

TOWN OF SURFSIDE Office of the Town Manager

MUNICIPAL BUILDING 9293 HARDING AVENUE SURFSIDE, FLORIDA 33154-3009 Telephone (305) 861-4863

LETTER TO COMMISSION

No.: 159-2025

To: Mayor Charles W. Burkett, Vice Mayor Tina Paul, and

Members of the Town Commission

From: Mark Blumstein, Town Manager MB

Date: May 5, 2025

Subject: Surfside Building Department – Plan Reviews Activity Report

The purpose of this Letter to Commission (LTC) is to transmit the attached Plan Review Activity Report for the period April 28 to May 3, 2025.

This Report highlights the **77** total reviews performed by reviewer as follows:

- Building/Structural by Daniel Dominguez 20 reviews;
- Flood Review by Erica Valdes 1 review;
- Building/Structural by Ulises Fernandez 8 reviews;
- Electrical by Candelario Martinez 11 reviews;
- Mechanical by Jan Perez 6 reviews;
- Planning/Zoning by Scarlet Hammons 11 reviews;
- Plumbing by Roberto Conde 10 reviews;
- Public Works by Andre Eugent 6 reviews;
- Roofing by Ulises Fernandez 1 review; and
- Structural/Multi-Family by Chrome Engineering 3 reviews.

I trust you will find this Report informative and insightful to better understand how our Town Building Department staff serves the Town and its residents and businesses.

If you have any questions or need additional information, feel free to contact me.

Enclosed: Surfside Building Department – Review Activity Report (April 28 – May 3, 2025)



ALL REVIEWS BY DUE DATE BY DEPARTMENT (04/28/2025 TO 05/03/2025) FOR TOWN OF SURFSIDE

Reviewer	Permit Number /Plan Number	Address	Submittal	Review	Review Status	Version	Required	Complete Date	Assigned Date	Due Date
BUILDING										
DANIEL DOMING										
Permit Reviews	2024-006747-BR	8841 Garland Ave Fl 33154	Building Review (Residential)	REQUIRED SHO STRAPS, HANG	Requires Re-submit LEASE SHOW ALL SERVICE DWER ACCESS. 3. PLEASE BERS, CLIPS, SKYLIGHT, ET RMIT, 5. PROVIDE ROOF TR	SUBMIT A	ALL PRODUC OWS AND D	N. 2. PLEASE OT APPROVAL OOORS, AND F	L FOR ALL HU ROOF AS PEI	IUM JRRICANE R A
	2025-006844-BR	600 88 St FI 33154	Building Review (Residential)	Building	Approved	2*	Yes	04/22/2025	04/18/2025	05/02/2025
	2025-006959-BC	9561 Harding Ave FI 33154	Building Review (Commercial)	Building	Approved	2*	Yes	04/15/2025		04/29/2025
	2025-007038-BR	624 90Th St FI 33154	Building Review (Residential)	Building	Approved	2*	Yes	04/16/2025	04/15/2025	04/29/2025
	2025-007167-BR	9440 Abbott Ave FI 33154	Building Review (Residential)	Building	Pending Assignment	3*	Yes		04/17/2025	05/01/2025
	2025-007173-BC	9520 Harding Ave FI 33154	Building Review (Commercial)	Building	Approved	1	Yes	04/17/2025	04/08/2025	04/29/2025
	2025-007195-BR	8942 Hawthorne Ave FI 33154	Building Review (Residential)	Building	In Review	2*	Yes		04/17/2025	05/01/2025
	2025-007277-BR	825 89Th St FI 33154	Building Review (Residential)	OCCUPNCY TY	Requires Re-submit HOW SCOPE OF WORK, CO PE ON FLOOR PLANS. 2. F WIND LOAD CHART FOR O	PLEASE SU	JBMIT WIND)
					Requires Re-submit LEASE SUBMIT A PROPER BMIT CURRENT FBC 2023 (A				04/17/2025	05/01/2025
	2025-007296-BR	9133 Froude Ave FI 33154	Building Review (Residential)	Building	Approved	2*	Yes	04/17/2025	04/16/2025	04/30/2025
	2025-007318-BR	900 88Th St FI 33154	Building Review (Residential)	Building	Approved	1	Yes	04/10/2025	04/07/2025	04/28/2025
	2025-007321-BR	9133 Froude Ave FI 33154	Building Review (Residential)		Requires Re-submit DRESS ZONING COMMENTS LIC WORKS REVIEW	1 S	Yes	04/23/2025	04/07/2025	04/28/2025
	2025-007323-BR	8818 Froude Ave FI 33154	Building Review (Residential)		Approved PROVED ONLY FOR DECK (DS ANOTHER PERMIT APP. TIONS				04/08/2025	
	2025-007325-BR	9124 Harding Ave Fl 33154								

