



**TOWN OF SURFSIDE  
DESIGN REVIEW BOARD  
AND  
PLANNING AND ZONING BOARD**

**MINUTES  
DECEMBER 15, 2016  
7:00 PM**

Town Hall Commission Chambers – 9293 Harding Ave., 2<sup>nd</sup> Floor  
Surfside, Florida 33154

**DESIGN REVIEW BOARD**

**1. CALL TO ORDER**

Chair Lindsay Lecour called the meeting to order at 7:06 p.m.

**2. ROLL CALL**

Recording Clerk Frantza Duval called the roll with the following members present: Chair Lindsay Lecour, Vice Chair Judith Frankel, Board Member Jorge Gutierrez, Board Member Gregg Covin and Board Member Brian Roller. Board Member Peter Glynn and Board Member Richard Iacobacci were absent. Commissioner Daniel Gielchinsky attended as liaison.

**3. APPROVAL OF MINUTES: NOVEMBER 17, 2016**

Board Member Gutierrez made a motion to approve with the following revisions: Board Member Gutierrez was omitted from the roll call. Include the sustainability report given by Commissioner Gielchinsky. The motion received a second from Vice Chair Frankel and all voted in favor with Board Member Glynn and Board Member Iacobacci absent.

**4. DESIGN REVIEW BOARD APPLICATIONS:**

**A. Request of the Owner of Property located at 8835 Carlyle Avenue.**

The applicant is requesting to convert their garage, relocate the front door and add a rear addition.

Town Planner Sarah Sinatra presented the item. The applicant Raul Cohen answered questions from the Board.

Board Member Gutierrez made a motion to approve with the following staff condition:

1. Remove driveway five feet off the property line

The motion received a second from Board Member Roller and all voted in favor with Board Member Glynn and Board Member Iacobacci absent.

**B. Request of the Owner of Property located at 9065 Garland Avenue.**

The applicant is requesting to convert their garage and renovate the property.

Town Planner Sarah Sinatra presented the item.

Board Member Gutierrez made a motion to approve. The motion received a second from Board Member Roller and all voted in favor with Board Member Glynn and Board Member Iacobacci absent.

**C. Request of the Owner of Property located at 900 89th Street.**

The applicant is proposing the construction of a second story addition to the existing single-family residence, renovations to include the addition of a porch and the restoration of a converted garage back to a garage.

Town Planner Sarah Sinatra presented the item.

Board Member Gutierrez made a motion to approve. The motion received a second from Vice Chair Frankel and all voted in favor with Board Member Glynn and Board Member Iacobacci absent.

**D. Request of the Tenant of Property located at 9545 Harding Avenue.**

The property located at 9545 Harding Avenue is within the SD-B40 zoning district. The applicant is requesting reverse channel LED illuminated lettering sign to replace the sign at the existing retail shop, Couture Bridal. The name is being changed to Couture Bridal Miami. The proposed signage includes black lettering.

Town Planner Sarah Sinatra presented the item and is recommending with conditions. Chair Lecour added a condition regarding the tradename.

Board Member Gutierrez made a motion to approve with the following conditions:

1. No electrical equipment shall be visible.
2. The existing electrical equipment shall be concealed.
3. The façade shall be restored and repainted.
4. The applicant shall provide evidence of the trade name to confirm "Miami" is included

The motion received a second from Board Member Roller and all voted in favor with Board Member Glynn and Board Member Iacobacci absent.

**E. Request of the Owner of Property located at 8919 Carlyle Avenue.**

The applicant is proposing an addition to the rear of the existing single family residence.

Town Planner Sarah Sinatra presented the item and staff is recommending denial. Applicant Nicole Lopez gave further details on the item addressing some of the concerns by staff and the Board. The owner Mark Slatko spoke about the item.

Board Member Gutierrez made a motion to approve with the following conditions:

1. There shall be no net decrease in window area for the rear of the property.  
The motion received a second from Board Member Roller and all voted in favor with Board Member Glynn and Board Member Iacobacci absent.

The next DRB/P&Z Meeting will be January 26, 2017.

**5. ADJOURNMENT.**

There being no further business to come before the Design Review Board the meeting adjourned at 7.30 p.m.

