



TOWN MANAGER'S REPORT AUGUST 2015

COMMUNITY PROGRAMS / INITIATIVES / ENHANCEMENTS

1. Film Ordinance

Based on feedback from the community meetings, the residents were split on allowing any type of filming in the residential district (presently prohibited – only photo shoots are permissible). Discussions with the residents (neighbors) in the Biscaya area ended up being about two opposing views. August 26, 2015 is scheduled for the Community Film Ordinance Workshop II, however, the Administration is recommending not proceeding with substantive changes to the ordinance, making this meeting unnecessary. The Administration will address updating the existing Film/Photo Permit to align with existing code compliance provisions.

2. See Click Fix

Report attached.

3. Parking Structure RFEI

The Parking Structure Request for Expression of Interest (RFEI) was issued and advertised on August 3, 2015. Interested respondents have until 2:00 pm September 25, 2015 to submit their information. It is anticipated that the Town Commission will receive a report on the submissions at the October 13, 2015 Town Commission meeting.

4. Resort Tax Board Ordinance

The Tourist Board approved one amendment to the Resort Tax Board Ordinance at the June 1, 2015 meeting. This item is before the Town Commission at the August 11, 2015 meeting.
(Action Item)

PLANNING, ZONING AND DEVELOPMENT

5. Historic Preservation

Miami-Dade County's Office of Historic Preservation has issued a moratorium on permits for the following addresses: 9016 Collins, 9024 Collins, 9025 Harding, 9033 Harding, 9040 Collins, 9048

Collins, 9056 Collins, and 9064 Collins. A designation hearing was held for these properties on March 18, 2015, however a property owner requested a three month deferral until June 2015. The Board granted this request. The Historic Preservation staff requested an additional three month deferral from the Board in order to further work with the property owners and the Town on the proposed district. The designation hearing of this district has been deferred to the September meeting of the Historic Preservation Board.

On June 17, 2015, the Historic Preservation Board approved a resolution to encourage incentives for historic preservation. This resolution recognizes the development opportunities in municipalities such as in the Town of Surfside, and would like to work with the Town to encourage historic preservation initiatives by making ordinance revisions that would implement a process by which owners of historically designated properties can apply for certain zoning requirement waivers for the purpose of saving historic buildings while also allowing them to more fully recognize the potential redevelopment of their property. Examples of these incentives would be reductions or waivers in minimum lot size, setbacks, minimum lot widths, maximum building footprint, green space, off-street parking, loading requirements or other lot development regulations.

6. Ten Year Water Supply Plan

The Town is required to update its Ten Year Water Supply Plan including identifying any alternate water supply sources and analyzing/updating data from our current supplier. Funds for this project are included in the FY 14/15 Budget. Work Authorization No. 89 – Ten Year Water Supply Plan has been executed with CGA in the amount of \$7,466.92. This was unanimously recommended for approval to the Town Commission by the Planning and Zoning Board at their March 26, 2015 meeting. The Town Commission approved this item until May 12, 2015, on first reading and transmitted it to the State of Florida for review and comment. Once the comments are addressed, we will schedule the item for second reading. It is tentatively scheduled for second reading at the September 2015 Town Commission meeting.

7. Development Applications

- a) 8851 Harding Avenue – A site plan application for a 23 unit development has been submitted to the Town. Staff held a Development Review Meeting with the applicant in January. A resubmittal addressing staff comments has not been received.
- b) 8800 Collins Avenue – A site plan application for a 25 unit development has been submitted to the Town. Staff held a Development Review Meeting with the applicant in March and June and a Development Impact Committee was held on July 22, 2015. Approximately 25 conditions were presented to the applicant and the project is tentatively scheduled for the August 27, 2015 Planning and Zoning Board hearing.
- c) 9415-9421 Harding Avenue – A site plan application for a 145 square foot addition at the rear of the building abutting the alley has been submitted. Staff reviewed the application with the applicant and a Development Impact Committee meeting was held June 23, 2015. The applicant has indicated that they may no longer wish to proceed and has asked to stop any further reviews as this time.