Reviewer	Permit Number /Plan Number	Address	Submittal	Review	Review Status	Version	Required	Complete Date	Assigned Date	Due Date
			Building Review (Residential)	Building	Approved	1	Yes	04/10/2025	04/08/2025	04/29/2025
	2025-007336-BC	9552-9556 Harding Ave FI	Building Review	Building	Pending Assignment	1	Yes		04/10/2025	05/01/2025
		33154	(Commercial)							
	2025-007337-BR	9425 Carlyle Ave FI 33154	Building Review	Building	Requires Re-submit	1	Yes			05/01/2025
			(Residential)		E WIND LOADS CALC R THE MIAMI DADE CO) IN
				Building	Requires Re-submit	2*	Yes	04/17/2025	04/17/2025	05/01/2025
				Comments: PLEASE	SUBMIT CURRENT FE	BC 2023 (A	SCE 7-22) W	IND LOAD TA	BLE	
	2025-007349-BR	9009 Byron Ave FI 33154	Building Review (Residential)	Building	Approved	1	Yes	04/17/2025	04/10/2025	05/01/2025
	2025-007350-BC	9559 Collins Ave FI 33154	Building Review	Building	Approved	1	Yes	04/22/2025	04/11/2025	05/02/2025
			(Commercial)	Comments: PENDIN PENDING PLUMBIN						
	2025-007353-BC	9457 Harding Ave FI 33154	Building Review (Commercial)	Building	Approved	1	Yes	04/23/2025	04/11/2025	05/02/2025
						TOTA	L REVIEWS	FOR DANIE	EL DOMING	UEZ: 20
ERICA VALDES										
Permit Reviews	2025-007275-BR	8843 Byron Ave FI 33154	Building Review	Flood	Approved	1	Yes	04/08/2025	04/10/2025	05/01/2025
		•	(Residential)							
							TOTAL RE	VIEWS FOR	ERICA VA	LDES: 1
ULISES FERNAN	NDEZ									
Permit Reviews	2024-006173-BR	500 93 St FI 33154	Building Review	Building	Requires Re-submit	1	Yes	04/17/2025	04/09/2025	04/30/2025
			(Residential)	Comments: PLEASE	CLARIFY SCOPE OF	WORK AND	TYPE OF R	EVIEW		
	2025-007237-BR	408 Surfside Blvd Fl 33154	Building Review	Building	In Review	1	Yes		04/07/2025	04/28/2025
			(Residential)							
	2025-007275-BR	8843 Byron Ave Fl 33154	Building Review (Residential)	Building	Approved	1	Yes	04/10/2025	04/10/2025	05/01/2025
	2025-007324-BR	724 90 St FI 33154	Building Review	Building	Approved	1	Yes	04/10/2025	04/08/2025	04/29/2025
	0005 007040 DD	0040 411 # 4 - 5100454	(Residential)	D 111				04/40/0005	0.4/4.0/0.005	05/04/0005
	2025-007342-BR	9249 Abbott Ave FI 33154	Building Review (Residential)	Building	Approved	1	Yes	04/10/2025	04/10/2025	05/01/2025
	2025-007344	9132 Dickens Ave FI 33154	Building Review	Building	In Review	1	Yes		04/10/2025	05/01/2025
	2025-007345-BC	8925 Collins Ave FI 33154	(Residential) Building Review (Commercial)	Building	Approved	1	Yes	04/10/2025	04/10/2025	05/01/2025
	2025-007369	9048 Bay Dr Fl 33154	Pool Review	Building	Pending Assignment	1	Yes		04/15/2025	04/29/2025
						TOT	AI REVIEW	S FOR ULIS	ES FERNAI	NDF7· 8
						1017	I/F A I F A A	O I OIL OLIC	LOILIMA	1012. 0