Accepted this 26<sup>th</sup> day of January, 2017

  
Chair Lindsay Lecour

Attest:

  
Sandra Novoa, MMC  
Town Clerk

# **PLANNING AND ZONING BOARD**

**MINUTES**  
**December 15, 2016**  
**7:00 PM**

## **1. CALL TO ORDER**

Chair Lindsay Lecour called the meeting to order at 7:30 p.m.

## **2. ROLL CALL**

Recording Clerk Frantza Duval called the roll with the following members present: Chair Lindsay Lecour, Vice Chair Judith Frankel, and Board Member Brian Roller. Board Member Peter Glynn and Board Member Richard Iacobacci were absent. Commissioner Daniel Gielchinsky attended as liaison.

## **3. APPROVAL OF MINUTES: November 17, 2016**

Vice Chair Frankel made a motion to approve with the revision to include the sustainability report given by Commissioner Gielchinsky at the DRB meeting. The motion received a second from Board Member Roller and all voted in favor with Board Member Glynn and Board Member Iacobacci absent.

Commissioner Gielchinsky gave an update on the Architectural Significance Ordinance as it received approval by the Commission.

Vice Chair Frankel gave an update on the Environmental Sustainability Committee and the motions made. Town Manager Olmedillo informed the Committee that a written report with all motions will be presented to them for their consideration. Board Member Roller will represent Planning and Zoning at the January meeting and Chair Lecour at the February meeting. On future agenda items the Sustainability Committee report will be given after the approval of minutes and after Commissioner Gielchinsky's report.

## **4. ORDINANCE: Moratorium on Cannabis Dispensing Businesses**

### **A. AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA; ESTABLISHING A TEMPORARY MORATORIUM ON CANNABIS DISPENSING BUSINESSES AS FURTHER DEFINED HEREIN; PROVIDING FOR PENALTIES; PROVIDING FOR SEVERABILITY, A GENERAL REPEALER CLAUSE, AND AN EFFECTIVE DATE.**

Recording Clerk Frantza Duval read the title of the ordinance.

Town Planner Sarah Sinatra presented the item with a 12-month moratorium.

Board Member Roller made a motion to recommend to the Town Commission. The motion received a second from Vice Chair Frankel and all voted in favor with Board Member Glynn and Board Member Iacobacci absent.

Chair Lecour opened the public hearing. No one wishing to speak Chair Lecour closed the public hearing.

**5. DISCUSSION ITEMS:**

**1. Connectivity opportunities**

Manager Olmedillo gave a detailed power point presentation. Public Speaker Deborah Cimadevilla shared pictures of ideas for streetscape concepts and presented her ideas. The Board discussed the item and gave their point of view. They discussed sidewalks, one way streets, traffic management, bike lanes and different concepts. The Town Manager was thanked for his efforts as the presentation was very helpful. The item will be discussed further with additional feedback.

Commissioner Gielchinsky left the meeting at 8:50 p.m.

**2. Demolition of Houses**

Town Planner Sinatra spoke on the item and asked for their input before the ordinance is written for review. The Board discussed some of the language and Planner Sinatra answered their questions.

**3. Sea Level Rise**

Town Planner Sinatra gave an update. Chair Lecour asked for a schedule and timeline for code changes. Board Member Roller was asked to bring the matter to the Sustainability Committee in February and get more information as to what others are doing.

**4. Roof Pitch**

Town Planner Sinatra gave an update from the Town Commission.

**5. Future Agenda Items**

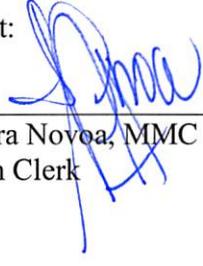
Town Planner Sinatra said the Commission would like P&Z to add to future agenda items the "pyramids vs. the setbacks." The Board discussed prioritizing the future agenda items.

**5. ADJOURNMENT.**

There being no further business to come before the Planning and Zoning Board the meeting adjourned at 9:16 p.m.

Accepted this 20<sup>th</sup> day of January, 2017

  
Chair Lindsay Lecour

Attest:   
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Sandra Novoa, MMC  
Town Clerk