him.

Public Works Director Stokes stated this is to be proposed for next year's budget and there are duties that they can take over and these positions will help with completing the work.

The following member of the public spoke on the item:

Jeff Rose

A motion was made by Committee Member Craven supporting the updated organizational chart for the Public Works Department for consideration for FY 2022 budget, seconded by Committee Member Gonzalez. The motion carried with a 4-0 vote with Vice Chair Cummings absent.

**7. Code Fine/Liens – Chair Sheryl Goldberg**

Chair Goldberg presented the item and discussed the amount of fines pending and believes that this Committee can discuss and make a recommendation in making the process more productive and gave an example. She also discussed obtaining better pricing for landscape services.

Assistant Town Manager Greene stated that the way the special magistrate and the form the department handles the cases is not in the purview of this committee.

Chair Goldberg stated that there needs to be a better form of collecting these outstanding fines. These properties are being serviced and are not paying their fines.

Assistant Town Manager Greene spoke regarding the budgetary allocation of this item.

Further discussion among the Committee and Assistant Town Manager Greene took place on the process for collecting these outstanding fines.

Committee Member Craven stated that the process of collection is not in the purview of their duties as a Committee.

Assistant Town Manager Greene addressed the comments made by the Committee regarding the service liens. He stated that the item will come back on the next agenda in order for the Code Enforcement Manager to be at the meeting to discuss costs for service liens and potential budget savings.

Discussion continued regarding the collection of these fines that could assist with funding positions for other departments.

**8. Code Revenues – Chair Sheryl Goldberg**

This item was discussed in conjunction with item 7.

**9. Business Tax, Parking/Traffic Citation Revenue – Chair Sheryl Goldberg**

Assistant Town Manager Greene gave an update along with a presentation on the item and the revenues received and projected.

Chair Sheryl Goldberg stated that she wanted everyone to be aware of how the Town is doing and how COVID may or may not be impacting the Town's revenues.

Committee Member Bardos left the meeting at 4:20 p.m.

#### **10. Parks and Recreation – Committee Member Diana Gonzalez**

Committee Member Gonzalez asked if some of the activities have been limited due to COVID and would like more clarification on the programs.

Assistant Town Manager Greene stated that some of the programs are online and some are in person and requested Parks and Recreation Director Milian to send the Town Clerk to distribute to the Committee Members a list of all the programs being offered.

Parks and Recreation Director Milian stated that he can send out a list of all the programs they offer both in person and online. He stated that any resident that has questions on the programs can contact the Parks and Recreation Department as well as all the information being on the Town's website.

The following member of the public spoke on the item:

Frank MacBride, Parks and Recreation Committee Member clarified that all that information is on the Town's website, Publix bulletin board as well as posted at Town Hall and the Community Center.

Committee Member Craven stated that all the information is on the Gazette and the Town website.

Chair Goldberg asked if when they redo the 96<sup>th</sup> Street park will they be furloughing employees because the activities will be curtailed.

Parks and Recreation Director Milian stated that they are looking at possibly a year before the project breaks ground.

Assistant Town Manager Greene stated that will be a discussion that they can have for the budget of FY 2022.

Committee Member Craven suggested having the items on the Budget Advisory Committee agendas in an order where the Town staff will not have to stay too late.


#### **11. Public Comments - (3-minute time limit per speaker)**

No public comments.

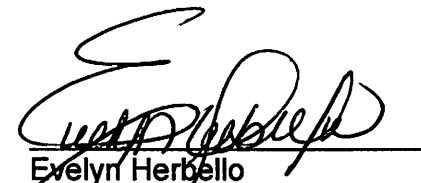
**12. Adjournment**

A motion was made by Committee member Craven to adjourn the meeting without objection at 4:46 p.m. The motion received a second from Chair Goldberg. The motion carried with a 4-0 with Vice Chair Cummings absent.

Accepted this 17 day of February, 2021.

  
Sheryl Goldberg, Chair  
Budget Advisory Committee

Attest:

  
Evelyn Herbello  
Deputy Town Clerk