May 05, 2025

TOTAL REVIEWS FOR BUILDING: 29

Reviewer	Permit Number /Plan Number	Address	Submittal	Review	Review Status	Version	Required	Complete Date	Assigned Date	Due Date
ELECTRICAL										
CANDELARIO M	ARTINEZ									
Permit Reviews	2024-006173-BR	500 93 St FI 33154	Building Review (Residential)	Electrical Comments: N/A no e	Not Required	1 es.	Yes		04/09/2025	04/30/2025
	2025-007173-BC	9520 Harding Ave FI 33154	Building Review	Electrical	Approved	1	Yes	04/17/2025	04/08/2025	04/29/2025
	2025-007195-BR	8942 Hawthorne Ave FI 33154	(Commercial) Building Review (Residential)	Electrical	Approved	2*	Yes	04/16/2025	04/17/2025	05/01/2025
	2025-007275-BR	8843 Byron Ave FI 33154	Building Review	Electrical	Approved	1	Yes	04/02/2025	04/10/2025	05/01/2025
	2025-007312-Comm	9293 Harding Ave FI 33154	(Residential) Electrical Trade Review	Electrical	Approved	1	Yes	04/09/2025	04/09/2025	04/30/2025
	2025-007338	9572 Bay Dr Fl 33154	Electrical Trade Review	Electrical	Approved	1	Yes	04/15/2025	04/11/2025	05/02/2025
	2025-007339-Comm	9472 Harding Ave FI 33154	Electrical Trade Review	Electrical	Approved	1	Yes	02/05/2025	04/10/2025	05/01/2025
	2025-007347-Comm	8925 Collins Ave FI 33154	Electrical Trade Review	Electrical Comments: Sub to 20	Approved 024-006726	1	Yes	04/15/2025	04/11/2025	05/02/2025
	2025-007350-BC	9559 Collins Ave FI 33154	Building Review (Commercial)	Electrical	Approved	1	Yes	04/15/2025	04/11/2025	05/02/2025
	2025-007369	9048 Bay Dr Fl 33154	Pool Review	Electrical	Approved	1	Yes	04/16/2025	04/15/2025	04/29/2025
	MEP-2025-007333	9001 Collins Ave S-607 FI 33154	Electrical Trade Review	Electrical	Approved	1	Yes	04/10/2025	04/09/2025	04/30/2025

TOTAL REVIEWS FOR CANDELARIO MARTINEZ: 11

TOTAL REVIEWS FOR ELECTRICAL: 11

MECHANICAL										
JAN PEREZ										
Permit Reviews	2024-006173-BR	500 93 St FI 33154	Building Review (Residential)	Mechanical Comments: must be	Requires Re-submit 10 feet from all openings	1	Yes	04/10/2025	04/09/2025	04/30/2025
	2025-007167-BR	9440 Abbott Ave FI 33154	Building Review (Residential)	Mechanical	Approved	3*	Yes	05/01/2025	04/17/2025	05/01/2025
	2025-007173-BC	9520 Harding Ave FI 33154	Building Review (Commercial)	Mechanical	Approved	1	Yes	04/08/2025	04/08/2025	04/29/2025
	2025-007275-BR	8843 Byron Ave FI 33154	Building Review (Residential)	Mechanical	Approved	1	Yes	03/27/2025	04/10/2025	05/01/2025
	2025-007350-BC	9559 Collins Ave FI 33154	Building Review	Mechanical	Approved	1	Yes	04/17/2025	04/11/2025	05/02/2025
	MEP-2025-007332	8842 Byron Ave FI 33154	(Commercial) Mechanical Trade Review	Mechanical	Approved	1	Yes	04/10/2025	04/09/2025	04/30/2025
							TOTAL	REVIEWS	FOR JAN PI	EREZ: 6

