



**Town of Surfside
DESIGN REVIEW BOARD/
PLANNING & ZONING BOARD
MINUTES**

September 28, 2017 – 7:00 p.m.
Town Hall Commission Chambers –
9293 Harding Ave, 2nd Floor, Surfside, FL 33154

DESIGN REVIEW BOARD

1. Call to Order/Roll Call

Chair Lindsay Lecour called the meeting to order at 7:01 p.m.

Deputy Clerk Elora Riera called the roll with the following members present:

Chair Lindsay Lecour, Vice Chair Judith Frankel, Board Member Peter Glynn and Board Member Jorge Gutierrez. Board Member Richard Iacobacci and Board Member Brian Roller were absent.

2. Approval of Minutes – August 31, 2017

Board Member Gutierrez made a motion to adopt the minutes. The motion received a second from Board Member Glynn and all voted in favor with Board Members Iacobacci and Roller absent.

3. Design Review Board Applications:

A. 9569 Harding Avenue – Sign - The applicant is requesting one (1) illuminated wall sign for an AT&T retail business. The applicant is proposing channel letters on a raceway with a logo.

Town Planner Sarah Sinatra presented the item.

Board Member Glynn made a motion to approve with the following conditions:

1. Proposed sign shall be off-set from the wall a minimum of one quarter inch to a maximum of two inches to permit rain water to flow down the wall face.
2. The wall face shall be reconditioned and painted as necessary.

The motion received a second from Board Member Gutierrez and all voted in favor with Board Members Iacobacci and Roller absent.

B. 9165 Froude Avenue – Garage Conversion and Addition - The applicant is requesting a 350-square foot addition to the rear side of the house as well as a 216-square foot covered terrace to the rear of the property. Also included is a request to convert the garage to additional living space.

Town Planner Sarah Sinatra presented the item. The applicant answered questions from the Board. The Board discussed the item and added two additional conditions.

Board Member Glynn made a motion to approve with the following conditions:

1. At time of Building Permit, the driveway needs to be enlarged to meet the minimum requirements for 2 parking spaces for a single-family residence. The minimum parking space size is 9'x18' per each space.
2. At time of Building Permit, landscaping is required to be added at the base of the house where the garage door used to be.
3. Provide survey at Building Permit to check lot coverage.
4. Color needs to match existing home.

The motion received a second from Board Member Gutierrez and all voted in favor with Board Members Iacobacci and Roller absent.

C. 8858 Dickens Avenue – Addition - The applicant is requesting to build a 2,074.4-square foot two-story addition on the rear side of the structure. Town Planner Sarah Sinatra presented the item. The Board discussed the item and the applicant answered questions from the Board.

Board Member Glynn made a motion to approve with the following condition:

1. The crown of road spot elevations will need to be verified at time of Building Permit application.

The motion received a second from Vice Chair Frankel and all voted in favor with Board Members Iacobacci and Roller absent.

D. 8927 Abbott Avenue – Addition - The applicant is requesting to demolish an existing Florida room and replace with an 803.0 square foot addition to the rear side of the house. Town Planner Sarah Sinatra presented the item. The architect spoke on the item and presented some visuals of the project. The Board discussed the item and gave their views.

Board Member Gutierrez made a motion to approve with the following condition:

1. The A/C unit shall be concealed.

The motion received a second from Board Member Glynn. The motion carried 3/1 with Chair Lecour voting in opposition. Board Members Iacobacci and Roller were absent.

E. 9000 Abbott Avenue – Addition - The applicant is requesting to demolish an existing garage and sunroom and replace with a 1,444.0 square foot two-story addition to the secondary front and rear side of the house. The applicant is also proposing a pool, pool deck, fencing, and a new driveway. Town Planner Sarah Sinatra presented the item.

Board Member Glynn made a motion to approve with the following condition:

1. At the time of Building Permit, the front fencing above 2 feet in height needs to be verified that it meets the less than 50% capacity requirement.

The motion received a second from Board Member Gutierrez and all voted in favor with Board Members Iacobacci and Roller absent.

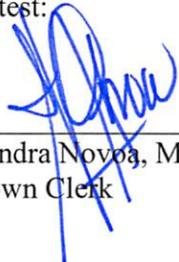
4. **Adjournment**

There being no further business to come before the Design Review Board, Board Member Gutierrez made a motion to adjourn the meeting. The motion received a second from Board Member Glynn and all voted in favor. Meeting adjourned at 7:40pm.

Accepted this 26th day of October, 2017


Chair Lindsay Lecour

Attest:



Sandra Novoa, MMC
Town Clerk

PLANNING & ZONING BOARD

1. Call to Order/Roll Call

Chair Lindsay Lecour called the meeting to order at 7:40 p.m.

Deputy Clerk Elora Riera called the roll with the following members present:

Chair Lindsay Lecour, Vice Chair Judith Frankel and Board Member Peter Glynn. Board Member Richard Iacobacci and Board Member Brian Roller were absent. Commissioner Daniel Gielchinsky attended as liaison.

2. Commissioner Daniel Gielchinsky- Town Commission Liaison Report

Commissioner Gielchinsky gave an update and also said the Town Manager will coordinate a meeting with the Sustainability Subcommittee and the Planning and Zoning Board.

Vice Chair Frankel spoke about undergrounding of utilities and FPL. Town Manager Olmedillo and Chair Lecour also spoke on that item.

3. Planning and Zoning Board Member – Sustainability Subcommittee Liaison Report

4. Approval of Minutes – August 31, 2017

Board Member Glynn made a motion to adopt the minutes. The motion received a second from Vice Chair Frankel and all voted in favor with Board Members Iacobacci and Roller absent.

5. Discussion Items:

A. Sea Level Rise and Freeboard – Verbal

Town Planner Sarah Sinatra presented the item with two proposals and gave an update.

Board Member Richard Iacobacci arrived at 7:57 p.m.

B. Pedestrian Circulation – Verbal

Town Manager Olmedillo gave an update. Chair Lecour asked for a more specific diagram of the proposed pilot program for the next meeting. The business district was also discussed.

C. Sustainability Sub-Committee Agenda Items – Verbal

Town Manager Olmedillo spoke on the subject and said the Committee gets direction from P&Z. There was discussion and Chair Lecour would like the Sub-Committee's help on sea-level rise, storm surge, seawalls, the dunes and beach. The PEM Program was also mentioned.

D. Future Agenda Items

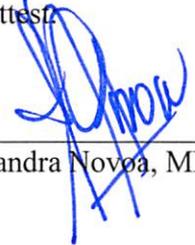
6. Adjournment

There being no further business to come before the Planning and Zoning Board, Board Member Glynn made a motion to adjourn the meeting. The motion received a second from Vice Chair Frankel and all voted in favor with Board Member Roller absent. The meeting adjourned at 8:21 pm.

Accepted this 20th day of October, 2017



Chair Lindsay Lecour

Attest:


Sandra Novoa, MMC