TOWN DEPARTMENTS

Code Compliance

8. Code Compliance Cases Settled

Code compliance cases settled via settlement agreements after compliance was attained:

Since March of 2012 approximately \$165,020 has been collected for Code Compliance violation related civil penalties, after mitigation or negotiated settlement.

The following is a summary by Fiscal Year:

FY 11/12: 8 cases settled for a total of \$16,875

FY 12/13: 9 cases settled for a total of \$15,750

FY 13/14: 6 cases settled for a total of \$67,293

FY 14/15: To date, 20 cases settled for a total of \$65,102

Finance Department

9. Enterprise Resource Planning – (ERP)

The two ERP vendors that submitted proposals, Tyler Technologies and Springbrook are in the process of being evaluated by the Evaluation Committee. Presentations from each on the vendors was conducted on July 15 and July 16, 2015. Follow up presentations and webinars are scheduled for August 11 and 12, 2015. The goal of these presentations and follow up meetings is for each of the Evaluation Committee members to evaluate functionality, ease of use, service and support, overall product offering and any other added value.

Police Department

10. Traffic Issues

The Town Commission held a Special Commission Meeting on April 27, 2015 to discuss short term and long term solutions to the traffic concerns in Town. Traffic experts from Miami-Dade County, the Florida Department of Transportation, and Calvin, Giordano and Associates presented information and answered questions for the Town Commission and the residents. The Town Commission directed the Town Manager to develop a plan of action for short term solutions that can be implemented immediately to relieve the traffic congestion issues. The short term solutions were implemented and discussed at the May 12 Town Commission meeting. The Town Commission also at the May 12 meeting directed staff to develop more permanent traffic solutions for the June 9 meeting for discussion. They were discussed at the June 9, 2015 Town Commission meeting. The Town Commission also directed staff at the June 9, 2015 to develop more permanent traffic solutions for the 9500 block of Byron Avenue for the July 14 Commission meeting. The Town Commission approved

the recommendations to reduce the size of the traffic circle, add two sets of curb outs, eliminate the traffic lane lines, and affix "20 MPH" to the roadway.

11. Police Department Events

- The Police Department is hosting a Department of Motor Vehicle event in the training room on August 12, 2015, 9:30 am – 2:30 pm. Residents can renew their driver's licenses.
- The missing condo signs on the beach side that note the name of the condominium and numerical address will be replaced. The signs will allow emergency vehicles to easily identify addresses when responding to calls from the beach side. It also allows beachgoers to identify specific addresses when calling police or fire.
- Signs will be added at street entrances to the neighborhoods noting "Slow Down in Our Residential Neighborhoods. Keep Surfside Safe."

Projects Progress Updates

12. Information Technology & TV Broadcasts

IT has provided pricing to add music to the SCALA broadcast system on Channel 77 and are awaiting direction or approval. IT is in the process of upgrading all users from Microsoft Office 2010 to Microsoft Office 2013. IT obtaining pricing for the Hyperscreen Board and will provide to the Town for review and direction. The software used for backups, Symantec Backup Exec, has been updated to the latest version to address some ongoing issues with backup errors even when successful jobs have run. IT is researching templates for Police ID Cards.

13. Town-Owned Seawall Repair

Notice to Proceed was issued to the Contractor (PAC Comm) on April 6, 2015 for five (5) seawall replacements with contract time at 150 days to Substantial Completion, and 180 days to Final Completion for a Final Completion date of October 3, 2015. The Contractor has completed Site #1 (Surfside Park on Bay Drive; south of 96th Street), and Site #3 (Froude Ave) with only restoration remaining. Site #4 (Biscaya Dr.) wall and cap has been completed; riprap placement and restoration remains. Site #2 (the street end at 95th Street) outfall restoration was completed; the seawall cap has been formed and will be poured in early August. Riprap will then be installed. Site #5 (the street end at Carlyle Avenue) wall construction and outfall extensions have been completed; seawall cap remains to be formed / poured, and riprap placement remains.

Work is proceeding unhindered. After the Contractor obtains substantial completion a punch list of restoration items will be given to the Contractor for repair or correction.

Respectfully submitted:

Guillermo Olmedillo, Town Manager