TOTAL REVIEWS FOR MECHANICAL: 6

PLANNING/ZONING

Reviewer	Permit Number /Plan Number	Address	Submittal	Review	Review Status	Version	Required	Complete Date	Assigned Date	Due Date
SCARLET HAMM	MONS									
Permit Reviews	2024-006173-BR	500 93 St Fl 33154	Building Review	Planning/Zoning	Approved	1	Yes	04/09/2025	04/09/2025	04/30/2025
	2025-006994-BR	9081 Emerson Ave FI 33154	(Residential) Building Review (Residential)		Requires Re-submit APPLICANT ATTENDE G TO RESUBMIT PLANS			ANNING AND		RD
				THE BOARD MEET						
	2025-007167-BR	9440 Abbott Ave FI 33154	Building Review	Planning/Zoning	Approved	3*	Yes	04/28/2025	04/17/2025	05/01/2025
	2025-007270	9526 Harding Ave FI 33154	(Residential) Sign Review	Planning/Zoning	Approved	2*	Yes	04/28/2025	04/24/2025	05/01/2025
	2025-007318-BR	900 88Th St Fl 33154	Building Review (Residential)	Planning/Zoning	Approved	1	Yes	04/09/2025	04/07/2025	04/28/2025
	2025-007319-BR	8951 Garland Ave FI 33154	Building Review	Planning/Zoning	required to be self-closing Requires Re-submit). 1	Yes	04/16/2025	04/07/2025	04/28/2025
			(Residential)	Comments: Overall	structure height clarificati Ires is max. 12 ft. The sh		ed on plan sh	eets submitted	d. The allowed	l height
	2025-007321-BR	9133 Froude Ave FI 33154	Building Review	Planning/Zoning	Requires Re-submit	1	Yes	04/16/2025	04/07/2025	04/28/2025
			(Residential)		ALL FRONT YARD AREA LCULATIONS (%). NOT					FOR
				2. SUBMIT SIGNED IS NOT.	AND SEALED PLANS B	Y REGIST	ERED PROF	ESSIONAL -	THE ONE PR	OVIDED
					ATIVE WITH SPECS/MA RETE SLABS. CLARIFY I C. 90-87.					
				4. PROVIDE COMP	LETE LANDSCAPE SCH	EDULE (T	O REMAIN/N	IEW).		
	2025-007336-BC	9552-9556 Harding Ave FI 33154	Building Review (Commercial)	Planning/Zoning	Requires Re-submit	1	Yes	04/28/2025	04/10/2025	
	2025-007349-BR	9009 Byron Ave FI 33154	Building Review (Residential)	Planning/Zoning	/IDE COLOR SWACH FO Approved and as per scarlet's reques	1	2. PROVIDE Yes		04/10/2025	
	2025-007353-BC	9457 Harding Ave FI 33154	Building Review (Commercial)	Planning/Zoning	Approved	1	Yes	04/16/2025	04/11/2025	05/02/2025

Reviewer	Permit Number /Plan Number	Address	Submittal	Review	Review Status	Version	Required	Complete Date	Assigned Date	Due Date
				Comments: Approv	ved with the following co	onditions as p	er Sec. 90-53	Portable st	orage units.	
				90-53.1 There shall	ll be no more than one p	portable stora	nge unit allowe	ed per site.		
				90-53.2 The portable feet in height.	ble storage unit shall be	no larger tha	n 130 square	feet in area ar	nd no higher tl	nan nine
				90-53.3 Placement following restriction	t: Portable storage units ns:	s shall be pern	mitted in all zo	ning districts a	and are subjec	ct to the
				shall not be placed establishment. The	nits shall be placed only I in an area fronting Col. e placement of portable g zones or public rights-	lins Avenue o storage units	r Harding Ave in fire lanes, _l	enue or in the t passenger loa	front of an	nits
				90-53.4 Duration of	f portable storage units	shall be limite	ed to the follo	wing:		
				•	nits shall not remain at a blaced at any one site in			•	and portable s	torage
				•	storage unit shall have son or firm engaged in t				•	
				responsible to ensu	r and operator of any sit ure that the portable sto hering, discoloration, ru	rage unit is in	good conditi	on, free from e	evidence of	
				immediately upon t manager or design government agenc	anding the time limitation the issuance of a hurric the determines that an early, provides sufficient ca or designee may perminal e limitations.	ane warning be emergency, of ouse to exceed	by a recognize ther than a hu d the time lim	ed governmen irricane warnir itations which	t agency. If the ng by a recogn would otherwi	e town nized se apply,
				application shall be applicable; the add placement; the nan	ation is required prior to e filed with the town man dress and the use or occ me and contact informat quired by the town man	nager or design cupancy of the tion of the por	gnee and sha e site; the esti table storage	Il include the formated delivery	ollowing where y date and dur	e ation of
				,	2, 7-15-09; Ord. No. 15	58, § 2(Exh. A	A), 8-10-10)			
	2025-007369	9048 Bay Dr Fl 33154	Pool Review	Planning/Zoning	Requires Re-submi	t 1	Yes	04/28/2025	04/15/2025	04/29/2025

Reviewer	Permit Number /Plan Number	Address	Submittal	Review	Review Status	Version	Required	Complete Date	Assigned Date	Due Date
				PROVIDE TABLE WI Definition: Yard, rear: line. 2. PROVIDE SCREE Sec. 90-47.3. On prop generators or other m any setback, and is n an enclosure of suffic (excluding from above appearance. Addition	ESS THAN 20 PERCEITH REAR YARD PERM A yard extending the full perties designated H30, nechanical equipment mot visible from any streetient height which adequel and matches closely ally, the equipment shared from any property line.	MEABLE CA JE POOL E A or H30B, hay be locate of or waterwately hides to its imme Il be acoust	ALCULATIONS the lot between QUIPMENT A air conditionin ted at grade, p ray. All equipmen the equipmen diate surrounce tically screene	S (%). In the main but ND NOTE ON The equipment, The equipment of the equi	I PLANS. pool pump, equipment is visually screer om all angles e, color, and	rear lot not in ned by

TOTAL REVIEWS FOR SCARLET HAMMONS: 11

TOTAL REVIEWS FOR PLANNING/ZONING: 11

PLUMBING										
ROBERTO CONI	DE									
Permit Reviews	2024-006173-BR	500 93 St FI 33154	Building Review (Residential)	Plumbing	Approved	1	Yes	04/02/2025	04/09/2025	04/30/2025
	2025-007173-BC	9520 Harding Ave FI 33154	Building Review	Plumbing	Approved	1	Yes	04/11/2025	04/08/2025	04/29/2025
			(Commercial)							
	2025-007275-BR	8843 Byron Ave FI 33154	Building Review (Residential)	Plumbing	Approved	1	Yes	03/28/2025	04/10/2025	05/01/2025
	2025-007324-BR	724 90 St FI 33154	Building Review	Plumbing	Approved	1	Yes	04/09/2025	04/08/2025	04/29/2025
			(Residential)							
	2025-007348	8925 Collins Ave FI 33154	Plumbing Trade Review	Plumbing	Approved	1	Yes	04/18/2025	04/11/2025	05/02/2025
	2025-007350-BC	9559 Collins Ave FI 33154	Building Review	Plumbing	Requires Re-submit	1	Yes	04/14/2025	04/11/2025	05/02/2025
			(Commercial)	Comments: DERM						
	2025-007369	9048 Bay Dr Fl 33154	Pool Review	Plumbing	Approved	1	Yes	04/18/2025	04/15/2025	04/29/2025
	MEP-2025-007068	9472 Harding Ave FI 33154	Plumbing Trade Review	Plumbing	Approved	2*	Yes	03/03/2025	04/15/2025	04/29/2025
	MEP-2025-007331	8842 Byron Ave FI 33154	Plumbing Trade Review	Plumbing	Approved	1	Yes	04/09/2025	04/09/2025	04/30/2025
	MEP-2025-007354	9485 Harding Ave FI 33154	Plumbing Trade Review	Plumbing	Requires Re-submit	1	Yes	04/14/2025	04/11/2025	05/02/2025
				BEING USED FOR T	E 2023 FLORIDA BUILDING THE TYPE OF PIPING AS F ROBERTO CONDE, 305-2	PER SECTI				

TOTAL REVIEWS FOR ROBERTO CONDE: 10

TOTAL REVIEWS FOR PLUMBING: 10

PUBLIC WORKS

ANDRE EUGENT

Permit Reviews 2024-005234-BC 8777 Collins Ave FI 33154

Reviewer	Permit Number /Plan Number	Address	Submittal	Review	Review Status	Version	Required	Complete Date	Assigned Date	Due Date
			Building Review (Commercial)	Public Works	In Review	1	Yes		04/16/2025	05/01/2025
	2025-007365	9317 Collins Ave FI 33154	Right of Way Review	Public Works	Approved	1	Yes	04/16/2025	04/14/2025	04/28/2025
	2025-007375	9273 Collins Ave FI 33154	Right of Way Review	Public Works	Approved	1	Yes	04/17/2025	04/15/2025	04/29/2025
	2025-007394	8925 Collins Ave FI 33154	Right of Way Review	Public Works	Approved	1	Yes	04/24/2025	04/18/2025	05/02/2025
ANDRE EUGEN	Г									
Permit Reviews	2025-007321-BR	9133 Froude Ave FI 33154	Building Review (Residential)	Public Works	Pending Assignment	1	Yes		04/07/2025	04/28/2025
	2025-007364	724 90Th St FI 33154	Right of Way Review	Public Works	Approved	1	Yes	04/16/2025	04/14/2025	04/28/2025
							TOTAL RE\	IEWS FOR	ANDRE EU	GENT: 6
							TOTAL RE	VIEWS FOR	PUBLIC WO	ORKS: 6
ROOF										
ULISES FERNAI	NDEZ									
Permit Reviews	2025-007320-BR	8935 Froude Ave FI 33154		2. PLEASE SHOW 3. PLEASE SUBMI 4. PLEASE SHOW	Requires Re-submit ASE COMPLETE SECTION OF SLOPE TO WIND LOAD CALCULA LOCATION AND DIMEN TO SYSTEM PAGES FRO	(WATER F ATIONS FO ISIONS OF	LOW) ON RO R SYSTEM F ELEVATED I	OOF PLAN. FASTENERS.	,	
						TOT	AL REVIEW	S FOR ULIS	ES FERNA	NDEZ: 1
							-	TOTAL REV	EWS FOR F	ROOF: 1
STRUCTURAL										
STRUCTURAL F	REVIEWER									
Permit Reviews	2025-007032-BC	9341 Collins Ave FI 33154	Building Review (Commercial)	Structural Comments: Waiting	Pending Assignment g for Applicant to send pla	2* nns digitally.	Yes		04/15/2025	04/29/2025
	2025-007305-BC	8855 Collins Ave FI 33154	Building Review (Commercial)	Structural	Approved refer to email sent from (1	Yes	04/15/2025	04/08/2025	04/29/2025
	2025-007369	9048 Bay Dr Fl 33154	Pool Review	Structural	Requires Re-submit	1	Yes	04/28/2025	04/15/2025	04/29/2025
						TOTAL RI	EVIEWS FO	R STRUCTU	JRAL REVIE	WER: 3
						TOTAL RI		R STRUCTU		

* This review is a resubmittal

GRAND TOTAL OF ALL REVIEWS: 77